

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, APRIL 4TH, 2017 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan,
 Councillors David Blaney, Dianne Diehl, John Lowe,
 Alvin McLellan, Brenda Dalton, Kevin Wilbee, Nathan Marshall,
 Robert Fisher, Larry McGrath and Raymond Chartrand

Members Absent: Deputy Mayor Joseph Steffler

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Deputy Clerk, Mark Gilpin
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Jessica Lunshof, President & CEO and Steven Smelt, Executive Vice President of JL Retirement Living Inc. attended the meeting to hear the discussion on By-Law 30-2017 to authorize a Development Agreement with JL Retirement Living Inc. and By-Law 31-2017 to authorize a Site Plan Control Agreement with JL Retirement Living Inc.

Ray Storey and Barbara Storey attended the meeting to hear the proceedings of Council.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Larry McGrath and seconded by Brenda Dalton: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated April 4th, 2017 be adopted as amended by the following:
 10.07.1 – Resignation of Joe Ryan as Drainage Superintendent
 16.07.1 – matter concerning an identifiable individual

Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Alvin McLellan declared a pecuniary interest on agenda item 7.07.2 concerning the tenders for the Tindell Municipal Drain as he is an owner of lands assessed under the drainage works.

MINUTES OF PREVIOUS MEETING

Moved by Brenda Dalton and seconded by Larry McGrath: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – March 21st, 2017 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:05 p.m. Public Meeting – Zoning By-Law Amendment

Moved by Raymond Chartrand and seconded by Larry McGrath: Adjourn to
Public Meeting
Zoning By-Law
 That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:05 p.m. to go into a Public Meeting to discuss the following:
 a) Zoning By-Law Amendment Application – Plan 253, Lots 6 to 11,
 Part Lot 5, Closed portion of Dunlop Street and Huron Road,
 Tuckersmith Ward (Derrick and Sarah VanDriel).

Carried.

Council reconvened the regular meeting at 7:17 p.m.

7:17 p.m. University of Guelph – Revitalization Improvements – Seaforth Downtown

Lucas Mascotto-Carbone, Isabelle Ouellette, Ruth Lokram and Derek Watts, Masters students from the University of Guelph, School of Environmental Design and Rural Development, attended before Council to present the Seaforth Main Street Revitalization Report. Lucas Mascotto-Carbone conducted a powerpoint presentation on the Revitalization of Main Street Seaforth and reviewed the following:

- Project Overview
- Public Consultation and Social Media
- Pre-Existing Streetscape
- Recommendations
 - Master Streetscape Plan
 - Master Planting Plan
 - Street Furniture
- Long-Term Vision
- Future Recommendations

Council were provided with a copy of the complete Seaforth Main Street Revitalization Report, including a cost summary and future recommendations for the Municipality.

7:50 p.m. Public Meeting – 2017 Budget

Finance Manager-Treasurer/Deputy Clerk Paula Michiels provided a powerpoint presentation giving an overview of the 2017 budget process. The 3rd draft of the 2017 budget recommended a 5% increase to the municipal levy and she noted that the 2017 budget projects total expenditures of \$16,574,478 including \$5,539,314 in capital expenditures. It was noted that the County levy increase is 4.3% but due to shifts in farmland values, the County levy increase to Huron East is 9.31%. The Education levy has not been released by the Province yet but she noted that if the education levy remained at 2016 levels, the overall taxation increase in Huron East was 9.61%. She further advised that the shifts in assessments values impacted the levies on a per ward basis ranging from a decrease in the Seaforth ward of 0.08% to an increase in the McKillop ward of 9.61%.

Moved by David Blaney and seconded by Alvin McLellan:
That Council of the Municipality of Huron East adopt the 2017 Budget as presented with projected operation and capital expenditures in the amount of \$16,574,478 and staff be directed to prepare a by-law to establish the 2017 tax rates, based on a 5% increase in the municipal levy. Carried.

Adopt
2017 Budget

8:20 p.m. Dutch-Canadians – Remember as One Committee

Sid Bruinsma and Patrick Nagle of the Dutch-Canadians – Remember as One Committee, attended before Council to request financial assistance towards the celebrations being held on May 13th at Liberation Memorial Park in Goderich to honour and remember Canadians who lost their lives during the liberation of the Netherlands in 1944-1945. Mr. Bruinsma advised there will be a commemorative/memorial plaque unveiled and plaque will have the names of the 20 men from Huron County who lost their lives during the war engraved on it. There will also be new signage and the park will be re-dedicated. Mr. Bruinsma requested Council consider a financial contribution in the amount of \$760.00 towards the cost of the plaque and signage, noting the Committee is also approaching other municipalities seeking \$760.00 from each towards the costs.

Moved by Kevin Wilbee and seconded by Nathan Marshall:
That Council of the Municipality of Huron East acknowledge the financial request of the Dutch-Canadians – Remember as One to assist in the celebrations to honour and remember Canadians who lost their lives during the liberation of the Netherlands in 1944-1945 and refer the request to the Finance Manager-Treasurer for a report to be presented at the next meeting. Carried

Financial
Request
Dutch-Canadians

ACCOUNTS PAYABLEREPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERSPublic Works Coordinator – Seaforth Library Renovation – Tenders

Public Works Coordinator Barry Mills reviewed his report to Council concerning the tender for the Seaforth Library Renovation, re-roofing, windows and repairs. It was noted that there were four tenders received prior to March 30th, 2017 at 4:00 p.m. and opened in the presence of Deputy Mayor Joe Steffler, Finance Manager-Treasurer/Deputy Clerk Paula Michiels, Public Works Coordinator Barry Mills and Thor Dingman, Thor Dingman B. Architectural Science Inc. The following tenders were received:

Contractor	Tender Price (plus applicable taxes)
Elgin Contracting & Restoration Inc.	\$303,000
BRC Restorations	\$312,000
Wayne & Harold Smith	\$313,300
Belliveue	\$320,631

Thor Dingman was in attendance and advised Council that all submissions met the tendering requirements, there were no irregularities, and recommended the lowest tender for acceptance.

Moved by Robert Fisher and seconded by Nathan Marshall:
That Council of the Municipality of Huron East accept the tender of Elgin Contracting and Restoration Ltd. in the amount of \$303,000 plus applicable taxes for the Seaforth Public Library re-roofing, windows and repairs, Project No. TD 15-479. Carried.

Accept Tender
Elgin
Contracting
Seaforth
Library Project

Deputy Clerk – Tender Results – Ninth Concession Drain 2016 and Tindell Municipal Drain 2017

Deputy Clerk Mark Gilpin reviewed his report to Council concerning tenders received for the construction of the Ninth Concession Municipal Drain 2016 and the Tindell Municipal Drain 2017. The following tenders were received before 2:00 pm on March 28th, 2017 and opened by Councillor Brenda Dalton, Public Works Coordinator Barry Mills and Deputy Clerk Mark Gilpin.

Ninth Concession Municipal Drain 2016

Contractor	Tender Price (excluding taxes)
Williams Drainage Works	\$61,628.00
Robinson Farm Drainage Ltd.	\$68,881.00
A.G. Hayter Contracting Ltd.	\$70,220.20
Kurtis Smith Excavating Inc.	\$74,536.00
Van Bree Drainage and Bulldozing	\$80,400.00
Engineer's Estimate	\$79,300.00

Moved by Brenda Dalton and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East accept the tender of Williams Drainage Inc. in the amount of \$61,628 plus applicable taxes for the construction of the Ninth Concession Municipal Drain 2016, subject to the recommendation of GM BluePlan Engineering Limited. Carried.

Accept Tender
Ninth Con.
Drain

Tindell Municipal Drain 2017

Contractor	Tender Price (excluding taxes)
Robinson Farm Drainage Ltd.	\$97,411.00
A.G. Hayter Contracting Ltd.	\$98,536.75
Williams Drainage Inc.	\$102,504.92
Van Bree Drainage and Bulldozing	\$106,095.00
Kurtis Smith Excavating Inc.	\$108,532.00
Engineer's Estimate	\$116,240.00

Moved by Raymond Chartrand and seconded by Dianne Diehl:
That Council of the Municipality of Huron East accept the tender of Robinson Farm Drainage Ltd. in the amount of \$97,411.00 plus applicable taxes for the construction of the Tindell Municipal Drain 2017, subject to the recommendation of GM BluePlan Engineering Limited. Carried.

Accept Tender
Tindell Drain

Moved by Kevin Wilbee and seconded by Larry McGrath:
That Huron East Council receive the following Reports of Municipal Officers as presented:

Receive
Reports
Municipal

- 1) Public Works Coordinator
- 2) Deputy Clerk
- 3) Finance Manager-Treasurer/Deputy Clerk

Carried.

CORRESPONDENCE

Moved by John Lowe and seconded by David Blaney:
That Council of the Municipality of Huron East endorse the resolution of the Township of East Zorra-Tavistock and the Municipality of Middlesex Centre regarding the development of a policy that enables all schools and school boards in Ontario to have an Automated External Defibrillator installed in their schools. Carried.

Endorse
Resolution
East Zorra-
Tavistock and
Middlesex
Centre

UNFINISHED BUSINESS**MUNICIPAL DRAINS**

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council accept the resignation of Joe Ryan as Drainage Superintendent with regret. Carried.

Accept
Resignation
Drainage
Superintendent

PLANNING**COUNCIL REPORTS****Councillor Chartrand – Vanastra Recreation Centre Committee – Business Plan**

Councillor Chartrand advised that the VRC Committee has developed a business plan outlining their goals. Councillor Chartrand noted approximately 20 ambassadors of the village will be trained this week and will conduct a door-to-door canvas/survey to obtain information to assist with the business plan and developing programs based on the needs of the community.

Mayor MacLellan – County CEMC Position

Mayor MacLellan provided an update on the County of Huron appointing a Community Emergency Management Coordinator noting that the actual cost to Huron East per year towards the position will be approximately \$8,000. The Mayor also advised that the Municipality of Morris-Turnberry has inquired about purchasing more services from the Huron East Fire Department which has potential for savings for the Municipality.

Mayor MacLellan – Comcentric Networking Inc.

Mayor MacLellan advised that Comcentric Networking Inc., a corporation representing the local internet service providers in Huron County, made a presentation to County Council requesting financial support for a funding application to the Government of Canada's Connect to Innovate program. The program provides funding dedicated to expanding broadband connectivity in rural regions and the application would be submitted to assist with high speed internet in the County of Huron. It was noted the application would seek funding from the Federal Government at 50%, Comcentric Networking Inc. at 28% and the County of Huron at 22%. It was noted that the County of Huron share at 22% amounts to approximately \$7 million.

Councillor McLellan – Speeding – Ethel

Councillor McLellan advised he has been approached regarding concerns with vehicles speeding in Ethel and questioned whether increased police presence could be arranged. The Public Works Coordinator advised there is access to the digital recorder and speed sign from the County and perhaps it could be used in this area.

Councillor Fisher – Souper Saturday

Councillor Fisher advised the Annual Souper Saturday fundraiser for the Seaforth Foodbank is being held on April 8th, 2017 from 11:00 to 1:30 p.m.

Councillor Chartrand – VRC Annual Chicken Dinner

Councillor Chartrand advised the Vanastra Recreation Centre Annual Chicken Dinner is being held on April 28th, 2017 starting at 4:30 p.m.

NOTICE OF MOTION

INFORMATION ITEMS

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Board/Committee Meeting Minutes

- 1) Huron East Water & Sewer Committee – March 14th, 2017
 - 2) Seaforth & District Community Centres Management Committee – March 9th, 2017
- Carried.

OTHER BUSINESS**Hawkers & Peddlers By-Law**

Council were provided with a copy of Seaforth By-Law 42-1984, to regulate and govern Hawkercs and Peddlers. Councillor McGrath advised he had contacted the Ministry of Municipal Affairs and Housing inquiring if it would be legal for the Municipality to pass a by-law to restrict door-to-door sales. Councillor McGrath is waiting for a response from the Ministry.

BY-LAWS

Moved by Larry McGrath and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 28, 29, 30, 31, 32, 33 and 34 for 2017.

Introduce By-Laws

By-Law 28-2017 – Authorize Sale – Brussels Business & Cultural Centre to Old Colony Mennonite School

By-Law 29-2017 – Appoint Drainage Superintendent – Tanner Glanville

By-Law 30-2017 – Authorize Development Agreement – JL Retirement Living

By-Law 31-2017 – Authorize Site Plan Control Agreement – JL Retirement Living

By-Law 32-2017 – Deem Lots 6 to 11, Plan 253, Tuckersmith Ward not to be part of a registered plan of subdivision

By-Law 33-2017 – Zoning Amendment – Plan 253, Lots 6 to 11, Part Lot 5, Closed portion of Dunlop Street and Huron Road, Tuckersmith Ward (VanDriel)

By-Law 34-2017 – Confirm Council Proceedings

Carried.

Moved by David Blaney and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 28 for 2017, a by-law to authorize the sale of Lot L, Part Lot H, Part Lot M, Plan 192 as in R39527 and R39528; Subject to R172614; and Part Lot N, Plan 192 as in R85180, Brussels Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize Sale Brussels Business & Cultural Centre

Moved by Raymond Chartrand and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 29 for 2017, a by-law to appoint Tanner Glanville as Drainage Superintendent, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Appoint Drainage Superintendent

Moved by Nathan Marshall and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that By-Law 30 for 2017, a by-law to authorize execution of a Development Agreement with JL Retirement Living Inc., be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize Development Agreement JL Retirement

Moved by David Blaney and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 31 for 2017, a by-law to authorize a Site Plan Control Agreement with JL Retirement Living Inc., be given first and second readings. Carried.

Authorize Site Plan Control Agree. JL Retirement 1st & 2nd readings

Moved by Larry McGrath and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that By-Law 32 for 2017, a by-law to deem Lots 6 to 11, Plan 253 Tuckersmith Ward, not to be part of a registered plan of subdivision, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Deem lots not to be part of a Plan of Sub.

Moved by Raymond Chartrand and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that By-Law 33 for 2017, a by-law to authorize the zoning amendment on Plan 253, Lots 6 to 11, Part Lot 5, Closed portion of Dunlop Street and Huron Road, Tuckersmith Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning
Amendment
Plan 253,
Lots 6 to 11
VanDriel

CLOSED SESSION AND REPORTING OUT

Moved by Nathan Marshall and seconded by Dianne Diehl:
Council of the Municipality of Huron East, pursuant to Section 239(20) of the *Municipal Act*, adjourn the regular meeting of Council at 9:37 p.m. to go into Closed Session to discuss the following:

Closed
Session

i) 239(2)(b) – personal matters about an identifiable individual CAO/Clerk Brad Knight shall remain for the Closed Session. Carried.

Moved by Robert Fisher and seconded by David Blaney:
That Council of the Municipality of Huron East resumes the regular Council meeting at 9:50 p.m. Carried.

Resume
Regular Meeting

Council instructed the Clerk to prepare a report for consideration at the next meeting on the procedural requirements and process for going into Closed Session.

CONFIRMATORY BY-LAW

Moved by Brenda Dalton and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 34 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Dianne Diehl:
The time now being 9:55 p.m.
That the meeting do now adjourn until April 18th, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk