

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 1st, 2016 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, Dianne Diehl, Brenda Dalton, Robert Fisher, Nathan Marshall, Kevin Wilbee, Larry McGrath and Raymond Chartrand

Members Absent: Councillor John Lowe

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Chief Building Official, Brad Dietrich
 Economic Development Officer, Jan Hawley
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Alvin McLellan: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated March 1st, 2016 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Robert Fisher declared a conflict of interest on agenda item 8.05.2 concerning the request for waiver of the rental fee for the ‘Souper Saturday’ fundraiser as he is involved with the Seaforth Food Bank.

MINUTES OF PREVIOUS MEETING

Moved by Alvin McLellan and seconded by Brenda Dalton: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – February 16th, 2016 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. – Claire Dodds, Senior Planner, Huron County Accessibility Advisory Committee

Universal Design & Accessibility Guidelines for Site Plan Control 2015 and 2016 Implementation

Huron County Senior Planner Claire Dodds reviewed her report to Council concerning a Universal Design and Accessibility Guideline for Site Plan Control that was prepared by the Huron County Accessibility Advisory Committee (HCAAC). Council were advised that the latest standard to be released under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), is the Design of Public Spaces Standard (DOPSS). The Province has released the DOPSS which take effect January 1st, 2016 for accessible design of public spaces under the AODA. The update to the Universal Design and Accessibility Guidelines for Site Plan Control are intended to assist Municipalities to be in compliance with both the AODA and the Planning Act. It was noted Council will consider a by-law to adopt the accessible guidelines later in the meeting.

2016 Annual Accessibility Plan

Council were provided with a copy of the Huron County 2016 Annual Accessibility Plan prepared by the Huron County Accessibility Advisory Committee. The Plan will assist in fulfilling the purpose of the Ontarians with Disabilities Act and Accessibility for Ontarians with Disabilities Act by providing visions and advice to Council in regards to the removal of barriers.

Moved by Dianne Diehl and seconded by Raymond Chartrand: 2016 County
 That Council of the Municipality of Huron East endorse the 2016 County of Huron Annual
 Annual Accessibility Plan as required by the *Ontario with Disabilities Act, 2001* to Accessibility Plan
 meet the lower tier requirements. Carried.

Huron East Official Plan – Status Update

Senior Planner Claire Dodds reviewed the report to Council and provided an update on the status of the Huron East Official Plan. Ms. Dodds highlighted activity to date and advised the next step will be review of the final version of the Official Plan with Council scheduled for April 19th, 2016. A public meeting will be scheduled in May of 2016 and it is anticipated the Official Plan will be adopted by Council on May 17th, 2016 and then forwarded to the County of Huron for approval.

ACCOUNTS PAYABLEREPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERSFinance Manager-Treasurer/Deputy Clerk – 2016 Budget – 2nd Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented and reviewed in detail the 2nd draft of the 2016 Budget for consideration by Council. The Finance Manager advised the budget had been revised as directed by Council, to include cutting the 1 ton truck and backhoe from the public works as well as raising the estimated overall levy increase to 9.9%. She noted that increasing the overall levy to 9.9% generated an additional \$205,000 in revenue while the deletion of equipment purchases had saved \$153,000. She also noted that the Brussels Ward Councillors requested that the Brussels streetlight project not double the levy in 2016 and that the full project costs be funded from a combination of reserves and debentures. In conclusion, she noted that the budget was now balanced and when the impact of the change to the Brussels streetlight levy was factored in, the overall municipal levy increase was 20.18%. The municipal levy combined with the draft County and estimated Education levies results in an overall total levy increase in Huron East of 9.7%.

Streetlight LED Conversion Project

The Finance Manager provided an update on the streetlight LED conversion project as of February 23rd, 2016. Council were advised the anticipated cost for the LED conversion was expected to be approximately \$634,000 and the current project cost is \$510,085 however not all the invoices related to the project have been received. The project is nearing completion and is expect to be completed within the next couple of months at which time the actual project costs will be allocated to the various systems and funding established for the remaining unfunded system balances.

Recreation

Council were provided a summary of the levy changes for the recreation centres. It was noted that the base levies were adjusted in recognition of hydro costs and a special deficit reduction levy was provided to the BMGCC and SDCC. The base levies of the three recreation centres were then increased by 5% to determine the 2016 levy amounts for the 2016 Budget. A special capital levy was then allocated to the three recreation centres to cover the required capital expenses in 2016. The following is a summary of the recreation levy increased for the three facilities.

	<u>2015 Levy</u>	<u>2016 Levy</u>	<u>Increase</u>
BMGCC	\$185,343	\$247,147	\$61,804
SDCC	145,007	205,134	60,127
VRC	<u>171,839</u>	<u>204,233</u>	<u>32,394</u>
Total Recreation Levy Increase	\$502,189	\$656,514	\$154,325

It was noted that the Huron East share of the total recreation levy increase was \$136,760 or equivalent to a 4.3% general municipal levy increase. Council were advised that with this level of additional funding being provided to the recreation centres, they are expected to meet their 2016 budgets and not end 2016 with an operating deficit

Councillor Chartrand presented a summary of information that he had prepared from the documentation provided by the Finance Manager during the budget process pertaining specifically to the recreation budgets. Councillor Chartrand indicated that he wanted to ensure that Council and the public were aware of the level of municipal support of the facilities and questioned plans for the future of the facilities, how to reduce costs and increase revenues. Council discussed various aspects of recreation and it was agreed that an increase in ice rental rates of \$15/hour may be warranted and would be discussed further at a future meeting.

Public Works

The Finance Manager advised that by removing the backhoe from the budget, some decisions needed to be made about the estimated \$30,000 in repair work to the unit. She noted that it was difficult to justify the expenditure for 1 additional year of use. She further advised that she had currently budgeted \$7,500 for repairs and Council decided that for 2016, repairs to the backhoe up to \$7,500 could be completed to allow the continued use of the unit and if needed, necessary backhoe work would be contracted/rented out and the need to purchase of a backhoe will be reassessed for 2017.

The draft 2016 budget will be discussed further at the next regular meeting.

CAO/Clerk – Mid-Huron Landfill Site

CAO/Clerk Brad Knight reviewed his report to Council regarding the Mid-Huron Landfill and options for the eventual closure of the site which was now projected into 2018. The Mid-Huron Landfill Site Board considered a report prepared by the Town of Goderich at their regular meeting on February 17th, 2016 recommending that following closure of the site, a transfer facility would be operated for recyclables and material recoveries, but would not include provisions to handle significant amount of residential wastes. The report also recommended that Huron East and Central Huron consider contracts for curbside collection which would include disposal elsewhere.

Moved by Raymond Chartrand and seconded by Larry McGrath: Mid-Huron
That Council recommend to the Mid-Huron Landfill Committee that: Landfill
Site

1. The Committee provide an analysis of the costs to maintaining a transfer station for recyclables and recoverable products including recommendations for cost recovery of this aspect of a transfer station.
2. Given the recommendation to accept limited amount of residential wastes from individuals, that the Committee:
 - i) advise of the cost/method of disposing of such wastes
 - ii) investigate the benefits/cost of removing all curbside collection from a Mid-Huron transfer station versus tipping all curbside collection at the transfer site.

Carried.

Moved by Nathan Marshall and seconded by Robert Fisher: Receive
That Huron East Council receive the following Reports of Municipal Officers Municipal
as presented: Reports

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk

Carried.

CORRESPONDENCE

Moved by David Blaney and seconded by Dianne Diehl: Proclaim
That Council of the Municipality of Huron East proclaim April 2nd, 2016 as World Autism Awareness Day to raise awareness about Autism Spectrum World Autism
Disorder. Carried. Awareness Day

Moved by Larry McGrath and seconded by Brenda Dalton: Donate Rental
That Huron East Council donate the rental fees at the Seaforth & District Souper Saturday
Community Centres for the Seaforth & District Food Bank to host their Seaforth Food
fundraiser “Souper Saturday” scheduled for April 9th, 2016. Carried. Bank

Moved by Joseph Steffler and seconded by Larry McGrath: Endorse
That Council of the Municipality of Huron East endorse the resolution of the Resolution
Town of Carleton Place calling upon Minister Jeff Leal to discontinue the use of the current evaluation criteria (economic conditions and fiscal situations) for the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF) as the criteria unfairly penalizes municipalities that have properly planned for future infrastructure needs. Carried. Town of
Carlton Place

Moved by David Blaney and seconded by Alvin McLellan: Lease Agreement
That Council of the Municipality of Huron East enter into a Lease Agreement Brussels Trailer
with Joyce D. Lockwood for site # 9 (29 Trailer Park Road) in the Brussels Park – Site # 9
Trailer Park, Lot 358 to Lot 361, Plan 192, subject to the signing of the J.D.Lockwood
said Agreement and the finalization of the necessary documentation. Carried.

Moved by Raymond Chartrand and seconded by Joseph Steffler: Defeat
That Council of the Municipality of Huron East endorse the resolution of the Resolution
Municipality of Bluewater requesting the Minister of Health and Long Term Municipality of
Care reinstate incentives for physicians to practice in rural areas of Ontario; Bluewater
and that the Minister return to the table with Ontario’s doctors and work together through mediation-arbitration to reach a fair deal that protects the quality, patient-focused care Ontario families deserve. Defeated.

Moved by Raymond Chartrand and seconded by Nathan Marshall:
That Council note and file the resolution from the Township of Wainfleet requesting the Province of Ontario to cancel any current RFP’s for wind generation and to defer further renewable procurement processes until capacity is required. Carried.

Note and File
Resolution
Township of
Wainfleet

Moved by Brenda Dalton and seconded by Kevin Wilbee:
That Council of the Municipality of Huron East support the request of AMO, LAS and MFOA to amend Ontario Regulation 438/97 (as amended) of the Municipal Act, 2001, to allow municipalities to invest consistent with the Prudent Investor Standard if such investments are through the One Investment Program. Carried.

Support Request
Amend Ont. Reg.
438/97
Prudent Investor
Standard

UNFINISHED BUSINESS

Goderich-Exeter Railway Company Ltd.

The CAO reviewed his report to Council providing an update on the potential to buy out the annual lease agreements from Goderich-Exeter Railway Company Ltd. for the 4 railway crossings in Seaforth. An occupancy license agreement for \$40,000 had been offered by Goderich-Exeter Railway in October of 2014. It was noted that after consultation with the municipal solicitor and concerns with the termination rights in the agreement, amendments were proposed to the agreement and to date no response has been received from the company. The CAO will continue to follow up but it was noted that the amendments may not be acceptable to Genesee & Wyoming Railroad.

MUNICIPAL DRAINS

PLANNING

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East has no objection to the severance application (B02/2016) of Don and Evon Cochrane on Part Lots 29 and 30, Concession 7, Grey Ward, provided the following conditions are met:

No Objection
Severance
B02/16
Cochrane

- i) that the severed and retained lands be rezoned to AG4 and AG2 respectively
- ii) that \$500 be paid to the Municipality as cash-in-lieu of parkland
- iii) that Section 64 of the *Drainage Act* be addressed to the satisfaction of the Municipality
- iv) that if the well on the retained lands continues to serve the severed lands that a well agreement be entered into between both properties
- v) that the Right-of-Way (ROW) between the subject property and the property to the north (North Part Lot 29, Part Lot 30, Concession 7) be removed from title

Carried.

COUNCIL REPORTS

NOTICE OF MOTION

Notice of Motions – Water & Sewer Committee Recommendations

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council accept the recommendation of the Water & Sewer Committee and authorize automatic shutoffs to be installed at the Walton and Ethel halls and the Winthrop ball park with costs to be funded from the Parkland Reserves. Carried.

Shutoffs
Installed
Walton, Ethel
Halls and
Winthrop Park

Moved by Nathan Marshall and seconded by Raymond Chartrand:
That Huron East Council receive and accept the 2015 Annual Summary Reports from CH2MHILL OMI for the following Huron East Water Systems:

Accept
Annual
Summary Reports
Water Systems

<u>System</u>	<u>System Number</u>
Brucefield	220007604
Brussels	220001487
Seaforth	220001511
Vanastra	210001585

Carried.

INFORMATION ITEMS

Moved by Kevin Wilbee and seconded by Nathan Marshall:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East Water & Sewer Committee – February 9th, 2016

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Dianne Diehl and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 15, 16 and 17 for 2016.

Introduce By-Laws

By-Law 15-2016 – Adopt Huron County Universal Design and Accessibility Site Plan Control Guidelines, Repeal By-Law 17-2008

By-Law 16-2016 – Authorize Acquisition of Parts 2, 3 and 7, Plan 22R-6187, Seaforth Ward, Trustees of the Seaforth community Hospital Trust

By-Law 17-2016 – Confirm Council Proceedings

Carried.

Moved by David Blaney and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 15 for 2016, a by-law to adopt the Huron County Universal Design and Accessibility Plan Guidelines and to repeal By-Law 17-2008, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Design and Accessibility Site Plan Control Guidelines

Moved by Raymond Chartrand and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 16 for 2016, a by-law to authorize acquisition of Parts 2, 3 and 7, Plan 22R-6187, Seaforth Ward, from the Trustees of the Seaforth Community Hospital Trust, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Acquisition Parts 2,3,7 Plan 22R-6187 Seaforth Hospital Trust

CLOSED SESSION AND REPORTING OUT**CONFIRMATORY BY-LAW**

Moved by Alvin McLellan and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 17 for 2016, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm Council Proceedings

ADJOURNMENT

Moved by Kevin Wilbee and seconded by Raymond Chartrand:
The time now being 10:50 p.m.
That the meeting do now adjourn until March 15th, 2016 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk