

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 7th, 2017 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors David Blaney, John Lowe, Brenda Dalton, Kevin Wilbee,
 Robert Fisher, Larry McGrath and Raymond Chartrand

Members Absent: Councillors Dianne Diehl, Nathan Marshall and Alvin McLellan

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Deputy Clerk, Mark Gilpin
 Public Works Coordinator, Barry Mills
 Fire Chief/CEMC, Marty Bedard
 Economic Development Officer, Jan Hawley
 Public Works North Patrol Foreman, Joe Ryan

Matt Townsend, Paul Dodds and Brian McGavin, members of the IPM – 2017 Board of Directors attended the meeting to hear the discussion of the Notice of Motion, IPM – 2017 Tent Building Permits, Waste Disposal, Water and Sewage.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:03 p.m.

CONFIRMATION OF THE AGENDA

Moved by John Lowe and seconded by Raymond Chartrand
 That the Agenda for the Regular Meeting of Council dated March 7th, 2017 be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by John Lowe and seconded by Joe Steffler
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

Meeting Minutes

- a) Regular Meeting – February 21st, 2017 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:08 p.m. Public Meeting – Zoning By-Law Amendment

Moved by Joe Steffler and seconded by John Lowe:
 That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:08 p.m. to go into a Public Meeting to discuss the following:

Adjourn to
 Public Meeting

- a) Zoning By-Law Amendment Application – North Part Lot 59 and 60,
 Concession 1, Grey Ward (Jason and Alyssa Snider).

Carried.

Council reconvened the regular meeting at 7:16 p.m.

7:16 p.m. Court of Revision – Tindell Municipal Drain 2017

Moved by Raymond Chartrand and seconded by David Blaney:
 That the Court of Revision for the Tindell Municipal Drain 2016 be opened and that Councillors Chartrand, Wilbee and Dalton be appointed as the Huron East members with Councillor Chartrand acting as Chair. Carried.

Open
 Court of Revision

No appeals were received.

Moved by Kevin Wilbee and seconded by Brenda Dalton:
 That the Court of Revision for the Tindell Municipal Drain 2016 be closed. Carried.

Close
 Court of Revision

ACCOUNTS PAYABLE**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS****Finance Manager-Treasurer/Deputy Clerk – 2017 Budget – 2nd Draft**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented the 2nd draft of the 2017 Budget for consideration by Council. The Finance Manager advised the budget had been revised as directed by Council and the general municipal levy had been increased \$108,000 to cover the one time expenses of the 2017 International Plowing Match. A one time draw on the bridge reserves amounting to \$600,000 has been added to the 2017 Budget – 2nd Draft to assist with the Vanastra reconstruction project of Winnipeg Street, Toronto Boulevard and Regina Road.

The Finance Manager advised Council that the proposed sound system at the Vanastra Recreation Centre will be funded through fundraising, therefore a transfer from the VRC fundraising reserve has been added to the Budget – 2nd Draft. The Finance Manager advised Council that the 2017 Budget 2nd Draft is in a balanced position with an overall Municipal levy increase of 5.86% and an estimated County levy increase of 9.31%. The draft Municipal levy combined with the draft County levy represents an overall 6.09% increase, but she advised the Education levy is unknown at this time. The Finance Manager provided some additional clarification to the budget in the following areas;

Special Area Rates – The special area rate levy for the Brussels Streetlight system has been doubled from \$25,000 to \$50,000 to assist in paying down the conversion debenture for the system in the 2017 Budget.

Recreation – A summary of the levy changes for the recreation centres was provided and it was noted that the base levies for the three recreation centres were increased by 4.5% in recognition of the dependence of the facilities on wages and utilities costs. A special capital levy was provided to BMG in the amount of \$90,000 and SDCC in the amount of \$110,000 and the levy changes were summarized as follows:

	<u>2016 Levy</u>	<u>2017 Levy</u>	<u>Increase</u>
BMGCC	\$247,741	\$304,498	\$57,351
SDCC	205,134	283,843	78,709
VRC	<u>204,233</u>	<u>186,370</u>	<u>(17,863)</u>
Total Recreation Levy Increase	\$656,514	\$774,711	\$118,197

It was noted that the Huron East share of the total recreation levy increase was \$99,186 or equivalent to 2.6% general municipal levy increase.

Public Works – The Finance Manager advised that because no decision had been reached on the status of the replacement backhoe, she had left it in the budget. Council decided that for 2017, repairs to the backhoe up to \$20,000 could be completed to allow the continued use of the unit.

Moved by Brenda Dalton and seconded by Raymond Chartrand: Remove Backhoe
That Council of the Municipality of Huron East direct the Treasurer to remove from 2017 Budget
the backhoe (\$150,000) from the 2017 Budget. Carried.

The draft 2017 budget will be discussed further at the next regular meeting.

CAO/Clerk – By-Law 16-2017 – Acquisition of North Part Lot 34, Plan 305, Cranbrook, Grey Ward

CAO/Clerk Brad Knight reviewed his report to Council regarding By-Law 16-2017, a by-law to acquire the North Part of Lot 34, Plan 305 (Cranbrook). The CAO/Clerk provided Council with a history of the property and its ownership and advised the property consisted of a small parcel of land adjacent to an unopened road allowance which a previous owner had filed a notice of possession over. He noted that the property had been through a tax sale and was now in an estate and that a derelict cottage on the property was located on an unopened road allowance (Parliament Street). The estate had indicated that it was not interested in the property and given the potential liability, the CAO/Clerk recommended to Council that the most equitable and cost-effective resolution would be for the estate to transfer the property to the Municipality. The CAO/Clerk advised that the Municipality would clean up the property, plant trees and maintain it in a park-like state.

Moved by Raymond Chartrand and seconded by Larry McGrath: Acquire
That Council concur with the recommendation of the CAO/Clerk to acquire the Pt. Lot 34,
North Part of Lot 34, Plan 305 (Cranbrook) and any third party costs to acquire Plan 305
and clean up the property be taken from parkland reserves. (Cranbrook)
A recorded vote was requested by Councillor McGrath:

McLellan, Alvin	Absent	Grey Ward
MacLellan, Bernie	Yes	Mayor
Dalton, Brenda	Yes	McKillop Ward
Blaney, David	Yes	Brussels Ward
Diehl, Dianne	Absent	Grey Ward
Steffler, Joe	Yes	Deputy Mayor
Lowe, John	Yes	Brussels Ward
Wilbee, Kevin	Yes	McKillop Ward
McGrath, Larry	No	Tuckersmith Ward
Marshall, Nathan	Absent	Seaforth Ward
Chartrand, Ray	Yes	Tuckersmith Ward
Fisher, Robert	Yes	Seaforth Ward

Motion Carried.

Moved by Brenda Dalton and seconded by Kevin Wilbee:
That Huron East Council receive the following Reports of Municipal Officers
as presented:

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk

Receive
Reports
Municipal

Carried.

CORRESPONDENCE

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

Councillor Chartrand – Recreation Committee Strategic Planning

Councillor Chartrand advised Council that Huron East’s three recreation committees recently held their third and final strategic planning session and expressed support for the process. CAO/Clerk Brad Knight advised Council that a number of participants requested an additional session which will be scheduled in the near future.

Councillor Lowe – Ladies Night event at the BMG

Councillor Lowe advised Council that the BMG Recreation Committee was sponsoring a Ladies Night as a fundraiser on Thursday, March 30th, 2017 at 6:30 p.m.

NOTICE OF MOTION

The CAO/Clerk advised Council those recommendations from the Administration Committee (February 6, 2017) and the Water & Sewer Committee (February 14, 2017) would require resolutions of Council.

Administration Committee - 2017 IPM Tent Building Permits, Waste Disposal, Water & Sewage

The CAO/Clerk advised Council that the Administration Committee recommendation to charge for some of the water, sewage waste disposal and building permits for tents had raised some concerns within the Ontario Plowmen’s Association and the local IPM Committee of Council’s support for the event. Mayor MacLellan noted that the Administration Committee was certainly appreciative of the efforts of the IPM, but noted that the Committee had considered these fees as reasonable expenses to the event, but acknowledged that there had been some misunderstandings between both sides as to the expectations of the Municipality as hosting partner.

Moved by John Lowe and seconded by Joe Steffler:
That in recognition of Huron East being recognized as a Hosting Partner to
The 2017 IPM that Council reject the recommendation of the Administration
Committee to charge tent building permit fees and \$5,000 for water, sewage
and waste disposal services to the 2017 IPM “tented” city. Carried.

Reject
Charging
Fees for
2017 IPM

Moved by Raymond Chartrand and seconded by David Blaney:
That any Huron East “area-rated” or “user-pay” services provided to the
2017 IPM be provided from the Huron East general levy. Carried.

Services for
2017 IPM
General Levy

Water & Sewer Committee – CH2M HILL 2016 Annual/Summary Reports

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Huron East Council receive and accept the 2016 Annual Operations Reports
from CH2MHILL OMI for the following Huron East Water Systems:

Receive/Accept
Annual
Operation
Reports

<u>System</u>	<u>System Number</u>
Brucefield	220007604
Brussels	220001487
Seaforth	220001511
Vanastra	210001585

Carried.

INFORMATION ITEMS

Moved by Joe Steffler and seconded by Larry McGrath:
That Huron East Council receive the following Board and Committee
Meeting Minutes as submitted:

Board/Committee
Meeting Minutes

- 1) Huron East Administration Committee – February 6th, 2017
- 2) Huron East Water & Sewer Committee – February 14th, 2017
- 3) Seaforth & District Community Centres Management Committee – February 15th, 2017
- 4) Huron East Economic Development Committee – January 23rd, 2017

Carried.

OTHER BUSINESS

BY-LAWS

Moved by Brenda Dalton and seconded by David Blaney:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws No. 16, 17, 18, 19 and 20 for 2017.

Introduce
By-Laws

By-Law 16-2017 – Authorize Acquisition – Part Lot 34, Plan 305 and Part of Parliament Street,
Plan 305, Cranbrook, Grey Ward, Estate of George Arnold Campbell

By-Law 17-2017 – Authorize OCIF Top-Up Application Component Agreement

By-Law 18-2017 – Temporary Use Zoning Amendment – Part Lots 59 and 60, Concession 1,
Grey Ward

By-Law 19-2017 – Authorize Agreement – Garden Suite – Part Lots 59 and 60, Concession 1,
Grey Ward

By-Law 20-2017 – Confirm Council Proceedings

Carried.

Moved by Larry McGrath and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that By-Law 16 for 2017, a by-law to authorize
acquisition of Part Lot 34, Plan 305 and Part of Parliament Street, Plan 305,
Grey Ward, be given first, second, third and final readings and signed by the
Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Acquisition
Pt. Lot 34,
Plan 305,
Cranbrook

Moved by Raymond Chartrand and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that By-Law 17 for 2017, a by-law to authorize
an Ontario Community Infrastructure Fund – Top-Up Application Component
Agreement, be given first, second, third and final readings and signed by the
Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

OCIF Top-Up
Component
Agreement

Moved by Brenda Dalton and seconded by David Blaney:
BE IT HEREBY RESOLVED that By-Law 18 for 2017, a by-law to authorize
a temporary use zoning amendment on North Part of Lot 59, North Part of Lot 60,
Concession 1, Grey Ward, be given first, second, third and final readings and
signed by the Mayor and Clerk, and the Seal of the Corporation be affixed
thereto. Carried.

Temporary Use
Zoning
Pt. Lots 59-60
Con. 1 Grey Ward

Moved by Joe Steffler and seconded by John Lowe:
 BE IT HEREBY RESOLVED that By-Law 19 for 2017, a by-law to authorize an Agreement between Jason Snider, Alyssa Snider and Donna Snider, regarding the garden suite on North Part Lot 50, North Part Lot 60, Concession 1, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
 Agreement
 Garden Suite
 Pt. Lots 59-60
 Con. 1 Grey Ward

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by John Lowe and seconded by Joe Steffler:
 BE IT HEREBY RESOLVED that By-Law 20 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Council
 Proceedings

ADJOURNMENT

Moved by Brenda Dalton and seconded by Larry McGrath:
 The time now being 9:03 p.m.
 That the meeting do now adjourn until March 21st, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk