

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, OCTOBER 3<sup>rd</sup>, 2017 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler  
 Councillors David Blaney, Dianne Diehl, Alvin McLellan  
 John Lowe, Brenda Dalton, Kevin Wilbee, Robert Fisher,  
 Nathan Marshall, Larry McGrath and Raymond Chartrand

**Members Absent:** nil

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator Barry Mills  
 Economic Development Officer, Jan Hawley  
 Executive Assistant, Janice Andrews

**CALL TO ORDER**

Mayor MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Kevin Wilbee and seconded by Nathan Marshall: Adopt Agenda  
 That the Agenda for the Regular Meeting of Council dated October 3<sup>rd</sup>, 2017 be  
 adopted as circulated. Carried.

Mayor MacLellan indicated that he wished to acknowledge the success of the recent International Plowing Match and noted that many of the IPM Executive expressed their appreciation to the Municipality for their assistance, especially during the wet conditions early in the week. Mayor MacLellan acknowledged the assistance and dedication from Huron East staff in assisting with the event and organizing the Huron East display tent.

**DISCLOSURE OF PECUNIARY INTEREST**

Councillor Alvin McLellan declared a pecuniary interest on agenda item 6.18.1 concerning cheques No. 09222 and 09343 in the accounts payable as he is an owner of lands assessed under the Tindell Municipal Drain.

**MINUTES OF PREVIOUS MEETING**

*Moved* by John Lowe and seconded by Dianne Diehl: Meeting Minutes  
 That Council of the Municipality of Huron East approve the following Council  
 Meeting Minutes as printed and circulated:  
 a) Regular Meeting – September 5<sup>th</sup>, 2017 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

7:15 p.m. John Marshall – Huron County Economic Development Board

Huron County Economic Development Board member John Marshall attended before Council to discuss an initiative of the Board entitled Growing Success: A Service Delivery Review of Economic Development Services in Huron County. Mr. Marshall reviewed the composition of the Board noting their responsibility includes identifying opportunities to improve the delivery of development services at county and municipal levels. Council were advised a professional consultant will be obtained to collect information from County and municipal staff with respect to economic development services for analysis. A project RFP will be posted on October 13<sup>th</sup> with a deadline for submission by November 3<sup>rd</sup>. The contract will be awarded November 15<sup>th</sup> and the final report will be delivered March 31<sup>st</sup>, 2018. Mr. Marshall noted the cooperation and active participation of the partner municipalities is absolutely vital and the results of the study will benefit the County and all municipalities.

The presentation by Mr. Marshall generated questions and comments from Council with respect to the contents and purpose of the RFP, overall function of the County's Economic Development Department and the achievements and cost of both the Economic Development Board and the Economic Development Department.

Mr. Marshall encouraged Council to provide comments and recommendations and that changes may be incorporated into the RFP based on comments and recommendations received and the revised RFP will be forwarded to lower tier Councils for consideration once it is available. He suggested that cooperative and active participation of the partner municipalities is vital to the process.

### **ACCOUNTS PAYABLE**

*Moved* by Brenda Dalton and seconded by David Blaney: Accounts  
That the accounts payable in the amount of \$3,616,502.87 be approved for payment. Payable  
Carried.

### **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

#### **Chief Building Official – Report**

The Chief Building Official Report for September 2017 was received by Council.

#### **CAO/Clerk – AMO’s Local Share – Proposed Action Plan (1% increase in HST)**

CAO/Clerk Brad Knight reviewed his report that was requested by Council at the last meeting with respect to the AMO proposal recommending a 1% increase in HST which would be dedicated to supporting municipal infrastructure. Council were provided with a copy of the following information:

1. Information presented at the June 20<sup>th</sup>, 2017 Council meeting
2. Letter from Gord Hume, a former Councillor with the City of London who has authorized several books on municipal government.
3. AMO summary of the responses from the three political parties
4. AMO draft resolution supporting their efforts to secure this new source of revenue

*Moved* by David Blaney and seconded by Robert Fisher: Supportive of  
That Council of the Municipality of Huron East endorse the report from AMO AMO Report  
entitled “Local Share – Proposed Action Plan” and further that Council advise 1% Increase in  
Premier Wynne, Progressive Conservative Leader Patrick Brown, New HST  
Democratic Party Leader Andrea Horwath, Huron-Bruce MPP Lisa Thompson  
and the Association of Municipalities of Ontario that Council is supportive of  
a 1% increase in HST to be dedicated towards municipal infrastructure renewal.  
Carried.

#### **Public Works Coordinator – Equipment Replacement**

Public Works Coordinator Barry Mills reviewed his report concerning the sale of two pieces of equipment that had been taken out of service and were sold on a government surplus website with the following results;

1. 2003 Crew One Tonne - \$2,390.00
2. 1994 International Dump Truck - \$4,700.00
- 3.

He noted that the proceeds from the sale of equipment will be transferred to the Equipment Reserve.

*Moved* by Larry McGrath and seconded by Raymond Chartrand: Receive  
Huron East Council receive the following Reports of Municipal Officers Municipal  
as presented: Reports  
1) Chief Building Official  
2) CAO/Clerk  
3) Public Works Coordinator

Carried.

### **CORRESPONDENCE**

*Moved* by Raymond Chartrand and seconded by Kevin Wilbee: Note & File  
That Council of the Municipality of Huron East note and file correspondence National Airlines  
received from the National Airlines Council of Canada opposing the federal Council of  
government considering the for-profit-privatization of Canada’s airports. Carried. Canada

*Moved* by John Lowe and seconded by Alvin McLellan: Endorse  
That Council of the Municipality of Huron East support the resolution of the Resolution  
Town of Halton Hills concerning zero tolerance against racism of any kind, Town of  
including nazi’ism and white supremacy. Carried. Halton Hills

*Moved* by Dianne Diehl and seconded by David Blaney:  
That Council defer the financial request of St. John Ambulance, Grey Bruce Huron Branch for assistance towards replacing their communication radios to the 2018 budget deliberations. Carried.

Defer Financial  
Request-St. John  
Ambulance

## **UNFINISHED BUSINESS**

### **MUNICIPAL DRAINS**

*Moved* by Dianne Diehl and seconded by Alvin McLellan:  
That Huron East Council accept the Notice of Request for Drain Improvement on the Storey Municipal Drain – Lots 29, RP 22R-6265 Part 1, Concession 4, Grey Ward, and appoint Dietrich Engineering Ltd. to prepare a report 30 days after notification to the Conservation Authority. Carried.

Storey Municipal  
Drain  
Improvement

## **PLANNING**

### **COUNCIL REPORTS**

#### **Councillor Chartrand – Vanastra Recreation Centre Harley Fundraiser**

Councillor Chartrand updated Council on the joint fundraiser between the Vanastra Recreation Centre Committee and the Vanastra Lions Club. It was noted that the final draw was held at the IPM and this was the most successful fundraiser to date with over \$54,000 in revenue being raised from ticket sales.

#### **Councillor McLellan – Ethel Hall Board – Annual Harvest Supper**

Councillor McLellan advised the Ethel Annual Harvest Supper is being held on Sunday, October 29<sup>th</sup>, 2017 and tickets are available.

#### **Councillor Lowe – Brussels Cemetery Board**

Councillor Lowe advised that a columbarium had been purchased by the Brussels Cemetery Board.

#### **Councillor McGrath – Reducing Council Expenses**

Councillor McGrath noted that Council had recently passed a by-law to reduce the size of Council to reduce Council expenses, but suggested there were two other areas that Council should consider;

1. Conferences – he noted that 11 Council members had attended a recent AMO conference and he questioned the need to have that many at one conference.
2. Council meetings – he noted that some Council meetings are short (ie 1 ½ hours) in duration and suggested reducing the number of meetings in agenda items could be deferred to a future meeting

It was noted by several members of Council that the meeting schedule was reduced over the summer months and that Council had recently enacted a policy to cap convention costs at \$5,000 over a 2-year period per councilor. Mayor MacLellan acknowledged that the topic of reducing Council could be placed on a future agenda for further discussion.

#### **Councillor Lowe – 150<sup>th</sup> Trees**

Councillor Lowe advised the Maitland Valley Conservation Authority has trees to purchase at a reasonable cost that could be used to commemorate Canada's 150<sup>th</sup>. As discussed at previous meetings, the trees would be planted at the Walton Ball Park and Councillor Lowe suggested councillors could contribute towards the cost.

*Moved* by Raymond Chartrand and seconded by Dianne Diehl:  
That Council of the Municipality of Huron East purchase 5 trees from the Maitland Valley Conservation Authority to be planted at the Walton Ball Park in honour of the Canada 150<sup>th</sup>. Carried.

Purchase Trees  
Canada 150<sup>th</sup>

**INFORMATION ITEMS**

**Moved** by John Lowe and seconded by David Blaney:  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted: Meeting Minutes

- 1) Seaforth Business Improvement Area – June 14<sup>th</sup>, 2017
- 2) Huron East Water & Sewer Committee – September 12<sup>th</sup>, 2017
- 3) Seaforth & District Community Centres Management Committee – September 14<sup>th</sup>, 2017
- 4) Huron East Administration Committee – September 18<sup>th</sup>, 2017
- 5) Vanastra Recreation Centre Committee – September 25<sup>th</sup>, 2017 Carried.

**OTHER BUSINESS****BY-LAWS**

**Moved** by Joseph Steffler and seconded by John Lowe:  
BE IT HEREBY RESOLVED that leave be given to introduce Introduce  
By-Laws No. 81, 84, 85, 86, 87, 88 and 89 for 2017. Carried. By-Laws

By-Law 81-2017 – Deem Lots 296, 297 and 298 of Plan 192, Brussels Ward, not to be part of a registered plan of subdivision (Nijp)  
By-Law 84-2017 – Site Plan Control Agreement – Smith-Banks Packaging Limited  
By-Law 85-2017 – Appoint Deputy Clerk and repeal By-Law 72-2016  
By-Law 86-2017 – Appoint Deputy Division Registrars, Caitlin Gillis and Cathy Garrick and repeal By-Law 63-2001  
By-Law 87-2017 – Branch ‘G’ of the Stimore Municipal Drain 2016 – Actual Costs  
By-Law 88-2017 – Branch No. 1 of the Johnston-Irvine Municipal Drain 2016 – Actual Costs  
By-Law 89-2017 – Confirm Council Proceedings Carried.

**Moved** by David Blaney and seconded by John Lowe:  
BE IT HEREBY RESOLVED that By-Law 81 for 2017, a by-law to deem Deeming  
Lots 296, 297 and 298 of Plan 192, Brussels Ward, not to be part of a registered Plan 192  
plan of subdivision, be given first, second, third and final readings and signed by Brussels Ward  
the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**Moved** by Alvin McLellan and seconded by Dianne Diehl:  
BE IT HEREBY RESOLVED that By-Law 84 for 2017, a by-law to authorize a 1<sup>st</sup> & 2<sup>nd</sup>  
Site Plan Control Agreement with Smith & Banks Packaging Limited, be given Reading  
first and second readings. Carried. Site Plan Control  
Smith & Banks

**Moved** by Brenda Dalton and seconded by Kevin Wilbee:  
BE IT HEREBY RESOLVED that By-Law 85 for 2017, a by-law to appoint a Appoint  
Deputy Clerk and to repeal By-Law 72-2016, be given first, second, third and final Deputy Clerk  
readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**Moved** by Nathan Marshall and seconded by John Lowe:  
BE IT HEREBY RESOLVED that By-Law 86 for 2017, a by-law to appoint Appoint  
Deputy Division Registrars and to repeal By-Law 63-2001, be given first, second, Division  
third and final readings and signed by the Mayor and Clerk, and the Seal of the Registrars  
Corporation be affixed thereto. Carried.

**Moved** by Kevin Wilbee and seconded by Brenda Dalton:  
BE IT HEREBY RESOLVED that By-Law 87 for 2017, a by-law to provide for Stimore Drain  
the actual costs in the amount of \$112,376.67 to complete the Branch ‘G’ of the Actual Costs  
Stimore Municipal Drain 2016, be given first, second, third and final readings  
and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed  
thereto. Carried.

**Moved** by Raymond Chartrand and seconded by Larry McGrath:  
BE IT HEREBY RESOLVED that By-Law 88 for 2017, a by-law to provide for Johnston-Irvine  
the actual costs in the amount of \$124,955.29 to complete the Branch No. 1 of the Drain  
Johnston-Irvine Municipal Drain 2016, be given first, second, third and final Actual Costs  
readings and signed by the Mayor and Clerk, and the Seal of the Corporation be  
affixed thereto. Carried.

**CLOSED SESSION AND REPORTING OUT**

**Moved** by Alvin McLellan and seconded by Brenda Dalton: Closed Session  
 That Council of the Municipality of Huron East, pursuant to Section 239 (2) of the *Municipal Act*, adjourn the regular meeting of Council at 8:58 p.m. to go into Closed Session to discuss the following:  
 i) 239(2)(c) – proposed disposition of land by the municipality (Moncrieff Hall and Ball Park)  
 CAO/Clerk Brad Knight and Finance Manager-Treasurer/Deputy Clerk Paula Michiels shall remain for the Closed Session. Carried.

**Moved** by Raymond Chartrand and seconded by Larry McGrath: Resume Regular Council Meeting  
 That Council of the Municipality of Huron East resumes the regular Council meeting at 9:10 p.m. Carried.

**Moved** by Dianne Diehl and seconded by Alvin McLellan: Listing Agreement Moncrieff Properties  
 That Council of the Municipality of Huron East enter into a Listing Agreement with ReMax Midwestern Realty (Listowel) to list the Moncrieff Hall and ball park properties for sale. Carried.

**CONFIRMATORY BY-LAW**

**Moved** by Larry McGrath and seconded by Raymond Chartrand: Confirm Council Proceedings  
 BE IT HEREBY RESOLVED that By-Law 89 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**ADJOURNMENT**

**Moved** by John Lowe and seconded by Joseph Steffler: Adjournment  
 The time now being 9:12 p.m.  
 That the meeting do adjourn until October 17<sup>th</sup>, 2017 at 7:00 p.m. Carried.

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 Bernie MacLellan, Mayor

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 Brad Knight, CAO/Clerk