

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JULY 10th, 2018 – 7:00 P.M.

Members Present: Deputy Mayor Joseph Steffler,
 Councillors Dianne Diehl, Alvin McLellan, David Blaney,
 Brenda Dalton, Kevin Wilbee, Robert Fisher, John Lowe
 Nathan Marshall, Raymond Chartrand and Larry McGrath (7:25 p.m.)

Members Absent: Mayor Bernie MacLellan

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Chief Building Official, Brad Dietrich
 Economic Development Officer, Jan Hawley

Joe & Miriam Terpstra, Steve Wever (GSP Group Inc), Bonnie Pennington and Anne Cooper attended the public meeting for the discussion on the proposed Zoning By-Law Amendment on Part Lot 25, Concession 11, Grey Ward, Known as 84483 McNaughton Line.(Item 5.13.1)

Robert & Mary Helen Costello attended the meeting to hear the CAO/Clerk's report regarding the removal of Emergency Right-of-Way Signs from the properties at Part lot 28 and Lot 29, Plan 387, 44 & 50 High Street in Seaforth. (Item 7.13.2)

Grey ward election candidate Curtis McKinnon attended the meeting to observe the proceedings of Council.

CALL TO ORDER

Deputy Mayor, Joe Steffler called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by John Lowe: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated July 10th, 2018
 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Raymond Chartrand and seconded by Nathan Marshall: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council
 Meeting Minutes as printed and circulated:
 a) Regular Meeting – June 26th, 2018
 b) Public Meeting – June 26th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:02 p.m. Public Meeting – Zoning By-Law Amendment

Moved by Alvin McLellan and seconded by Dianne Diehl: Adjourn Regular
Meeting to
Public Meeting
 That Council of the Municipality of Huron East adjourn the regular meeting of
 Council at 7:02 p.m. to go into a Public Meeting to discuss the following:
 a) Zoning By-Law Amendment 53-2018, Lot 22 Concession 11, Grey Ward
 (Miriam Terpstra) Carried.

The regular meeting reconvened at 8:30 p.m.

Reconvene
Regular Meeting

Moved by Alvin McLellan and seconded by John Lowe: Decision
 THAT WHEREAS the Council of the Municipality of Huron East has held a Zoning
 public meeting pursuant to Section 34(12) of the Planning Act, 1990 with respect By-Law 53-2018
 to the proposed zoning By-Law 53-2018; Deferred

AND WHEREAS public comments were received on this application:

-Concerns with potential restrictions on her property (Anne Cooper)

AND WHEREAS agency comments were received from

- i. Maitland Valley Conservation Authority – no concerns with the re-zoning but noted the MVCA would be involved in the site plan review/approval
- ii. Huron County Health Unit – noted the sewage system for the proposed banquet facility requires the approval of the MOECC and the Health Unit requires the applicant to register the drinking water system with the Health Unit
- iii. Huron County Highways – will require a commercial entrance modification permit
- iv. Huron County Planning Department – the amendment is not consistent with the Provincial Policy Statement, the Huron County Official Plan or the Huron East Official Plan

NOW THEREFORE, pursuant to Section 34(18) of the Planning Act, 1990, Council recommend that consideration of By-Law 53-2018 be deferred.

Carried.

ACCOUNTS PAYABLE

Moved by Kevin Wilbee and seconded by Larry McGrath: Accounts
 That the accounts payable in the amount of \$1,355,311.38 be approved Payable
 for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – Municipal Greenhouse Gas Challenge Fund Grant Application

CAO/Clerk Brad Knight reviewed his report concerning the second intake under the Municipal Greenhouse Gas Challenge fund which was due July 13th, 2018.

Moved by Dianne Diehl and seconded by John Lowe: Authorize
 That Huron East Council authorize the submission of a grant application to the Municipal
 Municipal Greenhouse Gas Challenge Fund for the estimated \$272,916 cost of aeration Municipal
 Blower upgrades to the Brussels and Vanastra Sewage Treatment Plants with a funding Greenhouse
 request of \$135,912. Carried Gas Grant
 Application

CAO/Clerk – Costello/Shannon Request to Remove Fire Route Designation from ROW

CAO/Clerk, Brad Knight reviewed the report concerning the request of Robert Costello and Matt Shannon to remove the fire route designation from their ROW. He noted that the property files and previous Seaforth Council minutes had indicated some conflicts over use of the ROW and that Seaforth Council in 1997 passed By-law 18-1997 to designate the ROW as a fire route and appropriate signage had been installed. He suggested that the designation of the ROW as a fire route may have been in the interests of avoiding conflicts over the use of the ROW.

Moved by Nathan Marshall and seconded by Robert Fisher: Note & File
 That Council note and file the request made by Bob Costello and Costello/Shannon
 Matt Shannon to repeal By-Law 18-1997 of the former Town of Seaforth (fire route Request
 designation on ROW registered as instrument 212080). Carried

Finance Manager-Treasurer, Deputy Clerk – Tangible Capital Asset Policy 1.21, Tangible Capital Asset Standard Operating Procedure (SOP) 1.01 and Strategic Asset Management Policy 1.22

Finance Manager-Treasurer, Deputy Clerk, Paula Michiels reviewed the proposed policies and the SOP. The Tangible Capital Asset Policy 1.21 explains various details of Tangible Capital Assets. The Tangible Capital Asset Standard Operating Procedure 1.01 is guidance of who and how Huron East will maintain its asset inventory. The Strategic Asset Management Policy 1.22 is the long term approach to Asset Management and how they will be linked to various strategic documents like the Official Plan and the Water/Wastewater Financial Plan.

Moved by Raymond Chartrand and seconded by David Blaney: Policy 1.21
 That Council of the Municipality of Huron East approve the Huron East Tangible Policy 1.22

Capital Asset Policy 1.21, the Huron East Tangible Capital Asset Standard Operating Procedure (SOP) 1.01 and the Huron East Strategic Asset Management Policy 1.22 as submitted. Carried. Tangible Capital Asset

Moved by Brenda Dalton and seconded by Larry McGrath:
Huron East Council receive the following Reports of Municipal Officers as presented: Receive Municipal Reports

- 1) CAO/Clerk
- 2) Finance Manager-Treasurer/Deputy Clerk

Carried.

CORRESPONDENCE

Moved by Brenda Dalton and seconded by Raymond Chartrand:
That Huron East Council endorse the June 21st, 2018 resolution of AMO indicating support for the Federal and Provincial Governments successfully resolving the North American Free Trade Agreement (NAFTA) renegotiation. Carried Endorse Resolution of AMO

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East grant permission to the Seaforth Community Hospital Foundation to install the CKNX Healthcare Heroes Radiothon Banner across Highway 8 during the month of October, 2018. Carried Seaforth Comm Hospital Foundation Radiothon Banner

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East accept the Notice of Request for Drain Improvement on the Charters Municipal Drain on Lot 31, Con 7 LRS and Lot 32, Con 6 LRS and appoint RJ Burnside Consulting Engineers to prepare a report 30 days after notification to the Conservation Authorities. Carried Notice of Request Drain Improvements Charters Drain

Moved by Larry McGrath and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East accept the Petition for Drainage Works by Owners on Lot 31, Con 3 LRS and Lot 32, Con 2 LRS (Watson Drain) and appoint Dietrich Engineering to prepare a report 30 days after notification to the Conservation Authorities. Carried Notice of Request Drain Works Watson Drain

PLANNING

COUNCIL REPORTS

Pork Chop BBQ – Winthrop Community Ball Park

Councillor, Brenda Dalton reported that the Pork Chop BBQ fundraiser for the Winthrop Park was a success again this year and approximately \$2,300 was raised.

INFORMATION ITEMS

Moved by Kevin Wilbee and seconded by David Blaney:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted: Meeting Minutes

- 1) Vanastra Recreation Centre Committee – June 25th, 2018

Carried.

OTHER BUSINESS

BY-LAWS

CLOSED SESSION AND REPORTING OUT

Moved by Raymond Chartrand and seconded by David Blaney:
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of council at 9:10 pm to go into Closed Session to discuss the following: Closed Session

- i. 239(2)(c) – proposed disposition of land by the municipality (Moncrieff Ball Park) and CAO/Clerk, Brad Knight shall remain for the Closed Session.

Carried

Moved by Kevin Wilbee and seconded by Larry McGrath:

That Council of the Municipality of Huron East resumes the regular Council meeting at 9:14pm

Carried

Deputy Mayor, Joe Steffler reported out from the Closed Session that Council had given direction to staff on a property disposal matter.

Resume
Regular Meeting

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Brenda Dalton:

That BE IT HEREBY RESOLVED that leave be given to introduce By-Law 54 for 2018.

Introduce
By-Law

By-Law 54-2018 – Confirm Council Proceedings

Carried

Moved by John Lowe and seconded by Robert Fisher:

BE IT HEREBY RESOLVED that By-Law 54 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Confirm
Proceedings

Carried.

ADJOURNMENT

Moved by Nathan Marshall and seconded by Larry McGrath:

The time now being 9:20 p.m.

Adjournment

That the meeting do adjourn until July 24th, 2018 at 7:00 p.m. Carried.

Joe Steffler, Deputy Mayor

Brad Knight, CAO/Clerk