

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, OCTOBER 17th, 2017 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
 Councillors David Blaney, Dianne Diehl, Alvin McLellan
 John Lowe, Brenda Dalton, Kevin Wilbee, Robert Fisher,
 Nathan Marshall, Larry McGrath and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Deputy Clerk, Caitlin Gillis
 Public Works Coordinator Barry Mills
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews

Dan Keffer, Listing Broker of Re/Max Midwestern Realty Inc. attended the meeting to hear any discussion on the proposed disposition of land by the municipality (Moncrieff Hall and Ball Park).

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Brenda Dalton: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated October 17th, 2017 be adopted as amended with the following additions:
 16.19.1 – Closed Session Meeting Minutes – October 3rd, 2017
 16.19.2 – proposed disposition of land by the municipality (Moncrieff Hall and Ball Park)
Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Nathan Marshall declared a pecuniary interest on agenda item 6.19.1 concerning cheque number 09402 in the accounts payable as it is payable to his employer.

MINUTES OF PREVIOUS MEETING

Moved by Kevin Wilbee and seconded by Alvin McLellan: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – October 3rd, 2017 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. Huron County Cycling Advisory Committee

Laura O'Rourke Public Health Promoter and Denata Stanbury, Cycling Advisory Committee member, attended before Council to provide an update on the Huron County Cycling Strategy. A powerpoint presentation was reviewed with Council that outlined the Huron County Cycling Strategy and why cycling is important to the communities. Council were requested to identify a key contact for the Municipality for future communications from the Cycling Advisory Committee. Mayor MacLellan suggested any information or communications could be directed to the CAO/Clerk who could then pass on to Council.

ACCOUNTS PAYABLE

Moved by Dianne Diehl and seconded by John Lowe: Accounts Payable
 That the accounts payable in the amount of \$1,554,471.58 be approved for payment.
 Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official – Report

The Chief Building Official Report was received by Council.

CAO/Clerk – International Plowing Match

CAO/Clerk Brad Knight reviewed his report to Council on the involvement of the Municipality in the 2017 IPM with it being noted that the Public Works Coordinator, Fire Chief, Chief Building Official and Economic Development Officer were requested to submit separate reports as their departments had significant involvement. The CAO noted that banquets had been held in both the Brussels and Seaforth Community Centres and that extra events had been booked in on short notice because of weather issues.

Fire Chief/CEMC – International Plowing Match

Fire Chief/CEMC Marty Bedard reviewed his report to Council on the involvement of Emergency Services Committee at the 2017 IPM noting he was Chairperson for the Committee. He noted that there had been 72 emergency assistance calls that week which included 57 calls for medical assistance and 12 for lost persons. He further advised that the medical calls were higher than other matches and were reflective of the hot, humid conditions towards the end of the week.

Chief Building Official – International Plowing Match

CAO/Clerk Brad Knight reviewed the Chief Building Official report to Council on the involvement of the Building Department with the 2017 IPM. He advised that he worked with four other building inspectors to conduct the necessary inspections and noted that many of inspections could not be completed until the weekend prior to the event.

Public Works Coordinator – International Plowing Match

Public Works Coordinator Barry Mills reviewed his report to Council on the involvement of the Public Works Department with the 2017 IPM. In addition to the expected assistance with fencing and traffic control, public works staff and equipment were utilized to place wood chips and improve service road conditions during the wet weather that was experienced on the opening day. It was noted that the Public Works Department contributed approximately \$29,500 in labour and resources to the 2017 IPM.

Economic Development Officer – International Plowing Match

CAO/Clerk Brad Knight reviewed the Economic Development Officer report to Council on the involvement of the Economic Development Department with the 2017 IPM. It was noted that in addition to the Huron East display in the Huron County tent that her Department maintained a display tent (40' x 80') dedicated to Huron East exhibits only. The Huron East tent had been staffed by 37 volunteers and a number of compliments had been received on the quality of the displays.

CAO/Clerk – Huron County Economic Development Board Report “Growing Success – Service Delivery Review of Economic Development Services”

CAO/Clerk Brad Knight reviewed his report to Council on the Huron County Economic Development Board RFP entitled “Growing Success – Service Delivery Review of Economic Development Services” and the RFP that is being considered by the County Economic Development Board.

The CAO/Clerk advised the Municipality was asked to provide comments on the RFP noting that the current draft of the RFP was significantly different than a RFP that had been circulated in June, 2017. In reviewing the documentation, he suggested that if the Board, and by extension Huron County Council, determines that it will proceed with an RFP, that the RFP should remain within the mandate of the Economic Development Board and the focus of the RFP should be on the provision of economic development services within the County, including an understanding of costs and responsibilities of both levels of government with respect to economic development. He further noted that the Board is also encouraging active participation in the process and if the RFP proceeds, the CAO recommended the Municipality should take an active role in the project.

Several Councillors questioned the role of the Economic Development Board with respect to specific initiatives at the lower tiers and questions were raised about the overall County budget for economic development and if there were measureable results. Council discussed at length the economic development services provided by the County of Huron. Council were in agreement to forward the comments provided by the CAO and also requested a copy of the final RFP to be issued.

Moved by Raymond Chartrand and seconded by David Blaney:
That Council of the Municipality of Huron East endorse the report from the CAO/Clerk concerning the “Growing Success – Service Delivery Review of Economic Development Services” and forward the said report to the County of Huron. Carried.

Endorse Report
Growing Success
Service Delivery
Review, County
of Huron

Public Works Coordinator – Seaforth Connecting Link (Winter Maintenance 2017-2018)

Public Works Coordinator Barry Mills advised that Owen Sound Highway Maintenance Limited is offering winter maintenance service for the connecting link on Highway 8 through the Ward of Seaforth for the 2017/2018 season at a cost of \$5,511.68 plus HST. The level of service required for the connecting link is 24/7 bare to centre bare with the parking lanes plowed when time permits. A by-law to authorize an Agreement with IMOS for the connecting link maintenance in Seaforth Ward will be considered later in the meeting.

Moved by John Lowe and seconded by Dianne Diehl:
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Chief Building Official
- 2) CAO/Clerk
- 3) Fire Chief/CEMC
- 4) Public Works Coordinator
- 5) Economic Development Officer

Receive
Municipal
Reports

Carried.

CORRESPONDENCE

Moved by John Lowe and seconded by David Blaney:
That Council of the Municipality of Huron East endorse the resolution of the Municipality of Killarney regarding the proposed changes to the Ambulance Act and the Fire Protection and Prevention Act to be tabled at Queen's Park in the fall.
Carried.

Endorse
Resolution
Municipality
of Killarney

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council acknowledge the request of the residents of Henfryn requesting pavement of Henfryn Line and defer the request to the Public Works Coordinator for a report. Carried.

Defer Request
Henfryn Line

UNFINISHED BUSINESS**MUNICIPAL DRAINS****PLANNING**

Moved by Alvin McLellan and seconded by Dianne Diehl:
That Council of the Municipality of Huron East has no objection to severance application B73/17 of Hugh and Joanne Crawford on Part Lot 32, Concession 14 and Lot 32, Part Lot 33, Concession 15, Grey Ward. Carried.

No Objection
Severance B73/17
Crawford

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East has no objection to severance application B71/17 of Jeff and Kelly Bauer on Lot 3, Plan 201, McKillop Ward, provided the following conditions are met:

No Objection
Severance B71/17
Bauer

- i) that the properties subject to both the severed and retained parts be rezoned to a special Residential Low Density (VR1) zone to recognize a deficient lot area.
- Carried.

COUNCIL REPORTS**Mayor MacLellan – Emergency Planning**

Mayor MacLellan advised that in addition to the IPM Emergency Training Exercise on September 8th, the Emergency Plan Management Committee had met on October 17th with the CEMC to review the Huron East Emergency Response Plan and he noted that while the Plan is generally complete, the Committee will be recommending some updates to Council.

Councillor Lowe – Huron East Website

Councillor Lowe advised he has had requests for updates to be made to the Huron East website to include more information relating to staff, committees and pricing on services/rentals available within the municipality.

Councillor Lowe – Brussels Win This Space Gala

Councillor Lowe advised that a number of residents have contacted him questioning him why the upcoming Brussels Win This Space Gala scheduled for October 27th is being held in the Seaforth area. Several other Councillors noted that if the event is for the recognition of a new business being created in Brussels, that it should be held in a Brussels venue and Council directed the CAO to speak to the Economic Development Officer about changing the location of the gala event.

INFORMATION ITEMS

Moved by Larry McGrath and seconded by Brenda Dalton:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

1) Seaforth Business Improvement Area – September 6th, 2017
Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Robert Fisher and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws No. 90, 91 and 92 for 2017. Carried.

Introduce
By-Laws

By-Law 90-2017 – Temporary Road Closings – Seaforth and Brussels – Santa Claus Parades
By-Law 91-2017 – Authorize Agreement – Integrated Maintenance Operations Services Inc. –
Connecting Link Maintenance – Highway 8, Seaforth Ward
By-Law 92-2017 – Confirm Council Proceedings

Carried.

Moved by David Blaney and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 90 for 2017, a by-law to temporarily
close portions of roads in Seaforth and Brussels for the Santa Claus Parades, be
given first, second, third and final readings and signed by the Mayor and Clerk,
and the Seal of the Corporation be affixed thereto. Carried.

Temporary
Road Closure
Santa Claus
Parades

Moved by Nathan Marshall and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that By-Law 91 for 2017, a by-law to authorize an
Agreement with Integrated Maintenance Operations Services Inc. for Connecting
Link Maintenance, Seaforth Ward, be given first, second, third and final readings and
signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

Agreement
IMOS Inc.
Connecting
Link-Seaforth**CLOSED SESSION AND REPORTING OUT**

Moved by Raymond Chartrand and seconded by Nathan Marshall:
That Council of the Municipality of Huron East, pursuant to Section 239 (2)
of the *Municipal Act*, adjourn the regular meeting of Council at 9:22 p.m. to go
into Closed Session to discuss the following:

Closed Session

- i) 239(2)(c) – proposed disposition of land by the municipality (Moncrieff Hall
and Ball Park)

CAO/Clerk Brad Knight, Deputy Clerk Caitlin Gillis and Dan Keffer, Listing Broker
of Re/Max Midwestern Realty Inc. shall remain for the Closed Session. Carried.

Moved by Brenda Dalton and seconded by Larry McGrath:
That Council of the Municipality of Huron East resumes the regular Council meeting
at 9:22 p.m. Carried.

Resume Regular
Council Meeting**CONFIRMATORY BY-LAW**

Moved by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 92 for 2017, a by-law to confirm the
proceedings of Council, be given first, second, third and final readings and signed
by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

Confirm
Council
Proceedings

ADJOURNMENT

Moved by Dianne Diehl and seconded by Raymond Chartrand:
The time now being 9:24 p.m.
That the meeting do adjourn until November 7th, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk