

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, APRIL 21st, 2015 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Alvin McLellan, John Lowe, Dianne Diehl, David Blaney, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, Raymond Chartrand and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Economic Development Officer, Jan Hawley
 North Patrol Foreman, Joe Ryan
 South Patrol Foreman, James Adkins
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST

Councillor McGrath declared a conflict of interest on the accounts payable as there was an invoice from the company he owns.

Councillor Marshall declared a conflict of interest on the accounts payable as there was an invoice from his employer.

DEPUTATIONS

7:00 p.m. United Way Perth-Huron 2014 Quality of Life Report in Perth and Huron County

Tracy Birtch, Director of Social Research & Planning Council and Shaun Jolliffe, Executive Director of Children's Aid Society Huron-Perth, attended before Council to present the Quality of Life Report in Perth & Huron County 2014. Council were provided with a copy of the Report along with the Summary and the following topics were highlighted in a powerpoint presentation.

- Community Vitality
- Democratic Engagement
- Education
- Environment
- Healthy Populations
- Leisure & Culture
- Living Standards
- Time Use

Council were also reminded of the Spirit of Community Celebration being held on April 30th, 2015 from 6:00 to 10:00 pm at the Arden Park Hotel in Stratford.

7:30 p.m. University of Waterloo – Age Friendly Community Planning

Dr. John Lewis, Associate Professor, School of Planning, Faculty of Environment, University of Waterloo attended before Council to provide an update on the Age-Friendly Action Plan being developed for the Municipality of Huron East. The following University of Waterloo students were also in attendance to assist with the presentation: Catherine McLean, Alex Graham, Alex Clarke, Joshua Schram, Gerrit Boerema, Jesse Himpang, Rachel Martin, Anna Gesse and Lucas Oldfield.

Council were provided a copy of the Age-Friendly Action Plan 2015 for the Municipality of Huron East. A powerpoint presentation was made to Council providing background and a summary of the key findings of the Age Friendly Survey that was completed in February-March of 2015. Council were advised of the strengths and weaknesses within the following areas:

- Outdoor Spaces and Public Buildings
- Transportation
- Housing
- Social Participation, Respect, and Social Inclusion
- Community Support and Health Services
- Communication and Information
- Civic Participation and Employment

Dr. John Lewis advised the next step would be to develop an advisory committee to address some of the action items and concerns identified. Dr. Lewis also advised he would prepare a follow up memorandum for the next steps moving forward and proceed with an application to the World Health Organization to be presented to Council this summer for consideration.

COUNCILLORS ISSUES

Councillor McGrath requested to discuss a personnel issue at the next closed session of Council. Mayor MacLellan also requested a closed session discussion to further discuss an issue that had been previously discussed in closed session. Mayor MacLellan advised that both matters will be included on the next Council agenda.

MINUTES OF THE PREVIOUS MEETING

Moved by Alvin McLellan and seconded by David Blaney: Meeting
That Council of the Municipality of Huron East approve the following Minutes
Council Meeting Minutes as printed and circulated.

- a) Special Meeting – Zoning Amendment – April 7th, 2015
- b) Special Meeting – Huron East Official Plan – April 7th, 2015
- c) Regular Meeting – April 7th, 2015

Carried.

ACCOUNTS PAYABLE

Moved by Raymond Chartrand and seconded by Kevin Wilbee: Accounts
That the Accounts Payable in the amount of \$1,121,614.63 be approved Payable
for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Finance Manager-Treasurer/Deputy Clerk – 2015 Budget – 2nd Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented and reviewed the 2nd draft of the 2015 Budget for consideration by Council. The proposed changes within the 2nd draft of the 2015 Budget were highlighted as follows:

Grey/McKillop and Tuckersmith Waste Management - That based on the accumulated surpluses for both systems, she had reduced the area rated tax levies by \$10,000 each to \$110,000 and \$65,000 respectively.

Policing - The allocation of policing costs was reviewed and updated as it is now area rated to each ward based on household counts rather than the previous Ontario Municipal Partnership Funding calculations.

Seaforth Street Lights - The Finance Manager-Treasurer advised that the street light levies for all systems had been doubled to provide some of the funding necessary for the conversion to LED fixtures. She noted that once she had compiled the levy increases for each ward, the levy increase for Seaforth was approximately 2% and somewhat less than the other wards. She noted that she was proposing an additional \$25,000 street light levy for Seaforth bringing the Seaforth street light levy to \$115,000 and extra levy would result in a 2.62% overall levy increase for the Seaforth ward.

The Brussels councillors directed that the Brussels Street light levy be returned to the 2014 levy amount and not be doubled at this time.

Recreation - The Finance Manager-Treasurer advised that she proposed to increase the recreation levies by 2% to assist with covering the cost of living increase to wages. She further noted that the increase would allow the Brussels, Morris & Grey (BMG) Community Centre to balance its 2015 budget, but Vanastra would still be short \$22,430 because of roofing and pool bottom repairs and the Seaforth and District Community Centre (SDCC) still had a 2015 operating deficit of \$7,400 after the Facility Manager and the Finance Manager-Treasurer making \$25,800 in adjustments. She advised Council that the accumulated deficit to the end of 2014 for BMG was \$109,256 and \$121,245 for SDCC. She suggested an additional levy of \$22,430 to VRC to cover the roof repairs with corresponding levy entitlements to BMG and SDCC of \$23,071 and \$18,585 respectively which would be for deficit reduction purposes only and that SDCC would still have to eliminate their projected 2015 operating deficit of \$7,400. It was noted that the deficit reduction levies would also involve an additional levy to the Municipalities of Morris-Turnberry (BMG) and West Perth (SDCC).

The Finance Manager-Treasurer noted that based on the adjustments proposed, the 2015 Budget – 2nd Draft was balanced with a municipal increase of 10.4%, and once combined with the County and Education levies, resulted in a total levy increase for Huron East of 5.13%. She noted that the impact between wards varied and ranged from 2.62% in the Seaforth to 6.78% in the McKillop. It was further noted that the 2015 Budget utilized \$176,723 from the equipment reserves which put the equipment reserve into a deficit position and although the NextEra vibrancy fund payments for the Seaforth Rescue Truck were

dedicated to the equipment reserve, it would take several years before the equipment reserve was in a surplus position.

Mayor MacLellan noted that he had requested the Treasurer to prepare information on debenturing capital costs and suggested although major construction projects would normally be considered, that Council consider debenturing a capital equipment purchase and evaluate the impact of the debenture on the municipal budgeting process.

Moved by Bernie MacLellan and seconded by David Blaney:
That Council of the Municipality of Huron East debenture \$180,000 for the purchase of the loader for Public Works in the 2015 Budget.
A recorded vote was requested by Councillor McGrath.

Defeat Motion
Debenture for
Purchase of
Loader

Blaney, David	Yes	Brussels Ward
Chartrand, Raymond	Yes	Tuckersmith Ward
Dalton, Brenda	Yes	McKillop Ward
Diehl, Dianne	No	Grey Ward
Fisher, Robert	No	Seaforth Ward
Lowe, John	No	Brussels Ward
MacLellan, Bernie	Yes	Mayor
Marshall, Nathan	No	Seaforth Ward
McGrath, Larry	No	Tuckersmith Ward
McLellan, Alvin	Yes	Grey Ward
Steffler, Joseph	Yes	Deputy Mayor
Wilbee, Kevin	No	McKillop Ward

Motion Defeated.

Moved by Nathan Marshall and seconded by Joseph Steffler:
That Council of the Municipality of Huron East direct the Finance Manager-Treasurer/Deputy Clerk to prepare a final draft budget with a 9.8% municipal levy increase. Carried.

Prepare Final
Draft Budget
9.8% Municipal
Levy Increase

Moved by Raymond Chartrand and seconded by Dianne Diehl:
That pursuant to Huron East Administration Policy 1.11, that Huron East Council declares their intention to consider the 2015 Budget for adoption at the May 5th, 2015 meeting of Council at 7:00 p.m. Carried.

Declare Intention
Consider 2015
Budget for
Adoption

Finance Manager-Treasurer/.Deputy Clerk – Drain Tenders

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report on the tenders received for the construction of the Deitner Municipal Drain, Grant Municipal Drain and McCullie Municipal Drain. Tender prices were received and opened in the presence of CAO/Clerk Brad Knight, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Dale Battram of A. G. Hayter Contracting Ltd. The tenders results were as follows:

Deitner Municipal Drain

Contractor	Price
	(excluding taxes)
A.G. Hayter Contracting Ltd.	\$34,875.00
Robinson Farm Drainage Ltd.	\$30,100.00
VanBree Drainage & Bulldozing Ltd..	\$45,800.00

Grant Municipal Drain

Contractor	Price
	(excluding taxes)
A.G Hayter Contracting Ltd.	\$171,940.00
Van Bree Drainage Ltd.	\$217,975.00
Robinson Farm Drainage Ltd.	\$181,670.00

McCullie Municipal Drain

Contractor	Price
	(excluding taxes)
A.G.Hayter Contracting Ltd.	\$109,340.00
Van Bree Drainage Ltd.	\$137,375.00

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East accept the tender of
A. G. Hayter Contracting Ltd. in the amount of \$171,940 plus applicable taxes
for construction of the Grant Municipal Drain, subject to the recommendation of
Dietrich Engineering Limited. Carried.

Accept Tender
AG Hayter
Contracting Ltd.
Grant Drain

Moved by Dianne Diehl and seconded by John Lowe:
That Council of the Municipality of Huron East accept the tender of
Robinson Farm Drainage Ltd. in the amount of \$30,100 plus applicable taxes for
construction of the Deitner Municipal Drain, subject to the recommendation of
Dietrich Engineering Limited. Carried.

Accept Tender
Robinson Farm
Drainage
Deitner Drain

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Council of the Municipality of Huron East accept the tender of
A. G. Hayter Contracting Ltd. in the amount of \$109,340 plus applicable taxes
for construction of the McCullie Municipal Drain, subject to the recommendation
of R. J. Burnside & Associates Ltd. Carried.

Accept Tender
AG Hayter
Contracting Ltd.
McCullie Drain

Public Works Coordinator – Signage Request, Bible Missionary Church, Vanastra

The report from the Public Works Coordinator concerning a request from the Bible Missionary
Church to install 5 specialty signs (directional signs) in Vanastra was received by Council.

Moved by Raymond Chartrand and seconded by Larry McGrath:
That pursuant to Huron East Administration Policy 3.07, that Council authorize the
Public Works Department to install 5 specialty signs for the Bible Missionary Church
in Vanastra. Carried.

Specialty Signs
Bible Missionary
Church/Vanastra

Moved by Kevin Wilbee and seconded by David Blaney:
That Council of the Municipality of Huron East receive the following
reports of municipal officers as presented:

Receive
Reports

- a) Finance Manager-Treasurer/Deputy Clerk
- b) Public Works Coordinator

Carried.

CORRESPONDENCE

Moved by Joseph Steffler and seconded by John Lowe:
That Council of the Municipality of Huron East appoint Councillor Kevin Wilbee
as a Council representative on the Grand Bend Wind Farm Community Liaison
Committee. Carried.

Appoint Rep.
Grand Bend Wind
Farm Community
Liaison Committee

UNFINISHED BUSINESS

NEW BUSINESS

MUNICIPAL DRAINS

TILE DRAINAGE

FINANCIAL REPORT

PLANNING

INFORMATION ITEMS

Moved by Alvin McLellan and seconded by Joseph Steffler:
That Huron East Council accept the recommendation of the Administration
Committee to apply the NextEra Community Fund payment from 2015 and
subsequent years to cover the Huron East share of the Seaforth Fire Rescue
Truck. Carried.

NextEra
Community Fund
Apply to cover
Seaforth Fire
Rescue Truck

Moved by Alvin McLellan and seconded by Larry McGrath:
That Huron East Council accept the recommendation of the Administration
Committee and that the CAO be directed to obtain a legal opinion on the
status of the Brussels and Seaforth Community Development Trusts as
Committees of Council from solicitor Greg Stewart. Carried.

Obtain Legal
Opinion
Brussels/Seaforth
Trusts-Committees
of Council

Moved by Brenda Dalton and seconded by Robert Fisher:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East Water & Sewer Committee – March 10th, 2015
- 2) Huron East/Seaforth Community Development Trust – February 24th, 2015
- 3) Huron East/Brussels Community Development Trust – March 18th, 2015
- 4) Huron East Health Centre – Management Committee – March 30th, 2015
- 5) Huron East Administrative Committee – March 30th, 2015
- 6) Vanastra Recreation Centre Building & Fundraising Committee – April 8th, 2015
- 7) Vanastra Recreation Centre Committee – April 14th, 2015

Carried.

CLOSED SESSION

BY-LAWS

Moved by John Lowe and seconded by Joseph Steffler:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 26 and 27 for 2015.

Introduce By-Laws

By-Law 26-2015 – Authorize Contract Agreement – RealTerm Energy – Design Build LED Street Lighting Project
By-Law 27-2015 – Confirm Council Proceedings

Carried.

Moved by David Blaney and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 26 for 2015, a by-law to authorize a Design-Build Stipulated Price Contract Agreement with RealTerm Energy Corporation for a LED Street Lighting Retrofit Project, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize Agreement RealTerm Energy LED Street Lighting Retrofit Project

Moved by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 27 for 2015, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm Council Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Nathan Marshall:
The time now being 10:12 p.m.
That the meeting do now adjourn until May 5th, 2015 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk