

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JUNE 16<sup>th</sup>, 2015 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Alvin McLellan, John Lowe, David Blaney, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, Raymond Chartrand and Larry McGrath

**Members Absent:** Councillor Dianne Diehl

**Staff Present:** Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
Public Works Coordinator, Barry Mills  
Economic Development Officer, Jan Hawley  
Chief Building Official Pro-Tempore, Brad Dietrich  
By-Law Control Officer, Bruce Brockelbank  
Executive Assistant, Janice Andrews

**CALL TO ORDER**

Mayor MacLellan called the meeting to order at 7:00 p.m.

**DISCLOSURE OF ELECTED OFFICIALS – PECUNIARY INTEREST**

**DEPUTATIONS**

The following members of the public were present to hear the proceedings of Council:  
B. McCutcheon, Debra McCutcheon, Anne Ryan, Cheryl Ryan, Bryan Gross, Larry Plaetzer, Alvin Dow, Joyce Dow, Susan Buffinga, Bert Buffinga, David Baan, Ken Scott, Glen Orth and Margaret Vincent.

**7:00 p.m. Ontario Federation of Agriculture – Goderich 2 Guelph (G2G) Rail Trail**

Neil Mitchell attended before Council to express concerns and comments of landowners adjacent to the proposed Goderich 2 Guelph Rail Trail. Mr. Mitchell advised that numerous adjacent landowners are opposed to the development of the Rail Trail and a copy of a press release expressing the concerns was provided to Council. Mr. Mitchell reviewed the landowners concerns with Council and also noted a recent announcement that on July 1<sup>st</sup>, 2015 the full G2G trail will officially open under the guidance of the G2G Rail Trail Advisory Committee. Mr. Mitchell advised adjacent landowners are frustrated with the lack of communication and feel excluded from the process. It was noted that the property is owned by the province and managed by Del Management with pre-leased sections by municipalities and individuals along the trail.

Mayor MacLellan advised that G2G Inc. is a private corporation and as such the municipality and the county have no jurisdiction on the lands.

**7:20 p.m. Jeff Miller – Jam Jar Pub & Eatery**

Jeff Miller, owner of Jam Jar Pub & Eatery, attended before Council to express concerns regarding the process of establishing a patio/café as part of his restaurant. Mr. Miller advised he was proceeding to address the requirements of the Municipality however noted he expected all businesses should be required to meet the same requirements.

**COUNCILLORS ISSUES**

**MINUTES OF THE PREVIOUS MEETING**

<p><i>Moved</i> by Nathan Marshall and seconded by Kevin Wilbee:  That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated.</p> <ol style="list-style-type: none"> <li>a) Special Meeting – June 2<sup>nd</sup>, 2015</li> <li>b) Regular Meeting – June 2<sup>nd</sup>, 2015</li> </ol>	<p>Meeting Minutes</p>
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Carried.

**ACCOUNTS PAYABLE**

<p><i>Moved</i> by John Lowe and seconded by Joseph Steffler:  That the accounts payable in the amount of \$2,879,526.90 be approved for payment. Carried.</p>	<p>Accounts Payable</p>
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## **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

### **Chief Building Official – Report**

The Chief Building Official Pro-Tempore Report summarizing the 2015 year-to-date zoning and tax certificates as well as building permits was received by Council.

### **Public Works Coordinator – Tender HE-05-2015 – New Class VII Motor Grader**

Public Works Coordinator Barry Mills reviewed his report on the tenders received for the purchase of a new motor grader. A joint tender was submitted with the Municipalities of North Perth and South Bruce. Tenders were received by the Municipality of North Perth prior to 12:00 noon on June 3<sup>rd</sup>, 2015 and the results were as follows:

	<u>Price</u>	<u>Trade-In</u>	<u>Net</u>
Nortrax	\$354,580	\$21,000	\$333,580
Toromont Cat	\$336,292	\$30,000	\$306,292

**Moved** by John Lowe and seconded by Alvin McLellan: Accept Tender  
That Council of the Municipality of Huron East accept the tender of Toromont Cat HE-05-2015  
in the amount of \$306,292 plus applicable taxes for Contract HE-05-2015 – new 2015 Motor Grader  
Motor Grader with a 5-year extended warranty equipped with snow plow equipment, dozer blade and mid-mount scarifier. Carried.

### **CAO/Clerk – Age Friendly Community Advisory Committee**

The report from the CAO/Clerk concerning an Age-Friendly Community Advisory Committee was received by Council. It was noted that at the April 21<sup>st</sup>, 2015 meeting Dr. John Lewis and a group of students from the University of Waterloo made a presentation to Council which included an Age-Friendly Action Plan for the Municipality. At that meeting, Dr. Lewis suggested the next step in the process would be to establish an advisory committee to address action items and areas of concern.

**Moved** by Nathan Marshall and seconded by Brenda Dalton: Age-Friendly  
That an Age-Friendly Community Advisory Committee to Council be formed with Community  
Councillors Fisher and Blaney being appointed and further members to be Advisory  
appointed upon the recommendations of Councillors Fisher and Blaney. Committee  
Carried.

### **Economic Development Officer**

#### **Win This Space**

Economic Development Officer Jan Hawley provided a powerpoint presentation to update Council on the business recruitment program “Win This Space” that was launched in March of 2015. The program is the first of its kind in Huron County and has been recognized provincially. There were 28 entries received, contestants have attended 3 workshops and 12 business plans have been submitted. An invitation was extended to Council to attend the “Win This Space Finale” being held on June 27<sup>th</sup>, 2015 when the finalists will compete and a winner will be announced. The winner will receive 12 months of free rent in the Seaforth or Brussels area plus over \$8,000 of in-kind services including mentoring and advertising.

### **Vanastra Recreation Centre and Tuckersmith Day Nursery**

Economic Development Officer Jan Hawley presented a video that is in the process of being created to showcase Vanastra. The video included highlights of the Vanastra Recreation Centre and the Tuckersmith Day Nursery and when complete will encompass the entire community of Vanastra.

Council were also invited to the Vanastra Recreation Centre Open House being held June 17<sup>th</sup>, 2015 from 5:00 pm to 7:00 pm.

**Moved** by David Blaney and seconded by Alvin McLellan: Receive  
That Council of the Municipality of Huron East receive the following Reports  
reports of municipal officers as presented:  
a) Chief Building Official  
b) Public Works Coordinator  
c) CAO/Clerk  
d) Economic Development Officer Carried.

## **CORRESPONDENCE**

**Moved** by Larry McGrath and seconded by Raymond Chartrand: Support  
That Council support the Vanastra Community Christian Reformed Church Huron SERVE

with their Huron SERVE, a youth-based service project to be held June 27<sup>th</sup> to July 4<sup>th</sup>, 2015 and provide free dumping fees to dispose of refuse collected by the group to a maximum of \$250. Carried.

dumping fees

**Moved** by Kevin Wilbee and seconded by Nathan Marshall:  
That Council note and file correspondence received from Keep Hydro Public concerning the proposed privatization of Hydro One. Carried.

Note & File  
Keep Hydro  
Public

**Moved** by Kevin Wilbee and seconded by Brenda Dalton:  
That the resolutions from the Town of Newmarket and the Town of Aurora requesting the Federal Ministry of Transport to direct Canada Post to halt the installation of community mailboxes and further expressing support for the City of Hamilton's by-law regulating the installation of equipment on roads, be noted and filed. Carried.

Note & File  
Town of Aurora  
& Newmarket  
Community  
Mailboxes

**Moved** by Nathan Marshall and seconded by Larry McGrath:  
That Council of the Municipality of Huron East endorse the resolution of the Municipality of North Perth urging the Alcohol and Gaming Commission of Ontario to revisit and revise the Lottery Licensing Policy Manual. Carried.

Endorse  
Resolution  
Municipality  
of North Perth

**Moved** by Nathan Marshall and seconded by Larry McGrath:  
That the request of the Seaforth & District Community Centre Chairperson to incorporate the snow removal at the SDCC into the municipal snow removal schedule be forwarded to the Public Works Coordinator for investigation. Carried.

Snow Removal  
SDCC

## **UNFINISHED BUSINESS**

### **Councillor Chartrand – Recreation Facility Budgets**

Councillor Chartrand advised at the last VRC recreation meeting, monthly year-to-date financial information for all recreation facilities was shared with the committee. Councillor Chartrand expressed concerns with the deficits to date at two facilities and questioned Council on what can be done to keep the facilities on track.

Finance Manager-Treasurer/Deputy Clerk Paula Michiels advised the new monthly reports have been developed to be reviewed with the recreation managers and distributed to the recreation committees to assist in trying to keep their budgets in line. These reports will continue to be reviewed with the recreation managers, provided to the committees and also to Council on a monthly basis.

## **NEW BUSINESS**

### **Council Meeting Location**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels suggested and Council agreed that the next regular Council meeting on July 7<sup>th</sup>, 2015 be held at the Brussels Library to allow councillors to attend the Open House being held at the Brussels Medical-Dental Centre.

### **Mayor MacLellan – Resolution – Cost Benefit Analysis**

**Moved** by Bernie MacLellan and seconded by Nathan Marshall:  
That due to the escalating costs of property taxes, caused by the shifting in provincial funding, Huron East Council investigates service delivery options and viability of programs in an effort to reduce costs;  
FURTHER that the Public Works department, hours of operation at recreational facilities, Economic Development programs, Vanastra Day Care services, and the size of Huron East Council should all be reviewed from a cost benefit analysis.

Cost Benefit  
Analysis

**Moved** by Raymond Chartrand and seconded by John Lowe:  
That an amendment be added to the Motion of Mayor Bernie MacLellan as follows:  
AND FURTHER that a complete review of the recently completed 2013 Service Delivery Review and its ancillary information be the first step in such an analysis to enable the four first year councillors to participate with the same background information as the rest of Council. Carried.

Amendment to  
Motion of Mayor

**Moved** by Bernie MacLellan and seconded by Nathan Marshall:  
That due to the escalating costs of property taxes, caused by the shifting in provincial funding, Huron East Council investigates service delivery options and viability of programs in an effort to reduce costs;  
FURTHER that the Public Works department, hours of operation at recreational facilities, Economic Development programs, Vanastra Day Care services, and the size of Huron East Council should all be reviewed from a cost benefit analysis;  
AND FURTHER that a complete review of the recently completed 2013 Service Delivery Review and its ancillary information be the first step in such an analysis to enable the four first year councillors to participate with the same background information as the rest of Council. Carried.

Investigate  
Review of  
Municipal  
Services

There was discussion by the Councillors that if a review was being completed it should include all of Huron East departments/services, the option for adding other areas will be available at the time of the review.

#### Vanastra Packaging – Roof Top Solar Installation

**Moved** by Raymond Chartrand and seconded by Kevin Wilbee:  
WHEREAS Capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 3.0;  
WHEREAS Local Initiative for Future Energy Co-operative Inc. (the “Applicant”) proposes to construct and operate a Rooftop Solar Facility (the “Project”) on Lot 7, Plan 133, Vanastra, Tuckersmith Ward; (the “Lands”) in the Municipality of Huron East under the Province’s FIT Program;  
AND WHEREAS the Applicant has requested that Council of the Municipality of Huron East indicate by resolution Council’s support for the construction and operation of the Project on the Property;  
AND WHEREAS pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;  
NOW THEREFORE BE IT RESOLVED THAT: Council of the Municipality of Huron East supports the construction and operation of the Project on the Lands. Council of the Municipality of Huron East exempt the Project on the Lands as described above from any or all of the residential, commercial and industrial land-use restrictions as identified in Sections 2.3(e), 2.3(f), 2.3(g) and 2.3(h) of the FIT Rules, Version 4.0. This resolution’s sole purpose is to provide municipal exemption from the above noted specific residential, commercial and industrial land-use restrictions under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose. Carried.

FIT Program  
Lot 7, Plan 133  
Vanastra

#### MUNICIPAL DRAINS

#### TILE DRAINAGE

#### FINANCIAL REPORT

#### PLANNING

#### INFORMATION ITEMS

**Moved** by Robert Fisher and seconded by Larry McGrath:  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

- 1) Huron East/Seaforth Community Development Trust – May 7<sup>th</sup>, 2015
- 2) Brussels Medical-Dental Centre – June 4<sup>th</sup>, 2015
- 3) Huron East Administration Committee – May 28<sup>th</sup>, 2015

Carried.

Board/Committee  
Meeting Minutes

#### CLOSED SESSION

**Moved** by Brenda Dalton and seconded by John Lowe:  
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of Council at 9:47 p.m. to go into Closed Session to discuss the following:

Closed Session

- i) 239(2)(c) – proposed or pending acquisition of land (Seaforth entrance sign)

Carried.

**Moved** by John Lowe and seconded by Kevin Wilbee:  
That Council of the Municipality of Huron East resumes the regular Council meeting at 10:08 p.m. Carried.

Resume Regular  
Council Meeting

**Moved** by John Lowe and seconded by Joseph Steffler:  
That Council reschedule the August and September Council meetings as follows:  
August 18<sup>th</sup> rescheduled to August 25<sup>th</sup>  
September 1<sup>st</sup> rescheduled to September 8<sup>th</sup>  
September 15<sup>th</sup> rescheduled to September 22<sup>nd</sup>

Reschedule  
August/Sept.  
Meeting  
Schedule

Carried.

## **BY-LAWS**

**Moved** by John Lowe and seconded by Kevin Wilbee:  
BE IT HEREBY RESOLVED that leave be given to introduce  
By-Laws No. 37 and 38 for 2015.

Introduce  
By-Laws

By-Law 37-2015 – Temporary Road Closures – Seaforth Main Street Summer  
Festival and Brussels Bike Safety Program  
By-Law 38-2015 – Confirm Council Proceedings

Carried.

**Moved** by John Lowe and seconded by David Blaney:  
BE IT HEREBY RESOLVED that By-Law 37 for 2015, a by-law to authorize  
temporary road closure of Flora Street in Brussels Ward, and portions of Main  
Street South and Gouinlock Street, Seaforth Ward, be given first, second, third  
and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the  
Corporation be affixed thereto. Carried.

Temporary  
Road Closures

**Moved** by Nathan Marshall and seconded by Larry McGrath:  
BE IT HEREBY RESOLVED that By-Law 38 for 2015, a by-law to  
confirm the proceedings of Council, be given first, second, third and final  
readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation  
be affixed thereto. Carried.

Confirm Council  
Proceedings

## **ADJOURNMENT**

**Moved** by Kevin Wilbee and seconded by Raymond Chartrand:  
The time now being 10:15 p.m.  
That the meeting do now adjourn until July 7<sup>th</sup>, 2015 at 7:00 p.m. Carried.

Adjournment

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Bernie MacLellan, Mayor

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Paula Michiels, Finance Manager-Treasurer/Deputy Clerk