

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JUNE 12th, 2018 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors Dianne Diehl, Alvin McLellan, David Blaney, Brenda Dalton, Kevin Wilbee, Robert Fisher, Nathan Marshall, Raymond Chartrand and Larry McGrath

Members Absent: Councillor John Lowe

Staff Present: Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley
Executive Assistant, Janice Andrews

Cathy Elliott attended the meeting to hear the discussion on the report of the Economic Development Officer concerning heritage matter within the Heritage Conservation District of downtown Seaforth.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Larry McGrath: Adopt Agenda
That the Agenda for the Regular Meeting of Council dated June 12th, 2018 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Larry McGrath declared a pecuniary interest on agenda item 6 concerning the accounts payable as there was a cheque issued to the business he owns.

MINUTES OF PREVIOUS MEETING

Moved by Larry McGrath and seconded by Brenda Dalton: Meeting Minutes
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
a) Regular Meeting – May 15th, 2018
b) Public Meeting – May 15th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:03 p.m. Public Meeting – Zoning By-Law Amendments

Moved by Robert Fisher and seconded by Dianne Diehl: Adjourn Regular Meeting to Public Meeting
That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:03 p.m. to go into a Public Meeting to discuss the following:
a) Zoning By-law Amendment Application – Part Lots 31 and 32, Concession 16, Grey Ward (Don and Sandra Harrison)
b) Zoning By-Law Amendment Application – North Part Lot 53 and 54, Concession 1 Grey Ward (Howard Mitchell/Molesworth Farm Supply) Carried.

The regular meeting reconvened at 7:24 p.m.

Reconvene
Regular Meeting

Moved by Alvin McLellan and seconded by Brenda Dalton: Decision
Zoning
By-Law 41-2018
THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990 with respect to the proposed zoning by-Law 41-2018;
AND WHEREAS no public comments were received on this application;
AND WHEREAS agency comments were received from the Huron County Planning and Development Department recommending that the Municipality enter into an

agreement with the owners of the subject property to deal with such matters related to the temporary use of the garden suite; and amend the zoning on the severed parcel to AG4 at this time;

NOW THEREFORE, pursuant to Section 34(18) of the Planning Act, 1990, Council concurs with the June 6th, 2018 Planning Report and recommends By-Law 41-2018 for approval. Carried.

<p><i>Moved</i> by Nathan Marshall and seconded by Raymond Chartrand: THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act 1990 with respect to the proposed zoning By-Law 42-2018; AND WHEREAS no public comments were received on this application; AND WHEREAS agency comments were received on this application from the Maitland Valley Conservation Authority advising that a permit for development within MVCA regulated areas will be required including consultation on the final site plan, grading plan and stormwater management plan and that all development be located outside the flooding hazard; NOW THEREFORE, pursuant to Section 34(18) of the Planning Act, 1990, Council concurs with the June 6th, 2018 Planning Report and recommends By-Law 42-2018 for approval. Carried.</p>	<p>Decision Zoning By-Law 42-2018</p>
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7:25 p.m. Seaforth BIA

Maureen Agar, Secretary for the Seaforth BIA, attended before Council to provide an update on the activities of the BIA during 2017. Ms. Agar provided a powerpoint presentation to Council outlining the many promotions and activities that were held during the year. It was also noted that the Seaforth BIA has set priorities for 2018 and beyond noting the number one priority will be replacement of the Christmas decorations. Council was also advised that a committee has been struck by the BIA directors to discuss and implement ideas to keep the downtown strong during the reconstruction of Main Street.

ACCOUNTS PAYABLE

<p><i>Moved</i> by Kevin Wilbee and seconded by Dianne Diehl: That the accounts payable in the amount of \$2,961,553.29 be approved for payment. Carried.</p>	<p>Accounts Payable</p>
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REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – By-Law 35-2018 – Recycling Centre Agreement

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the report of the CAO concerning By-Law 35-2018 being considered for third and final reading later in the meeting. By-Law 35-2018 will authorize an Agreement with the Municipality of Huron East, Town of Goderich and the Municipality of Central Huron to develop and operate a Waste Transfer Station at the Mid-Huron Landfill Site. The Town of Goderich has advised that the Mid-Huron Transfer facility will operate in accordance with the Certificate of Approval and will accept both wastes and recyclables/recoverables.

Finance Manager-Treasurer/Deputy Clerk – Ontario Regulation 284/09 – Budget Matters – Expenses

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council concerning Ontario Regulation 284/09 which requires Municipalities to acknowledge during the budget process the exclusion of the following:

1. Amortization Expenses
2. Post-Employment Benefit Expenses
3. Solid Waste Landfill Closure and Post-Closure Expenses

The regulation recognizes that these are large expenses for Municipalities and allows for them to be excluded from the annual budget as long as a resolution be adopted stating which of these expenses are excluded from the annual operating budget.

<p><i>Moved</i> by Larry McGrath and seconded by Brenda Dalton: That Council of the Municipality of Huron East pursuant to Ontario Regulation 284/09 acknowledge that the following expenses have been excluded from the 2018 Huron East Budget:</p> <ol style="list-style-type: none"> 1. Amortization Expenses 2. Post-Employment Benefit Expenses 3. Solid Waste Landfill Closure and Post-Closure Expenses 	<p>Ont. Reg. 284/09</p>
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Carried.

Finance Manager-Treasurer/Deputy Clerk – Tax Rate Comparison

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council providing a tax rate comparison of the municipalities within Huron County. It was noted that since amalgamation in 2000 Huron East has maintained a level of stability with respect to taxation for its member wards comparative to the rest of the County and the McKillop Ward has the lowest tax rate within Huron East.

Public Works Coordinator – RFP – HE-06-2018 – Loader Backhoe

Public Works Coordinator Barry Mills reviewed his report to Council concerning the purchase of a new 4-Wheel Drive Loader Backhoe. Three Requests for Proposals (RFP) were received as per specifications of HE-06-2018 prior to 12:00 noon on May 25th, 2018. The RFP’s were opened and evaluated in the presence of Deputy Mayor Joseph Steffler, Public Work Coordinator Barry Mills and Public Works Assistant Cathy Garrick. The results and rankings were as follows:

	Unit Price Plus Options (taxes not included)	Meets Specifications	Ranking
Toromont Cat (CAT 420F2IT)	\$148,150	Yes	1
Kucera Group (CASE 580SN T3)	\$178,331	No	2
Nortrax Canada Inc. (John Deere 310SL)	\$148,250	No	3

Moved by Raymond Chartrand and seconded by Nathan Marshall: RFP
That Council of the Municipality of Huron East accept the Request for Proposal Loader
of Toromont CAT in the amount of \$140,500.00 plus applicable taxes for a new Backhoe
4-Wheel Drive Loader Backhoe, HE-06-2018. Carried. HE-06-2018

Public Works Coordinator – County Road # 12 Reconstruction Project

Public Works Coordinator Barry Mills reviewed his report to Council concerning the County Road # 12 Reconstruction project. The project is significant and engineering will begin in 2018 in anticipation of a phased construction over a 2-year period beginning in 2019, subject to approval timelines. The Huron County Public Works, in partnership with the Municipality of Huron East Public Works administered a Request for Proposals (RFP) for consulting engineering services for the reconstruction of County Road #12 through Egmondville and Seaforth downtown. Five proposals were received, evaluated and scored independently by County and municipal staff. At the June 6th, 2018 County Council meeting a motion was passed to accept the RFP HC 18-302 of B. M. Ross and Associates Ltd. in the amount of \$700,000 with Huron East portion to be \$280,000 and the County’s portion to be \$420,000. County Council requires Huron East to pass a resolution supporting the acceptance with the financial commitment of awarding the RFP to B. M. Ross and Associates Ltd. for the Urban Reconstruction of Seaforth Downtown and extension of sanitary sewer servicing into Egmondville along County Road # 12.

Moved by Joseph Steffler and seconded by Dianne Diehl: RFP
That Council of the Municipality of Huron East concur with the decision of the County of Huron to award the RFP HC-18-302 for the reconstruction of County Road # 12 to B. M. Ross & Associates Limited in the amount of \$700,000 with Huron East share being \$280,000; County Road
AND FURTHER that Council acknowledge the future financial commitment to the Reconstruction
joint reconstruction project with projected reconstruction costs to be determined Engineering
upon the completion of engineering. Carried.

Economic Development Officer – Heritage Matters – Seaforth

Economic Development Officer Jan Hawley reviewed her report to Council concerning the exterior condition of some buildings in the Heritage Conservation District of downtown Seaforth. Council were advised that one building in particular suffered damage during the recent wind storm and lost its cornice (horizontal decorative molding that crowns a building) that fell to the sidewalk below. After discussion at the recent heritage meeting, further examination of building stock within the district was undertaken, it was discovered that other properties exhibited fatigue and possible failure. As a preventative measure, and to provide the basis for an educational tool for property owners in the downtown core, it is being recommended that a building pathology report be completed for properties in the Seaforth Heritage District.

Moved by David Blaney and seconded by Nathan Marshall: Building
That Council authorize the Huron East Heritage Committee to hire Dr. Christopher Pathology
Cooper to provide a Building Pathology Report for properties in the Seaforth Heritage Report
District at a cost of \$4,000. Carried. Seaforth

Moved by Alvin McLellan and seconded by Brenda Dalton:
Huron East Council receive the following Reports of Municipal Officers
as presented:

- 1) CAO/Clerk
- 2) Finance Manager-Treasurer/Deputy Clerk
- 3) Public Works Coordinator
- 4) Economic Development Officer

Carried.

Receive
Municipal
Reports

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Nathan Marshall:
That Council of the Municipality of Huron East endorse the resolution of the
City of Quinte West requesting that once the cannabis legislation is passed that
a six month grace period be enacted to ensure that municipal law enforcement
officers and the Ontario Provincial Police are adequately trained to enforce the
said legislation. Carried.

Endorse
Resolution
City of
Quinte West

Moved by David Blaney and seconded by Kevin Wilbee:
That Council of the Municipality of Huron East support the County of Huron
funding application to the Federation of Canadian Municipalities for the
Municipalities for Climate Innovation Program (MCIP): Climate Change Staff Grant.
Carried.

Support
Huron County
Application
MCIP

Moved by Alvin McLellan and seconded by Dianne Diehl:
That the Ethel Minor Ball Committee, being a committee of the Municipality of
Huron East, be authorized to apply for a special occasion permit for a 3-pitch mush
ball tournament, a municipally significant event, being held on July 6th and 7th, 2018
with all proceeds being designated towards the Ethel Minor Ball program and park
improvements. Carried.

Ethel Minor
Ball Tourney
Municipal
Significant
Event

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Council of the Municipality of Huron East appoint Mayor Bernie MacLellan
as a member to the Board of Management to oversee the establishment and
operation of the Recycling Centre at the Mid-Huron Landfill Site. Carried.

Appoint
Mayor
Board of
Management
Mid-Huron
Landfill

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Larry McGrath and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East accept the Notice of Request
for Drain Improvement on the McKenzie Municipal Drain on Part Lot 24,
Concession 4, LRS, Tuckersmith Ward, and appoint R. J. Burnside & Associates
Limited, Consulting Engineers, to prepare a report 30 days after notification to
the Conservation Authority. Carried.

Notice of
Request
Drain
Improvement
McKenzie
Drain

PLANNING

Moved by Brenda Dalton and seconded by Kevin Wilbee:
That Council of the Municipality of Huron East has no objection to the severance
application C32/18 of Scott Poultry Farms Limited on Lots 27, 28, 29 and 30,
Concessions 1 and 2, McKillop Ward, provided the following condition is met:

1. That Section 65 of the *Drainage Act* be addressed to the satisfaction of the
Municipality.

No Objection
Severance
C32/18
Scott Poultry
Farms Ltd.

Carried.

COUNCIL REPORTS

Councillor McLellan – Brussels Morris & Grey Community Centre

Councillor McLellan advised the BMGCC Board had advertised for community involvement in
the possible expansion/renovation project. It was noted that 4 people came forward to sit on a
Fundraising Committee and 7 for the Building Committee. The first meeting is tentatively set for June
25th, 2018 at 7:30 pm.

Councillor Chartrand – Vanastra Community Meeting

Councillor Chartrand advised he facilitated a community meeting in Vanastra on May 31st, 2018 with representatives of the Ontario Provincial Police, Victim Services and the Goderich Woman's Shelter to address concerns of residents in the area following a recent tragic event in Vanastra. The meeting was well attended by the community.

Councillor Dalton – Winthrop Community Ball Park BBQ

Councillor Dalton advised the Winthrop Community Ball Park Committee will be hosting a Pork Chop BBQ Fundraiser on Thursday, July 5th, 2018.

Mayor MacLellan – County Council Meetings

Mayor MacLellan advised County Council has eliminated one of their meetings per month that will result in annual savings of over \$50,000 and also provide the opportunity to speed up the planning processes.

INFORMATION ITEMS

Moved by Robert Fisher and seconded by Dianne Diehl:

That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Huron East Water & Sewer Committee – May 22nd, 2018
- 2) Seaforth & District Community Centre Management Committee – May 10th, 2018
- 3) Vanastra Recreation Centre Committee – April 23rd, 2018
- 4) Seaforth Area Fire Board – May 23rd, 2018

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Nathan Marshall and seconded by Kevin Wilbee:

BE IT HEREBY RESOLVED that leave be given to introduce By-Laws 35, 41, 42, 43 and 44 for 2018.

Introduce
By-Laws

By-Law 35-2018 – Agreement – Town of Goderich and Municipality of Central Huron – Waste Transfer Station, Repeal By-Law 57-2016 (3rd reading)

By-Law 41-2018 – Zoning Amendment – Part Lots 31 and 32, Concession 16, Grey Ward, Don and Sandra Harrison

By-Law 42-2018 – Zoning Amendment – North Part Lot 53 and 54, Concession 1, Grey Ward, Howard Mitchell/Molesworth Farm Supply

By-Law 43-2018 – Appoint Deputy Division Registrars, Repeal By-Law 86-2017

By-Law 44-2018 – Confirm Council Proceedings

Carried.

Moved by Larry McGrath and seconded by Raymond Chartrand:

BE IT HEREBY RESOLVED that By-Law 35 for 2018, a by-law to authorize an Agreement with the Town of Goderich and Municipality of Central Huron – Waste Transfer Station and to repeal By-Law 57-2016, be given third and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Agreement
Waste Transfer
Station
3rd Reading

Moved by Nathan Marshall and seconded by Kevin Wilbee:

THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990, with respect to a proposed zoning by-law 41-2018;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE the Council of the Municipality of Huron East RESOLVES that, Pursuant to Section 34(17) of the Planning Act, 1990, the changes were of such a nature that no further notice is to be given in respect to the proposed by-law.

Carried.

No Further
Notice
Zoning
By-Law 41/18

Moved by Dianne Diehl and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 41 for 2018, a by-law to amend the zoning on Part Lots 31 and 32, Concession 16, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Rezoning
 Pt. Lots 31-32
 Con. 16
 Grey
 Harrison

Moved by Alvin McLellan and seconded by Dianne Diehl:
 BE IT HEREBY RESOLVED that By-Law 42 for 2018, a by-law to amend the zoning on Part Lot 53 and 54, Concession 1, Grey Ward, be given first, second, third and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Rezoning
 Pt. Lot 53-54
 Con. 1, Grey
 Mitchell/
 Molesworth
 Farm Supply

Moved by David Blaney and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 43 for 2018, a by-law to appoint Deputy Division Registrars and repeal By-Law 86-2017, be given first, second, third and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Appoint
 Deputy
 Division
 Registrars

CONFIRMATORY BY-LAW

Moved by Joseph Steffler and seconded by Raymond Chartrand:
 BE IT HEREBY RESOLVED that By-Law 44 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Deputy Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
 Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Nathan Marshall:
 The time now being 9:11 p.m.
 That the meeting do adjourn until June 26th, 2018 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Paula Michiels, Deputy Clerk