

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, DECEMBER 5<sup>th</sup>, 2017 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler  
 Councillors David Blaney, Dianne Diehl, Alvin McLellan  
 Brenda Dalton, Kevin Wilbee, Robert Fisher,  
 Nathan Marshall, Larry McGrath and Raymond Chartrand

**Members Absent:** Councillor John Lowe

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills  
 Fire Chief/CEMC, Marty Bedard  
 Executive Assistant, Janice Andrews

**CALL TO ORDER**

Mayor MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Brenda Dalton and seconded by Nathan Marshall: Adopt Agenda  
 That the Agenda for the Regular Meeting of Council dated December 5<sup>th</sup>, 2017  
 be adopted as circulated. Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Larry McGrath and seconded by Raymond Chartrand: Meeting Minutes  
 That Council of the Municipality of Huron East approve the following Council  
 Meeting Minutes as printed and circulated:  
 a) Regular Meeting – November 21<sup>st</sup>, 2017 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

7:00 p.m. Public Meeting – Minor Variance Application – A02-2017

*Moved* by David Blaney and seconded by Alvin McLellan: Adjourn Regular  
Meeting to  
Public Hearing  
 That Council of the Municipality of Huron East adjourn the regular meeting of  
 Council at 7:07 p.m. to go into a Public Hearing to discuss the following:  
 i) Minor Variance Application – Part Lot 24, Concession 1, Part 4 of  
 22R-6187, Geographic Township of McKillop, now within Seaforth  
 Ward (JL Retirement Living Inc.) Carried.

The regular meeting reconvened at 7:17 p.m.

7:15 p.m. – Ausable Bayfield Conservation Authority – Proposed 2018 Budget & Municipal Levies

Ausable Bayfield Conservation Authority General Manager and Secretary-Treasurer Brian Horner along with Water and Planning Manager Alec Scott attended before Council to present the proposed 2018 ABCA budget and proposed levies. Mr. Horner advised the proposed increase is 2% but that the actual increase for individual municipalities will vary based on the Provincial modified current value assessment formula. The total General and Project Levy for Huron East is \$57,083 representing a 6.3% increase over 2017, which combined with the Special Benefiting Levy for Huron East of \$2,571 resulting in a total projected level of \$59,654 for Huron East. The special benefit represents cost sharing for the following:

- Maintenance of Flood Control Structures – 4204 Seaforth CNR Culvert \$1,576
- Maintenance of Erosion Control Structures – 4101 Bayfield River Tuckersmith \$995

**ACCOUNTS PAYABLE**

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS****Finance Manager-Treasurer/Deputy Clerk – 2018 OMPF Funding**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council providing information on the 2018 OMPF and OCIF funding allocations.

Council were advised that the Municipality of Huron East's OMPF allocation has decreased by \$231,000 from \$1,730,600 in 2017 to \$1,499,600 in 2018. She noted that if the decrease was funded from the general levy, it would require a 5.7% increase to the general municipal levy. She further noted that the funding allocation for the Ontario Community Infrastructure Formula Funding was increasing by \$83,458 to \$286,231 for 2018 and the net impact to the 2018 Budget of both funding programs will be \$147,542 which represents a 3.6% impact to the general municipal levy.

**Finance Manager-Treasurer/Deputy Clerk – Proposed Telecommunications Savings**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council concerning proposed telecommunication savings. Council were advised the proposed cell phone plan with Bell Mobility currently matches the rates of the Government Vendor of Record (VOR) mobility plan. Under the proposed rates, the average monthly cell phone bill will be reduced from \$62 to \$32 which would result an annual savings to the Municipality of \$5,760 in 2018.

***Moved*** by Raymond Chartrand and seconded by Dianne Diehl: Cell Phone Contract  
That the Municipality of Huron East switch to the Government Vendor of Record (VOR) monthly cell phone rates (unlimited voice \$5/flex data plan ranging from \$15.25 to \$50 per month per phone) from Bell Mobility. Carried.

**CAO/Clerk – 2018 Meeting Schedule**

CAO/Clerk Brad Knight reviewed his report to Council concerning establishment of a meeting schedule for 2018. Due to conflicts during the months of January, August and September a revised meeting schedule was suggested for 2018.

***Moved*** by Kevin Wilbee and seconded by Dianne Diehl: 2018 Meeting Schedule  
That Huron East Council, pursuant to Section 6.1(a) of the Procedural By-Law 41-2015, establish the following meeting schedule for 2018:

- January 9<sup>th</sup> and 30<sup>th</sup>
- February 6 and 20<sup>th</sup>
- March 6 and 20<sup>th</sup>
- April 3<sup>rd</sup> and 17<sup>th</sup>
- May 1<sup>st</sup> and 15<sup>th</sup>
- June 12<sup>th</sup> and 26<sup>th</sup>
- July 10<sup>th</sup> and 24<sup>th</sup>
- August 14<sup>th</sup>
- September 4<sup>th</sup> and 17<sup>th</sup>
- October 2<sup>nd</sup> and 16<sup>th</sup>
- November 6<sup>th</sup> and 20<sup>th</sup>
- December 4<sup>th</sup> and 18<sup>th</sup>

Carried.

**Chief Building Official – Report**

The Chief Building Official Report for November 2017 was received by Council.

***Moved*** by Nathan Marshall and seconded by Raymond Chartrand: Receive Municipal Reports  
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk
- 3) Chief Building Official

Carried.

**CORRESPONDENCE**

***Moved*** by Dianne Diehl and seconded by Brenda Dalton: Note & File Resolution Morris Turnberry  
That Council of the Municipality of Huron East note and file the resolution of the Municipality of Morris-Turnberry requesting that MPAC conduct a review on the effects of the tenanted farm class properties being changed to residential. Carried.

***Moved*** by Raymond Chartrand and seconded by David Blaney: Endorse Amendments Source Protection Plans  
That Council of the Municipality of Huron East, pursuant to Section 34(3) of the *Clean Water Act, 2006*, endorses the proposed amendments to the Ausable-Bayfield and Maitland Valley Source Protection Plans. Carried.

**UNFINISHED BUSINESS****MUNICIPAL DRAINS**

*Moved* by Raymond Chartrand and seconded by Larry McGrath: TDL  
That Council of the Municipality of Huron East approve the Tile Drainage Veri  
Loan application of Michael Veri and James Veri on Part Lot 5, Concession 1, LRS,  
Tuckersmith Ward in the amount of \$50,000. Carried.

**PLANNING**

*Moved* by Raymond Chartrand and seconded by Larry McGrath: No Objection  
That Council of the Municipality of Huron East has no objection to the B84/17  
severance application B84/17 of Kyle and Lori Henderson on Part Park Henderson  
Lot 7 and Part of Church Street Closed, being Parts 1, 2 and 3, Plan 22R-6572,  
Tuckersmith Ward, providing the following conditions are met:  
i) that \$500 be paid to the Municipality as cash-in-lieu of parkland  
for the lot being created.  
ii) that Section 65 of the *Drainage Act* be addressed to the satisfaction  
of the Municipality  
iii) that the Drainage assessment for the relocation of Papple Municipal Drain  
(By-Law 45-2017) be paid in full or debentured with the Municipality  
to the satisfaction of the Municipality of Huron East. Carried.

**COUNCIL REPORTS****Councillor Wilbee – Brussels Medical Dental Centre Renovations**

Councillor Wilbee advised that at the recent Brussels Medical Dental Centre Board meeting it was questioned whether Huron East was going to contribute towards the renovations that are being completed at the facility. CAO/Clerk Brad Knight confirmed that although the final bills have not been received, the intent was the renovation costs would be paid for on a 50-50 basis between the Municipality and the Brussels Medical Dental Board.

**Mayor MacLellan – Parkette – Vanastra**

Mayor MacLellan advised he had been approached by Glen McLachlan of the Vanastra Lions Club inquiring whether the Lions Club could invest in developing a parkette at the historical gate location in Vanastra. Council suggested that the Lions Club submit a written proposal for the Municipality to consider and staff will verify ownership of the surrounding properties

*Moved* by Dianne Diehl and seconded by David Blaney: Brussels  
That Council accept the recommendation by the Brussels Fire Area Fire Area  
Protection Committee to update the Huron East Fees and Charges Update  
By-Law with a revised schedule of fees for fire services. Carried. Fees/Charges

*Moved* by Dianne Diehl and seconded by David Blaney: Brussels  
That Council accept the recommendation from the Brussels Fire Area Fire Area  
Protection Committee to approve \$18,598 in additional equipment and Approve  
modifications to the Brussels pumper/tanker being purchased from Additions  
Fort Garry, bringing the total purchase cost to \$353,139 plus taxes. Carried. Pumper/Tanker

**INFORMATION ITEMS**

*Moved* by Kevin Wilbee and seconded by Robert Fisher: Meeting Minutes  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:  
1) Vanastra Recreation Centre Committee – November 27<sup>th</sup>, 2017  
2) Brussels Fire Area Protection Committee – November 28<sup>th</sup>, 2017  
3) Huron East Administration Committee – November 27<sup>th</sup>, 2017  
4) Huron East Water & Sewer Committee – November 28<sup>th</sup>, 2017  
5) Seaforth Area Fire Board – November 29<sup>th</sup>, 2017 Carried.

**OTHER BUSINESS**

*Moved* by Raymond Chartrand and seconded by Larry McGrath:  
That Council of the Municipality of Huron East acknowledge the 2018 Budget of the Ausable Bayfield Conservation Authority with a 2% overall increase for 2018 and the total Huron East levy projected at \$59,654 (6.30%). Carried.

ABCA  
2018 Budget

**BY-LAWS**

*Moved* by Alvin McLellan and seconded by David Blaney:  
BE IT HEREBY RESOLVED that leave be given to introduce  
By-Laws No. 102 and 103 for 2017. Carried.

Introduce  
By-Laws

By-Law 102-2017 – Authorize Sale – Part Lot 31, Concession 16, Part 2, Plan 22R-4955, Grey  
Ward (Moncrieff Community Hall)

By-Law 103-2017 – Confirm Council Proceedings

Carried.

*Moved* by Alvin McLellan and seconded by Dianne Diehl:  
BE IT HEREBY RESOLVED that By-Law 102 for 2017, a by-law to authorize  
the sale of Part Lot 31, Concession 16, Part 2, Plan 22R-4955, Grey Ward  
(Moncrieff Community Hall), be given first, second, third and final readings and  
signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.  
Carried.

Authorize  
Sale  
Moncrieff  
Community  
Hall

**CLOSED SESSION AND REPORTING OUT****CONFIRMATORY BY-LAW**

*Moved* by Brenda Dalton and seconded by Kevin Wilbee:  
BE IT HEREBY RESOLVED that By-Law 103 for 2017, a by-law to confirm the  
proceedings of Council, be given first, second, third and final readings and signed  
by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Proceedings

**ADJOURNMENT**

*Moved* by Nathan Marshall and seconded by Kevin Wilbee:  
The time now being 8:30 p.m.  
That the meeting do adjourn until December 19<sup>th</sup>, 2017 at 7:00 p.m. Carried.

Adjournment

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk