

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 18th, 2014 – 7:10 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors David Blaney, Alvin McLellan,
 Andrew Flowers, Allison Dekroon, Robert Fisher,
 Nathan Marshall, Larry McGrath and Les Falconer

Members Absent: Councillors Dianne Diehl and Frank Stretton

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Chief Building Official, Paul Josling
 Economic Development Officer, Jan Hawley,
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:10 p.m.

DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST

DEPUTATIONS

Nick Whyte, Neil Warwick, Herman Teprstra Sr, Jeremy Terpstra, Herman Terpstra Jr., Jeff Cardiff and Scott Cardiff were in attendance to hear the discussion on the Drainage Reports being presented by Dietrich Engineering Limited.

Tom Phillips was in attendance to hear the proceedings of Council.

7:00 p.m. Sandra Weber, Manager of Planning, Huron County Planning and Development Dept.

Municipal-wide Site Plan Control By-Law and Implementation Process

Huron County Manager of Planning Sandra Weber attended before Council to review her report concerning a Municipal-wide Site Plan Control By-Law including proposed Site Plan Control Guidelines and processes to be used by staff when dealing with site plan applications. Council were provided copies of the draft Site Plan Submission and Approval Guidelines and the Site Plan – Pre-consultation Meeting Checklist. Ms. Weber also provided a powerpoint presentation and reviewed with Council the following:

- what is site plan control?
- when is site plan control used?
- drawings that must be submitted prior to development
- accessible/universal design
- site plan control process

CAO/Clerk Brad Knight advised the Site Plan By-Law will be presented to Council for review at the same time as the housekeeping amendments to the Huron East Official Plan and the Huron East Zoning By-Law 52-2006.

Housekeeping Amendments

Huron County Manager of Planning Sandra Weber reviewed her report concerning a draft Housekeeping Amendment to the Huron East Official Plan and the Huron East Zoning By-Law 52-2006. Council were advised a five year review update of the Huron East Official Plan was scheduled to occur in 2014 but the process is somewhat dependent on availability of staff from both Huron East and the Huron County Planning Department and that given the time to complete the process, she recommended that in the interim, Council consider a housekeeping amendment to correct or update certain policies and designations in the Plan that would be beneficial to address now rather than waiting for the full review. A corresponding Housekeeping Amendment is required to the Huron East Zoning By-Law to implement some of the Official Plan changes as well as other corrections that have been identified. Ms. Weber reviewed with Council a summary of the proposed changes to the Official Plan and Zoning By-Law.

Moved by Les Falconer and seconded by Nathan Marshall:
 That Council of the Municipality of Huron East direct the Huron County Planning and Development Department to proceed with a Housekeeping Amendment to the Huron East Official Plan and the Huron East Zoning By-Law 52-2006. Carried.

Housekeeping
 Amendments
 OPA and
 Zoning By-law

7:30 p.m. Dietrich Engineering Limited – Drainage ReportsInglis Municipal Drain 2014

Bill Dietrich, P. Eng., of Dietrich Engineering Limited, attended before Council to review the Inglis Municipal Drain 2014 Report, serving parts of Lots 4 to 8, Concession 7, parts of Lots 1 to 7, Concession 8, parts of Lots 1 to 4, Concession 9, Grey Ward. Mr. Dietrich gave a summary of his report and answered questions of Council. The total estimated cost of the Inglis Municipal Drain 2014 is \$136,000.

Moved by Alvin McLellan and seconded by Allison Dekroon: Report
That Council of the Municipality of Huron East accept the engineers' report on the Inglis Municipal Drain 2014 and designate it as By-Law 15-2014 and the Court of Inglis
Revision be set for Tuesday, April 15th, 2014 at 7:00 p.m. Carried. Municipal Drain

Dickson Municipal Drain 2014

Bill Dietrich, P. Eng., of Dietrich Engineering Limited, attended before Council to review the Dickson Municipal Drain 2014 Report, serving parts of Lots 33 and 34, Concessions 4 and 5, McKillop Ward. Mr. Dietrich gave a summary of his report and answered questions of Council. The total estimated cost of the Dickson Municipal Drain 2014 is \$112,600.

Moved by Allison Dekroon and seconded by Andrew Flowers: Report
That Council of the Municipality of Huron East accept the engineers' report on the Dickson Municipal Drain 2014 and designate it as By-Law 16-2014 and the Court of Revision be set for Tuesday, April 15th, 2014 at 7:00 p.m. Carried. Dickson
Municipal Drain

Williamson Municipal Drain 2014

Bill Dietrich, P. Eng., of Dietrich Engineering Limited, attended before Council to review the Williamson Municipal Drain 2014 Report, serving parts of Lots 13 to 15, Concession 17 and parts of Lots 13 to 15, Concession 18, Grey Ward. Mr. Dietrich gave a summary of his report and answered questions of Council. The total estimated cost of the Williamson Municipal Drain 2014 is \$142,500.

Moved by Les Falconer and seconded by Larry McGrath: Report
That Council of the Municipality of Huron East accept the engineers' report on the Williamson Municipal Drain 2014 and designate it as By-Law 17-2014 and the Court of Revision be set for Tuesday, April 15th, 2014 at 7:00 p.m. Carried. Williamson
Municipal Drain

Moved by Andrew Flowers and seconded by Allison Dekroon: Call for Tenders
That Council of the Municipality of Huron East authorize Dietrich Engineering to Municipal Drains
proceed to call for tenders on the Dickson Municipal Drain 2014, Williamson Municipal Set Court of
Drain 2014 and the Inglis Municipal Drain 2014 with tenders to close on Tuesday, Revision
April 15th, 2014 at 12:00 noon. Carried.

COUNCILLORS ISSUESMINUTES OF THE PREVIOUS MEETING

Moved by David Blaney and seconded by Alvin McLellan: Meeting
That Council of the Municipality of Huron East approve the following Minutes
Council Meeting Minutes as printed and circulated.
a) Special Meeting – March 4th, 2014
b) Regular Meeting – March 4th, 2014 Carried.

ACCOUNTS PAYABLE

Moved by David Blaney and seconded by Alvin McLellan: Accounts
That the accounts payable in the amount of \$1,012,575.27 be approved Payable
for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERSFinance Manager-Treasurer/Deputy Clerk – 2014 – 2nd Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council on the 2nd draft of the 2014 budget including an itemized review of proposed capital for consideration by Council. It was noted that with a 9% levy increase (to cover the loss of OMPF and additional policing costs) and the inclusion of \$89,500 in capital for Administration, \$288,000 capital for Seaforth Fire, and \$241,000 for Public Works, there is approximately \$150,000 remaining in the budget to be allocated towards remaining capital projects being considered having estimates of between \$831,000 and \$1,034,000. Council were advised that each additional 1% increase in the general levy will generate approximately \$30,000.

The 2nd draft budget includes an adjustment to the recreation centres levies to reflect the over-levy to SDCC in 2013 and keep the equitable levy distribution for the centres as determined in previous years. These adjustments allocate an additional \$46,346 to BMG, an additional \$52,952 to VRC and \$22,073 to SDCC for 2014.

Council discussed the various proposed capital items and in particular the work on the Seaforth Library and suggested an amount be included for assessment of the building. Mayor MacLellan also requested that in order to justify roads being paved, that traffic counts be completed. It was also recommended that insulating the BMG roof to address the ice damming issue be addressed when Councillors Diehl and Stretton were in attendance. Capital projects to be completed in 2014 will be discussed further at the next regular meeting.

Chief Building Official – Report

A report to Council from Chief Building Official Paul Josling summarizing zoning and tax certificates as well as building permits was received.

CAO/Clerk – Annual Statement of Council Remuneration

Council were provided with a copy of the annual statement of remuneration paid in 2013 to Council as required by Section 284 of the Municipal Act.

Moved by Joseph Steffler and seconded by David Blaney:
That Council of the Municipality of Huron East receive the following reports of municipal officers as presented:

Receive
Reports

- a) Finance Manager-Treasurer/Deputy Clerk
- b) Chief Building Official
- c) CAO/Clerk

Carried.

CORRESPONDENCE

Community Garden Vanastra

Correspondence was received from Angie Demers requesting the Municipality consider providing a section of land for the Vanastra community to start a community garden. It was noted that municipal parkland property located at Block J, Plan 131 was an option available as it is an open area with lots of sun. Council agreed to refer the matter to the Vanastra Recreation Centre Committee for a decision.

Moved by Alvin McLellan and seconded by Allison Dekroon:
That the resolution from the Township of Leeds and the Thousand Islands regarding the Ombudsman's interpretation of "working definition" of a meeting be received and filed. Carried.

Resolution
Township of
Leeds & The
Thousand Islands

UNFINISHED BUSINESS

NEW BUSINESS

Brussels Library

Council were advised the Grand Re-Opening of the Brussels Library will be held on Saturday, April 19th, 2014. There will be an Open House from 10:00 am to 2:00 pm with the ribbon cutting ceremony scheduled for 11:00 am.

NextEra Wind Project – Tree Removal

Councillor McGrath advised he has been contacted by three property owners expressing concerns with the tree removal process by NextEra along the transmission line route for the wind project. Councillor McGrath requested NextEra be contacted with respect to following the tree removal process contained within the road use agreement.

CAO/Clerk Brad Knight advised a site meeting was held on Monday, March 17th with NextEra representatives and various landowners who had concerns with the tree removal process. The CAO also advised that NextEra had indicated any work done to date has been on trees that were completely within the road allowance and clear instructions had been given by NextEra to their contractors to not cut or remove trees that were straddling the road allowance until the owners had been contacted.

Fire/Emergency Plan & Fire Detection & Suppressions System Requirements – Industrial Wind Turbines

Councillor Dekroon provided Council with a copy of the Municipality of Brockton By-Law 19-2014 to establish a fire/emergency plan and fire detection and suppression system requirements for industrial wind turbines. Councillor Dekroon advised the document was for information purposes and questioned whether it would be useful for Huron East to consider such a by-law. Mayor MacLellan requested the Chief Building Official and the Fire Chief/CEMC to investigate and provide comment on the by-law.

MUNICIPAL DRAINS**TILE DRAINAGE****FINANCIAL REPORT****PLANNING****INFORMATION ITEMS**

Moved by Robert Fisher and seconded by Andrew Flowers:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Vanastra Recreation Centre Committee – February 25th, 2014
- 2) Vanastra Recreation Centre Building & Fundraising Committee – February 25th, 2014
- 3) Seaforth & District Community Centres Management Committee – February 13th, 2014
- 4) Huron East Water & Sewer Committee – February 11th, 2014

Carried.

CLOSED SESSION**BY-LAWS**

Moved by Les Falconer and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that leave be given to introduce By-Law No. 14, 15, 16, 17, 18 and 19 for 2014.

Introduce By-Laws

By-Law 14-2014 – Zoning Amendment – Lot 3, Concession 12, Grey Ward, Terpstra Farms Limited

By-Law 15-2014 – Inglis Municipal Drain 2014 (1st and 2nd readings)

By-Law 16-2014 – Dickson Municipal Drain 2014 (1st and 2nd readings)

By-Law 17-2014 – Williamson Municipal Drain 2014 (1st and 2nd readings)

By-Law 18-2014 – Authorize Agreement of Purchase and Sale – Part of Part 1, Plan 22R-4730, Seaforth Ward

By-Law 19-2014 – Confirm Council Proceedings

Carried

Moved by Alvin McLellan and seconded by David Blaney:
BE IT HEREBY RESOLVED that By-Law 14 for 2014, a by-law to amend the zoning on Lot 3, Concession 12, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning Amendment Lot 3, Con. 12, Grey Ward

Moved by Allison Dekroon and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 15 for 2014, a by-law to provide for construction of the Inglis Municipal Drain 2014 be given first and second readings. Carried.

Inglis Drain 2 readings

Moved by Andrew Flowers and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 16 for 2014, a by-law to provide for construction of the Dickson Municipal Drain 2014 be given first and second readings. Carried.

Dickson Drain 2 readings

Moved by Nathan Marshall and seconded by Andrew Flowers:
BE IT HEREBY RESOLVED that By-Law 17 for 2014, a by-law to provide for construction of the Williamson Municipal Drain 2014 be given first and second readings. Carried.

Williamson Drain 2 readings

Moved by Nathan Marshall and seconded by David Blaney:
BE IT HEREBY RESOLVED that By-Law 18 for 2014, a by-law to authorize the execution of an Agreement of Purchase and Sale of Part of Part 1, Plan 22R-4730 Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize Purchase/Sale Part of Part 1 Plan 22R-4730 Seaforth Ward

Moved by Allison Dekroon and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 19 for 2014, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by Robert Fisher and seconded by Larry McGrath:
The time now being 10:00 p.m.
That the meeting do now adjourn until April 1st, 2014 at 7:30 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk