

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 20th, 2018 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Dianne Diehl, Alvin McLellan, David Blaney, John Lowe, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, Raymond Chartrand and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Fire Chief/CEMC, Marty Bedard
 Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Kevin Wilbee:
 That the Agenda for the Regular Meeting of Council dated March 20th, 2018 be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by David Blaney and seconded by Dianne Diehl:
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – March 6th, 2018 Carried.

Meeting Minutes

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

ACCOUNTS PAYABLE

Moved by Raymond Chartrand and second by Joseph Steffler:
 That the accounts payable in the amount of \$3,033,072.67 be approved for payment. Carried.

Accounts Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official – Report

The Chief Building Official for February 2018 was received by Council.

Public Works Coordinator – Center Line Painting – Front Road

The Public Works Coordinator reviewed his report concerning a delegation request at the previous meeting that a center line be applied on Front Road east of Egmondville to Road 183. Council were advised that the cost for center line painting would be \$262/km which would result in a cost of \$1,048 for the 4km section. He advised that he would like to further investigate policies of other municipalities with respect to line painting criteria and develop a policy for consideration by Council. He suggested that a policy developed on the basis of traffic counts, the frequency of painting the lines, etc. would set a standard that could be referred to by Council/staff

Moved by Joseph Steffler and seconded by Raymond Chartrand:
 That Council of the Municipality of Huron East authorize the Public Works Coordinator to paint a center line on Front Road from Egmondville to Perth Line 183. Carried.

Paint Center Line - Front Road

Moved by Nathan Marshall and seconded by Larry McGrath:
That Council authorize the Public Works Coordinator to prepare a report to Council on a Center Line Road Painting Policy. Carried.

Center Line
Road Painting
Policy

Finance Manager-Treasurer/Deputy Clerk – 2018 Budget – 3rd Draft

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report on the 3rd draft of the 2018 Budget. As requested by Council, the Finance Manager provided a scenario with deferring the purchase of one pickup truck to 2019 cutting \$30,000 from the capital requirements of Public Works for 2018 equating to an overall Huron East levy being reduced from 4.99% to 4.77%.

Moved by Kevin Wilbee and seconded by John Lowe:
That Council of the Municipality of Huron East retain the purchase of 2 pickup trucks in the 2018 Budget. Carried.

Purchase 2
Pickups
2018 Budget

The Finance Manager provided additional information on the fleet management concept that was discussed at the previous meeting and how much would be required to adopt this practice in 2018. Council were advised the Municipality has an inventory of equipment/vehicles costs of \$7,148,984 with an annual amortization of \$326,872. The annual requirement from the Huron East Asset Management Plan for sustainability of the equipment and vehicle inventory is approximately \$498,000. The Finance Manager noted that as a general rule staff aim for equipment/vehicle replacements between \$326,872 and \$498,000 annually to maintain the current inventory. Council discussed the fleet management concept and general consensus was that considering the additional work load, staffing requirements and costs that would be required to implement the program it was not an option to be considered at this time.

The Finance Manager advised that included in the 3rd draft of the 2018 Budget is \$30,000 in capital for renovations to the upstairs area of the Seaforth & District Community Centres that will be offset by matching contributions from the SDCC Fundraising reserves and the SDCC reserve.

In conclusion, the Finance Manager noted that the budget was now balanced with a 5.6% Municipal levy increase. The County levy increase is 5.2% and the Education levy is 3.06%. The overall Huron East levy increase is 4.99% for the 2018 Budget – 3rd draft and the final public budget meeting is scheduled for April 3rd, 2018.

Councillor Fisher provided a notice of motion to be considered at the next regular meeting that staff investigate the opportunities available to provide a day care service but no longer as a municipal operation.

Moved by David Blaney and seconded by Alvin McLellan:
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Chief Building Official
- 2) Public Works Coordinator
- 3) Finance Manager-Treasurer/Deputy Clerk

Carried.

Receive
Municipal
Reports

CORRESPONDENCE

Moved by Kevin Wilbee and seconded by Nathan Marshall:
That Council of the Municipality of Huron East endorse the resolution of the County of Renfrew requesting the Province provide the forest sector with the certainty it needs to invest in the future, through a 5-year extension in Section 22.1 of the *Endangered Species Act, 2007* instead of the proposed 2-year extension; and further supports the establishment of an independent panel of credible stakeholders to come up with a long-term solution. Defeated.

Defeat Motion
Resolution
City of
Renfrew

Moved by Alvin McLellan and seconded by David Blaney:
That Council of the Municipality of Huron East endorse the resolution of the City of Stratford and proclaim May 20th to 26th, 2018 as “National Public Works Week” to recognize the substantial contributions of public works professionals to protecting our national health, safety and quality of life. Carried.

Endorse
Resolution
City of
Stratford

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Brenda Dalton and seconded by Kevin Wilbee:
That Council of the Municipality of Huron East accept the Petition for Drainage Works by Owners on Lots 1 and 2, Concession 1, McKillop Ward, and appoint R. J. Burnside & Associates Limited, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authorities. Carried.

Petition
Drainage Works
Lots 1 & 2,
Con. 1 McKillop

PLANNING

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East acknowledge the report of Huron County Planner Carol Leeming dated March 12th, 2018 and has no objection to severance application B06/18 of Lee and Terry Dorssers on Lot 2, Concession 6, HRS, Tuckersmith Ward, subject to the conditions as per the resolution of Council dated March 6th, 2018. Carried.

Planners
Report
B06/18
Dorssers

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East has no objection to severance application B09/18 of Alfred and Marianne Schlumpf on south half Lot 21, Concession 6, Lots 21 and 22, Concession 7, Grey Ward, provided the following conditions are met:

No Objection
Consent B9/18
Schlumpf

- i) that the severed lands be merged on title with land owned by David Schlumpf (Lot 22, Concession 6)

Carried.

COUNCIL REPORTS**Councillor McLellan – BMGCC – Dressing Rooms**

Councillor McLellan advised the BMGCC Committee will be hosting a public meeting on April 16th, 2018 at 7:00 pm at the BMGCC to consider the feasibility of adding dressing rooms to the facility.

Councillor Chartrand – VRC Annual Chicken Dinner

Councillor Chartrand advised the VRC Committee is hosting their 4th Annual Chicken Dinner on April 20th, 2018 and tickets are available.

Councillor Blaney – Maitland Valley Conservation Authority

Councillor Blaney advised the 30th Annual Maitland Conservation Foundation Dinner and Auction will be held on April 20th, 2018 at the BMGCC and tickets are available.

Moved by John Lowe and seconded by David Blaney:
That Huron East Council receive and accept the 2017 Annual Summary Reports from CH2MHILL OMI for the following Huron East Water systems:

Receive and
Accept 2017
Summary
Reports
Water Systems

<u>System</u>	<u>System Number</u>
Brucefield	220007604
Brussels	220001487
Seaforth	220001511
Vanastra	210001585

Carried.

INFORMATION ITEMS

Moved by Robert Fisher and seconded by Raymond Chartrand:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Walton Landfill Committee – March 7th, 2018
- 2) Seaforth & District Community Centres Management Committee – March 8th, 2018
- 3) Huron East Water & Sewer Committee – March 13th, 2018
- 4) Huron East Personnel Committee – March 13th, 2018
- 5) Brussels Area Fire Protection Committee – March 1st, 2018
- 6) Brussels Cemetery Board – October 2nd, 2017

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Larry McGrath and seconded by Robert Fisher:

BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws No. 16, 17 and 18 for 2018.

Introduce
By-Laws

By-Law 16-2018 – Actual Costs – Ninth Concession Municipal Drain – 2017, amend By-Law 7-2017

By-Law 17-2018 – Appoint Drainage Superintendent, repeal By-Law 3-2018

By-Law 18-2018 – Confirm Council Proceedings

Carried.

Moved by Kevin Wilbee and seconded by Alvin McLellan:

BE IT HEREBY RESOLVED that By-Law 16-2018, a by-law to provide for the actual costs in the amount of \$70,720.71 to complete the Ninth Concession Municipal Drain – 2017, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Actual Costs
Ninth Con.
Drain

Moved by Dianne Diehl and seconded by David Blaney:

BE IT HEREBY RESOLVED that By-Law 17-2018, a by-law to appoint a Drainage Superintendent and to repeal By-Law 3-2018, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Appoint
Drainage
Superintendent

CLOSED SESSION AND REPORTING OUT**CONFIRMATORY BY-LAW**

Moved by Nathan Marshall and seconded by Brenda Dalton:

BE IT HEREBY RESOLVED that By-Law 18 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Raymond Chartrand:

The time now being 8:18 p.m.

That the meeting do adjourn until April 3rd, 2018 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk