

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO****TUESDAY, NOVEMBER 21st, 2017 – 7:00 P.M.**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler
Councillors David Blaney, Dianne Diehl, Alvin McLellan
John Lowe, Brenda Dalton, Kevin Wilbee, Robert Fisher,
Nathan Marshall, Larry McGrath and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Deputy Clerk, Caitlin Gillis
Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Alvin McLellan: Adopt Agenda
That the Agenda for the Regular Meeting of Council dated November 21st, 2017 be
adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Alvin McLellan declared a pecuniary interest on agenda item 6 concerning the accounts payable and the Tindell Municipal Drain as he is an owner of lands assessed under the drainage works.

MINUTES OF PREVIOUS MEETING

Moved by Alvin McLellan and seconded by Brenda Dalton: Meeting Minutes
That Council of the Municipality of Huron East approve the following Council
Meeting Minutes as printed and circulated:
a) Regular Meeting – November 7th, 2017
b) Public Meeting – November 7th, 2017 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**7:00 p.m. Huron Residential Hospice Steering Committee**

Jay McFarlan, Shirley Dinsmore and Yvonne Kitchen, representatives from Huron Residential Hospice Steering Committee attended before Council to provide a project update on the Huron Residential Hospice that is located at the Clinton site. Jay McFarlan reviewed a powerpoint presentation with Council noting the Huron-Perth Residential Hospice is a two campus model with one facility located in Stratford (6 beds) and one located in Central Huron (4 beds). There is a single administration and board for the two facilities. It is anticipated the Huron Hospice located in Central Huron will open in March of 2018 and the Stratford facility is expected to open in December of 2018. The Ontario Ministry of Health & Long Term care will provide ongoing operational funding in the amount of \$105,000 per bed annually. Mr. McFarlan requested Council consider any in-kind service that the Municipality of Huron East may be able to provide to benefit the program and suggested an information flyer could be added to the tax notices when they are mailed.

CLOSED SESSION AND REPORTING OUT

Moved by Raymond Chartrand and seconded by Nathan Marshall: Closed Session
That Council of the Municipality of Huron East, pursuant to Section 239 (2)
of the *Municipal Act*, adjourn the regular meeting of Council at 7:28 p.m. to go
into Closed Session to discuss the following:

- i) 239(2)(c) – proposed disposition of land by the municipality (Moncrieff Hall and Ball Park)

CAO/Clerk Brad Knight and Dan Keffer, Listing Broker of Re/Max Midwestern Realty Inc. shall remain for the Closed Session. Carried.

Moved by Joseph Steffler and seconded by Dianne Diehl: Resume Regular Council Meeting
That Council of the Municipality of Huron East resumes the regular Council meeting at 7:50 p.m. Carried. Council Meeting

Mayor MacLellan reported out that staff have been given direction regarding the offers received for surplus municipal properties.

ACCOUNTS PAYABLE

Moved by Nathan Marshall and seconded by Raymond Chartrand: Accounts Payable
That the accounts payable in the amount of \$1,359,197.60 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official – Report

The Chief Building Official Report for October 2017 was received by Council.

Finance Manager-Treasurer/Deputy Clerk – 2017 Tax Sale Properties

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council noting advertising has commenced for Sale of Land by Public Tender for the following two properties:

1. 105 Turnberry Street, Brussels Ward
2. 58 Jarvis Street North, Seaforth Ward

It was noted that tenders will close on November 30th, 2017 at 3:00 pm and a public opening of tenders received will commence shortly thereafter.

CAO/Clerk – Updated Huron East Emergency Plan and Program

Mayor MacLellan reviewed the CAO/Clerk's report to Council concerning an updated Huron East Emergency Plan and Program. Council were advised that the Emergency Management Program Committee met on October 11th, 2017 to review updates and revisions to the Huron East Emergency Plan that was last adopted at the end of 2007. An updated Plan and Program will be considered for adoption by by-law later in the meeting.

Deputy Clerk – Seniors Community Grant Application

Deputy Clerk Caitlin Gillis reviewed her report to Council concerning the Age Friendly Communities Committee application to the Ministry of Seniors Affairs for the 2017-2019 Seniors Community Grant program. The application is being submitted to assist with funding the cost of a redesigned and accessible Huron East website, the creation of a paper based Community Events calendar and the purchase and placement of community bulletin boards and benches in each community within Huron East.

Moved by Raymond Chartrand and seconded by David Blaney: Seniors Community Grant Application
That Huron East Council authorize the submission of a grant application to the Ministry of Seniors Affairs, Seniors Community Grant Program 2018-2019 for the estimated \$99,000 cost of implementing the Huron East Age Friendly Communication Plan with a funding request of \$79,200. Carried.

Moved by Nathan Marshall and seconded by Kevin Wilbee: Receive Municipal Reports
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Chief Building Official
- 2) Finance Manager-Treasurer/Deputy Clerk
- 3) CAO/Clerk
- 4) Deputy Clerk

Carried.

CORRESPONDENCE

Moved by Larry McGrath and seconded by Robert Fisher: Note & File Resolution Town of Tillsonburg
That Council of the Municipality of Huron East note and file the resolution of the Town of Tillsonburg concerning municipal authority to approve landfill projects in or adjacent to their communities. Carried.

Moved by Nathan Marshall and seconded by Dianne Diehl:
That Council of the Municipality of Huron East does not have any concerns at this time regarding the Hydro One Networks Inc. proposed wood pole replacement on the 115 kilovolt transmission structures within the Municipality of Huron East. Carried.

No Concerns
Hydro One
Wood Pole
Replacement

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

Councillor McLellan – Ethel Hall Board – Annual Harvest Supper

Councillor McLellan advised the Ethel Annual Harvest Supper held on October 29th, 2017 was very successful and raised approximately \$2,600.

Councillor Fisher – Criminal Activity

Councillor Fisher advised he has received several comments from ratepayers regarding the rash of criminal activity within the Municipality of Huron East and the County of Huron. Councillor Fisher questioned whether the Ontario Provincial Police could prepare a report or attend before Council to provide information in regards to this matter.

Moved by Robert Fisher and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East invites the OPP to attend a future council meeting regarding recent criminal activity occurring in the Municipality of Huron East and Huron County. Carried.

Invite OPP
Council Mtg.
Criminal
Activity

INFORMATION ITEMS

Moved by Alvin McLellan and seconded by Joseph Steffler:
That Council accept the recommendation of the Personnel Committee and authorize the practice rate for Huron East firefighters to be raised to the same hourly rate as the base incident call rate effective January 1, 2017. Carried.

Practice Rate
Firefighters

Moved by John Lowe and seconded by Robert Fisher:
That Council of the Municipality of Huron East contact Huron Hospice and inform them that we are interested in assisting with providing information to the residents of Huron East and request that they provide the information that they would like the Municipality to distribute for review. Carried.

Huron Hospice
Information to
Ratepayers

Moved by Larry McGrath and seconded by Robert Fisher:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

1) Huron East Personnel Committee – November 7th, 2017
Carried.

OTHER BUSINESS

BY-LAWS

Moved by Raymond Chartrand and seconded by David Blaney:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws No. 99, 100 and 101 for 2017. Carried.

Introduce
By-Laws

By-Law 99-2017 – Authorize Municipal Water and Sanitary Sewer Easements on Part 1, Plan 22R-6587 and Municipal Storm Drain Easement on Part 4, Plan 22R-6567 (JL Retirement Living Inc.)

By-Law 100-2017 – Adopt Emergency Response Plan, rescind By-Law 93-2007

By-Law 101-2017 – Confirm Council Proceedings

Carried.

Moved by Nathan Marshall and seconded by David Blaney:
 BE IT HEREBY RESOLVED that By-Law 99 for 2017, a by-law to authorize Municipal Water and Sanitary Sewer Easements on Part 1, Plan 2R-6587 and Municipal Storm Drain Easement on Part 4, Plan 22R-6567 (JL Retirement Living Inc.), be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Water/Sewer
 Easements
 JL Retirement
 Living Inc.

Moved by Kevin Wilbee and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 100 for 2017, a by-law to adopt an Emergency Response Plan and to rescind By-Law 93-2007, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Emergency
 Response
 Plan

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Brenda Dalton:
 BE IT HEREBY RESOLVED that By-Law 101 for 2017, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Council
 Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Larry McGrath:
 The time now being 8:34 p.m.
 That the meeting do adjourn until December 5th, 2017 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk