

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO  
TUESDAY, JULY 19<sup>th</sup>, 2016 – 7:00 P.M.**

**Members Present:** Deputy Mayor Joseph Steffler  
Councillors David Blaney, Alvin McLellan, John Lowe, Dianne Diehl  
Robert Fisher, Nathan Marshall, Kevin Wilbee, Brenda Dalton  
Larry McGrath and Raymond Chartrand

**Members Absent:** Mayor Bernie MacLellan

**Staff Present:** CAO/Clerk, Brad Knight  
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
Economic Development Officer, Jan Hawley  
Executive Assistant, Janice Andrews

**CALL TO ORDER**

Deputy Mayor Steffler called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Nathan Marshall and seconded by Raymond Chartrand: Adopt  
Agenda  
That the Agenda for the Regular Meeting of Council dated July 19<sup>th</sup>, 2016 be  
adopted as circulated. Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Kevin Wilbee and seconded by Dianne Diehl: Meeting  
Minutes  
That Council of the Municipality of Huron East approve the following Council  
Meeting Minutes as printed and circulated:  
a) Regular Meeting – July 5<sup>th</sup>, 2016 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

*Moved* by John Lowe seconded by Brenda Dalton: Adjourn  
Regular  
That Council of the Municipality of Huron East adjourn the regular meeting of Meeting  
Council at 7:02 p.m. to go into a Public Meeting to discuss the following:  
a) Zoning By-law Amendment Application – Part Lot 34 Concession 5 Grey Ward (Kramer)  
Carried.

The regular meeting reconvened at 7:17 p.m.  
Reconvene Regular

Meeting

**PLANNING**

**Huron County Planning & Development – Bill 73 – Smart Growth for Our Communities Act, 2015**

Huron County Senior Planner Claire Dodds reviewed her report to Council on Bill 73 – Smart Growth for Our Communities Act, 2015. A powerpoint presentation was provided to Council outlining the key highlights from Bill 73 that came into effect upon Proclamation on July 1<sup>st</sup>, 2016.

**ACCOUNTS PAYABLE**

*Moved* by Kevin Wilbee and seconded by Nathan Marshall: Accounts  
for Payment  
That the Accounts Payable in the amount of \$1,678,634.44 be approved  
for payment. Carried.

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

**CAO/Clerk – Solar Revenue Reserve**

CAO/Clerk Brad Knight reviewed his report to Council concerning the establishment of and use of solar revenue reserves. The CAO advised that since 2011 the Municipality has installed a total of eight solar photovoltaic units (three trackers and five rooftops) under the provincial microFIT program with contracts for 20 years. He noted that the systems would have annual gross revenues of approximately \$70,000 for the next 15 years until 2031 when the first two trackers come off the initial contracts. He further advised Council that the business plan for the installations required an annual rent of \$1,200 per unit/per site and 3% interest on the funds taken from general reserves to finance the projects. He noted that the systems were meeting their annual obligations and would be completely debt free by 2021 and that to the end of 2015 there was an accumulated surplus of approximately \$23,000.

The CAO suggested that the systems would annually generate a surplus of approximately \$50,000 from 2021 to 2031 and suggested that with the revenues being generated from “green energy” that Council establish a reserve and policies to utilize the reserve for energy conservation projects projected annual

*Moved* by David Blaney and seconded by John Lowe:  
Prepare Policy  
That Council instruct staff to prepare a policy on the establishment and use of a Solar  
Revenue  
solar revenue reserve fund for consideration by Council at the next meeting of  
Reserve Fund  
Council. Carried.

**Public Works Coordinator – Streetlighting Retrofit and Upgrades**

CAO/Clerk Brad Knight reviewed the Public Works Coordinator report to Council providing an update on the streetlighting retrofit and upgrade project. It was noted the installation of the 950 LED streetlight conversion project is now complete and is now in the

commissioning stage. Council were also advised that 32 decorative lights were installed in Seaforth and 66 in Brussels. The Municipality applied for and received the incentive from Ontario Power Corporation in the amount of \$99,397 netting the project at \$550,990. With the incentive, maintenance savings and consumption reduction in energy use it is anticipated a 4.5 year payback on the project.

**Moved** by Larry McGrath and seconded by Robert Fisher: Receive  
 That Huron East Council receive the following Reports of Municipal Officers Municipal  
 as presented: Reports  
 1) CAO/Clerk  
 2) Public Works Coordinator  
Carried.

**CORRESPONDENCE**

**Moved** by Raymond Chartrand and seconded by Kevin Wilbee: Shared  
 Drainage  
 That Council of the Municipality of Huron East advise the Morris-Turnberry/North  
 Superintendent  
 Huron Shared Services Committee that the Municipality may have an interest in Morris-  
 Turnberry/  
 sharing the services of a Drainage Superintendent, but Huron East is not in a North  
 Huron  
 position to make a commitment at this time. Carried.

**UNFINISHED BUSINESS**

**MUNICIPAL DRAINS**

**Moved** by Alvin McLellan and seconded by Brenda Dalton: Grant  
 Extension Drain  
 That Council of the Municipality of Huron East, pursuant to Section 39(1) of the  
 Report Stimore  
Drainage Act, R.S.O. 1990, c. D. 17, as amended, grant Dietrich Engineering,  
 Drain  
 Consulting Engineers, an extension to file the report on the Stimore Municipal  
 Drain until November 30<sup>th</sup>, 2016. Carried.

**COUNCIL REPORTS**

**County Council Report**

Deputy Mayor Steffler advised the County of Huron has decided to eliminate the Advanced Care Paramedic (ACP) program. The decision was made so more Primary Care Paramedics (PCP) could be used on the road in the hopes of decreasing response times and eliminating the program would also result in approximate savings of \$177,000 per year.

**Councillor Chartrand – Municipality of South Huron – Shared Services**

Councillor Chartrand advised he attended the Municipality of South Huron Council meeting the previous night noting Mayor MacLellan and Bluewater Mayor Tyler Hessel were

listed as a delegation and made a presentation to South Huron Council regarding Shared Services. He noted that Mayor MacLellan had previously requested permission to speak to the Municipalities of Bluewater and Central Huron concerning Shared Services, but he suggested it was disrespectful to make such a presentation to South Huron without Council's knowledge or giving Council an opportunity. Several Councillors suggested the matter should be discussed at the next meeting when the Mayor would be in attendance.

Notice of Motion – Personnel Committee Minutes – Advertise for Deputy Clerk

The CAO advised that due to a retirement and internal movement within the municipal office, the position of Drainage Clerk was now vacant and that he had recommended to the Personnel Committee that the position be restructured and that duties be consolidated in a Deputy-Clerk position. The Personnel Committee had reviewed this matter at their regular meeting on July 5<sup>th</sup>, 2016 and recommended Council authorize the CAO to advertise for a Deputy Clerk.

*Moved* by Raymond Chartrand and seconded by John Lowe:

Advertise

That Council accept the recommendation of the Personnel Committee and  
Clerk

Deputy

authorize the CAO to advertise for a Deputy Clerk. Carried.

Position

Notice of Motion – Councillor Blaney

Councillor Blaney provided notice of motion and requested the following resolution be considered by Council at the next regular meeting.

BE IT RESOLVED:

THAT due to the current lack of relevant data surrounding the shared services debate, and due to the efforts to expand the number of municipalities involved in the discussion, and in consideration of the fact that the two principals promoting the endeavor have declared in the press that their ultimate aim would be single-tier government;

THAT Council of Huron East clearly establish the following:

1. The Mayor of Huron East has only been empowered to discuss the possibility of shared services with the Municipality of Central Huron and the Municipality of Bluewater and to seek information concerning the contents of the agreement between Morris-Turnberry and North Huron and that any current expansion of that mandate is solely an individual action on the part of the Mayor and has not been endorsed by the Council of Huron East; and
2. Notwithstanding the fact that the Municipality of Huron East has from time to time authorized joint RFP's (electronic voting with Central Huron ), joint tenders (re: graders with South Bruce and North Perth) and other joint purchases, and may continue to do so in the future, the following list of services (both purchased and reciprocal), and such other services currently in place are the only shared services that the Council of Huron East has authorized at the current time:  
Fire Protection – CEMC – emergency preparedness and public education, agreements or joint fire areas with Brucefield, Brussels (Morris), Hensall, and Seaforth (West Perth),  
Water and Sewer – both to Morris from Brussels and water to Bluewater from Brucefield,

Landfill – Mid-Huron landfill to Tuckersmith and Seaforth and Morris-Turnberry landfill to Brussels,  
Brussels Medical Dental – Morris-Turnberry,  
Recreation – BMG (Morris-Turnberry) and SDCC (West Perth),  
Brussels Cemetery – contribution agreement with Morris-Turnberry.

Councillor Marshall – SDCC Committee – Street Dance Fundraiser

Councillor Marshall advised the SDCC Committee street dance fundraiser held recently was quite successful with over 400 in attendance.

Councillor Chartrand – VRC Committee – Harley Davidson Fundraiser

Councillor Chartrand advised the VRC Committee in conjunction with the Vanastra Lions Club will be hosting a Harley Davidson fundraiser again with the draw being held September 2017 with the proceeds being distributed between the two organizations.

Councillor Dalton – Winthrop BBQ Fundraiser

Councillor Dalton advised the BBQ fundraiser held recently at the Winthrop Park was a success.

**INFORMATION ITEMS**

*Moved* by Larry McGrath and seconded by David Blaney:  
Board/Committee

That Huron East Council receive the following Board and Committee Minutes

Meeting

Meeting Minutes as submitted:

- 1) Seaforth Area Fire Board – June 29<sup>th</sup>, 2016
- 2) Administrative Committee – June 28<sup>th</sup>, 2016
- 3) Personnel Committee – July 5<sup>th</sup>, 2016
- 4) Vanastra Recreation Centre Committee – June 22<sup>nd</sup>, 2016

Carried.

**OTHER BUSINESS**

**BY-LAWS**

*Moved* by Brenda Dalton and seconded by Robert Fisher:

BE IT HEREBY RESOLVED that leave be given to introduce  
By-Laws No. 33, 46, 47, 48 and 49 for 2016.

Introduce

By-Laws

By-Law 33-2016 – Housekeeping Amendments to Zoning By-Law (3<sup>rd</sup> reading)

By-Law 46-2016 – Zoning Amendment – Part Lot 34, Concession 5, Grey Ward

By-Law 47-2016 – Authorize Lease Agreement with Victim Services of Huron County  
at Seaforth & District Community Centres

By-Law 48-2016 – Temporary Road Closure – Gouinlock Street, Seaforth Ward

By-Law 49-2016 – Confirm Council Proceedings

Carried

**Moved** by Larry McGrath and seconded by David Blaney:

Housekeeping

BE IT HEREBY RESOLVED that By-Law 33-2016, a by-law to authorize housekeeping amendments to Zoning By-law 52-2016, be given third and final reading readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning  
3<sup>rd</sup>

**Moved** by Dianne Diehl and seconded by Alvin McLellan:

Further

THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34 (12) of the Planning Act, 1990, with respect to a 46-2016

proposed zoning by-law 46-2016;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE the Council of the Municipality of Huron East RESOLVES that, pursuant to Section 34 (17) of the Planning Act, 1990, the changes were of such a nature that no further notice is to be given in respect to the proposed by-law. Carried.

No

Notice  
By-Law

**Moved** by Alvin McLellan and seconded by Dianne Diehl:

BE IT HEREBY RESOLVED that By-Law 46 or 2016, a by-law to amend the zoning on Part Lot 34, Concession 5 (Grey Ward) be given first, second, third and Grey Ward

final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Rezoning  
Pt. Lot 34  
Con. 5,

Kraemer

**Moved** by Nathan Marshall and seconded by Raymond Chartrand:

Agreement

BE IT HERBY RESOLVED that By-Law 47-2016, a by-law to authorize a Services

Lease Agreement for space within the Seaforth & District Community Centres for the Victim Services of Huron County, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Lease

Victim

SDCC

**Moved** by Nathan Marshall and seconded by Larry McGrath:

Temporary

BE IT HEREBY RESOLVED that By-Law 48-2016, a by-law to temporarily Closure

stop up a portion of Gouinlock Street, Seaforth Ward, be given first, second, Gouinlock St.

third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Road

**CLOSED SESSION AND REPORTING OUT**

**CONFIRMATORY BY-LAW**

*Moved* by Kevin Wilbee and seconded by Raymond Chartrand:  
BE IT HEREBY RESOLVED that By-Law 49 for 2016, a by-law to confirm the  
proceedings of Council, be given first, second, third and final readings and signed  
Proceedings  
by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.  
Carried.

Confirm  
Council

**ADJOURNMENT**

*Moved* by John Lowe and seconded by Dianne Diehl:  
Adjournment  
The time now being 8:50 p.m.  
That the meeting do now adjourn until August 9<sup>th</sup>, 2016 at 7:00 p.m. Carried.

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Joseph Steffler, Deputy Mayor

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Brad Knight, CAO/Clerk