

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JANUARY 19th, 2016 – 7:05 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, Dianne Diehl, Brenda Dalton, Robert Fisher, Nathan Marshall, Kevin Wilbee, Larry McGrath and Raymond Chartrand
 Councillor John Lowe arrived at 7:20 p.m.

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Carol Leeming, Larry Livingston, Maureen Agar and Jeff Miller attended the meeting to hear the presentation of Councillor Blaney on the Huron East Economic Development Strategic Plan 2016-2019.

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:05 p.m.

CONFIRMATION OF THE AGENDA

Moved by Larry McGrath and seconded by Brenda Dalton: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated January 19th, 2016 be adopted as circulated.

Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Raymond Chartrand and seconded by Nathan Marshall: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

a) Regular Meeting – January 5th, 2016 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

Moved by Dianne Diehl and seconded by Kevin Wilbee: Adjourn Regular Meeting
 That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:05 p.m. to go into Public Meetings to discuss the following:

i) Zoning By-Law Amendment Application – Part Lot 1, Concession 17, Grey Ward, Walton United Church and Manse Carried.

The regular meeting reconvened at 7:14 p.m. Reconvene Meeting

7:15 p.m. – Building Bridges to Our Future

Karri Anne Cameron, Co-Chair and Teresa Becker of Building Bridges to Our Future, attended before Council to request a financial contribution towards the new FE Madill Track and Sports Field. Ms. Cameron advised the Maitland River Elementary School, FE Madill Secondary School and supporting community volunteers are working together to raise funds to complete a series of projects. The fundraising campaign developed has three projects:

Junior Play Structure	\$170,000
FE Madill Sports Fields and Track	500,000
Learning Grounds	50,000

Ms. Cameron advised all municipalities that have students attending FE Madill will be approached to consider a contribution towards the project. Smaller municipalities, including Huron East, are being requested to donate up to \$25,000 over the next two years. The Municipality of Huron East has approximately 115 students attending FE Madill representing 15% of the overall student population at the school.

ACCOUNTS PAYABLE

Moved by Joseph Steffler and seconded by John Lowe:
That the accounts payable in the amount of \$1,483,734.60 be approved for payment. Carried.

Accounts
Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**Building & Property Maintenance Coordinator – Building & Maintenance Report**

The Building & Property Maintenance Coordinator's quarterly report for September 1st to December 31st, 2015 was received by Council.

Finance Manager-Treasurer/Deputy Clerk – 2015 Tax Arrears Report

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2015 tax arrears report. It was noted a generally accepted guideline is that tax arrears should be no more than 10% of the current year tax collector's roll. The tax arrears for 2015 are at the 10% benchmark.

Finance Manager-Treasurer/Deputy Clerk – 2016 Assessment Summary – Notational Tax Rate

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2016 assessment summary and the calculation of notational tax rates. It was noted that 2016 was the fourth and final year of the assessment phase-in from the 2012 assessment cycle. It was further noted that farmland values in the rural wards were continuing to increase at a greater rate than residential properties which leads to a shift in weighted assessment to the rural wards.

Finance Manager-Treasurer/Deputy Clerk – 2016 Budget Process

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2016 budget process with Council. Council were advised the first draft of the 2016 Budget will be provided to Council on February 16th, 2016 and final consideration of the budget would be tentatively scheduled for the April 5th, 2016 meeting of Council. The Finance Manager advised that the combined effects of the OMPF funding cuts and the revised policing costs are \$484,852 representing a 15.4% general municipal levy increase which she suggested would be a starting point for Council to consider.

CAO/Clerk – Huron East Parkland Reserve Fund

CAO/Clerk Brad Knight, in response to a request from Councillor Lowe at the previous meeting, reviewed his report to Council outlining the history and criteria of the Parkland Reserve Fund. It was noted the Parkland Reserve Fund has allocated approximately \$220,000 to projects since its inception in 2005 and currently the fund has a balance of \$4,654.88.

Moved by Raymond Chartrand and seconded by Dianne Diehl:
That Council of the Municipality of Huron East authorize a financial contribution of 1/3 of the net costs towards the replacement of the stop logs at the Brussels Maitland Valley Conservation Authority dam site to a maximum of \$6,000 with funds to come from the Parkland Reserves. Carried.

Stop Logs
Brussels Dam
Parkland
Reserve

CAO/Clerk – JL Retirement Development and Rapson Inquiry (Brussels)

CAO/Clerk Brad Knight reviewed his report to Council providing an update on the JL Retirement Development and a presentation by Dave Rapson to Morris-Turnberry about his intent on developing a subdivision on property located in Brussels and some additional adjoining land in Morris-Turnberry.

Council were advised that on January 13th, 2016 an Ontario Municipal Board Hearing was held to hear the application by the Municipality to dismiss the appeal of Brian Barnim to the JL Retirement rezoning and the OMB Chairman had dismissed the appeal.

Council were advised that in response to an inquiry at the Municipality of Morris-Turnberry concerning a potential sub-division development on the former Maitside Orchard property in Brussels, that a meeting had been held on January 14th, 2016 with Morris-Turnberry staff to exchange information and it was decided that the Planners for both municipalities would prepare a planning brief of the existing properties and it would be reviewed by staff and presented to Mr. Rapson at a later

Economic Development Officer

Economic Development Officer Jan Hawley reviewed her report advising a CBC production "Still Standing" will be filming in Vanastra in February of 2016. There will be a live comedy show starring Jonny Harris to be presented and filmed in the Vanastra Community Christian Reformed Church on Friday, February 5th, 2016.

Moved by David Blaney and seconded by Larry McGrath:
That Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Building & Property Maintenance Coordinator
- 2) Finance Manager-Treasurer/Deputy Clerk
- 3) CAO/Clerk
- 4) Economic Development Officer

Receive
Municipal
Reports

Carried.

CORRESPONDENCE

Moved by Dianne Diehl and seconded by John Lowe:
That the resolution from the Municipality of East Ferris concerning regulation of Property Reports to solicitors providing information on Zoning and Code compliance prior to the sale and transfer of land be received and filed. Carried.

Receive/File
Resolution
Municipality of
East Ferris

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East accept the Petition for Drainage Works by Owners on the Krauskopf Municipal Drain on Lot 11 and 12, Concession 5 and Lot 12, Concession 4, McKillop Ward and appoint Dietrich Engineering Limited, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authority. Carried.

Petition for
Drainage Works
Krauskopf
Municipal Drain

PLANNING

COUNCIL REPORTS

Councillor Blaney – Economic Development Strategic Plan 2016

Councillor Blaney presented the Municipality of Huron East Economic Development Strategic Plan 2016-2019 and a copy was provided to each Councillor. The strategic plan is the result of several months of effort by nearly 60 community members, municipal councillors and municipal staff. Council were advised this plan arose from a combined effort of staff from OMAFRA and the County of Huron. All municipalities in Huron County participated in a training exercise and core teams then held focus sessions in their individual municipalities. The Huron East strategic plan focuses on five key areas or goals identified during the training, focus groups and strategic planning sessions.

The five goals are:

1. Support for current business and industry, with an emphasis on the promotion of vibrant downtowns through downtown revitalization.
2. Develop and begin to implement a “Way Finding” strategy identifying Huron East attractions.
3. Develop a tourism strategy to promote various events and attractions in Huron East with a view to also adding destination businesses and attractions.
4. Examine the possibility of, and if possible, implement a local Brownfield Strategy to develop unused commercial and industrial space.
5. Support local value added agricultural activities.

The plan has been evaluated and approved by the Economic Development Committee of Huron East Council and is being presented to Huron East Council for final approval.

Moved by Kevin Wilbee and seconded by John Lowe:
That Council receive and adopt the Municipality of Huron East Economic Development Strategic Plan 2016-2019 as presented by the Economic Development Committee. Carried.

Adopt
Strategic Plan

Notice of Motion – Personnel Committee Recommendation

Moved by Raymond Chartrand and seconded by John Lowe:
That Council accept the recommendation of the Personnel Committee that the Huron East salary grid for 2016 be increased by 1%. Carried.

Salary Grid
2016

INFORMATION ITEMS

Moved by Robert Fisher and seconded by Nathan Marshall:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East/Brussels Community Development Trust – December 17th, 2015
- 2) Huron East Joint Health and Safety Committee – December 10th, 2015
- 3) Huron East Personnel Committee – January 5th, 2016

Carried.

OTHER BUSINESS**Building Bridges to Our Future (Agenda Item 5.02.02)**

Moved by Raymond Chartrand and seconded by Joseph Steffler:
That Council defer the request of Building Bridges to Our Future towards the new FE Madill Track and Sports Field to the 2016 Budget deliberations. Carried.

Defer Financial Request to 2016 Budget

BY-LAWS

Moved by Dianne Diehl and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 5 and 6 for 2016.

Introduce By-Laws

By-Law 5-2016 – Zoning Amendment – Part Lot 1, Concession 17, Grey Ward, Walton United Church and Manse

By-Law 6-2016 – Confirm Council Proceedings

Carried.

Moved by Dianne Diehl and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 5 for 2016, a by-law to amend the zoning on Part Lot 1, Concession 17, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Rezoning Pt. Lot 1, Con 17 Grey Ward Walton Church and Manse

CLOSED SESSION AND REPORTING OUT**CONFIRMATORY BY-LAW**

Moved by John Lowe and seconded by David Blaney:
BE IT HEREBY RESOLVED that By-Law 6 for 2016, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm Council Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Nathan Marshall:
The time now being 8:45 p.m.
That the meeting do now adjourn until February 2nd, 2016 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk