

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JUNE 17<sup>th</sup>, 2014 – 7:00 P.M.**

**Members Present:** Deputy Mayor Joseph Steffler  
 Councillors David Blaney, Frank Stretton, Alvin McLellan,  
 Allison Dekroon, Andrew Flowers, Robert Fisher,  
 Nathan Marshall, Larry McGrath and Les Falconer

**Members Absent:** Mayor Bernie MacLellan and Councillor Dianne Diehl

**Staff Present:** Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills  
 Economic Development Officer, Jan Hawley  
 Executive Assistant, Janice Andrews

**CALL TO ORDER**

Due to the absence of the Mayor, Deputy Clerk Paula Michiels called the meeting to order at 7:00 p.m.

*Moved* by David Blaney and seconded by Nathan Marshall: Appoint  
 That Deputy Mayor Joseph Steffler be appointed as Chair. Chair

**DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST**

**DEPUTATIONS**

**COUNCILLORS ISSUES**

**MINUTES OF THE PREVIOUS MEETING**

*Moved* by Les Falconer and seconded by Frank Stretton: Meeting  
 That Council of the Municipality of Huron East approve the following Minutes  
 Council Meeting Minutes as printed and circulated.  
 a) Special Meeting – June 3<sup>rd</sup>, 2014  
 b) Regular Meeting – June 3<sup>rd</sup>, 2014 Carried.

**ACCOUNTS PAYABLE**

*Moved* by Nathan Marshall and seconded by David Blaney: Accounts  
 That the accounts payable in the amount of \$2,483,899.28 be approved for Payable  
 payment. Carried.

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

**Economic Development Officer – Report**

Economic Development Officer Jan Hawley presented and reviewed her June 2014 report to Council providing an overview of economic activity in Huron East. Council were also provided with a listing of BR&E economic development programs, targets, budget impacts and project outcomes for the years 2012 to 2014. Councillor McLellan questioned whether a focus on purchasing more industrial land would be investigated in the future. Economic Development Officer Jan Hawley advised purchase of industrial land has not been pursued and that the focus has been on assisting with the development or sale of vacant land. It was also noted that an Official Plan Review is underway and part of that process will be to identify vacant commercial land as well as provide the Municipality with an inventory of land available.

**Finance Manager-Treasurer/Deputy Clerk – Tax Rate Comparison**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council providing a tax rate comparison of the municipalities within Huron County.

**CAO/Clerk – Additional Delegation of Civil Solemnization Services**

A report to Council from CAO/Clerk Brad Knight recommending delegation of his authority to provide civil marriage solemnization service to Floyd Herman was received. Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the report and noted authority can be delegated to more than one individual. Mr. Herman has also been advised he will be required to maintain a fee schedule similar to the one presently used by the Municipality.

**Moved** by Nathan Marshall and seconded by Alvin McLellan:  
That Huron East Council concur with the recommendation of the CAO/Clerk that he is delegating his authority to provide civil marriage solemnization service to Floyd Herman. Carried.

Marriage  
Soleminzation  
Floyd Herman

**Moved** by Frank Stretton and seconded by Allison Dekroon:  
That Council of the Municipality of Huron East receive the following reports of municipal officers as presented:

Receive  
Reports

- a) Economic Development Officer
- b) Finance Manager-Treasurer/Deputy Clerk
- c) CAO/Clerk

Carried.

## **CORRESPONDENCE**

**Moved** by Larry McGrath and seconded by Les Falconer:  
That Huron East Council direct the Public Works Coordinator to investigate the request to paint a yellow center line on Front Road between County Road 12 to Hensall Road. Carried.

Centre Line  
Front Road

**Moved** by Robert Fisher and seconded by Andrew Flowers:  
That Council of the Municipality of Huron East have no objection to the Seaforth & District Minor Hockey Association Street Dance being held on July 18<sup>th</sup>, 2014 in conjunction with the Seaforth Street Festival;  
AND FURTHER that the Municipality of Huron East Alcohol Policy be complied with, with specific reference to Regulation 11 of said Policy, being a minimum of \$2,000,000 in liability insurance naming the Municipality as an additional insured;  
AND FURTHER that the Seaforth & District Minor Hockey Association convents to save harmless and keep indemnified The Corporation of the Municipality of Huron East, its officers, employees, servants, agents, successors and assigns against any and all liability for losses, damages, claims, action demands, suits, and costs arising directly or indirectly by virtue of the Municipality of Huron East allowing the Seaforth & District Minor Hockey Association use of the Property/Facility for the event. The Municipality of Huron East shall not be responsible for any accidents, injury, or loss of property to the Seaforth & District Minor Hockey Association. Carried.

Seaforth Hockey  
Association  
Seaforth  
Street Festival

## **UNFINISHED BUSINESS**

### **Wind Turbine Projects**

Councillor McGrath expressed concern with the notice provided for the recent St. Columban Wind Project Community Liaison Committee meeting held on June 9<sup>th</sup>, 2014. Councillor McGrath advised he had received notice in the mail the day of the meeting and requested more advance notice should be given to allow people the opportunity to attend. Finance Manger-Treasurer/Deputy Clerk Paula Michiels confirmed it was stated at the meeting that notice of the public meeting was posted on the website, in local newspapers and it was not a requirement to notify public by mail. The Committee was also requested to allow delivery of notices, at least one week prior, to any future meetings. Councillor McGrath also expressed concern with the Bluewater Wind Project and the proximity of guard rails to the travelled portion of the road along the transmission route on Hensall Road and the cost to decommission the lines in 20 years.

Councillor Dekroon also expressed concern with the St. Columban Wind Project Community Liaison Committee meeting held on June 9<sup>th</sup>, 2014. Councillor Dekroon noted the Traffic Management Plan has not been submitted for the project and the Committee advised the transmission line route was agreed to by the Municipality and the Municipality actually disagreed with the route going through Cranbrook.

## **NEW BUSINESS**

### **Councillor Marshall – Seaforth Bandshell**

Councillor Marshall advised the donation from the Box family towards the Seaforth Bandshell was discussed by the Huron East/Seaforth Development Trust at their recent meeting. The Trust is willing to match the donation and wondered what Council's direction was in regards to the funds. Finance Manager-Treasurer/Paula Michiels advised that after the press coverage on the Box donation, an individual from Walkerton who lived in the area 50 years ago and played at the bandshell is also willing to make a donation to the bandshell to assist with the project. Building & Property Maintenance Coordinator John Hill has provided a quotation for the necessary repairs to the building to the Heritage Committee as it is a heritage property. Council agreed that donation funds should not be used for maintenance of the building and this matter be listed as unfinished business to be discussed further once more information is obtained.

Councillor Fisher – Meeting Schedule

Councillor Fisher requested the summer Council meeting schedule be discussed at the next regular meeting and that the Brussels Fall Fair date be taken into consideration when setting dates.

Councillor McLellan

Councillor McLellan advised that due to the reconstruction of Turnberry Street in Brussels, detour signs have been placed and local businesses expressed concern with traffic flow into the town core area. Public Works Coordinator Barry Mills advised Economic Development Officer Jan Hawley has been appointed as the contact for business owners and a solution has been identified to address the concerns. Councillor McLellan requested the Public Works Coordinator to provide updates on the construction project at future Council meetings.

MUNICIPAL DRAINS

*Moved* by Allison Dekroon and seconded by Andrew Flowers: Petition  
That Huron East Council accept the Petition for Drainage Works by Owners on the O'Reilly Municipal Drain on Lots 12 and 13, Concession 2, McKillop Ward, and O'Reilly Municipal Drain  
further that Dietrich Engineering Ltd. include this petition for Branch "B" of the O'Reilly Municipal Drain report that they are preparing. Carried. Municipal Drain

TILE DRAINAGEFINANCIAL REPORT

*Moved* by Alvin McLellan and seconded by David Blaney:  
The following tax reductions (Minutes of Settlement) as authorized under Section 39.1 of the *Assessment Act*, R.S.O. 2000, as amended, be approved under Section 361(10.1) of the *Municipal Act*, R.S.O. 2001, as amended.

<u>Name/Roll #</u>	<u>Assessment Changed</u>	<u>Tax Reduction</u>	<u>Effective Date</u>
HART, David & Marcia 160-025-00700	RT 164,356 to RT -0- RT 171,300 to RT -0-	1,367.02 2,101.14	2011-01-01 2012-01-01
FINNIGAN, Dean R. 160-030-16800	RT 92,000 to RT 63,000 RT 90,000 to RT 66,250	361.96 289.28	2012-01-01 2013-01-01
BOON, Gregory James 160-031-19610	RT 166,525 to RT 146,277	251.26	2013-06-24
TOWNSEND, R. Scott & Kerry 160-031-20500	RT 369,500 to RT 325,500	968.00	2013-01-01
VANASTRA PACKAGING 160-031-22010	RT 88,000 to RT 54,000	696.64	2013-01-01
PRESCOTT, Lee & Stacy 380-005-02010	RT 53,000 to RT -0- RT 53,000 to RT -0- RT 54,250 to RT -0-	213.19 631.15 633.99	2011-09-01 2012-01-01 2013-01-01
MEDD, Gregory John 390-020-01303	RT 168,750 to RT 163,000	76.13	2013-01-01

Section 361 (Change of Assessment) Reductions      \$ 7,589.76

Carried.

*Moved* by Les Falconer and seconded by Nathan Marshall:  
The following tax reductions (Amended Property Assessment Notice) as authorized under Section 32(1.1) and Section 19(7) of the *Assessment Act*, R.S.O. 2000, as amended, be approved under Section 362 of the *Municipal Act*, R.S.O., 2001, as amended.

<u>Name/Roll #</u>	<u>Assessment Change &amp; Reason</u>	<u>Tax Reduction</u>	<u>Effective Date</u>
TERPSTRA DRYING 420-004-01100	RT 854,750 to FT 854,750	7,612.76	2013-01-01

ST. BRIGID`S DAIRY 420-008-00400	RT 671,975 to FT 671,975	5,984.91	2013-01-01
BACKX, Aloysius 420-012-05700	RT 509,300 to FT 509,300	4,536.04	2013-01-01
LITTLE, Sandra Joan 420-013-00200	RT 250,325 to FT 250,325	2,229.50	2013-01-01

Total Section 362's (Tax Incentive Approval) \$20,363.21

Carried.

**Moved** by Frank Stretton and seconded by Alvin McLellan:

The following applications for the cancellation, reduction and refund of taxes under the provisions of Section 357 of the Municipal Act, R.S.O. 2001 as amended, be approved as presented:

Name/Roll #	Assessment Change & Reason	Tax Reduction	Effective Date
JENNISON Construction Ltd 160-013-01600	IT 20,000 to RT 14,681 Pit Licence Surrendered	29.74	2013-11-25
MORRISON, Lawrence Patrick 160-021-10050	RT 57,075 to RT 4,280 RT 321,000 to RT 282,627 RT 336,000 to RT 283,087 Demolished old house & garage	498.12 472.26 636.00	2011-03-30 2012-01-01 2013-01-01
KOOTSTRA HOLDINGS LTD 160-031-21505	MT 50,250 to RT 46,942 Building demolished	39.70	2013-10-01
R&V FOODS LIMITED 390-021-04400	CT 1,096,000 to CX 86,450 Building razed by Fire	16,203.86	2013-04-27
TERPSTRA FARMS LTD 420-007-00200	FT 775,725 to FT 753,392 Farm Structure Removed	33.44	2013-07-01
TERPSTRA FARMS LTD 420-010-02800	FT 260,300 to FT 242,599 FT 321,700 to FT 246,700 FT 355,775 to FT 280,275 Barn, Silo & Shed Removed	54.10 227.17 224.16	2011-01-01 2012-01-01 2013-01-01
LICHTY, Mervin Daniel 420-011-01200	CT 522,252 to FT 485,289 and RT 51,409 Change of Use from Commercial to Farm	4,310.52	2013-08-01
CRAWFORD, Hugh Freeman 420-015-03600	FT 778,450 to FT 743,043 Structures demolished & Removed	102.55	2013-01-10
HARRISON, Donald & Sandra 420-016-0380	FT 738,000 to FT 722,959 Farm Structures Demolished	12.24	2013-09-23

Total Section 357 – Refund of Taxes \$22,843.86

Carried.

**Moved** by David Blaney and seconded by Nathan Marshall:

The following tax reductions be acknowledged as presented:

**Vacancy Rates (Commercial & Industrial Building), Section 364 of the Municipal Act**

Name/Roll #	Assessment Changed	Tax Reduction	Effective Date
MacLELLAN Welding Ltd 160-021-08900	IT 906,833 to IU 906,833	\$6,683.01	2012-01-01
794481 ONTARIO INC 160-031-25401	IT 147,700 to IU 147,700	1,439.19	2013-01-01

DAMSMA, Mark & Judith 390-015-01400	CT 135,672 to CU 135,672	932.94	2012-01-01
FRITZLEY, STEVEN 390-019-02500	CT 45,625 to CU 45,625	79.13	2013-10-01
KLAVER, PETER 390-021-02000	CT 121,500 to CU 121,500	416.90	2013-01-01
ONT. SEC.SCHOOL TEACHERS 390-024-00900	CT 149,250 to CU 149,250	382.69	2013-02-15
McLAUGHLIN, William P. 390-026-01900	CT 36,318 to CU 36,318	235.51	2012-01-01
LAMONT, David John 420-019-05300	IT 33,250 to IU 33,250	235.59	2013-01-01
ERICHSON HOLDINGS LTD 440-001-03000	JT 332,250 to IU 332,250	2,438.85	2013-01-01
Total Vacancy Rebates		<u>\$ 12,843.81</u>	Carried.

### **PLANNING**

**Moved** by David Blaney and seconded by Frank Stretton: No Objection  
That the Municipality of Huron East has no objection to the severance application of Consent B32/13  
Murray McDonald (B32/13), Part Lots 332 and 333, Plan 192 (Brussels Ward) Murray McDonald  
provided the following conditions are met:

- i) that the applicant obtain a minor variance to recognize any setback deficiencies caused by the legal lot frontage being changed from Queen Street to Turnberry Street for the retained lot
- ii) that \$500 be paid to the Municipality of Huron East as cash-in-lieu of parkland for the new lot creation.

Carried.

### **INFORMATION ITEMS**

**Moved** by Les Falconer and seconded by Larry McGrath: Board/Committee  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted: Meeting Minutes

- 1) Vanastra Recreation Centre Committee – May 27<sup>th</sup>, 2014
- 2) Huron East/Seaforth Community Development Trust – May 1<sup>st</sup>, 2014
- 3) Walton Landfill Committee – April 29<sup>th</sup>, 2014
- 4) Huron East Personnel Committee – June 11<sup>th</sup>, 2014

Carried.

### **CLOSED SESSION**

#### **BY-LAWS**

**Moved** by Andrew Flowers and seconded by Nathan Marshall: Introduce  
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws  
By-Law No. 39, 40, 41 and 42 for 2014.

By-Law 39-2014 – Authorize Agreement – Municipality of Morris-Turnberry – Brussels Sewage System Extension

By-Law 40-2014 – Appoint Chief Building Official, Pro-Tempore and appoint Building Inspector

By-Law 41-2014 – Authorize Fixed Term Contract Agreement – Building Inspector

By-Law 42-2014 – Confirm Council Proceedings

Carried

**Moved** by David Blaney and seconded by Frank Stretton:  
BE IT HEREBY RESOLVED that By-Law 39 for 2014, a by-law to authorize an Agreement with the Municipality of Morris-Turnberry to provide for an extension of the Brussels Sanitary Sewer System and recovery of construction costs, be given first, second, third and final readings and signed by the Deputy Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize  
Agreement  
Morris-Turnberry  
Brussels Sewage  
System Expansion

**Moved** by Larry McGrath and seconded by David Blaney:  
BE IT HEREBY RESOLVED that By-Law 40 for 2014, a by-law to appoint a Chief Building Official Pro-Tempore and a Building Inspector, be given first, second, third and final readings and signed by the Deputy Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Appoint CBO  
& Building  
Inspector

**Moved** by Nathan Marshall and seconded by Robert Fisher:  
BE IT HEREBY RESOLVED that By-Law 41 for 2014, a by-law to authorize a fixed term contract agreement to provide Building Inspector Services, be given first, second, third and final readings and signed by the Deputy Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize  
Fixed Term  
Contract  
Agreement  
Bldg. Inspector

**Moved** by Allison Dekroon and seconded by Alvin McLellan:  
BE IT HEREBY REASOLVED that By-Law 42 for 2014, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Deputy Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Council  
Proceedings

### **ADJOURNMENT**

**Moved** by Nathan Marshall and seconded by Les Falconer:  
The time now being 8:40 p.m.  
That the meeting do now adjourn until July 8<sup>th</sup>, 2014 at 7:00 p.m. Carried.

Adjournment

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Joseph Steffler, Deputy Mayor

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Paula Michiels, Deputy Clerk