

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JANUARY 6<sup>th</sup>, 2015 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors John Lowe, Alvin McLellan, Dianne Diehl, David Blaney, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, and Raymond Chartrand

**Members Absent:** Councillor Larry McGrath

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills  
 Economic Development Officer, Jan Hawley  
 Executive Assistant, Janice Andrews

**CALL TO ORDER**

Mayor MacLellan called the meeting to order at 7:00 p.m.

CAO/Clerk Brad Knight advised the delegation of Jeanne Melady scheduled for 8:00 p.m. has been cancelled due to inclement weather and also noted the County of Huron's Request for Proposal for the EMS Base Seaforth has been added to the agenda for discussion under new business.

**DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST**

Councillor Dalton declared a conflict of interest on agenda item 11.01.2 concerning the Brian Pryce Drain Petition as she owns lands in the proximity of the subject drain.

**DEPUTATIONS**

Maureen Agar was in attendance to hear the proceedings of Council.

**7:00 p.m. Ausable Bayfield Conservation Authority (ABCA) – Councillor Orientation**

Ausable Bayfield Conservation Authority General Manager and Secretary-Treasurer Brian Horner along with Water and Planning Manager Alec Scott attended before Council to provide an overview of the programs and services provided by the Authority. A powerpoint presentation entitled 'Councillor Orientation' was provided outlining the services provided by the Authority.

**COUNCILLORS ISSUES**

Councillor Lowe questioned if a Councillor was unable to attend a meeting, could there be an option to participate by teleconferencing. CAO/Clerk Brad Knight advised that option would have to be included in the procedural by-law and he would investigate if legislation provides for electronic participation in Council meetings.

Councillor Lowe also questioned if any thought had been given to rotating the recording secretaries for the three recreation committees. Mayor MacLellan advised this has not been discussed in the past but will be added to a future agenda.

**MINUTES OF THE PREVIOUS MEETING**

*Moved* by Brenda Dalton and seconded by David Blaney:  
 That Council of the Municipality of Huron East approve the following  
 Council Meeting Minutes as printed and circulated.

Meeting  
 Minutes

- a) Special Meeting – December 16<sup>th</sup>, 2014
- b) Regular Meeting – December 16<sup>th</sup>, 2014

Carried.

**ACCOUNTS PAYABLE**

*Moved* by Brenda Dalton and seconded by David Blaney:  
 That the Accounts Payable in the amount of \$363,462.85 be approved  
 for payment. Carried.

Accounts  
 Payable

**DEPUTATIONS****7:30 p.m. Huron County Planning & Development Department – Department Orientation**

Senior Planner Claire Dodds attended before Council to provide an overview of the services provided by the Department. A powerpoint presentation entitled ‘Planning & Development Department Orientation’ was provided to Council outlining the services in detail. Council were also advised the Huron East Official Plan is scheduled to be updated in 2015.

**8:15 p.m. 2017 Huron County International Plowing Match (IPM) Committee**

Kevin Bishop, Brian McGavin, Paul Dodds, Jeff McGavin, Lynne Godkin and Jacquie Bishop were in attendance before Council to provide an update on plans for the IPM 2017 being held in the McKillop ward just south of Walton and to seek assistance from the Municipality. Paul Dodds advised Council they will be looking for a number of accesses into fields off Canada Company Road on either side of County Road 12 and they would look for these to be installed in late 2016 or early 2017. He noted that parts of Canada Company Road and Roxboro Line could be a little wider to assist with traffic flows. It was noted the Ontario Plowmans’ Association has a self-contained water treatment system however water will need to be trucked in, potentially from either Seaforth or Brussels. It was also noted that the Committee would ask for assistance from the Municipality with respect to garbage removal and disposal of septage. Lynne Godkin advised two banquets will be held and use of the Brussels or Seaforth arenas would be required and she noted that the official kickoff date for the 2017 IPM is potentially July 1<sup>st</sup>, 2017.

Mayor MacLellan indicated that the Municipality is pleased that the 2017 IPM will be held in Huron East and also acknowledged the economic benefit not only for Huron East but the County of Huron as well. Mayor MacLellan requested the IPM Committee to prepare a list of their requirements and the Municipality will attempt to address their needs.

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS****CAO/Clerk – Insurance Renewal**

CAO/Clerk Brad Knight reviewed his report concerning the Insurance and Risk Management Renewal proposal received from Jardine Lloyd Thompson Canada Inc. in the amount of \$149,285 for the period January 1<sup>st</sup>, 2015 to January 1<sup>st</sup>, 2016. It was noted the proposed premium represented an increase for 2015 of 3.26%.. The CAO suggested that with several new Councillors, it would be beneficial for a representative of the Company to attend a meeting to provide a general overview of the insurance coverages.

***Moved*** by Dianne Diehl and seconded by John Lowe: Insurance  
That Council of the Municipality of Huron East accept the Insurance and Risk Renewal 2015  
Management Renewal Proposal as submitted by Jardine Lloyd Thompson Canada Inc.  
in the amount of \$149,285 for the period January 1<sup>st</sup>, 2015 to January 1<sup>st</sup>, 2016. Carried.

**CAO/Clerk – Committee Appointments**

CAO/Clerk Brad Knight reviewed his report to Council concerning citizen appointments to the various boards/committees of the Municipality.

A summary of the current composition of the Committees and Trusts was provided to Council along with a listing of Expressions of Interest received. Recommendations for appointments to the various Committees and Trusts were provided to Council based on input from the Mayor and Councillors involved with the specific committee

***Moved*** by Raymond Chartrand and seconded by Dianne Diehl: Appoint  
That Council of the Municipality of Huron East appoint the following citizen Citizens  
representatives to the various boards and committees and that amending by-laws Boards &  
be prepared for the Trust Funds. Committees

**Brussels Morris & Grey Community Centre**

Jacquie Waechter                      Merv Bauer                      Nicole Noble

**Seaforth & District Community Centres**

Deb Ward                      Lisa Campbell                      Georgina Reynolds

**Vanastra Recreation Centre**

Glen McLachlan                      Becky Kyle  
Scott Townsend                      Janet Boot

Brussels Community Trust

Charlie Hoy	Doug Sholdice	Ralph Watson
Paul Nichol	Joe Seili	

Seaforth Community Trust

William Teall	Maureen Agar	Lin Steffler
Christie Little	Neil Tam	

Brussels Medical-Dental Centre, Board of Management

Debbie Seili	Mary Stretton	Frank Workman
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Huron East Heritage Committee

Paul Spittal	Walter Armes	Charlie Hoy
Bev Coleman	Neil Tam	

Carried.

**Moved** by Robert Fisher and seconded by Kevin Wilbee:  
That Council of the Municipality of Huron East receive the following reports of municipal officers as presented:

Receive Reports

- a) CAO/Clerk

Carried.

**CORRESPONDENCE**

**Moved** by Joseph Steffler and seconded by Nathan Marshall:  
That Council of the Municipality of Huron East endorse the nomination of Mayor Bernie MacLellan as a Director on the 2015-2016 Board of Directors, Rural Caucus. Carried.

Mayor Nomination AMO BofD

**UNFINISHED BUSINESS****NEW BUSINESS**County of Huron – Request for Proposal – EMS Base Seaforth

Council were provided a copy of an RFP from the County for a design-build of a new ambulance base in Seaforth with a total floor space of approximately 4,500 square feet, including a 3 vehicle bay garage. It was noted the Municipality had passed resolution in October, 2014 expressing interest in investigating a joint-use facility on the Town Hall property but Huron County had not responded to this suggestion. The CAO further noted that although the RFP had been issued on December 17<sup>th</sup>, 2014 that he had not become aware of it until January 2<sup>nd</sup>, 2105 but the agenda for the Council meeting had already been sent out.

The CAO advised that the RFP was due by January 30<sup>th</sup>, 2015 and suggested Council, if interested, could hire an architect to provide some conceptual drawings and baseline estimates. Mayor MacLellan and Deputy-Mayor Steffler both indicated they were under the impression the County would be using the same drawings as the Wingham station and suggested that this issue be raised with the County prior to the Municipality hiring an architect.

**MUNICIPAL DRAINS**

**Moved** by Kevin Wilbee and seconded by Brenda Dalton:  
That Huron East Council accept the Notice of Request for Drain Improvement on the North Branch of the Ryan Municipal Drain – 1980 on Lot 1, Concession 6, McKillop Ward and appoint Dietrich Engineering Limited, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authority. Carried.

Ryan Municipal Drain

**Moved** by John Lowe and seconded by Raymond Chartrand:  
That Huron East Council accept the findings of Dietrich Engineering and R. J. Burnside & Associates and will not proceed to an Engineer's Report with respect to the petition of Brian Pryce for improvements to the McCallum-Winthrop Municipal Drain. Carried.

B.Pryce Petition McCallum-Winthrop Drain

**Moved** by Kevin Wilbee and seconded by Raymond Chartrand:  
That Council direct the Drainage Superintendent to proceed with drain maintenance of the McCallum-Winthrop Municipal Drain as outlined in a November 19<sup>th</sup>, 2014 letter from Tom Pridham of R. J. Burnside & Associates.

Drain Maintenance McCallum-Winthrop Drain

**TILE DRAINAGE****FINANCIAL REPORT****PLANNING****INFORMATION ITEMS**

*Moved* by Alvin McLellan and seconded by Dianne Diehl: Board/Committee Meeting Minutes  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

- 1) Seaforth & District Community Centres Management Committee – December 11<sup>th</sup>, 2014
- 2) Brussels Morris & Grey Board of Recreation Management Committee – December 10<sup>th</sup>, 2014
- 3) Huron East Water & Sewer Committee – November 12<sup>th</sup>, 2014
- 4) Huron East Health Centre Management Committee – November 26<sup>th</sup>, 2014
- 5) Huron East Administrative Committee – December 9<sup>th</sup>, 2014

Carried.

**CLOSED SESSION**

*Moved* by David Blaney and seconded by Alvin McLellan: Closed Session  
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of Council at 10:01 p.m. to go into Closed Session to discuss the following:

- i) 239(2)(c) – proposed or pending disposition of land (Brussels Fairgrounds).
- ii) 239(2)(d) – labour relations or employee negotiations (Vanastra Daycare)
- iii) 239(2)(a) – the security of property of the municipality (Huron East Town Hall)

Carried.

*Moved* by Alvin McLellan and seconded by Brenda Dalton: Resume Regular Council Meeting  
That Council of the Municipality of Huron East resumes the regular Council meeting at 10:43 p.m. Carried.

**BY-LAWS**

*Moved* by Dianne Diehl and seconded by Kevin Wilbee: Introduce By-Laws  
BE IT HEREBY RESOLVED that leave be given to introduce By-Law No. 45 for 2014 and By-Laws 1, 2 and 3 for 2015.

By-Law 45-2014 – Baillie Municipal Drain (3<sup>rd</sup> reading)

By-Law 1-2015 – Borrowing

By-Law 2-2015 – Amend By-Laws 40-2014 and 41-2014 and to repeal By-Law 56-2014 – Chief Building Official – Pro-Tempore and Building Inspector

By-Law 3-2015 – Confirm Council Proceedings

Carried.

*Moved* by Brenda Dalton and seconded by Kevin Wilbee: Baillie Municipal Drain (3<sup>rd</sup> reading)  
BE IT HEREBY RESOLVED THAT By-Law 45 for 2014, a by-law to authorize borrowing on the credit of the Municipality, the sum of \$158,000 for completion of the Baillie Municipal Drain 2014, be given third reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

*Moved* by Raymond Chartrand and seconded by Robert Fisher: Borrowing  
BE IT HEREBY RESOLVED THAT By-Law 1 for 2015, a by-law to authorize borrowing of money to meet current expenditures of the Municipality for the year 2015, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

*Moved* by Nathan Marshall and seconded by Raymond Chartrand: CBO Pro-Temp Bldg. Inspector  
BE IT HEREBY RESOLVED THAT By-Law 2 for 2015, a by-law to amend By-Laws 40-2014 and 41-2014 and to repeal By-Law 56-2014, Chief Building Official Pro-Tempore and Building Inspector, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

*Moved* by Dianne Diehl and seconded by John Lowe:  
BE IT HEREBY RESOLVED THAT By-Law 3 for 2015, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Proceedings of  
Council

**ADJOURNMENT**

*Moved* by Joseph Steffler and seconded by David Blaney:  
The time now being 10:45 p.m.  
That the meeting do now adjourn until January 20<sup>th</sup>, 2015 at 7:00 p.m. Carried.

Adjournment

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk