

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, FEBRUARY 20TH, 2018 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Dianne Diehl, Alvin McLellan, David Blaney, John Lowe, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, Raymond Chartrand and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Fire Chief/CEMC, Marty Bedard
 Economic Development Officer, Jan Hawley
 Deputy Clerk, Caitlin Gillis
 Day Care Supervisor, Tammy Martene
 Executive Assistant, Janice Andrews

Philip Ashwin from Ravens-Green Holdings Inc. (Sun-North Systems Ltd.) attended the meeting to hear the discussion and answer any questions on the proposed Site Plan Control By-Law 13-2018.

Bill Hughes attended the meeting to hear the discussions of Council.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Kevin Wilbee: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated February 20th, 2018 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Kevin Wilbee and seconded by Raymond Chartrand: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – February 6th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

ACCOUNTS PAYABLE

Moved by Brenda Dalton and seconded by Larry McGrath: Accounts Payable
 That the accounts payable in the amount of \$707,928.31 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – Site Plan Control By-Law 13-2018

CAO/Clerk Brad Knight reviewed his report to Council and provided background information on Site Plan Control By-Law 13-2018 being considered later in the meeting. The CAO advised that Ravens-Green owns a parcel of 4 acres at the end of Railway Street that fronts onto Sparling Street. The proposed development for this site is a 3-Phase development with Phase 1 being 16,800 square foot building to inevitably be followed by a similar size building with the 3rd Phase being a 6,500 square foot office/showroom. He noted that an environmental noise compatibility study was completed by and site plan drawings were submitted by MTE Engineering. He further advised that the Municipality had retained the services of GM BluePlan for a review of the engineering components of the site plan. Council were advised that the development of the site would require the reconstruction of a small section of Sparling Street.

Council questioned if a second crossing on adjacent municipal property over the railway should be considered during the site plan construction. CAO noted the issue of a second access would have to be negotiated with the railway and that the Sun-North development would not impact the issue. .

Mr. Phil Ashwin attended before Council and indicated his company was in a position to start preparing the site later this spring for the proposed development.

Public Works Coordinator – Tenders

The following tenders were received before Noon on February 12th, 2018 and opened by Deputy Mayor Joseph Steffler, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Public Works Coordinator Barry Mills.

HE-01-2018 – Gravel – North Patrol Area

HE-02-2018 – Gravel – South Patrol Area

HE-03-2018 – Dust Control

The tenders received were as follows:

HE-01-2018 – Gravel North Patrol

	Weigh, Load, Haul & Spread 51,000 tonnes	Net Total (excluding HST)
Donegan's Haulage (2010) Ltd.	\$3.95/tonne	\$201,450.00
Joe Ker Limited	\$4.00/tonne	\$204,000.00
E & W Blane Trucking & Excavating Limited	\$3.19/tonne	\$162,900.00
Clarence Carter & Sons	\$3.60/tonne	\$183,600.00

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East accept the tender of E & W Blane Trucking & Excavating Limited in the amount of \$162,900 plus applicable taxes for the loading, weighing, hauling and spreading of 51,000 Tonnes of "M" gravel from the ABM and Kelly Pits – Contract HE-01-2018 – Gravel North Patrol. Carried.

Accept Tender
HE-01-2018
Gravel
North Patrol

HE-02-2018 – Gravel South Patrol

	Supply & Crush 20,000 tonnes	Weigh, Load, Haul and Spread 19,000 tonnes	Weigh, Load, Haul & Stockpile 1,000 tonnes	Net Total
Joe Kerr Limited	\$8.14/tonne	\$3.40/tonne	\$3.40/tonne	\$230,800.00
Clarence Carter & Sons	\$6.35/tonne	\$2.60/tonne	\$2.60/tonne	\$179,000.00
Jennison Construction Ltd.	\$6.80/tonne	\$2.00/tonne	\$2.00/tonne	\$176,000.00

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East accept the tender of Jennison Construction Ltd. in the amount of \$176,000 plus applicable taxes for the supply, crushing, weighing, loading, hauling and spreading of 20,000 Tonnes of "M" gravel – Contract HE-02-2018 – Gravel, South Patrol. Carried.

Accept Tender
HE-02-2018
Gravel
South Patrol

HE-03-2018 – Dust Control

	Unit Price	Net Total
Pollard Highway Products	\$277.50	\$203,962.50
552976 Ontario Limited c/o Clifford Holland	\$156.00	\$114,660.00
Den-Mar Brines	\$250.00	\$183,750.00
Da-Lee Dust Control	\$368.88	\$271,126.80

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East accept the tender of 552976 Ontario Limited c/o Clifford Holland in the amount of \$156.00 (unit price); total contract price of \$114,660 plus applicable taxes for Contract HE-03-2018 to provide dust suppressants and road stabilization products. Carried.

Accept Tender
HE-03-2018
Dust Control

Public Works Coordinator – Church Street Reconstruction

The CAO/Clerk reviewed the report of the Public Works Coordinator concerning reconstruction of Church Street from Goderich Street West to Centre Street in Seaforth. It was noted the 2018 budget proposed the reconstruction of approximately 280 metres of Church Street and that the Water & Sewer Committee had recommended that the project be tendered before final budget approval to be ahead of other 2018 construction tenders.

Moved by Joseph Steffler and seconded by Nathan Marshall:
That Council authorize the Public Works Coordinator to proceed to call for tenders for the reconstruction of Church Street from Goderich Street West to Centre Street, Seaforth Ward. Carried.

Call for
Tenders
Church Street
Reconstruction

Finance Manager-Treasurer/Deputy Clerk – 2018 Budget – 1st Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels presented and reviewed in detail the 1st draft of the 2018 Budget for consideration by Council. The 1st draft included a 6% general municipal levy increase that would provide an additional \$245,258 to offset the net impact of a decrease in OMPF funding (\$231,000) and the OCIF formula based funding increase (\$83,458) from 2017 funding levels. She noted that the County levy increase is estimated at 3% but the Huron East share of the County level will increase due to the 2017 phased in assessment and the impact of the increased farmland assessments. She further noted that the education levy will increase by 3%.

The Finance Manager noted that the budgets submitted from the department heads and committees were compiled and with the 6% general municipal levy increase there was a shortfall of approximately \$1.55 million. After review of the draft 2018 Budget, approximately \$1.62 million has been cut from the original budgets submitted. A complete list of items cut from the budget was provided and reviewed with Council. It was noted that after cuts were made, the 1st draft of the 2018 Budget was in a surplus position of \$72,278.

Council reviewed and discussed the proposed 2018 Budget. Comments by Council were noted and the Finance Manager will present the 2nd draft of the 2018 Budget at the next regular meeting.

Moved by John Lowe and seconded by Raymond Chartrand:
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) CAO/Clerk
- 2) Public Works Coordinator
- 3) Finance Manager-Treasurer/Deputy Clerk

Receive
Municipal
Reports

Carried.

CORRESPONDENCE

Moved by David Blaney and seconded by John Lowe:
That Council of the Municipality of Huron East support the Association of Municipalities of Ontario calling on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire medic pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election. Carried.

Support AMO
Fire Medic
Pilot/Program

Moved by Nathan Marshall and seconded by Robert Fisher:
That Council of the Municipality of Huron East appoint the following Directors to the Seaforth Business Improvement Area Board of Management for the 2018 term.

Appoint
Directors
Seaforth BIA

- (1) Shelley Lindner – CIBC
- (2) Shelley McMillan – The Looking Glass
- (3) Brenda Campbell – Realty Executives Platinum Limited
- (4) Tracey McKee – Sills Home Hardware
- (5) Shannon Craig – McKillop Mutual Insurance Co.
- (6) Corrine MacKenzie – CIBC
- (7) Maureen Agar – Community Member

Carried.

Moved by Nathan Marshall and seconded by Robert Fisher:
That Council donate the rental fees at the Seaforth & District Community Centres for the Seaforth & District Food Bank to host their fundraiser “Souper Saturday” scheduled for April 14th, 2018. Carried.

Donate Fees
Souper Sat.
Rental-SDCC

UNFINISHED BUSINESS**MUNICIPAL DRAINS**

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East submit a grant application to OMAFRA for the estimated 2018 cost of employing a Drainage Superintendent of \$42,020.88 with anticipated OMAFRA funding of \$21,013.44. Carried.

Grant App
Drainage
Superintendent

PLANNING

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East acknowledge the report of Huron County Planner Carol Leeming dated February 15th, 2018 and has no objection to severance application B71/17 of Kelly and Jeff Bauer on Lot 2 and 3, Plan 201 with easement, McKillop Ward, subject to the conditions as per the resolution of Council dated October 17th, 2017. Carried.

No Objection
Consent
B71/17
Bauer

COUNCIL REPORTS**Notice of Motion – Huron East Heritage Committee**

Moved by Brenda Dalton and seconded by David Blaney:
That Council of the Municipality of Huron East endorse the recommendation of the Huron East Heritage Committee that a letter be send to the Minister of Environment, Minister of Finance and our Member of Federal Parliament in support of recommendations in the House of Commons Standing Committee on Environment and Sustainable Development report on Preserving Canada's Heritage: The Foundation for Tomorrow with specific reference to recommendation #11, the establishment of a tax credit for the restoration and preservation of buildings listed on the Canadian Register of Historic Places. Carried.

Support
Heritage
Committee
Preserving
Canada's
Heritage

Announcements – Huron County Accessibility Advisory Committee

Deputy Clerk Caitlin Gillis advised the Huron County Accessibility Advisory Committee has an opening for a citizen board member and nominations will be accepted until Friday, February 23rd, 2018.

INFORMATION ITEMS

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Vanastra Recreation Centre Committee – January 29th, 2018
- 2) Huron East/Seaforth Community Development Trust – January 4th, 2018
- 3) Huron East Heritage Advisory Committee – September 28th, 2017 and February 7th, 2018

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Raymond Chartrand and seconded by David Blaney:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws No. 12, 13 and 14 for 2018.

Introduce
By-Laws

By-Law 12-2018 – Interim Tax Levy

By-Law 13-2018 – Site Plan Control Agreement – Ravens-Green Holdings Inc. (Sun-North Systems Ltd.)

By-Law 14-2017 – Confirm Council Proceedings

Carried.

Moved by Kevin Wilbee and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 12 for 2018, a by-law to provide for interim tax levies for the year 2018, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Interim Tax
Levies 2018

Moved by Nathan Marshall and seconded by Raymond Chartrand:
 BE IT HEREBY RESOLVED that By-Law 13 for 2018, a by-law to authorize a Site Plan Control Agreement with Ravens-Green Holdings Inc. (Sun-North Systems Ltd.) on Part Lot 12, Concession 1, Huron Road Survey (Tuckersmith) designated as Part 2, Plan 22R-5622 and Part Lots 37-48, Plan 408 (Seaforth) being Part 11, Plan 22R-5622, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Site Plan
 Control
 Agreement
 Ravens-Green
 Sun-North

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 14 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by David Blaney:
 The time now being 10:22 p.m.
 That the meeting do adjourn until March 6th, 2018 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk