

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JANUARY 5<sup>th</sup>, 2016 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, John Lowe, Alvin McLellan, Dianne Diehl, Brenda Dalton, Robert Fisher, Nathan Marshall, Kevin Wilbee, Larry McGrath and Raymond Chartrand

**Members Absent:** nil

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills  
 Economic Development Officer, Jan Hawley  
 Executive Assistant, Janice Andrews

**CALL TO ORDER**

Mayor MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Larry McGrath and seconded by Brenda Dalton: Adopt Agenda  
 That the Agenda for the Regular Meeting of Council dated January 5<sup>th</sup>, 2016 be adopted with the following amendment:

1. Deletion of 7:00 pm delegation (funding request for FE Madill Sports Field)  
Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Dianne Diehl and seconded by John Lowe: Meeting Minutes  
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

- a) Regular Meeting – December 15<sup>th</sup>, 2015 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

**ACCOUNTS PAYABLE**

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

CAO/Clerk – County Shared Service Review

CAO/Clerk Brad Knight reviewed his report to Council concerning the County Shared Services Review. Council were provided a copy of the Warden's November 5<sup>th</sup>, 2015 letter and a response letter from the Town of Goderich and it was noted the County Shared Services Review report was provided to Council at the December 1<sup>st</sup>, 2015 meeting. The Warden requested the Shared Service Review document be debated between municipal partners and that they consider endorsing it in principle. The Warden also requested municipal partners to indicate their interest in sharing the following services;

- 1) Economic Development
  - The County would provide Economic Development staff services to the lower tiers in a manner similar to the delivery of county planning services to each municipal office. The Economic Development staff would be members of the County Economic Development Department.
- 2) CEMC
  - The County and any number of lower tier municipalities may wish to join together to fund a dedicated CEMC part time position. The position may or may not be a County employee.

*Moved* by David Blaney and seconded by Kevin Wilbee: County Shared Services Report  
 That with respect to the letter from the Huron County Warden regarding the 2015 Shared Services Report, and specifically the comments regarding Economic Development and a CEMC position, that Huron East comment as follows:

- i) that Council express concern with the role and functionality of the County providing economic development services in a manner similar to the provisions of planning services to lower tier municipalities

- ii) that any consideration of a shared CEMC service between the County and any number of lower tier municipalities be on a user-pay basis.

Carried.

#### CAO/Clerk – Insurance Renewal

CAO/Clerk Brad Knight reviewed his report to Council concerning a Risk Management Renewal Proposal for the period January 1<sup>st</sup>, 2016 to January 1<sup>st</sup>, 2017 as submitted by Jardine Lloyd Thompson Canada Inc. The proposal received outlined coverage and costs for the 2016 term in the amount of \$149,544. which represent at .17% increase over the 2015 premium of \$149,285.

**Moved** by Raymond Chartrand and seconded by Alvin McLellan:  
That Council of the Municipality of Huron East accept the Insurance and Risk Management Renewal Proposal as submitted by Jardine Lloyd Thompson Canada Inc. in the amount of \$149,544 for the period January 1<sup>st</sup>, 2016 to January 1<sup>st</sup>, 2017.  
Carried.

Accept  
2016 Insurance  
Proposal – JLT

**Moved** by Nathan Marshall and seconded by Robert Fisher:  
That Huron East Council receive the following Reports of Municipal Officers as presented:

Receive  
Municipal  
Reports

- 1) CAO/Clerk

Carried.

#### CORRESPONDENCE

**Moved** by Raymond Chartrand and seconded by Nathan Marshall:  
That Council of the Municipality of Huron East support the resolution of the Municipality of Port Hope concerning opposition to incineration and related means of waste disposal, including “Energy From Waste” facilities. Carried.

Resolution  
Municipality of  
Port Hope

**Moved** by Dianne Diehl and seconded by John Lowe:  
That Council of the Municipality of Huron East support the resolution of the City of Kingston endorsing a national discussion on a basic income guarantee for all Canadians. Carried.

Resolution  
City of  
Kingston

**Moved** by Joseph Steffler and seconded by Alvin McLellan:  
That Council of the Municipality of Huron East support the resolution of the Township of Madawaska Valley concerning reinstatement of incentives for physicians to practice in rural areas of Ontario. Defeated.

Resolution  
Township of  
Madawaska  
Valley

**Moved** by John Lowe and seconded by David Blaney:  
That the request from a number of business owners to pave George Street and Industrial Road in the Brussels Industrial Park be referred to budget deliberations.  
Carried.

Paving  
George St.  
Industrial Road  
Brussels Ward

#### UNFINISHED BUSINESS

#### MUNICIPAL DRAINS

#### PLANNING

#### COUNCIL REPORTS

##### Councillor Lowe – Brussels Dam

Councillor Lowe advised that at a recent meeting of the Huron East/Brussels Community Development Trust, Stewart Lockie from the Maitland Valley Conservation Authority made a presentation to the Trust regarding the condition of the stop logs at the Brussels Dam. The Trust was advised an estimated cost to replace the stop logs is \$18,000. but due to fiscal constraints of the Authority, the Authority was unable to cover the costs. Councillor Lowe indicated that the MVCA would commit to cover 1/3 of the cost if there were other partners such as the Trust willing to cover the balance. Members of the Trust had agreed to support a two-third funding request of \$12,000 to ensure the project went ahead, but he requested staff prepare a report on the Parkland Reserve criteria for Council to consider supporting the project.

**Moved** by John Lowe and seconded by David Blaney:  
That staff be directed to bring in a report on the Parkland Reserve criteria and expenditures from the fund to the next meeting. Carried.

Parkland Reserve  
Report Request

Mayor MacLellan – CAO Performance Evaluation

Mayor MacLellan requested direction from Council as to when Council expected to have the evaluation report of the CAO completed and presented to Council as arrangements would have to be made to have the solicitor present for the presentation of the report.

**Moved** by David Blaney and seconded by Dianne Diehl:  
That Council of the Municipality of Huron East direct the Mayor and Deputy Mayor to prepare and complete a performance evaluation for the CAO and present to Council by the end of February 2016. Carried.

CAO  
Performance  
Evaluation

INFORMATION ITEMS

**Moved** by Larry McGrath and seconded by Robert Fisher:  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee  
Meeting Minutes

- 1) Huron East/Brussels Community Development Trust – September 17<sup>th</sup>, 2015
  - 2) Seaforth & District Community Centres Management Committee – December 10<sup>th</sup>, 2015
  - 3) Huron East Administrative Committee – December 8<sup>th</sup>, 2015
  - 4) Huron East Health Centre Management Committee – December 14<sup>th</sup>, 2015
- Carried.

OTHER BUSINESSBY-LAWS

**Moved** by Brenda Dalton and seconded by Alvin McLellan:  
BE IT HEREBY RESOLVED that leave be given to introduce  
By-Laws No. 1, 2, 3 and 4 for 2016.

Introduce  
By-Laws

By-Law 1-2016 – Borrowing  
By-Law 2-2016 – Maintenance of Woods Municipal Drain (1<sup>st</sup> and 2<sup>nd</sup> readings)  
By-Law 3-2016 – Authorize Agreement – Gravel Extraction – Part Lots 24 and 25,  
Concession 3, Grey Ward, Lisa Inderwick and Philip Kelly  
By-Law 4-2016 – Confirm Council Proceedings

Carried.

**Moved** by Dianne Diehl and seconded by John Lowe:  
BE IT HEREBY RESOLVED that By-Law 1 for 2016, a by-law to authorize borrowing of money to meet current expenditures of the Municipality, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Borrowing

**Moved** by John Lowe and seconded by Kevin Wilbee:  
BE IT HEREBY RESOLVED that By-Law 2 for 2016, a by-law to provide for maintenance of the Woods Municipal Drain, be given first and second readings.  
Carried.

Maintenance  
Woods Municipal  
Drain

**Moved** by Alvin McLellan and seconded by Brenda Dalton:  
BE IT HEREBY RESOLVED that By-Law 3 for 2016, a by-law to authorize an agreement for gravel extraction on Part Lots 24 and 25, Concession 3, Grey Ward, Lisa Inderwick and Philip Kelly, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.  
Carried.

Agreement  
Gravel Extraction  
Kelly Pit

CLOSED SESSION AND REPORTING OUTCONFIRMATORY BY-LAW

**Moved** by Raymond Chartrand and seconded by Nathan Marshall:  
BE IT HEREBY RESOLVED that By-Law 4 for 2016, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Council  
Proceedings

**ADJOURNMENT**

*Moved* by David Blaney and seconded by Larry McGrath:

Adjournment

The time now being 8:32 p.m.

That the meeting do now adjourn until January 19<sup>th</sup>, 2016 at 7:00 p.m. Carried.

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk