

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, FEBRUARY 16th, 2016 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, John Lowe, Dianne Diehl, Brenda Dalton, Robert Fisher, Nathan Marshall, Kevin Wilbee, Larry McGrath and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Economic Development Officer, Jan Hawley
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Dianne Diehl: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated February 16th, 2016 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Nathan Marshall and seconded by Joseph Steffler: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – February 2nd, 2016 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

ACCOUNTS PAYABLE

Moved by Kevin Wilbee and seconded by Alvin McLellan: Accounts Payable
 That the Accounts Payable in the amount of \$1,374,328.00 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Finance Manager-Treasurer/Deputy Clerk – 2016 Budget – 1st Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented and reviewed in detail the 1st draft of the 2016 Budget for consideration by Council. The 1st draft included a 15.4% general municipal levy increase that would provide an additional \$485,588 to offset the decrease in OMPF funding (\$294,000) from 2015 and increased OPP costs (\$191,388) from 2015. Council were advised that combining the 15.4% municipal levy increase with an estimated 3% County levy increase and an estimated 1% Education levy increase, would result in an overall tax increase of approximately 8%.

The Finance Manager noted that budgets submitted from the department heads and committees were compiled and with the 15.4% general municipal levy increase there was a shortfall of approximately \$2.9 million. After review of the draft 2016 Budget, approximately \$2.5 million had been cut from the original budgets submitted. A complete list of items cut from the budgets was provided and reviewed with Council. It was noted that after cuts were made, the 1st draft of the 2016 Budget was still in a shortfall position of \$367,000.

The Finance Manager advised Council that the 2015 carry forward surplus/deficit amount has not been finalized, but would be inserted into the 2016 Budget when available. Council were also advised that impacting the overall 2015 surplus/deficit were significant year-end deficits incurred by is the BMG and SDCC despite that the Municipality provided a deficit reduction levy in 2015. In recognition that these facilities are heavily dependent on utility costs and the significant increase in utility costs in 2015, the base levies have been analyzed and adjusted for the BMG, SDCC and VRC recreation facilities, including a retroactive adjustment for 2015 utility costs.

Council discussed various options to balance the budget and it was the general consensus to defer for one year the purchase of a 1 ton truck and a backhoe from the draft budget which would equate to \$153,000. It was suggested that the municipal levy could perhaps be increased to cover the balance of the shortfall, but that the overall tax increase should be less than 10%. The Finance Manager also noted that the Public Works Coordinator had indicated approximately \$25,000 in repairs would be needed on the backhoe if was not replaced. As both items to be removed from the budget are from the public works department and the Public Works Coordinator was not in attendance, Council recommended the Finance Manager proceed to incorporate the suggested changes into the 2nd draft of the 2016 budget to be presented and discussed by Council at the next regular meeting.

CAO/Clerk – RFP – Demolition 197 Toronto Blvd., Vanastra

CAO/Clerk Brad Knight reviewed his report to Council concerning 197 Toronto Blvd., Vanastra. Council were advised that this matter was discussed at the Administrative Committee meeting on January 26th, 2016 and staff were instructed to prepare an RFP for the demolition of the building located at 197 Toronto Blvd. The CAO noted the RFP has been prepared and was ready to be issued

Moved by Larry McGrath and seconded by Raymond Chartrand: RFP for
That Council authorize a Request for Proposal to be issued for the demolition Demolition Bldg.
of 197 Toronto Blvd., Vanastra with the RFP’s to be submitted by 197 Toronto Blvd.
March 24th, 2016. Carried. Vanastra

Public Works Coordinator – Tenders

The following tenders were received before Noon on February 10th, 2016 and opened by Councillor Raymond Chartrand, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Public Works Coordinator Barry Mills.

- HE-01-2016 – Gravel – North Patrol Area
- HE-02-2016 – Gravel – South Patrol Area
- HE-03-2016 – Dust Control

The tenders received were as follows:

HE-01-2016 – Gravel North Patrol

	Weigh, Load, Haul & Spread 51,000 tonnes	Net Total (excluding HST)
Donegan’s Haulage	\$3.75/tonne	\$191,250
Joe Kerr Limited	\$3.95/tonne	\$201,450
Blane Trucking	\$2.93/tonne	\$149,430
Clarence Carter & Sons	\$3.45/tonne	\$175,950

HE-02-2016 – Gravel South Patrol

	Supply & Crush 20,000 tonnes	Weigh, Load, Haul and Spread 19,000 tonnes	Weigh, Load, Haul & Stockpile 1,000 tonnes	Net Total
Joe Kerr Limited	\$6.80/tonne	\$3.25/tonne	\$3.25/tonne	\$201,000
Clarence Carter & Sons Ltd.	\$6.00/tonne	\$2.45/tonne	\$2.45/tonne	\$169,000
Jennison Construction Ltd.	\$6.30/tonne	\$2.30/tonne	\$3.30/tonne	\$173,000

HE-03-2016 – Dust Control

	Unit Price	Net Total
Pollard Highway Products	\$208.00	\$153,541.50
Clifford Holland	\$201.00	\$147,735.00
Den-Mar Brines Limited	\$283.25	\$208,188.75
Da-Lee Dust Control	\$339.65	\$249,642.75

Moved by Dianne Diehl and seconded by Alvin McLellan: Accept Tender
That Council of the Municipality of Huron East accept the tender of HE-01-2016
E & W Blane Trucking & Excavating Limited in the amount of Gravel – North
\$149,430 plus applicable taxes for Contract HE-01-2016 – Gravel – North
Patrol. Carried.

Moved by Larry McGrath and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East accept the tender of Clarence Carter & Sons Ltd. in the amount of \$169,000 plus applicable taxes for Contract HE-02-2016 – Gravel South Patrol. Carried.

Accept Tender
HE-02-2016
Gravel – South

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East accept the tender of 552976 Ontario Limited c/o Clifford Holland in the amount of \$201.00 (unit price); total contract price of \$147,735 plus applicable taxes for Contract HE-03-2016 to provide dust suppressants and road stabilization products. Carried.

Accept Tender
HE-03-2016
Dust Control

Chief Building Official – Report

The Chief Building Official Report summarizing the 2016 year-to-date building permits, zoning and tax certificates was received by Council.

Economic Development Officer – CBC Production “Still Standing”

Economic Development Officer Jan Hawley reviewed her report to Council regarding the CBC production “Still Standing” that featured the Village of Vanastra. The live show was held at the Vanastra Community Christian Reformed Church on February 5th and was a success with over 300 in attendance. The CBC “Still Standing” episode, “Putting Vanastra back on the Radar” hosted by Jonny Harris, of Murdoch Mysteries fame, will be viewed later this year at a date to be arranged.

Moved by John Lowe and seconded by David Blaney:
That Huron East Council receive the following Reports of Municipal Officers as presented:

Receive
Municipal
Reports

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk
- 3) Public Works Coordinator
- 4) Chief Building Official
- 5) Economic Development Officer

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East acknowledge the 2016 Budget of the Ausable Bayfield Conservation Authority with a 2% overall increase for 2016 and the total Huron East levy projected at \$55,454 (1.48%). Carried.

ABCA
2016 Budget

Moved by Alvin McLellan and seconded by Dianne Diehl:
That Council of the Municipality of Huron East accept the 2016 Draft Levy Schedule of the Maitland Valley Conservation Authority a 4.7% overall levy increase and the total Huron East levy projected at \$128,531 (3.7%). Carried.

MVCA
2016 Budget

Moved by Brenda Dalton and seconded by John Lowe:
That Huron East Council confirm the appointment of Councillor Alvin McLellan as the municipal representative on the Maitland Valley Conservation Authority Board of Directors and the Maitland Source Protection Authority for 2016. Carried.

Appointment
MVCA
Representative

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

Councillor Robert Fisher – Main Street Light – Seaforth

Councillor Fisher advised that at a recent Seaforth BIA meeting, concerns were expressed with the street lights at the main corner in Seaforth and confusion on the left hand turn and also the loss of parking. It was noted that additional signage had just been installed which should improve the situation.

Deputy Mayor Joseph Steffler – South West Local Health Integration Network (LHIN)

Deputy Mayor Steffler advised he had contacted Lissa Thompson, MPP regarding Huron or Bruce Counties not being included in the meetings by the LHIN for input into the new government funding model. A response had been received from Lissa Thompson indicating she would be contacting the LHIN. Council were also advised that the County of Huron is contacting the Ministry of Health and Long-Term Care as well as the lower-tier municipalities concerning this matter.

NOTICE OF MOTION

Moved by Kevin Wilbee and seconded by Nathan Marshall:
That Council accept the recommendation of the Administration Committee and pursuant to Section 6.1(a) of Procedural By-Law 43-2015, that Council establishes a regular meeting schedule for 2016 of the first and third Tuesday of each month with the exception of August whereby one meeting will be held on August 9th, 2016. Carried.

Council Meeting
Schedule 2016

INFORMATION ITEMS

Moved by Robert Fisher and seconded by Nathan Marshall:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee
Meeting Minutes

- 1) Seaforth BIA – January 27th, 2016
- 2) Huron East/Seaforth Community Development Trust – January 7th, 2016
- 3) Huron East Administrative Committee – January 26th, 2016

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Brenda Dalton and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 12, 13 and 14 for 2016.

Introduce
By-Laws

By-Law 12-2016 – Appoint Chief Building Official

By-Law 13-2016 – Interim Tax Levies – 2016

By-Law 14-2016 – Confirm Council Proceedings

Carried.

Moved by Dianne Diehl and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 12 for 2016, a by-law to appoint Brad Dietrich as Chief Building Official, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Appoint
Brad Dietrich
Chief Building
Official

Moved by David Blaney and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 13 for 2016, a by-law to provide for interim tax levies for the year 2016, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Interim
Tax Levies

CLOSED SESSION AND REPORTING OUT

Moved by Alvin McLellan and seconded by Brenda Dalton:
That council of the Municipality of Huron East, pursuant to section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 9:28 p.m. to go into Closed Session to discuss the following:

Closed
Session

- i) 239(2)(c) – proposed disposition of land by the Municipality (Part 1, Plan 22R-4730)
- ii) 239(2)(c)(f) – proposed acquisition/disposition of land (exchange of lands, Seaforth Public School) and advice that is subject to solicitor-client privilege

and that the CAO/Clerk Brad Knight and Finance Manager Paula Michiels shall remain for the meeting. Carried.

Moved by Raymond Chartrand and seconded by Nathan Marshall:
That Council of the Municipality of Huron East resumes the regular Council meeting at 9:42 p.m. Carried.

Resume Regular
Council Meeting

Mayor McLellan reported out from the Closed Session that Council had discussed the disposition of land and a legal matter and will seek further advice on the matter going forward.

CONFIRMATORY BY-LAW

Moved by Larry McGrath and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 13 for 2016, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Joseph Steffler:
The time now being 9:44 p.m.
That the meeting do now adjourn until March 1st, 2016 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk