

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JANUARY 10th, 2017 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors Alvin McLellan, David Blaney,
 John Lowe, Brenda Dalton, Kevin Wilbee, Nathan Marshall,
 Robert Fisher, Larry McGrath and Raymond Chartrand
 Councillor Dianne Diehl arrived at 7:45 p.m.

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Deputy Clerk, Mark Gilpin
 Public Works Coordinator, Barry Mills
 Municipal Law Enforcement Officer, Bruce Brockelbank
 VRC Facility Manager, Lissa Berard
 Day Care Supervisor, Tammy Martene
 Executive Assistant, Janice Andrews

Vanastra Recreation Centre Committee members Glen McLachlan, Janet Boot and Scott Townsend attended the meeting to hear the presentation from Becky Kyle regarding Councillor appointments to the Vanastra Recreation Centre Committee. Pete Martene also attended the meeting to hear the discussion on Councillor appointments to the Vanastra Recreation Centre Committee.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Joseph Steffler: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated January 10th, 2017 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Mayor MacLellan declared a pecuniary interest on the tax write offs (agenda item 14.01.1) as he owns a business that was listed for a tax reduction.

MINUTES OF PREVIOUS MEETING

Moved by Nathan Marshall and seconded by John Lowe: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

- a) Regular Meeting – December 20th, 2016

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:05 p.m. Vanastra Recreation Centre Committee

VRC Committee member Becky Kyle, attended before Council on behalf of the VRC Committee concerning the Mayor's recommended changes to Committee appointments and specifically the recommendation to remove Councillor Chartrand from the VRC Committee. Ms. Kyle advised the Committee is currently involved in a recreation strategic planning exercise and is involved in a number of fundraising initiatives. She advised Council that the Committee worked well together and that all Committee members had expressed an interest in remaining on the Committee. She noted that Councillor Chartrand was a Tuckersmith ward Councillor and requested that consideration be given to leaving him on the VRC Committee.

ACCOUNTS PAYABLE

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – Council Meeting Schedule

CAO/Clerk Brad Knight reviewed his report to Council concerning establishment of a meeting schedule for 2017. Due to conflicts during the months of July, August and September, the following meeting schedule was suggested for July, August and September.

- July 11th
- July 25th
- August 8th
- August 22nd
- September 5th

Moved by Larry McGrath and seconded by Robert Fisher:

That Council, pursuant to Section 6.1(a) of Procedural By-Law 41-2015, establish a regular meeting schedule for 2017 of the first and third Tuesday of each month with the exception of July, August and September whereby the following schedule will be followed:

July 11th, July 25th, August 8th, August 22nd and September 5th, 2017.

Carried.

CAO/Clerk – Vanastra Curling Club Lease

CAO/Clerk Brad Knight reviewed his report to Council on the renewal of the Vanastra Curling Club Lease. Council were advised that the most recent lease was a five-year lease in 2006 which expired in 2011 although the Club had continued to pay the same annual lease payment. It was noted that the lease had been updated and the CAO reviewed the changes with Council and recommended that Council authorize a five-year lease with the Vanastra Curling Club (By-law 2-2017).

Chief Building Official – Report

The Chief Building Official Report summarizing the 2016 year-to-date building permits, zoning and tax certificates was received by Council.

Municipal Law Enforcement Officer – Amendments to Property Standards By-Law

Municipal Law Enforcement Officer Bruce Brocklebank reviewed his report to Council concerning amendments to the Property Standards By-Law. Council were advised that the current process for non-compliance involved a verbal notice, which if not complied led to a written notice, which if not complied resulted in an Order being issued along with a \$100 administration fee. He noted the current process was a minimum of 7 weeks and to expedite the process, he suggested removing the written notice and proceeding directly to an a Order

Council suggested that rather than eliminating the written notice, the verbal notice should be combined with a written notice being issued immediately after the initial contact. Council directed the proposed amendment to the Property Standards By-law be further revised to combine the verbal and written notices.

Deputy Clerk – Amendments to Parking By-Law

Deputy Clerk Mark Gilpin reviewed his report to Council concerning amendments to the Parking By-Law. Council were advised that By-law 5-2017 proposed amendments to the following Schedules:

- Schedule “A” – Prohibited Parking/Standing/Stopping in Seaforth
- Schedule “C” – Designated Disabled Parking Spaces in Seaforth
- Schedule “C” – Designating Disabled Parking Spaces in Brussels
- Schedule “D” – Providing for Angle Parking in Seaforth

By-Law 5-2017 to amend the Parking By-Law schedules will be considered later in the meeting.

Councillor Fisher advised the designated disabled parking spaces on Main Street are not safe for exiting a vehicle on the left and he questioned whether there were any options available in municipal parking lots to accommodate disabled parking noting additional signage would be required if not on the Main Street. The Public Works Coordinator will investigate options for consideration.

Moved by Brenda Dalton and seconded by Alvin McLellan:

That Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) CAO/Clerk
- 2) Chief Building Official
- 3) Municipal Law Enforcement Officer
- 4) Deputy Clerk

Receive
Reports
Municipal

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Larry McGrath: ABCA
That Council of the Municipality of Huron East acknowledge the 2017 Budget 2017 Budget
of the Ausable Bayfield Conservation Authority with a 2% overall increase
for 2017 and the total Huron East levy projected at \$56,222 (1.36%). Carried.

Moved by Robert Fisher and seconded by Nathan Marshall: Endorse
That Council of the Municipality of Huron East endorse the resolution of the Resolution
City of Peterborough expressing concern for lack of provincial funding City of
associated with health care, public health and paramedic services. Carried. Peterborough

Moved by Dianne Diehl and seconded by Kevin Wilbee: Endorse
That Council of the Municipality of Huron East endorse the resolution of the Resolution
City of Peterborough pressing for necessary changes to the Long-Term Care City of
Homes Act, funding formulas, and funding levels. Carried. Peterborough

UNFINISHED BUSINESS

Moved by Bernie MacLellan and seconded by Larry McGrath: Changes to
That Council of the Municipality of Huron East authorize the following changes Councillor
to Councillor appointments for the balance of this term of Council: Appointments

Administration Committee replace Councillors McLellan and Dalton with
Councillors Blaney and Wilbee

Personnel Committee replace Councillors Diehl, Wilbee and Blaney with
Councillors Lowe, McLellan and Chartrand

Water & Sewer Committee replace Councillor Wilbee with Councillor Chartrand

BMG Recreation Committee replace Councillor Diehl with Councillor McLellan

SDCC Recreation Committee replace Councillors Marshall and McGrath with
Councillors Fisher and Dalton

Vanastra Recreation Committee replace Councillor Chartrand with Councillor Marshall

Brussels Medical-Dental Committee replace Councillors Lowe and McLellan with
Councillors Wilbee and Diehl

Maitland Valley Conservation Authority replace Councillor McLellan with Councillor Blaney

Moved by David Blaney and seconded by Robert Fisher: Amend Motion
That the motion authorizing changes to committee appointments be amended as follows: Councillor
delete the replacement of Councillor Chartrand with Councillor Marshall to the Appointments
Vanastra Recreation Committee and delete the replacement of Councillor Marshall
with Councillor Fisher to the SDCC Recreation Committee. Carried.

Moved by Bernie MacLellan and seconded by Larry McGrath: Changes to
That Council of the Municipality of Huron East authorize the following changes Councillor
to Councillor appointments for the balance of this term of Council: Appointments

Administration Committee replace Councillors McLellan and Dalton with
Councillors Blaney and Wilbee

Personnel Committee replace Councillors Diehl, Wilbee and Blaney with
Councillors Lowe, McLellan and Chartrand

Water & Sewer Committee replace Councillor Wilbee with Councillor Chartrand

BMG Recreation Committee replace Councillor Diehl with Councillor McLellan

SDCC Recreation Committee replace Councillor McGrath with Councillor Dalton

Brussels Medical-Dental Committee replace Councillors Lowe and McLellan with
Councillors Wilbee and Diehl

Maitland Valley Conservation Authority replace Councillor McLellan with Councillor Blaney
Carried.

Moved by David Blaney and seconded by Robert Fisher:
That Council authorize the appointment of Councillor Diehl to the personnel committee in place of Councillor Chartrand. Carried. Appointment Personnel Committee

Moved by Dianne Diehl and seconded by Nathan Marshall:
That Council of the Municipality of Huron East authorize the following changes to citizen appointees to Committees for the balance of this term of Council: Changes to Citizen Appointees

Huron East Heritage Committee replace Paul Spittal and Charlie Hoy with Cathy Elliott and Kathy Nichol

BMG Recreation Committee replace Jacquie Waechter with Melissa Jacklin

Brussels Cemetery Committee replace Gary Pipe with Mary Stretton
Carried.

MUNICIPAL DRAINS

PLANNING

Moved by Alvin McLellan and seconded by Dianne Diehl:
That Council of the Municipality of Huron East acknowledge the report of Huron County Planner Claire Dodds and has no objection to the severance application (B54/16) of Terpstra Drying Inc. on Part Lot 9, Concession 17, Grey Ward, provided the following conditions are met: No Objection Consent B54/16 Terpstra Drying Inc.

- i) that the severed and retained lands be rezoned to AG4 and AG2 respectively
 - ii) that \$500 be paid to the Municipality as cash-in-lieu of parkland
 - iii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the municipality
- Carried.

COUNCIL REPORTS

Councillor McGrath – Door-to-Door Sales

Councillor McGrath advised that two ratepayers have contacted him regarding door-to door sales people and he questioned whether the Municipality could ban door-to-door sales people unless they obtain a permit. The CAO noted that there may be provisions in the Seaforth hawkers and peddlers by-law which could apply and this matter will be investigated further.

Councillor Fisher – Souper Saturday

Councillor Fisher advised the Food Bank is hosting their 8th Annual Souper Saturday fundraiser on April 8th, 2017.

Councillor McLellan – County of Huron Natural Heritage Plan

Councillor McLellan inquired of the Mayor and Deputy-Mayor on the status of Huron County Natural Heritage Plan and if the Municipality would be given the opportunity to provide input. The CAO that the updated natural heritage plan policies will be considered as part of the County Official Plan which eventually the lower tier municipalities will consider in their Official Plans. It was noted that additional open houses and consultations are being proposed for the review of the policies and mapping.

Notice of Motion – Councillor Lowe – OPP Detachment Facility Location

Moved by John Lowe and seconded by Raymond Chartrand:
THAT WHEREAS the Province of Ontario is working to improve community safety and further support modern policing operations by updating the Ontario Provincial Police facilities across the province; Huron County OPP Detachment Facility

AND WHEREAS the Ministry of Community Safety and Correctional Services has announced funding for 9 detachments to be constructed in Ontario replacing buildings that are at the end of their lifespan;

AND WHEREAS a new detachment is listed for Huron County;

AND WHEREAS the current detachment location is located on Highway 21 that is one of the first to close during inclement winter weather;

AND WHEREAS the current detachment location is not geographically central within the County;

AND WHEREAS the Municipality of Huron East supports the construction of a new detachment within Huron County;

AND WHEREAS Infrastructure Ontario will be responsible for identifying and preparing site development in addition to the management of the design and supervision of the construction process;

AND WHEREAS the location of the Huron County detachment has not yet been determined;

AND WHEREAS the Council of the Municipality of Huron East strongly recommends a centralized location to serve and support all residents;

AND WHEREAS a centralized OPP Detachment location can best serve all 5 hospitals, 8 nursing homes/homes for the aged, which are all requiring additional police assistance more often than before;

THEREFORE BE IT RESOLVED, that Council of the Municipality of Huron East authorize staff to contact Infrastructure Ontario concerning the location of a new Huron County OPP Detachment, and that the above information be considered and that the Municipality of Huron East be informed of the proposed location and that this resolution be circulated to all lower tier Huron County Municipalities and Huron County Council and furthermore that a copy be sent to the following:

Infrastructure Ontario Board of Directors and Senior Management
Kevin Flynn, Minister, Community Safety and Correctional Services
Matthew Torigan, Deputy Minister, Community Safety and Correctional Services
Lisa Thompson, MPP for Huron-Bruce
Inspector Jason Younan, Huron OPP Detachment Commander

Carried.

INFORMATION ITEMS

Moved by Larry McGrath and seconded by Brenda Dalton:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East Water & Sewer Committee – November 30th, 2016
- 2) Huron East Waste Management – Walton Landfill Committee – December 21st, 2016
- 3) Huron East Economic Development Committee – October 3rd, 2016
- 4) Huron East Recreation, Strategic Planning – November 29th, 2016
- 5) Huron East/Seaforth Community Development Trust – December 1st, 2016

Carried.

OTHER BUSINESS

Moved by Alvin McLellan and seconded by David Blaney:
That the following tax reductions be acknowledged as presented:

Vacancy Rates (Commercial & Industrial Building), Section 364 of the Municipal Act

| Name/Roll # | Assessment Changed | Tax Reduction | Effective Date |
|--------------------------------------|--|----------------------|-----------------------|
| MacLELLAN WELDING 160-021-08900 | IT 71,403 to IU 71,403 CT 165,220 to CU 165,220 | 1,570.26 | 2015-01-01 |
| 2094736 Ontario Ltd 160-031-25000 | CT 67,600 to CU 67,600 | 613.22 | 2015-01-01 |
| 794481 Ontario Inc 160-031-25401 | IT 147,700 to IU 147,700 | 1,413.56 | 2015-01-01 |
| FLOWERS, R Andrew 380-001-00300 | CT 163,500 to CU 163,500 | 1,053.24 | 2015-01-01 |
| INKRATAS, John 390-013-02300 | CT 57,836 to CU 57,836 | 443.04 | 2015-01-01 |

| | | | |
|---|--|---------------------------|--------------------------|
| WILBEE, Bruce & Sharon 390-017-01300 | CT 59,651 to CU 59,651 | 456.92 | 2015-01-01 |
| McLAUGHLIN, William P. 390-026-01900 | CT 37,701 to CU 37,701 | 72.79 | 2015-01-01 |
| LAMONT David J 420-019-05300 | IT 34,750 to IU 34,750 | 240.73 | 2015-01-01 |
| ERICHSON Holdings 440-001-03000 | JT 336,750 TO IU 336,750 | 2,433.71 | 2015-01-01 |
| McCALL HOLDINGS 440-013-02100 | CT 89,959 to CU 89,959 CT 93,014 to CU 93,014 | 605.23 366.91 | 2015-01-01 2015-01-01 |
| 1362876 Ontario Ltd 440-018-02300 | CT 22,216 to CU 22,216 | 75.76 | 2015-01-01 |
| Total Vacancy Rebates | | <u>\$ 9,345.37</u> | Carried. |

Moved by Brenda Dalton and seconded by Alvin McLellan:
That the following applications for the cancellation, reduction and refund of taxes under the provisions of Section 357 of the Municipal Act, R.S.O. 2001 as amended, be approved as presented:

| <u>Name/Roll #</u> | <u>Assessment Change & Reason</u> | <u>Tax Reduction</u> | <u>Effective Date</u> |
|--|--|----------------------------|--|
| VAN MILTENBURG Antonie 160-023-02825 | RT 9,419 to 0 RT 9,612 to 0 Mobile Home Removed | 90.61 91.49 | 2014-01-01 2015-01-01 |
| CARNOCHAN Janice 160-004-01805 | FT 269,625 to FT 259027 Structure Demolished | 10.50 | 2015-09-01 |
| ARTS Farms 380-003-02400 | FT 833,200 to FT 841,000 RT 82,150 to 0 RT 84,475 to 0 Residential structures removed | 768.99 933.39 943.48 | 2013-03-01 2014-01-01 2015-01-01 |
| FARM TOWN Ltd 380-003-02500 | RT 79,750 to RT 13,324 House Demolished | 66.35 | 2015-11-30 |
| MATTHEWS Donald 390-002-02500 | RT 213,000 to RT 191,000 RT 235,000 to RT 213,826 Structure Demolished | 57.12 278.59 | 2014-10-15 2015-01-01 |
| BOWMAN Richard 420-001-08800 | IT 227,250 to IT 22,245 Shop Destroyed by fire | 3,444.53 | 2015-04-04 |
| KRAEMER James 420-005-04000 | JT 156,575 to RT 156,339 Gravel license surrendered | 445.70 | 2015-09-28 |
| MENZI Johann 420-014-03500 | RT 59,975 to 0 Structure Removed | 144.76 | 2015-10-16 |
| Total Section 357 – Refund of Taxes | | <u>\$7,275.51</u> | Carried. |

Moved by Kevin Wilbee and seconded by Dianne Diehl:
That the following tax reductions (Amended Property Assessment Notice) as authorized under Section 32(1.1) and Section 19(7) of the Assessment Act, R.S.O. 2000, as amended, be approved under Section 362 of the Municipal Act, R.S.O., 2001, as amended.

| <u>Name/Roll #</u> | <u>Assessment Change & Reason</u> | <u>Tax Reduction</u> | <u>Effective Date</u> |
|---|--|------------------------|--------------------------|
| BEIRNES Nigel 420-003-02700 | IT 69,000 to CT 68,878 IT 69,000 to CT 68,878 | 123.06 116.08 | 2014-01-01 2015-01-01 |
| Total Section 362's (Tax Incentive Approval) | | <u>\$242.14</u> | Carried. |

Moved by Nathan Marshall and seconded by Raymond Chartrand:

That the following tax reductions (Minutes of Settlement) as authorized under Section 39.1 of the *Assessment Act*, R.S.O. 2000, as amended, be approved under Section 361(10.1) of the *Municipal Act*, R.S.O. 2001, as amended.

| <u>Name/Roll #</u> | <u>Assessment Changed</u> | <u>Tax Reduction</u> | <u>Effective Date</u> |
|--------------------------------------|----------------------------|----------------------|-----------------------|
| WESTON Paul 160-002-04544 | RT 380,500 to RT 283,915 | 980.70 | 2014-01-01 |
| | RT 372,453 to RT 289,708 | 348.90 | 2015-01-01 |
| 2472023 Ontario Inc 390-012-01700 | XTN 335,000 to XTN 305,000 | 687.65 | 2012-01-01 |
| | XTN 384,750 to XTN 360,750 | 550.53 | 2013-01-01 |
| | XTN 404,500 to XTN 388,500 | 362.77 | 2014-01-01 |

Section 361 (Change of Assessment) Reductions

\$2,930.55

Carried.

Moved by Raymond Chartrand and seconded by Nathan Marshall:

That the following tax reductions be authorized under Section 361(1) of the *Municipal Act*, S.O. 2001 as amended.

(Royal Canadian Legion – County Wide Rebate)

| <u>Name/Roll #</u> | <u>Assessment Changed</u> | <u>Tax Reduction</u> | <u>Effective Date</u> |
|---|---------------------------|--------------------------|-----------------------|
| ROYAL CANADIAN LEGION 390-021-00700 | RT 334,000 | 4,586.52 | 2016-01-01 |
| ROYAL CANADIAN LEGION 390-021-00900 | RT 37,500 | 514.95 | 2016-01-01 |
| ROYAL CANADIAN LEGION 440-015-00900 | RD 164,000 | 308.32 | 2016-01-01 |
| Total Section 361(1) (Legion Exemption) Reductions | | <u>\$5,409.79</u> | |

Carried.

BY-LAWS

Moved by John Lowe and seconded by Joseph Steffler:

BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 1, 2, 3, 4 and 5 for 2017.

Introduce
By-Laws

- By-Law 1-2017 – Borrowing
- By-Law 2-2017 – Authorize Lease Agreement – Vanastra Curling Club
- By-Law 3-2017 – Amend Parking By-Law 5-2012
- By-Law 4-2017 – Amend Property Standards By-Law 39-2001
- By-Law 5-2017 – Confirm Council Proceedings

Carried.

Moved by John Lowe and seconded by Dianne Diehl:

BE IT HEREBY RESOLVED that By-Law 1 for 2017, a by-law to authorize the borrowing of money to meet the current expenditures of the Municipality be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Borrowing

Moved by Raymond Chartrand and seconded by Nathan Marshall:

BE IT HEREBY RESOLVED that By-Law 2 for 2017, a by-law to authorize a lease agreement with the Vanastra Curling Club be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Lease Agreement
Vanastra Curling
Club

Moved by Nathan Marshall and seconded by Brenda Dalton:

BE IT HEREBY RESOLVED that By-Law 3 for 2017, a by-law to amend Schedules “A”, “C” and “D” of Parking By-Law 5-2015 be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Amend Schedules
Parking By-Law
5-2015

Moved by Kevin Wilbee and seconded by Dianne Diehl:

BE IT HEREBY RESOLVED that By-Law 4 for 2017, a bylaw to repeal By-Law 32-2014 and to amend Property Standards By-Law 39-2001 be given first and second readings and provisionally adopted this 10th day of January, 2017. Carried.

Amend Property
Standards By-law
39-2001
1st and 2nd readings

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by David Blaney and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 5 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Raymond Chartrand:
The time now being 9:14 p.m.
That the meeting do now adjourn until January 24th, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk