

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 4th, 2014 – 7:10 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors Frank Stretton, David Blaney, Alvin McLellan,
 Andrew Flowers, Robert Fisher, Nathan Marshall, Larry McGrath
 and Les Falconer

Members Absent: Councillors Dianne Diehl and Allison Dekroon

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Chief Building Official, Paul Josling
 Economic Development Officer, Jan Hawley
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews
 VRC Facility Manager, Lissa Berard
 BMGCC Facility Manager, Abi Corbett
 Day Care Supervisor, Tammy Martene
 Day Care Teacher, Irene Hallahan

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:10 p.m.

DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST

DEPUTATIONS

Rob Deer was in attendance to hear the proceedings of Council.

COUNCILLORS ISSUES

MINUTES OF THE PREVIOUS MEETING

Moved by Frank Stretton and seconded by Andrew Flowers:
 That Council of the Municipality of Huron East approve the following
 Council Meeting Minutes as printed and circulated.

Meeting
 Minutes

a) Regular Meeting – February 18th, 2014

Carried.

ACCOUNTS PAYABLE

DEPUTATIONS

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – Service Delivery Review – Summary Report

CAO/Clerk Brad Knight reviewed his summary report on Service Delivery Review. The Service Delivery Review commenced with the initial filing of the background report to a special meeting of Council held on September 24th, 2013. Specific comments and specific services were reviewed in more detail as parts of the January 14th and 28th, 2014 regular Council meetings.

He noted that from the previous meetings there were not any significant changes either identified or proposed to specific service levels, but Council had expressed a desire to have a more complete “costing” of services. He further noted that suggestions had been made that costing of services should be compared used a common denominator such as per-capita, per-hour, etc.

In his report the CAO noted that while costing of services on a per hour basis or per capita basis was useful in comparing similar services, it was difficult to use this analysis in comparing different services. He did however provide an analysis of the cost of specific services to a property pre-amalgamation (2000) to 2013 costs of services. In addition, he also provided details on levels of provincial funding relative to the same property for similar years.

The analysis demonstrated that the costs of the Council and Transportation function for this property had declined, Administration costs were very similar, but that Police, Fire and Recreation costs had increased significantly. It also noted that while there had been a decrease in direct Provincial funding, which would be further exacerbated by recently announced 2014 funding levels, the funding decreased had been somewhat offset by lower Provincial education tax rates, which had created some room on the municipal tax bill for the Municipality to absorb some of the extra servicing costs.

Prior to providing a number of recommendations, he concluded that while the service delivery review had not identified significant cost savings, it was recognized that many services such as fire and recreation were provided from facilities in locations that were established prior to amalgamation and their ‘communities of interest’ did not reflect the new municipal boundaries and it was difficult to make significant changes to service levels without affecting the “immediate” community of interest that received a specific service. He did note however that certain “non-financial” benefits had been obtained by the Service Delivery Review in that there was a better understanding by both Council and staff of the scope and cost of services provided by the Municipality.

Council reviewed the recommendations and provided additional comments in the following areas;

- i. Huron East Health Centre – Should the facility from which the Huron East Family Health Team provides services remain as a municipal facility – it was noted that the facility had been built by the Municipality as means of enhancing health care services and it was doubtful if this type of facility would be built by the private sector. It was further noted that a business plan had been developed for the facility and that the facility was meeting or exceeding its financial expectations.
- ii. Tuckersmith Day Nursery – Should the Municipality continue to provide daycare services or should the service be privatized or set up as a cooperative. Several Councillors noted that the cost to provide the services had not changed significantly and were relatively insignificant to the Huron East budget, but represented an important service as part of the Vanastra Recreation Centre. While it was noted that the service would perhaps benefit from a rebranding.
- iii. Council Composition – The size of Council was questioned by several Councillors although it was noted that this issue had been discussed by Council during a 2012 review and that no recommendations had been made to make changes prior to the 2014 election. It is expected that this issue will be discussed by Council during the next term.
- iv. Recreation Facilities – Generally agreed that the population demographics were somewhat responsible for declining attendance and usage at the recreation centres. Marketing of recreation facilities was discussed and whether it should be the responsibility of the committees or should someone be hired to develop marketing programs.

Moved by David Blaney and seconded by Robert Fisher:
That Council of the Municipality of Huron East direct the CAO/Clerk,
Recreation Managers and the Economic Development Officer, to meet with
the Administration Committee to discuss marketing options and direction
for Huron East’s Recreation Facilities. Carried.

Marketing
Recreation
Facilities

Finance Manager-Treasurer/Deputy Clerk – 2014 – 1st Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented and reviewed the 1st draft of the 2014 budget for consideration by Council. The first draft includes a 9% general municipal levy providing an additional \$351,788 of revenue for the municipality. It was noted the 2014 OMPF funding has been reduced by \$331,100 from the 2013 funding level which represents 13% of the general municipal levy. She further noted that the 2014 policing costs have increased by 1.7% (\$20,688) which is equivalent to a .8% general municipal levy increase. The proposed increase in the municipal levy by 9% would cover the OMPF funding cuts and the increased costs for policing. The 9% municipal levy increase when combined with the 3% County levy and 1% Education levy increase, would result in an overall 5% levy increase. All municipal departments had been requested to develop 2014 budgets at the same level of municipal funding as their 2013 budget.

The draft 2014 operating budget was reviewed with Council with a number of minor revisions being made to several departments. It was noted that the two arenas had ended 2013 with significantly higher than projected accumulated deficits and that if municipal levies remained at the 2013 levels, the facilities were not able to produce balanced budgets.

Capital budgets and a further review of the recreation centres will be presented at the next meeting.

10:00 p.m. Councillor Larry McGrath left the meeting.

Finance Manager-Treasurer/Deputy Clerk – Asset Management Plan

The Finance Manager-Treasurer/Deputy Clerk Paula Michiels provided Council with an information report regarding the development of the Asset Management Plan for the Municipality of Huron East. The Asset Management Plan meets all requirements as outlined within the provincial *Building Together Guide for Municipal Asset Management Plans* and a copy of the Plan was provided to Council.

Moved by Les Falconer and seconded by Robert Fisher:
That Council of the Municipality of Huron East receive the following reports of municipal officers as presented:

- a) CAO/Clerk
- b) Finance Manager-Treasurer/Deputy Clerk

Receive
Reports

Carried.

Moved by Frank Stretton and seconded by Joseph Steffler:
That Huron East Council, pursuant to Section 10 of the Procedural By-Law, extend the meeting proceedings to 11:30 p.m. Carried.

Extend Meeting
Proceedings

CORRESPONDENCE

Moved by David Blaney and seconded by Alvin McLellan:
That Council of the Municipality of Huron East proclaim April 2nd, 2014 as “World Autism Awareness Day” to raise awareness about Autism Spectrum Disorder. Carried.

Proclaim
World Autism
Awareness Day

Moved by Alvin McLellan and seconded by David Blaney:
That Council of the Municipality of Huron East proclaim May 10th, 2014 as “World Lupus Day” to promote public awareness and advocacy for lupus. Carried.

Proclaim
World Lupus Day

Moved by Joseph Steffler and seconded by Frank Stretton:
That Council of the Municipality of Huron East endorse the resolution of the United Townships of Head, Clara & Maria lobbying the Provincial Government to stop the process of mandatory on-site septic system inspections and to continue to only require them in known vulnerable areas adjacent to source water areas. Defeated.

Defeat
Resolution
United Townships
of Head, Clara
and Maria

Moved by Nathan Marshall and seconded by Andrew Flowers:
That Council of the Municipality of Huron East authorize a financial donation in the amount of \$550.00 to the Seaforth and District Horticultural Society for 2014. Carried.

Donation
Seaforth
Horticultural
Society

Moved by Les Falconer and seconded by Nathan Marshall:
That Council of the Municipality of Huron East authorize a financial donation in the amount of \$500 to the Clinton Public Hospital Foundation Dinner Auction Gala. Carried.

Donation
Clinton Public
Hospital Gala

Moved by Alvin McLellan and seconded by Joseph Steffler:
That Council of the Municipality of Huron East support the County of Huron’s application to the Ministry of Health and Long Term Care for a Healthy Kids Community Challenge grant. Carried.

Support
County of Huron
Application
Healthy Kids
Com. Challenge
Grant

Moved by Andrew Flowers and seconded by Frank Stretton:
That Council of the Municipality of Huron East endorse the resolution of the Regional Municipality of Niagara concerning hydro rates and the province’s recently released Long Term Energy Plan that anticipates consumers will face hydro rates that will rise by 42% over the next five (5) years. Carried.

Endorse
Resolution
Municipality of
Niagara

Moved by Nathan Marshall and seconded by Frank Stretton:
That Council of the Municipality of Huron East appoint the following Directors to the Seaforth Business Improvement Area Board of Management:
(1) Brenda Campbell – Coldwell Banker
(2) Kim Blok – Optimal Health
(3) Melody Hodgson – Huron-Perth Mortgage Group
and acknowledge the following resignations to the Board:
(1) Betty Small
(2) Cathy Elliott

Appoint
Directors
Seaforth BIA

Carried.

UNFINISHED BUSINESS**NEW BUSINESS****Mayor MacLellan – Mid-Huron Landfill Site**

Mayor MacLellan advised that a report received from an engineering firm indicates that the 5.5 million set aside to close the Mid-Huron Landfill Site will not be sufficient. The Board is discussing this issue and at present closure of the landfill is scheduled for 2017.

MUNICIPAL DRAINS**TILE DRAINAGE****FINANCIAL REPORT****PLANNING****INFORMATION ITEMS**

Moved by Andrew Flowers and seconded by Frank Stretton:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

- 1) BMG Board of Recreation Management Committee – February 13th, 2014

Board/Committee Meeting Minutes

Carried.

CLOSED SESSION

Moved by David Blaney and seconded by Alvin McLellan:
That Council of the Municipality of Huron East, pursuant to Section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 11:20 p.m. to go into Closed Session to discuss the following:

- i) 239(2)(c) – proposed or pending disposition of land (RFP for Part 1, Plan 22R-4730)

Closed Session

Carried.

Moved by David Blaney and seconded by Alvin McLellan:
That Council of the Municipality of Huron East resumes the regular Council meeting at 11:28 p.m. Carried.

Resume Regular Meeting

BY-LAWS

Moved by Alvin McLellan and seconded by David Blaney:
BE IT HEREBY RESOLVED that leave be given to introduce By-Law No. 9, 10, 11, 12 and 13 for 2014.

Introduce By-Laws

By-Law 9-2014 – Zoning Amendment – Temporary Use – Part Lot 70, Concession 1, Grey Ward, Menzies

By-Law 10-2014 – Zoning Amendment – Temporary Use – Part Lot 4, Concession 13, Grey Ward, Vanbeek

By-Law 11-2014 – Authorize Service Agreement – County of Huron – Provide Child Care Services and to repeal By-Law 9-2011

By-Law 12-2014 – Authorize Lease Agreement – Brussels Business & Cultural Centre – Huron Business Development Corporation

By-Law 13-2014 – Confirm Council Proceedings

Carried

Moved by Alvin McLellan and seconded by David Blaney:
BE IT HEREBY RESOLVED that by-Law 9 for 2014, a by-law to amend the zoning on Part Lot 70, Concession 1, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning Amendment Part Lot 70, Con. 1 Grey Ward

Moved by Alvin McLellan and seconded by David Blaney:
BE IT HEREBY RESOLVED that By-Law 10-2014, a by-law to amend the zoning on Part Lot 4, Concession 13, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning Amendment Part Lot 4, Con. 1 Grey Ward

Moved by Robert Fisher and seconded by Andrew Flowers:
 BE IT HEREBY RESOLVED that By-Law 11 for 2014, a by-law to authorize the signing of a Service Agreement with the Corporation of the County of Huron to provide Child Care Services and to repeal By-Law 9-2011, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
 Service
 Agreement
 Child Care
 Services

Moved by Frank Stretton and seconded by Joseph Steffler:
 BE IT HEREBY RESOLVED that By-Law 12 for 2014, a by-law to authorize a Lease Agreement for space within the Brussels Business & Cultural Centre for the Huron Business Development Corporation, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
 Lease
 Agreement
 BBCC and
 HBDC

Moved by Andrew Flowers and seconded by Les Falconer:
 BE IT HEREBY RESOLVED that By-Law 13 for 2014, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Council
 Proceedings

ADJOURNMENT

Moved by Nathan Marshall and seconded by Frank Stretton:
 The time now being 11:37 p.m.
 That the meeting do now adjourn until March 18th, 2014 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk