

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, AUGUST 9TH, 2016 – 7:00 P.M.**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
Councillors David Blaney, Alvin McLellan, John Lowe, Dianne Diehl
Robert Fisher, Nathan Marshall, Kevin Wilbee, Brenda Dalton
and Raymond Chartrand

Members Absent: Councillor Larry McGrath

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley
Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Raymond Chartrand: Adopt
Agenda
That the Agenda for the Regular Meeting of Council dated August 9th, 2016 be
adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Alvin McLellan declared a pecuniary interest on agenda item 6, accounts payable, since there was a cheque payable to himself.

MINUTES OF PREVIOUS MEETING

Prior to considering the resolution to approve the previous meeting minutes, Mayor MacLellan read a prepared statement expressing disappointment with comments made by several members of Council with respect to his attendance at a South Huron Council meeting and his initiatives on a review of opportunities for shared services.

Moved by David Blaney and seconded by Nathan Marshall: Meeting
Minutes
That Council of the Municipality of Huron East approve the following Council
Meeting Minutes as printed and circulated:

- a) Special Meeting – June 27th, 2016
- b) Regular Meeting – July 19th, 2016
- c) Public Meeting – July 19th, 2016

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

Moved by John Lowe seconded by Brenda Dalton: Adjourn
Regular Meeting
That Council of the Municipality of Huron East adjourn the regular meeting of
Council at 7:07 p.m. to go into a Public Meeting to discuss the following:
a) Minor Variance Application – 408-416 Turnberry Street, Lots 8, East Part
Lot 24, West Part Lot 24 and Lot 25, Plan 192, Brussels Ward, Bryan Morton
b) Zoning By-law Amendment Application – 43181 Blyth Road, Lot 21,
Concession 14, McKillop Ward (Daniel Backert)

Carried.

The regular meeting reconvened at 8:21 p.m. Reconvene
Regular Meeting

8:00 p.m. Court of Revision – Kager Acres Municipal Drain 2016

Moved by Kevin Wilbee and seconded by Dianne Diehl: Court of
Revision
That the Court of Revision for the Kager Acres Drainage Works – 2016 be opened Kager Acres
and that Councillors McLellan, Chartrand and Dalton be appointed as the Huron Drain
East members with Councillor McLellan acting as Chairman. Carried.

No appeals were received.

Moved by Raymond Chartrand and seconded by Alvin McLellan: Close
Court of
That the Court of Revision for the Kager Acres Drainage Works – 2016 be
Revision
closed. Carried.

Moved by Alvin McLellan and seconded by Raymond Chartrand: Call for
Tenders
That Council of the Municipality of Huron East authorize R. J. Burnside & Associates Kager
Acres
Limited to proceed to call for tenders on the Kager Acres Drainage Works – 2016 with Drain –
2016
tenders to close on Wednesday, August 31st, 2016 at 12:00 noon. Carried.

ACCOUNTS PAYABLE

Moved by Brenda Dalton and seconded by Kevin Wilbee: Accounts
for Payment
That the Accounts Payable in the amount of \$650,658.60 be approved
for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official – Report

The Chief Building Official report summarizing the 2016 year-to-date zoning and tax

certificates as well as building permits was received by Council.

Building & Property Maintenance Coordinator

The Building & Property Maintenance Coordinator report for the period April 1st to June 30th, 2016 was received by Council.

CAO/Clerk – Solar Revenue Reserve Policy

CAO/Clerk Brad Knight reviewed his report to Council concerning the establishment of and use of solar revenue reserves. Council were provided with a copy of a proposed Solar Photovoltaic Reserve Policy for the creation and use of funds from revenues generated from the 8 solar units.

Moved by David Blaney and seconded by Nathan Marshall: Solar Revenue
 That Council accept the Solar Revenue Reserve Policy as submitted and designate Reserve Policy
 it as General Government Policy 1.20. Carried.

Public Works Coordinator – Main Street South Parking

Public Works Coordinator Barry Mills reviewed his report to Council concerning parking along the east side of Main Street South in Seaforth. It was noted that with the upgrades to the main intersection, the new turning lanes have caused conflict with the diagonal parking on the east side of Main Street from John Street to No. 8 Highway as the diagonal spaces encroach into the right turning lane making it difficult to back out of the diagonal spaces.

Councillor Marshall advised a number of businesses were not in favour of loosing the diagonal parking. Councillor Fisher agreed and also expressed concern that the accessible diagonal parking space on Main Street where persons can safely exit on the left will be eliminated. The Public Works Coordinator advised the Seaforth BIA was approached and acknowledged the difficulty of the diagonal and parallel parking issue, and while recognizing that some parking spaces will be lost, also recognized that safety and consistency was the best of only having parallel parking to this area. The Public Works Coordinator will include an accessible parking spot on the final drawing to be submitted to the municipal engineer for comment. If an accessible parking spot that meets accessible standards can not be incorporated on the Main Street, it will be considered for John Street.

Moved by Raymond Chartrand and seconded by Kevin Wilbee: Removal of
 That Council authorize the removal of the diagonal parking on the east side of Diagonal Parking
 Main Street South from Highway # 8 to John Street, Seaforth Ward, and replace Main Street
 it with parallel parking. Seaforth Ward

A recorded vote was requested by Councillor Marshall.

| | | |
|-------------------|-----|-----------|
| McLellan, Alvin | Yes | Grey Ward |
| MacLellan, Bernie | Yes | Mayor |

| | | |
|--------------------|--------|------------------|
| Dalton, Brenda | Yes | McKillop Ward |
| Blaney, David | Yes | Brussels Ward |
| Diehl, Dianne | Yes | Grey Ward |
| Steffler, Joseph | Yes | Deputy Mayor |
| Lowe, John | Yes | Brussels Ward |
| Wilbee, Kevin | Yes | McKillop Ward |
| McGrath, Larry | Absent | Tuckersmith Ward |
| Marshall, Nathan | No | Seaforth Ward |
| Chartrand, Raymond | Yes | Tuckersmith Ward |
| Fisher, Robert | No | Seaforth Ward |

Motion Carried.

CAO/Clerk – Morris-Turnberry/North Huron Shared Services Presentation

The CAO reviewed his report to Council concerning information received on the Morris-Turnberry/Huron shared services pilot project and the joint Council meeting with the Municipalities of Huron East, Bluewater and Central Huron on June 27th, 2016. Included in his report was a summary of current shared services that Huron East is involved in with other municipalities, noting while some of the shared service agreements existed at the time of the 2001 amalgamations, others like the expanded coverage area of the Brussels Fire Department had evolved since amalgamation. The proposed 2018 North Huron/Morris Turnberry organizational chart was also presented to Council and compared to the Huron East organizational chart. The CAO suggested that while North Huron/Morris Turnberry may achieve some limited efficiencies in shared services, their lack of commitment to a change in their governance structure would likely limit their ability to achieve significant efficiencies.

Moved by John Lowe and seconded by Raymond Chartrand:

Note &

File

That Council note and file the information received on the Morris-Turnberry/North

Information on

Huron shared services pilot project with it being acknowledged by Council that

Morris-

Turnberry

Huron East is involved in a number of shared services agreements, but Council is

North

Huron

prepared to investigate further opportunities that Council deems beneficial to the

Shared

Services

Municipality. Carried.

Pilot

Project

Moved by Dianne Diehl and seconded by David Blaney:

Receive

That Huron East Council receive the following Reports of Municipal Officers

Municipal

as presented:

Reports

- 1) Chief Building Official
- 2) Building & Property Maintenance Coordinator
- 3) CAO/Clerk
- 4) Public Works Coordinator

Carried.

CORRESPONDENCE

Moved by Alvin McLellan and seconded by Dianne Diehl: Ethel
 Minor Ball
 That the Ethel Minor Ball Committee, being a committee of the Municipality of SOP
 Huron East, be authorized to apply for a special occasion permit for a slo-pitch ball Ball
 Tournament
 tournament being held on September 9th, 10th and 11th, 2016 with all proceeds being
 September 2016
 designated towards the Ethel Minor Ball Program and park improvements. Carried.

Moved by Robert Fisher and seconded by Nathan Marshall: Grant
 Permission
 That Huron East Council grant permission to the Terry Fox Run organization to install Terry Fox
 Run
 a banner across Goderich Street East, between St. James Church and Sanderson
 Organization
 Optometry, Seaforth Ward, promoting the annual Terry Fox Run to be held Hang
 Banner
 September 18th, 2016. Carried. Seaforth
 Ward

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

Moved by Dianne Diehl and seconded by Alvin McLellan: No
 Objection
 That Council of the Municipality of Huron East has no objection to the severance Consent
 B28/16
 application (B28/16) of Dan Hallman on Part Lot 24, Concession 5, Grey Ward, Hallman
 provided the following conditions are met:
 i) that the severed and retained lands be rezoned to AG4 and AG1 respectively
 ii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the
 municipality
 iii) that the severed land merge on title with the abutting property to the North
 (Evergreen Holesteins Inc. c/.o Bob Van Nes, Lot 24, Concession 5,
 Grey Ward) and will be consolidated into one P.I.N. under the Land Title
 system. Carried.

Moved by Raymond Chartrand and seconded by Nathan Marshall: No
 Objection
 That Council of the Municipality of Huron East acknowledge the report of the Consent
 B14/16
 Huron County Planner Claire Dodds dated August 4th, 2016 and has no objection
 Henderson

to the severance application (B14/16) of Kyle and Lori Henderson on Part Park Lot 7 and Church Street, Part Park Lot 7, RP 237, Egmondville, Tuckersmith Ward subject to the following conditions:

- i) that \$1,000 be paid to the Municipality as cash-in-lieu of parkland for the two lots being created.
- ii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the municipality
- iii) that the Papple Municipal Drain crossing the severed and retained lands be re-routed at the developer's expense to the satisfaction of the Municipality

Carried.

COUNCIL REPORTS

Councillor Marshall – Fireworks Display

Councillor Marshall advised the Huron East/Seaforth Community Development Trust is organizing a fireworks display to be held on September 4th at the Seaforth Agri-Plex starting at 8:45 pm.

Councillor Wilbee – Blood Donor Clinic – Seaforth

Councillor Wilbee questioned why the blood donor clinic held recently at the Seaforth Agri-Plex was not held at the arena noting there was no air conditioning at the Agri-Plex and with the heat of the day the volunteers and patients had complained. Councillor Marshall advised this matter will be discussed at the next SDCC Committee meeting.

Councillor Lowe – September Meeting Location

Councillor Lowe requested Council consider moving the September 20th meeting to the Brussels area as the Brussels Fall Fair Official Opening is on the same day.

Notice of Motions – Councillor Blaney – Shared Services

Moved by David Blaney and seconded by Raymond Chartrand:

BE IT RESOLVED:

THAT due to the current lack of relevant data surrounding the shared services debate, and due to the efforts to expand the number of municipalities involved in the discussion, and in consideration of the fact that the two principals promoting the endeavor have declared in the press that their ultimate aim would be single-tier government;

THAT Council of Huron East clearly establish the following:

1. The Mayor of Huron East has only been empowered to discuss the possibility of shared services with the Municipality of Central Huron and the Municipality of Bluewater and to seek information concerning the contents of the agreement between Morris-Turnberry and North Huron and that any current expansion of that mandate is solely an individual action on the part of the Mayor and has not been endorsed by the Council of Huron East; and
2. Notwithstanding the fact that the Municipality of Huron East has from time to time authorized joint RFP's (electronic voting with Central Huron), joint tenders (re: graders with South Bruce and North Perth) and other joint purchases, and may continue to do so in the future, the following list of services (both purchased and reciprocal), and such other services currently in place are the only shared services that the Council of Huron

East has authorized at the current time:

- Fire Protection – CEMC – emergency preparedness and public education, agreements or joint fire areas with Brucefield, Brussels (Morris), Hensall, and Seaforth (West Perth),
- Water and Sewer – both to Morris from Brussels and water to Bluewater from Brucefield,
- Landfill – Mid-Huron landfill to Tuckersmith and Seaforth and Morris-Turnberry landfill to Brussels,
- Brussels Medical Dental – Morris-Turnberry,
- Recreation – BMG (Morris-Turnberry) and SDCC (West Perth),
- Brussels Cemetery – contribution agreement with Morris-Turnberry.

Carried.

Councillor Lowe – Shared Services

Councillor Lowe questioned the next step for shared services as the motion earlier in the meeting was to note and file the information received from the Morris-Turnberry/North Huron shared services pilot project. Mayor MacLellan suggested that it may be beneficial to engage Vicki Lass of OMAFRA to facilitate a meeting for Council to have further discussion on shared services.

INFORMATION ITEMS

Moved by Raymond Chartrand and seconded by Nathan Marshall:
Board/Committee

That Huron East Council receive the following Board and Committee Meeting
Minutes

Meeting Minutes as submitted:

- 1) Vanastra Recreation Centre – July 27th, 2016
- 2) Huron East/Seaforth Community Development Trust – July 7th, 2016
- 3) Huron East Water & Sewer Committee – July 27th, 2016

Carried.

OTHER BUSINESS

BY-LAWS

Moved by Nathan Marshall and seconded by Brenda Dalton:

BE IT HEREBY RESOLVED that leave be given to introduce Introduce
By-Laws No. 50, 51, 52 and 53 for 2016. By-Laws

By-Law 50-2016 – Authorize Agreement – Municipality of Morris-Turnberry – Water,
Wastewater and Streetlights

By-Law 51-2016 – Authorize Encroachment Agreement – 189 Main Street South,
Seaforth Ward

By-Law 53-2016 – Confirm Council Proceedings Carried

Moved by Dianne Diehl and seconded by Alvin McLellan: Authorize

BE IT HEREBY RESOLVED that By-Law 50 for 2016, a by-law to authorize an Agreement with the Municipality of Morris-Turnberry to provide water, wastewater and streetlighting services, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Morris-Turnberry
Water/Wastewater
Streetlighting
Services

Moved by Nathan Marshall and seconded by Brenda Dalton:

Authorize

BE IT HEREBY RESOLVED that By-Law 51 for 2016, a by-law to permit a municipal sidewalk encroachment onto property known as 189 Main Street South, Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

189 Main St. S.
Seaforth Ward

CLOSED SESSION AND REPORTING OUT

Moved by Robert Fisher and seconded by Brenda Dalton:

Closed

Session That Council of the Municipality of Huron East, pursuant to Section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 10:47 p.m. to go into Closed Session to discuss the following:

- i) 239(2)(c) – proposed disposition of land by the Municipality

CAO/Clerk Brad Knight and Deputy Clerk Paula Michiels shall remain for the Closed Session. Carried.

Moved by John Lowe and seconded by Dianne Diehl:

Resume

Regular Meeting That Council of the Municipality of Huron East resumes the regular Council meeting at 11:12 p.m. Carried.

Council

Mayor MacLellan advised that Council had gone into Closed Session to review two inquires that been received concerning potential surplus municipal properties and consideration had been given to the various options available to Council.

Moved by Raymond Chartrand and seconded by Brenda Dalton:

Extend

Meeting That pursuant to Section 22 of the Procedural By-Law 43-2015, that Council extend the meeting curfew time until 11:30 p.m. Carried.

Curfew

Moved by Robert Fisher and seconded by Nathan Marshall: Declare
Surplus Pts. 13/14
That Council of the Municipality of Huron East, pursuant to the requirements of
Plan 22E01836
By-Law 62-2013, declare Parts 13 and 14, Plan 22R-1836 and Block B, Plan 407,
and Block B
Seaforth Ward, surplus and that an RFP process be initiated for the sale of the
Plan 407 Seaforth
property. Carried. Ward Initiate
RFP
Process

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by David Blaney: Confirm
BE IT HEREBY RESOLVED that By-Law 53 for 2016, a by-law to confirm the Council
proceedings of Council, be given first, second, third and final readings and signed
Proceedings
by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

ADJOURNMENT

Moved by John Lowe and seconded by Joseph Steffler:
Adjournment
The time now being 11:14 p.m.
That the meeting do now adjourn until September 6th, 2016 at 7:00 p.m. Carried.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk