

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JANUARY 24th, 2017 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors Alvin McLellan, David Blaney, Dianne Diehl,
 Brenda Dalton, Kevin Wilbee, Nathan Marshall,
 Robert Fisher and Raymond Chartrand
 Councillor Larry McGrath arrived a 7:26 p.m.

Members Absent: Councillor John Lowe

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Kevin Wilbee: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated January 24th, 2017 be
 adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Kevin Wilbee and seconded by Raymond Chartrand: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council
 Meeting Minutes as printed and circulated:
 a) Regular Meeting – January 10th, 2017 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. Ninth Concession Municipal Drain – Engineers’ Report

Matt Ash, Senior Project Manager with GM BluePlan attended before Council to present the Engineer’s Report for the Ninth Concession Municipal Drain 2016. He noted the Ninth Concession Municipal Drain (Grey ward) was originally constructed in 1956 and is largely an open municipal drain, from its’ outlet into the Maitland River on Lot 5, Concession 11 to Lot 16, Concession 9, where it becomes enclosed. The closed drain was constructed from roughly the mid-point of Lot 16, Concession 9 and proceeded in an easterly direction to roughly the mid-point of Lot 18, Concession 9. The existing drain appears to be plugged and no longer functioning properly. Complete replacement of the existing closed drainage system is proposed, with capacity to accommodate current drainage standards and provide proper drainage for the lands. In addition, a clean-out of the existing open drainage ditch, from the outlet of the closed tile to McNabb Line, is necessary in order to provide proper fall for the closed drain.

Moved by Dianne Diehl and seconded by Brenda Dalton: Engineer’s Report
Ninth Con. Drain
 That Council of the Municipality of Huron East accept the Engineers’ Report
 on the Ninth Concession Municipal Drain 2016 and designate it as By-Law 7-2017
 and the Court of Revision be set for Tuesday, February 21st, 2017 at 7:00 p.m. Carried.

7:15 p.m. United Way Perth-Huron

Andrew Williams, Campaign Chair, United Way Perth-Huron attended before Council and provided a presentation outlining the services provided by the United Way Perth-Huron. Mr. Williams advised the United Way funds and supports social services through 47 supported partners, 300+ workplaces, 17 Municipalities and over 600 volunteers in Huron and Perth Counties.

Mr. Williams expressed appreciation for the support in the past and requested the municipality consider funding for the United Way campaign in the 2017 budget in the amount of \$4,617 representing \$0.50/resident.

Mayor MacLellan advised that Council and staff had hosted a BBQ fundraiser at the Town Hall the previous fall and he presented Mr. Williams with a cheque in the amount of \$965.85.

ACCOUNTS PAYABLE

Moved by Raymond Chartrand and seconded by Dianne Diehl: Accounts Payable
That the accounts payable in the amount of \$1,934,474.72 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Finance Manager-Treasurer/Deputy Clerk – 2017 Budget Process

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the report to Council outlining the budget process for 2017. Council were advised the first draft of the 2017 budget will be provided at the February 21st, 2017 meeting and final consideration of the budget will be at the April 4th, 2017 Council meeting.

Finance Manager-Treasurer/Deputy Clerk – 2016 Tax Arrears Report

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2016 tax arrears report. She noted that the tax arrears amounted to \$1,362,628 which amounted to 10.2% of the tax collectors roll compared to \$1,238,929 or 10% the previous year. I

Building & Property Maintenance Coordinator – Building & Maintenance Report

The Building & Property Maintenance Coordinator's quarterly report for October to December, 2016 was received by Council.

CAO/Clerk – Seaforth Library Roof & Window Replacement

CAO/Clerk Brad Knight reviewed the report to Council concerning proposed work to the Seaforth Library. Council were advised that Mr. Thor Dingman has prepared tender specifications for the project and was in a position to call for tenders for the roof and window replacement and miscellaneous repairs to the Seaforth Library. It was noted that a application submitted to the Canada 150 Community Infrastructure Program requesting \$75,000 for the project had been denied. He noted that an application would be submitted for \$5,000 available from the Huron County Heritage Fund. He further suggested Council will need to determine the method of funding the \$300,000 project and that Council could consider the St. Columban community benefits fund. It was also noted that Council could finalize the decision of how the project will be funded if they proceed to and accepted a tender

Moved by Nathan Marshall and seconded by Robert Fisher: Call for
That Council authorize Thor Dingman to call for tenders for the roof and window Tenders
replacement and miscellaneous repairs to the Seaforth Library. Carried. Seaforth
Library

Municipal Law Enforcement Officer – Process for Non-Compliance – Property Standards

CAO/Clerk Brad Knight reviewed the report submitted to Council concerning amendments to the Property Standards By-Law. At the previous Council meeting, Council directed the proposed amendment to the Property Standards By-Law be further revised to combine the verbal and written notices in an effort to expedite the process.

Moved by Raymond Chartrand and seconded by David Blaney: Amendments
That Huron East Council approve the amendments to the property standards process Property
as outlined in the report from the Municipal Law Enforcement Officer dated Standards
January 19th, 2017. Carried. By-Law

Moved by Brenda Dalton and seconded by Larry McGrath: Receive
That Huron East Council receive the following Reports of Municipal Officers Reports
as presented: Municipal

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) Building & Property Maintenance Coordinator
- 3) CAO/Clerk
- 4) Municipal Law Enforcement Officer

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Nathan Marshall:
That the Municipality of Huron East note and file the Town of Greater Napanee resolution requesting the Minister of Education initiate an immediate moratorium on the Accommodation Review Process for rural schools. Carried.

Note & File
Resolution
Town of
Greater
Napanee

Moved by Kevin Wilbee and seconded by David Blaney:
That the Municipality of Huron East note and file the Private Member's Bill 77, Kickstarting Public Participation Act, 2016 introduced by Randy Hillier to establish a province-wide online crowd sourcing platform to be used to raise funds for community improvement projects. Carried.

Note & File
Private
Member's
Bill 77

Moved by Joseph Steffler and seconded by Alvin McLellan:
That the Municipality of Huron East note and file the resolution of the Town of Bancroft requesting the Province of Ontario strongly consider allowing municipalities in Ontario to hold municipal lotteries for the purpose of generating funds for local infrastructure needs. Carried.

Note & File
Resolution
Town of
Bancroft

UNFINISHED BUSINESS**MUNICIPAL DRAINS**

Moved by Larry McGrath and seconded by Dianne Diehl:
That Council of the Municipality of Huron East approve the Grant Allocation Request Form – Fiscal Year 2017-2018 for anticipated Drainage Superintendent employment costs totaling \$8,774.11 with anticipated total Superintendent grant of \$4,385.72. Carried.

Grant
Drainage
Superintendent

PLANNING

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East has no objection to the severance application of Allan Menheere on Lot 2, Concession 7, HRS, Tuckersmith Ward, provided the following conditions are met:

No Objection
Consent
Allan Menheere

- i) that the severed and retained lands be rezoned to AG4 and AG2 respectively
 - ii) that \$500 be paid to the Municipality as cash-in-lieu of parkland
 - iii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the municipality
- Carried.

COUNCIL REPORTS**Councillor Fisher – Main Street Seaforth – Pedestrian Crossing**

Councillor Fisher indicated that he had been advised by Mike Alcock of the County Highways Department that amber crosswalk flashing lights are planned for the Seaforth and Clinton areas and are included in the 2017 County budget. Councillor Fisher was concerned for pedestrian safety as an amber light indicates a warning and it would not be mandatory for traffic to stop. Councillor Fisher requested Councillors attending the ROMA conference to pursue red light for crosswalks and to investigate the cost of making the crossing audible. Public Works Coordinator Barry Mills noted the County of Huron has proposed upgrades to County Road 12 and are presently in the planning stages. It was also noted that a focus group is working on a streetscape plan proposed for Main Street Seaforth and will be meeting on February 10th and it was suggested that crosswalk designs will be incorporated into the overall plan.

Mayor MacLellan – Brussels Morris & Grey Community Centre

Mayor MacLellan advised he attended the BMGCC committee meeting on January 11th, 2017 noting the committee is active and engaging the public to use the facility. Mayor MacLellan encouraged Council to allow either the committee or Huron East staff to investigate the actual cost of upgrading the facility.

Moved by David Blaney and seconded by Dianne Diehl:
That Council of the Municipality of Huron East direct staff and Councillor Lowe to review required upgrades to the Brussels Morris & Grey Community Centre with the BMG Recreation Committee. Carried.

Review
BMGCC
Upgrades

Notice of Motion – Councillor Chartrand

Councillor Chartrand provided notice of motion to be considered by Council at the next regular meeting suggesting changes to the Huron East Procedural By-Law in Section 5.8 Committees, Items (h) and (i) concerning committee appointments.

INFORMATION ITEMS

Moved by Nathan Marshall and seconded by Kevin Wilbee:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East/Brussels Community Development Trust – December 22nd, 2016

Carried.

OTHER BUSINESS

Moved by Dianne Diehl and seconded by Raymond Chartrand:
That Council defer the financial request of United Way Perth-Huron to the 2017 budget deliberations. Carried.

Defer Request United Way to 2017 Budget

BY-LAWS

Moved by Kevin Wilbee and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 4, 6, 7, and 8 for 2017.

Introduce By-Laws

By-Law 4-2017 – Amend Property Standards By-Law 39-2001 (3rd reading)

By-Law 6-2017 – Authorize Amendment No. 7 – CH2M HILL OMI – Operations and Maintenance of Water and Wastewater Systems

By-Law 7-2017 – Ninth Concession Municipal Drain (1st and 2nd readings)

By-Law 8-2017 – Confirm Council Proceedings

Carried.

Moved by David Blaney and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 4 for 2017, a by-law to repeal By-Law 32-2014 and to amend Property Standards By-Law 39-2001 be given third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Amend Property Standards By-Law 39-2001 3rd reading

Moved by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 6 for 2017, a by-law to authorize Amendment No. 7 to By-Law 20-2010, CH2M HILL OMI Operation and Maintenance Agreement of Water and Wastewater Systems, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize Amendment No. 7 CH2M HILL OMI

Moved by Alvin McLellan and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 7 for 2017, a by-law to authorize borrowing on the credit of the Municipality for completion of the Ninth Concession Municipal Drain 2016 be given first and second readings. Carried.

Ninth Con. Drain 1st & 2nd reading

CLOSED SESSION AND REPORTING OUT

Moved by Nathan Marshall and seconded by Alvin McLellan:
That Council of the Municipality of Huron East, pursuant to Section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 8:47 p.m. to go into Closed Session to discuss the following:

Closed Session

- i) 239(2)(c) – proposed disposition of land by the municipality (Brussels Business & Cultural Centre)

CAO/Clerk Brad Knight and Finance Manager-Treasurer/Deputy Clerk Paula Michiels shall remain for the Closed Session. Carried.

Moved by Brenda Dalton and seconded by Larry McGrath:
That Council of the Municipality of Huron East resumes the regular Council meeting at 8:50 p.m. Carried.

Resume Regular Council Meeting

Moved by Dianne Diehl and seconded by Joseph Steffler:
That Council of the Municipality of Huron East, pursuant to the requirements of By-Law 62-2013, declare the Brussels Business & Cultural Centre surplus and that an RFP process be initiated for the sale of the property. Carried.

Declare Surplus
BBCC
Initiate RFP
process

CONFIRMATORY BY-LAW

Moved by Kevin Wilbee and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 8 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by David Blaney and seconded by Joseph Steffler:
The time now being 8:52 p.m.
That the meeting do now adjourn until February 7th, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk