

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, NOVEMBER 3rd, 2015 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Alvin McLellan, John Lowe, Dianne Diehl, David Blaney, Brenda Dalton, Robert Fisher, Nathan Marshall, Kevin Wilbee, Larry McGrath and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Economic Development Officer, Jan Hawley
 BMGCC Facility Manager, Abi Corbett
 SDCC Facility Manager, Dave Meriam
 VRC Facility Manager, Lissa Berard
 Day Care Supervisor, Tammy Martene
 Day Care Teacher, Kelly Clarke
 Day Care Teacher, Tina Driscoll
 Executive Assistant, Janice Andrews

Daniel Malek attended the meeting to hear the proceedings of Council.

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Nathan Marshall: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated November 3rd, 2015 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Nathan Marshall and seconded by Raymond Chartrand: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – October 20th, 2015 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

Moved by Brenda Dalton and seconded by John Lowe: Adjourn Regular Meeting
 That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:05 p.m. to go into Public Meetings to discuss the following:
 i) Temporary Use Zoning By-Law Amendment Application – Part Lot 1, Concession 14, McKillop Ward, Douglas Ward and Elizabeth Ward Carried.

The regular meeting reconvened at 7:21 p.m. Reconvene Meeting

7:20 p.m. – John McFadzean – Seaforth Curling Club

John McFadzean, on behalf of the Seaforth Curling Club, attended before Council and provided information about the Club and detailed what the facility offers to the community. Mr. McFadzean also provided Council members with a ticket to their upcoming Pig Roast fundraising event being held on Saturday, November 7th, 2015 from 5:00 pm to 8:00 pm.

ACCOUNTS PAYABLE**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS****Public Works Coordinator – Tender 09-2015 – 4x4 Half Ton Pick Up Truck**

A report from Public Works Coordinator Barry Mills was reviewed on the tenders received for the new half ton pick up truck. The following tender was received before noon on October 27th, 2015 and opened in the presence of Deputy Mayor Joseph Steffler, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Public Works Coordinator Barry Mills.

	<u>Option 1 (Extended Cab)</u>	<u>Option 2 (Regular Cab)</u>
McLaughlin Chevrolet Ltd.	\$27,626.00	\$28,118.00

Moved by Alvin McLellan and seconded by Brenda Dalton: Accept Tender
That Council of the Municipality of Huron East accept the tender of McLaughlin HE-09-2015
Chevrolet Ltd. in the amount of \$27,626.00 plus applicable taxes for Contract Pick Up Truck
HE-09-2015 (Option 1) to supply a new 2016 4 x 4 Half Ton Pick Up Truck. Carried.

CAO/Clerk – Service Delivery Review

CAO/Clerk Brad Knight reviewed his report to Council on Service Delivery Review noting Council had requested that the review of the services provided should include discussions and comments surrounding 10 key questions found in a Ministry of Municipal Affairs publication entitled “*Making Choices, Building Strong Communities – A Guide to Service Delivery Review for Municipal Councillors and Senior Staff, 2010*”.

The CAO noted that the summary of the Service Delivery Review Report that was presented to Council in February of 2013 had been merged with the relevant sections from the FIR analysis and the 10 key questions have been added to each service area. The categories of Health & Social Services, Recreation & Cultural Services and Planning & Development were discussed and Council provided comments for each category with respect to the 10 key questions for each service area.

The CAO noted that staff would provide a summary and conclusions of the review at the November 17th, 2015 Council meeting

CAO/Clerk – HEAT presentation to Council (October 20th, 2015)

CAO/Clerk Brad Knight reviewed his report to Council in response to a presentation by HEAT at the October 20th, 2015 Council meeting.

Moved by Raymond Chartrand and seconded by Dianne Diehl: Refer HEAT
That Council refer the request made by HEAT to develop a communication plan Request to
for residents affected by the St. Columban wind project to the St. Columban Community Liaison Committee
Community Liaison Committee. Carried.

Moved by Nathan Marshall and seconded by John Lowe: Note & File
That Council note and file consideration of the Township of Ashfield-Colborne-Wawanosh HEAT request
resolution endorsing the Multi-Municipal Wind Turbine Working Group’s request Endorse
to have the Federal Ministry of Health apply the provisions of the Radiation Emitting ACW Resolution
Devices Act to wind turbine sound emissions until the Ministry of Health provides a
response to the Township of Ashfield-Colborne-Wawanosh. Carried.

Moved by Kevin Wilbee and seconded by Joseph Steffler: Receive
That Huron East Council receive the following Reports of Municipal Officers Municipal
as presented: Reports
1) Public Works Coordinator
2) CAO/Clerk

Carried.

CORRESPONDENCE

Moved by David Blaney and seconded by Robert Fisher: Endorse
That Council of the Municipality of Huron East support the resolution of the Resolution
Township of Puslinch supporting the overall direction Bill 100 Supporting the Township of
Ontario Trails Act and encouraging the government to continue to work with Puslinch
stakeholders such as ROMA and OFA to enhance the liability and trespass
provisions of the Bill. Carried.

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East accept the Request for Drainage Improvement on the Knechtel Municipal Drain on Lot 35, Concession 2 and 3, Grey Ward and appoint GM BluePlan Engineering to prepare a report 30 days after notification to the Conservation Authority. Carried.

Accept Drain
Improvement
Request
Knechtel Drain

Moved by Raymond Chartrand and seconded by Kevin Wilbee:
That Council of the Municipality of Huron East, pursuant to Section 39(1) of the Drainage Act, R.S.O. 1990, c. D. 17, as amended, grant Dietrich Engineering, Consulting Engineers, an extension to file the report on the Ryan Municipal Drain until April 30th, 2016. Carried.

Extend Filing
of Report
Ryan Drain

PLANNING**COUNCIL REPORTS****Notice of Motions**

Moved by Raymond Chartrand and seconded by Dianne Diehl:
That Council of the Municipality of Huron East accept the recommendation of the Administration Committee that a process be developed by the Mayor and Deputy Mayor to conduct a performance evaluation of the CAO, but that the performance evaluation be presented to Council for review prior to being presented to the CAO. Carried.

Performance
Evaluation
CAO

Moved by Nathan Marshall and seconded by John Lowe:
That Council of the Municipality of Huron East accept the recommendation of the Administration Committee that the provisions in Policy 1.12 pertaining to a \$2,500 annual limit be deleted and replaced with the following:

Policy 1.12
Council
Remuneration

Councillors over a full term of Council may incur a maximum of \$5,000 over a two-year period for convention and seminar expenses. The allowance cannot be accumulated beyond the \$5,000 limit for any period during the Council term.

Convention and seminar expenses used in the calculation of the maximum allowable allowance shall include registration, accommodation and miscellaneous expenses (meals and transportation).

Councillors who incur more than the \$5,000 limit shall be required to reimburse the Municipality for amount more than \$5,000

Carried.

INFORMATION ITEMS

Moved by Kevin Wilbee and seconded by Joseph Steffler:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee
Meeting Minutes

- 1) Vanastra Recreation Centre Committee – October 13th, 2015
- 2) Huron East Administrative Committee – October 14th, 2015
- 3) Huron East Water & Sewer Committee – October 13th, 2015
- 4) Huron East Heritage Advisory Committee – October 14th, 2015
- 5) Seaforth & District Community Centres Management Committee – October 8th, 2015
- 6) Huron East Personnel Committee – October 5th and October 27th, 2015

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Robert Fisher and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws No. 68, 71, 72, 73, 74 and 75 for 2015.

Introduce
By-Laws

By-Law 68-2015 – Authorize Site Plan Control Agreement – Lot 37, Plan 133, Tuckersmith (Vanastra), Safe Lock Storage Inc.

By-Law 71-2015 – Temporary Use Zoning Amendment – Part Lot 1, Concession 14, McKillop Ward

By-Law 72-2015 – Authorize Agreement – Garden Suite – Part Lot 1, Concession 14, McKillop Ward

By-Law 73-2015 – Authorize Lease Agreement – 35 Oak Street, Seaforth Ward – Festival Hydro Inc.

By-Law 74-2015 – McCullie Municipal Drain – Actual Costs

By-Law 75-2015 – Confirm Council Proceedings Carried.

Moved by Raymond Chartrand and seconded by Larry McGrath: Site Plan Control
 BE IT HEREBY RESOLVED that By-Law 68 for 2015, a by-law to authorize a Site Plan Control Agreement on Lot 37, Plan 133, Tuckersmith (Vanastra), Safe Lock Storage Inc., be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried Lot 37 Plan 133 Vanastra Safe Lock Storage

Moved by Kevin Wilbee and seconded by Brenda Dalton: Temporary Use Zoning
 BE IT HEREBY RESSOLVED that By-Law 71 for 2015, a by-law to authorize a temporary use zoning amendment on Part Lot 1, Concession 14, McKillop Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried. Pt.Lot 1 Con. 14 McKillop Ward Ward

Moved by Kevin Wilbee and seconded by Brenda Dalton: Agreement Garden Suite
 BE IT HEREBY RESOLVED that By-Law 72 for 2015, a by-law to authorize an Agreement between Douglas Gordon Ward, Elizabeth Anne Ward, Terry Ward and Robert Underwood, regarding the garden suite on Part Lot 1, Concession 14, McKillop Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried. Pt.Lot 1, Con. 14 McKillop Ward Ward

Moved by Nathan Marshall and seconded by Joseph Steffler: Lease Agreement
 BE IT HEREBY RESOLVED that By-Law 73 for 2015, a by-law to repeal By-Law 52-2011 and to authorize a Lease Agreement for 35 Oak Street, Seaforth Ward with Festival Hydro Inc. be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried. 35 Oak Street Seaforth Ward Festival Hydro

Moved by Raymond Chartrand and seconded by Nathan Marshall: McCullie Drain Actual Costs
 BE IT HEREBY RESOLVED that By-Law 74 for 2015, a by-law to amend By-Law 8-2015 and to provide for actual costs for the McCullie Drainage Works, 2015, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

CLOSED SESSION AND REPORTING OUT

Moved by Alvin McLellan and seconded by Brenda Dalton: Adjourn Regular Meeting
 That Council of the Municipality of Huron East, pursuant to Section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 9:50 p.m. to go into Closed Session to discuss the following: Closed Session

- i) 239(2)(f) – advice that is subject to solicitor-client privilege

and the CAO/Clerk Brad Knight shall remain for the meeting.

Carried.

Moved by Nathan Marshall and seconded by Alvin McLellan: Reconvene Meeting
 That Council of the Municipality of Huron East resumes the regular Council meeting at 10:05 p.m. Carried.

Mayor MacLellan reported that the Municipality had received correspondence from its solicitor regarding an OMB appeal to a zoning by-law and Council had given its solicitor direction with respect to the actions being taken by Council. Closed Session Reporting Out

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Nathan Marshall: Confirm Council Proceedings
 BE IT HEREBY RESOLVED that By-Law 75 for 2015, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

ADJOURNMENT

Moved by John Lowe and seconded by Joseph Steffler:

Adjournment

The time now being 10:07 p.m.

That the meeting do now adjourn until November 17th, 2015 at 7:00 p.m. Carried.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk