

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, APRIL 19th, 2016 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, John Lowe, Dianne Diehl, Robert Fisher, Nathan Marshall, Kevin Wilbee, Brenda Dalton and Raymond Chartrand

Members Absent: Councillor Larry McGrath

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Caleb Ringgenberg, Albrecht Ringgenberg, Annelies Ringgenberg, Lorne Glanville, Neil McGavin, Cheryl Ryan, Anne Ryan and Bonnie Glanville attended the meeting to hear the presentation on the International Plowing Match.

Maureen Agar attended the meeting to hear the presentation of the OBIAA awards.

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Kevin Wilbee and seconded by Dianne Diehl: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated April 19th, 2016 be adopted as amended to include the following agenda item:
 8.08.3 – Brussels Tigers Fastball Club – advising of their Brussels Ball Day being held on June 4th and requesting a letter of acknowledgement for the special occasion permit. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Dalton declared a pecuniary interest on the Chief Building Official Report (agenda item 7.08.6) as a family member has been issued a building permit.

Councillor Lowe declared a pecuniary interest on the International Plowing Match delegation (agenda item 5.08.4) as he is a member of the International Plowing Match Executive.

MINUTES OF PREVIOUS MEETING

Moved by Brenda Dalton and seconded by Raymond Chartrand: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – April 5th, 2016
 b) Public Meeting – April 5th, 2016 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. Ontario Provincial Police

Inspector, Detachment Commander Jason Younan and Staff Sergeant Kevin Hummel of the Huron County OPP Detachment attended before Council to provide an overview of services provided to policing in Huron County and specifically as related to Huron East. Council questioned the increasing cost of policing services. Sergeant Hummel advised the new billing model that has been phased in has been completed for Huron East and the Municipality should expect smaller increases in the future. Council was advised that community involvement can assist in reducing the calls for service and the following programs will be implemented by their department in the near future.

- 1) Project Lifesaver – program dedicated to assisting caregivers with finding their loved ones that have wandered off due to suffering from Alzheimer's, Autism, and other forms of cognitive impairment.
- 2) Citizen Self Reporting – presently available online and at the detachment and an information package/pamphlet will be made available to municipalities and distributed to public places,

7:20 p.m. University of Guelph – Wayfinding Presentation

Maeghan Luis, Brianne Labute and Amanda Herbert, Students from the University of Guelph, Master of Science in Rural Planning and Development, attended before Council to present the Wayfinding Strategy Report. The objective of the project was to identify draws/specialty assets in Huron East and audit corresponding directional information. Recommendations were provided to the Municipality for improved wayfinding through the development of the Wayfinding Strategy.

7:35 p.m. Ontario Business Improvement Area Association (OBIAA) Award Presentation

Economic Development Officer Jan Hawley presented to Council the following OBIAA awards that the Municipality had received at the recent OBIAA conference;:

- Business Retention, Recruitment & Expansion Seaforth BIA & Brussels BIA 2016 OBIAA “Win This Space”
- Special Events & Promotions – Seaforth BIA 2016 “Art Unhinged”

7:40 p.m. International Plowing Match (IPM)

On behalf of the IPM Executive, Graeme Craig attended before Council to request changes be made to the Canada Company Road from County Road 12 to the IPM site in preparation for the IPM being held in 2017. Council were advised the Ontario Plowmen’s Association have viewed the site and advised the road is sufficient for one way traffic, however suggested it be wider and be paved. On behalf of the IMP Executive, Mr. Craig requested the road be paved considering the volume of traffic and the economic impact to the community that the IPM will create.

8:00 p.m. Huron East Official Plan

Senior Planner Claire Dodds and Planner Laura Young reviewed the report to Council and outlined the major policy updates to the final draft of the 2016 Huron East Official Plan update. Ms. Dodds noted a housekeeping zoning by-law amendment will also be circulated concurrently with the Official Plan update to implement automatic rezoning and removal of MDS to neighbouring barns for surplus dwelling severances. The next step in the process will be to circulate the 2016 Huron East Official Plan update to the public and required agencies and advertise a public meeting that will be scheduled for May 17th, 2016 to consider the adoption of the Huron East Official Plan update and housekeeping zoning by-law amendment.

Moved by Dianne Diehl and seconded by David Blaney:

That Huron East Council direct staff to:

1. Circulate the 2016 Huron East Official Plan update to the public and required agencies as drafted.
2. Circulate a housekeeping zoning by-law amendment concurrently with the Official Plan update to implement automatic rezoning and removal of MDS to neighbouring barns for surplus dwelling severances.
3. Advertise and hold a public meeting to consider the adoption of the Huron East Official Plan update and housekeeping zoning by-law amendment on May 17th, 2016.

Carried.

ACCOUNTS PAYABLE

Moved by Brenda Dalton and seconded by Nathan Marshall:

That the accounts payable in the amount of \$1,101,259.58 be approved for payment. Carried.

Accounts
Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERSCAO/Clerk – McKillop Zion Cemetery

CAO/Clerk Brad Knight reviewed the report to Council regarding the request of Wayne Hoegy of the McKillop Zion Cemetery for assistance with repairs to a very large monument in their cemetery. A price has been obtained from Stratford Memorials in the amount of \$600 to complete the repairs. The Municipality has minimal involvement with this cemetery and to assist the Committee with the continued operation of the cemetery it was recommended the Municipality contribute towards the cost of the monument repair.

Moved by Kevin Wilbee and seconded by Brenda Dalton:

That Council agree to cover 2/3 of the cost of a monument repair in the McKillop Zion Cemetery to a maximum contribution of \$450. Carried.

Monument
Repair Zion
Cemetery

CAO/Clerk – Huron County Board of Health

CAO/Clerk Brad Knight reviewed the report to Council concerning a presentation to Council on March 15th, 2016 by Citizens Concerned about Health Impacts against Wind Turbines regarding an investigation being undertaken by the Medical Officer of Health concerning health affects from wind turbines. The Clerk noted that there continues to be some confusion and uncertainty with respect to the

scope of the work and the authority of the Medical Officer of Health and the Board. Council were advised that the eventual results of the investigation will be presented to municipalities and it was being recommended to note and file the information presented by the Citizens Coalition about Health Impacts from wind turbines.

Moved by Raymond Chartrand and seconded by Alvin McLellan:
That Council note and file the request from the Citizens Concerned about Health Impacts from Wind Turbines to support the Medical Officer of Health’s decision to investigate health affects from wind turbines. Carried.

Note and File
MOH decision
Investigate Health
Affects from
Wind Turbines

CAO/Clerk – Municipal Council Composition

The CAO/Clerk reviewed the report to Council concerning municipal council composition. Council were advised that the Administration Committee have investigated the concept of a 7-member Council with one Councillor per ward and the Mayor and Deputy-Mayor elected at large. Further analysis was also done to include the elimination of the committee structure for water/sewer, administration and personnel and adding a 3rd meeting per month to have the entire Council cover the work of these committees. The existing 2013 FIR analysis was utilized and it was noted the following savings could be obtained:

- Honorariums – moving from a 12-member Council to a 7-member Council would save \$20,645
- Meetings – moving from 12-member Council with 2 regular meetings a month plus Committee meetings to a 7-member Council with 3 Council meetings per month would save \$9,785.

It was noted the Administration Committee recommended the full report be reviewed by Council and recommended Council consider changing the present format of Council to a 7-member Council

Moved by Joseph Steffler and seconded by Alvin McLellan:
That Council accept the recommendation of the Administration Committee to reduce the size of Council to a 7-member Council with the Mayor and Deputy-Mayor to be elected at large and one Councillor being elected from each of the 5 wards and that the CAO be instructed to prepare the necessary by-law to implement the changes for the 2018 municipal election.

Reduce Size
of Council

A recorded vote was requested by Mayor MacLellan.

Blaney, David	No	Brussels Ward
Chartrand, Raymond	No	Tuckersmith Ward
Dalton, Brenda	No	McKillop Ward
Diehl, Dianne	No	Grey Ward
Fisher, Robert	Yes	Seaforth Ward
Lowe, John	No	Brussels Ward
MacLellan, Bernie	Yes	Mayor
Marshall, Nathan	Yes	Seaforth Ward
McGrath, Larry	absent	Tuckersmith Ward
McLellan, Alvin	No	Grey Ward
Steffler, Joseph	Yes	Deputy Mayor
Wilbee, Kevin	No	McKillop Ward

Motion Defeated.

Moved by Raymond Chartrand and seconded by Robert Fisher:
That Council reduce its current size, to an 11-member Council, with the Mayor to be elected at large and two Councillors being elected from each of the five wards, thus eliminating the “at large” of the Deputy Mayor position and that Council select a Deputy-Mayor from within and that the CAO be instructed to prepare the necessary by-law to implement this change for the 2018 municipal election.

Eliminate
Deputy Mayor
Position At Large

A recorded vote was requested by Councillor Chartrand.

McLellan, Alvin	Yes	Grey Ward
MacLellan, Bernie	Yes	Mayor
Dalton, Brenda	Yes	McKillop Ward
Blaney, David	Yes	Brussels Ward
Diehl, Dianne	Yes	Grey Ward
Steffler, Joseph	No	Deputy Mayor
Lowe, John	Yes	Brussels Ward
Wilbee, Kevin	Yes	McKillop Ward
McGrath, Larry	absent	Tuckersmith Ward
Marshall, Nathan	Yes	Seaforth Ward
Chartrand, Raymond	Yes	Tuckersmith Ward
Fisher, Robert	Yes	Seaforth Ward

Motion Carried.

Finance Manager-Treasurer/Deputy Clerk – 2016 Education Tax Rates

The Finance Manager-Treasurer/Deputy Clerk reviewed the report to Council concerning the 2016 education tax rates. Council were advised the Ministry of Finance have released the education rates for 2016 with it being noted the rate has decreased from 0.00195 to 0.00188 resulting in an education levy increase of \$57,361 for the Municipality. The increase to the Municipality equates to a 2.44% increase the education levy for 2016 and an overall levy increase of 0.29%.

Finance Manager-Treasurer/Deputy Clerk – Year-to-Date Summary – Council Conference Expenses

The Finance Manager-Treasurer/Deputy Clerk reviewed the report to Council providing a year-to-date summary of the Council remuneration and convention expenses.

Chief Building Official – Report

The Chief Building Official Report summarizing the 2016 year-to-date building permits, zoning and tax certificates was received by Council.

Moved by John Lowe and seconded by Robert Fisher:
That Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) CAO/Clerk
- 2) Finance Manager-Treasurer/Deputy Clerk
- 3) Chief Building Official

Receive
Municipal
Reports

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Alvin McLellan:
That the Municipality of Huron East advise the Mid-Huron Landfill Site Board that Council, while supportive of the concept of a Memorandum of Understanding (MOU) for the joint operation of a Recycling Centre at the Mid-Huron Landfill Site, does not endorse the concept without further discussion on the need for the transfer facilities for waste materials. Carried.

Mid-Huron
Landfill Site
MOU
Transfer Facilities

Moved by Nathan Marshall and seconded by John Lowe:
That Council endorse the resolution of the Township of Tay appealing to the provincial government to implement comprehensive, long-term solution insurance reforms, including joint and several liability, for municipalities, addressing the alarming rise in insurance premiums due to rising litigation and claim costs. Carried.

Resolution
Township of Tay

Moved by John Lowe and seconded by David Blaney:
The request of the Brussels Tigers Fastball Club to declare their Brussels Ball Day being held in Brussels on June 4th, 2016 to be declared as a municipally significant event be approved by Council;
AND FURTHER that the Municipality of Huron East Alcohol Policy be complied with, with specific reference to Regulation 11 of said Policy, being a minimum of \$2,000,000 in liability insurance naming the Municipality as an additional insured;
AND FURTHER that the Brussels Tigers Fastball Club consents to save harmless and keep indemnified The Corporation of the Municipality of Huron East, its officers, employees, servants, agents, successors and assigned against any and all liability for losses, damages, claims, action demands, suits, and costs arising directly or indirectly by virtue of the Municipality of Huron East allowing the Brussels Tigers Fastball Club use of the Property/Facility for this event. The Municipality of Huron East shall not be responsible for any accidents, injury, or loss of property to the Brussels Tigers Fastball Club. Carried.

Brussels Tigers
Ball Day
Municipality
Significant Event

UNFINISHED BUSINESS**MUNICIPAL DRAINS**

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council acknowledge the request of Dave Ryan/Manley View Farms to proceed with Option 2 on the Branch A of the Ryan Municipal Drain and authorize Dietrich Engineering Ltd. to amend the Engineer's report accordingly. Carried.

Branch A
Ryan Municipal
Drain – Option 2
Amend Report

PLANNING**COUNCIL REPORTS****Brussels Medical-Dental Centre**

Deputy Mayor Steffler advised the Minister of Health and Long Term Care has approved a position for the Brussels Medical-Dental Centre and the Family Health Team is currently in the process of recruiting for this position.

Winthrop Ball Park

Councillor Dalton advised the Huron County Junior Farmers have secured grant funding in the amount of \$10,000 that will be designated towards playground equipment at the park.

Late Fees

Councillor Marshall questioned if the late fee charged for dog licences is new and if the ratepayers were notified. Finance Manager-Treasurer/Deputy Clerk Michiels advised the fee is charged according to a by-law passed in 2001 (By-Law 10-2001) and is now being enforced. Notice was provided in the final tax bill in 2015 advising dog licences were due February 28th and a late fee would apply if not received at the municipal office by that date.

Council also questioned late fees being charged on water bills and tax bills. The Finance Manager-Treasurer/Deputy Clerk advised that the by-law to collect taxes and provide for late fees is being enforced however there has been some confusion with online payments. It was noted that online payments come out of the account immediately however they are received at the municipal office in 2-7 days. Ratepayers were advised in the spring newsletter to ensure funds are received at the municipal office on/before the due date and to ensure online payments allow for the bank to transfer the funds to the municipal office. Council suggested payments made on the due date either at the office or online not be charged late fees and staff will review the current policy

Waste Management – Wheelie Bins

Councillor Lowe questioned when the contract for garbage pickup expires in the Brussels Ward as ratepayers in the area have expressed an interest in wheelie bins. The CAO/Clerk noted that there are a number of waste management related issues for several wards that will be reviewed by Council this year.

INFORMATION ITEMS

Moved by Kevin Wilbee and seconded by Robert Fisher:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

- 1) Huron East Administration Committee – March 8th, 2016
- 2) Huron East/Seaforth Community Development Trust – March 3rd, 2016

Carried.

Board/Committee Meeting Minutes

OTHER BUSINESS**International Plowing Match (Agenda Item 5.08.4)**

The Public Works Coordinator was requested to prepare a report for the next meeting regarding the request of the International Plowing Match Executive to upgrade Canada Company Road.

BY-LAWS

Moved by Nathan Marshall and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 24 and 25 for 2016.

Introduce By-Laws

By-Law 24-2016 – Establish Tax Rates
By-Law 25-2016 – Confirm Council Proceedings

Carried.

Moved by Dianne Diehl and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 24 for 2016, a by-law to establish the tax rates for 2016, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Establish Tax Rates

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Raymond Chartrand and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 25 for 2016, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Dianne Diehl:
The time now being 10:48 p.m.
That the meeting do now adjourn until May 2nd, 2016 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk