

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JANUARY 22nd, 2013 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Frank Stretton, Alvin McLellan, William Siemon, Andrew Flowers, Robert Fisher, Nathan Marshall and Larry McGrath

Members Absent: Councillors Dianne Diehl and Les Falconer

Staff Present: CAO/Clerk, Brad Knight
 Treasurer-Finance Manager, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST

DEPUTATIONS

7:00 p.m. United Way Perth-Huron

Ryan Erb, Executive Director, United Way of Perth-Huron and Tracy Allan-Koester, Co-Chair of the Board of Directors – Social Research and Planning Council, attended before Council and provided a power-point presentation outlining the services provided by the United Way Perth-Huron and the Social Research & Planning Council. Mr. Erb advised the United Way Perth-Huron funds and supports social services through 51 agencies, programs and projects servicing 1 out of every 3 citizens in Perth and Huron Counties. The major goals for the upcoming year include:

- 1) Raising more campaign money than ever before, an ambitious goal of \$1,082,012.
- 2) Meeting with Community Partners to define the next phase in what the United Way is becoming in terms of transitioning to a Community Investment Model.
- 3) Releasing a “Violence Against Women” and “Volunteerism” studies through the Social Research and Planning Council.
- 4) Gaining support from all municipalities in Perth and Huron Counties for the Social Research and Planning Council.

Ms. Allan-Koester summarized the report for the Social Research & Planning Council on Substance Abuse and Problem Gambling in Perth and Huron Counties. The report analyzes:

- The people who are at risk of addiction
- Patterns and affects of substance abuse and addiction
- Existing addiction support services
- Additional and new addiction services needed in Perth and Huron Counties.

The most urgent needed services in Perth and Huron Counties are methadone clinics and methadone support groups in both counties as well as withdrawal management, or detox services in both counties.

The United Way of Perth-Huron respectfully requested the following:

- \$500 for the Social Research & Planning Council for 2013
- Municipal employee participation in their annual workplace campaign
- Permission to appropriately place a United Way campaign banner in Seaforth during the 2013 campaign

COUNCILLORS ISSUES

MINUTES OF THE PREVIOUS MEETING

Moved by David Blaney and seconded by Alvin McLellan:
 That Council of the Municipality of Huron East approve the following
 Council Meeting Minutes as printed and circulated.

Meeting
 Minutes

- a) Regular Meeting – January 8th, 2013

Carried.

ACCOUNTS PAYABLE

Moved by William Siemon and seconded by Alvin McLellan:
That the accounts payable in the amount of \$331,481.71 by approved
for payment. Carried.

Accounts
Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**Chief Building Official - Report**

A report to Council from the Chief Building Official Paul Josling summarizing zoning and tax certificates as well as building permits was received.

CAO/Clerk – Insurance Deductibles – Water Damage to Town Hall

CAO/Clerk Brad Knight reviewed his report to Council concerning insurance deductibles and the water damages to the Town Hall.

Insurance Deductibles – Council had requested staff to obtain pricing for higher deductibles as this may be an option to reduce the overall costs of the policy. Quotations were obtained to raise deductibles to \$10,000 and would result in the following savings:

- a) liability - \$1,100
- b) property - \$1,299
- c) auto - \$2,438

The CAO/Clerk suggested that if Council increased the deductibles, that a reserve to fund claims with the higher deductibles be established. The CAO/Clerk recommended Council defer any action on deductibles at this time and that a comprehensive insurance review be conducted as part of the 2014 insurance renewal; a comprehensive review would give Council the opportunity to better understand the coverage and ask specific questions of the account manger.

Water Damages to the Town Hall – Council were advised that on Friday, January 11th water damage was experienced at the Town Hall during the heavy rainfall early that morning. The contractor for the Town Hall restoration project (Empire Restoration) had removed all slate from the roof and installed a weather-proof membrane. The slate roof had been removed to reduce the load on the roof to assist with repairs to the sill plates. Once the leak was noticed, the contractor was on site and made emergency repairs and staff had tried to minimize the damage within the building.

The CAO/Clerk advised Council that a restoration company has been involved in the repairs and that the matter is now being negotiated between representatives from the insurance company for the contractor and the insurance company for the municipality.

Gateway – Insurance Coverage – Mayor MacLellan requested permission from Council for the CAO/Clerk to investigate the possibility of obtaining a quotation for insurance coverage for Gateway Rural Health Research Institute. Councillor Marshall questioned if the municipality assists any other organization in this way. CAO/Clerk Knight advised the property insurance has been provided to other organizations providing services on property in the name of the municipality. Mayor MacLellan indicated that the question had simply been raised if Gateway could obtain insurance through the Municipality and that the option be investigated.

DEPUTATIONS**7:45 P.M. Seaforth Optimist Park – Bleachers/Backstop**

Robert Dinsmore, Kevin Loughnane and Jeff Alce of the Seaforth Optimist Club attended before Council to request assistance in replacing the bleachers, backstop and some additional side fencing at the Seaforth Optimist Park. It was noted that the park is owned by the Municipality but that the Optimist Club operates the facility

Mr. Dinsmore advised Council that the Optimist Club had obtained prices for the fence/backstop work from several companies and had selected Fortress Fencing of Brussels to do the project. The Club was also considering a proposal from TDS Drainage Systems of Lucan to place topsoil and reseed the outfield area of the park. The total cost of the project was approximately \$45,000 and the Optimist asked if the Municipality would consider funding half the project cost. In addition, Mr. Dinsmore asked for some assistance from the Public Works Department to remove the backstop and fencing.

Public Works Coordinator Barry Mills indicated that he felt his staff could easily remove the backstop and fencing when time permitted and it was the consensus of Council to provide for the Public Works Department to provide this assistance.

At 8:10 p.m. Councillor McGrath left the meeting.

Finance Manager-Treasurer/Deputy Clerk – 2013 Budget Process

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council outlining the 2013 budget process. It was noted the first draft of the 2013 budget will be provided to Council for the February 5th, 2013 meeting and final consideration of the budget will be at the March 19th, 2013 meeting of Council.

Drainage Clerk – Winthrop Ball Park

CAO/Clerk Knight reviewed the report on the Winthrop park project. Quotations have been received for a rebuild of the park pavilion and it was recommended Council defer a final decision on the project until an announcement is received from the Ontario Trillium Foundation. The project was submitted for Trillium funding and is currently being reviewed to ensure it meets their accessibility requirements.

Economic Development Officer – Vanastra BR&E Final Report

EDO Jan Hawley provided Council with a copy of the final report on the Vanastra Business Retention & Expansion Project that started in June 2012 entitled Vanastra Revival – Honouring the Past ~ Shaping the Future. The executive summary was reviewed and the following six priority areas are clearly identified in the BR&E report and need to be addressed to encourage future growth and progress of businesses within Vanastra.

- Improve appearance of the community
- Improve and have more effective signage
- Better marketing of the area
- Community identity and unity
- Small business support
- Heritage development

Moved by Nathan Marshall and seconded by Robert Fisher:
That Huron East Council authorize a contribution of 50% of net costs to replace the bleachers and backstop at the Seaforth Optimist Park to a maximum of \$22,500 with funds to come from the Parkland Reserve. Carried.

Contribute
Seaforth Optimist
Park - Parkland
Reserves

Moved by Frank Stretton and seconded by Joseph Steffler:
That Huron East Council grant permission to United Way Perth-Huron to install a banner across Goderich Street East, Seaforth Ward for the month of November 2013 only. Carried.

Permission
United Way
Install Banner

Moved by Nathan Marshall and seconded by David Blaney:
That Huron East Council, as part of the 2014 insurance renewal process, request a comprehensive review of insurance coverage and deductibles and that a decision concerning deductibles be made at that time. Carried.

Request
Insurance
Review for
2014 renewal

Moved by Andrew Flowers and seconded by William Siemon:
That Council of the Municipality of Huron East receive the following Reports of Municipal Officers as presented:

Receive
Reports

- a) Chief Building Official
- b) CAO/Clerk
- c) Finance Manager-Treasurer/Deputy Clerk
- d) Drainage Clerk
- e) Economic Development Officer

Carried.

CORRESPONDENCE

Moved by Robert Fisher and seconded by Joseph Steffler:
That the Corporation of the Municipality of Huron East has submitted an Expression of Interest for the Municipal Infrastructure Investment Initiative (MIII) Asset Management Program and hereby declare:

Asset
Management
Program
Declare Priority

- that the information in the Expression of Interest is factually accurate; and
- that the Municipality of Huron East is committed to development of comprehensive Asset Management plan that includes all of the information and analysis described in Building Together; Guide for Municipal Asset Management Plans is a priority.

Carried.

Moved by Frank Stretton and seconded by David Blaney:
That Huron East Council endorse the resolution of the County of Huron requesting that the Province of Ontario offset the OMPF funding envelope by two years to enable municipalities to prepare for the funding decrease. Carried.

Endorse
Resolution
County of Huron

Moved by Andrew Flowers and seconded by David Blaney:
That Council of the Municipality of Huron East appoint Councillor Alvin McLellan to the Maitland Valley Conservation Authority Board of Directors and the Maitland Source Protection Authority for 2013. Carried.

Appointment
MVCA Board

Moved Alvin McLellan and seconded by Nathan Marshall:
That the Ethel Minor Ball Committee, being a committee of the Municipality of Huron East, be authorized to apply for a special occasion permit for a snow volleyball tournament being held on March 2nd, 2013 with all proceeds being designated towards the Ethel Minor Ball program and park improvements. Carried.

Ethel Minor
Ball Committee
Snow Volleyball
Tournament
SOP

UNFINISHED BUSINESS

The CAO/Clerk advised that the mortgage held by the Municipality on 36 Winnipeg Avenue, Vanastra had been paid in full and the Municipality had discontinued the Power of Sale process.

NEW BUSINESS

MUNICIPAL DRAINS

TILE DRAINAGE

FINANCIAL REPORT

PLANNING

INFORMATION ITEMS

Moved by Nathan Marshall and seconded by Alvin McLellan:
That Council of the Municipality of Huron East receive the following Board and Committee Meeting Minutes as submitted:

Receive Board/
Committee
Minutes

1. SDCC Management Committee – December 13th, 2012

Carried.

Reserve Funds

Mayor MacLellan questioned if Council should deal with the balance of reserve funds from former municipalities that were set up at amalgamation. He noted that various projects have utilized a portion of the funds since amalgamation and perhaps it was time to determine the use of the remaining balances. Councillor Siemon felt the funds should remain in reserve; as they could be used as special projects come up instead of funding from the general levy. The CAO/Clerk suggested a report be prepared for a future meeting providing background on the funds and the remaining balances of the reserves.

BY-LAWS

Moved by Andrew Flowers and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that leave be given to introduce By-Law No. 3 for 2013.

Introduce
By-Laws

By-Law 3-2013 – Confirm Council Proceedings

Carried.

Moved by William Siemon and seconded by Frank Stretton:
BE IT HEREBY RESOLVED that By-Law 3 for 2013, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by Nathan Marshall and seconded by David Blaney:
The time now being 9:00 p.m.

Adjournment

That the meeting do now adjourn until February 5th, 2013 at 7:00 p.m. Carried.