

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, NOVEMBER 6th, 2018 – 7:00 P.M.**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, Dianne Diehl, Brenda Dalton, Kevin Wilbee, John Lowe, Robert Fisher, Larry McGrath, Nathan Marshall and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley
Executive Assistant, Janice Andrews

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by David Blaney: Adopt Agenda
That the Agenda for the Regular Meeting of Council dated November 6th, 2018 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Nathan Marshall declared a pecuniary interest and refrained from any discussion on agenda item 15.19.1 concerning the Lease Agreement with the Tanner Steffler Foundation as his spouse is employed by the Tanner Steffler Foundation.

MINUTES OF PREVIOUS MEETING

Moved by David Blaney and seconded by Raymond Chartrand: Meeting Minutes
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
a) Regular Meeting – October 16th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. Court of Revision – Balfour Municipal Drain 2018

Moved by John Lowe and seconded by Nathan Marshall: Court of
Revision
Balfour Drain
That the Court of Revision for the Balfour Municipal Drain 2018 be opened and that Councillors Alvin McLellan, Dianne Diehl and Brenda Dalton be appointed as members with Councillor McLellan acting as Chair. Carried.

No appeals were received.

Moved by Dianne Diehl and seconded by Brenda Dalton: Close
Court of
Revision
That the Court of Revision for the Balfour Municipal Drain 2018 be closed. Carried.

ACCOUNTS PAYABLE

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Public Works Coordinator – Tender HE-08-2018 – One Ton Pickup Truck

Public Works Manager Barry Mills reviewed his report to Council concerning tenders received for a one ton pickup truck, Contract HE-08-2018. The following tender was received before 12:00 noon on November 1st, 2018 and opened by Deputy Mayor Joe Steffler, CAO/Clerk Brad Knight and Public Works Coordinator.

Huron Motor Products Ltd.: 2019 Model Year One Ton Pickup Truck \$31,201.15 plus tax

Moved by Alvin McLellan and seconded by Brenda Dalton: Accept Tender
That Council of the Municipality of Huron East accept the tender of HE-08-2018
Huron Motor Products Ltd. in the amount of \$31,201.15 plus applicable taxes 1-Ton Truck
for a 2019 Model Year 1-Ton Pickup Truck, Contract HE-08-2018. Carried.

Public Works Coordinator – Boundary Road Bridges on Henfryn Line BB8 and BB9

Public Works Coordinator Barry Mills reviewed his report to Council concerning the downloading to boundary bridges by the County of Huron to the lower tier municipalities. It was noted the Municipality has already received 7 structures and that two additional structures (BB8 and BB9) located on Henfryn Line, a boundary road with the Municipality of North Perth are scheduled to be downloaded. The County has provided estimates that have been developed in conjunction with B. M. Ross to bring the structures to County standards and it has been suggested that Huron East may wish to consider a payment of \$150,000 in lieu of upgrades.

Moved by Larry McGrath and seconded by Raymond Chartrand: Download
That Huron East Council advise the County of Huron that it is willing to accept Boundary
\$150,000 in lieu of repairs to boundary bridges BB8 and BB9 prior to the responsibility Bridges BB8
for the structures being downloaded to Huron East. Carried. and BB9

Public Works Coordinator – Seaforth Connecting Link (Winter Maintenance for 2018-2019)

Public Works Coordinator Barry Mills advised that Owen Sound Highway Maintenance Limited (IMOS) is offering winter maintenance service for the connecting link on Highway 8 through the Ward of Seaforth for the 2018/2019 season at a cost of \$5,643.96 plus HST. The level of service required for the connecting link is 24/7 bare to centre bare with the parking lanes plowed when time permits. A by-law to authorize an Agreement with IMOS for the connecting link maintenance in Seaforth Ward will be considered later in the meeting.

Finance Manager-Treasurer/Deputy Clerk – Council iPad Replacement

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council concerning the replacement of Council iPads purchased in 2012 with the 6th generation 32GB iPad for the next term of Council 2019-2022. The estimated cost of the iPads is \$480 each and an option would be provided for councillors to upgrade to a higher memory iPad at their own expense for the difference in cost. The old iPads can be purchased for a nominal fee by the Councillor. The 2018 Budget includes a capital line item for the replacement of Council iPads.

Moved by Dianne Diehl and seconded by John Lowe: Replacement
That Huron East Council authorize the replacement of Council iPads purchased in Council iPads
June of 2012 with the 6th generation 32GB iPad for the next term of Council at an
estimated cost of \$480 each; and any Councillor may upgrade to a higher memory
iPad at their own expense for the difference in cost. Carried.

CAO/Clerk – 2018 Election Results and Process

CAO/Clerk Brad Knight reviewed his report to Council on the 2018 Election and provided a summary along with statistics of the 2014 Election. Council were advised that the electronic voting system performed very well. He advised that the 2018 turnout was 37.6% compared to 36.5% in 2014 and it was noted that close to 33% of the turnout came on the final weekend. The CAO also noted that he along with many other municipalities in the area were disappointed with the quality of the voters' list provided by MPAC resulting in numerous revisions made to the list of electors. He advised that there will be a follow up meeting of the municipal election working group of municipalities in the County and this matter will be discussed and followed up with MPAC

CAO/Clerk – 2018 Christmas Party

CAO/Clerk Brad Knight reviewed his report to Council that was prepared in response to Councillor Lowe's suggestion at the last meeting that the firefighters from the Huron East fire departments be invited to attend the annual Huron East Christmas being organized by the Vanastra Recreation Committee. He advised Council that the Municipality provides a wide range of services and depends on a number of part-time seasonal staff along with volunteers and over the years the process followed has been to include permanent part-time and current seasonal staff at the event. He noted that these staff groups, because of their limited numbers don't have other options and often the Department Heads will do something for their own internal part-time and seasonal staff. He further noted that the Fire Department, because of their structure and numbers have typically held their own Christmas event.

Councillor Chartrand advised that the Vanastra Recreation Centre Committee has discussed this suggestion at their recent meeting and although they understand the intent of Councillor Lowe, they questioned if additional part-time staff and committee volunteer should be included and where do you

drawn the line on who to invite. Councillor Chartrand also advised the Committee will hold the event on December 15th and that rsvp's would need to be received no later than November 26th to confirm numbers in order to finalize the location for the event.

Councillor Lowe reaffirmed his desire to show appreciation to the firefighters and recommended the fire departments be invited to the Christmas party for 2018.

Moved by John Lowe and seconded by Robert Fisher: Invite Fire Department Christmas Party
That Council of the Municipality of Huron East invite the three Huron East Fire Department Volunteer to the 2018 Huron East Christmas Party. Carried.

Moved by Kevin Wilbee and seconded by Nathan Marshall: Receive Municipal Reports
Huron East Council receive the following Reports of Municipal Officers as presented:
1) Public Works Coordinator
2) Finance Manager-Treasurer/Deputy Clerk
3) CAO/Clerk Carried

CORRESPONDENCE

Moved by David Blaney and second by Dianne Diehl: Meaningful Market
That Council of the Municipality of Huron East has no objection to the Huron County Economic Development Department hosting the Huron County Meaningful Market at the Brussels Four Winds Barn on Wednesday, December 12th, 2018 and declare it as a municipal significant event. Carried. Municipal Significant Event

Moved by Raymond Chartrand and seconded by Nathan Marshall: Note & File Resolution Township of McKellar
That Council of the Municipality of Huron East note and file the resolution of the Township of McKellar requesting that any discussions that AMO has with the Province in regard to governance models be preceded with an open meeting between AMO, all members of Council and members of the public to determine the desires of each municipality. Carried.

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

Moved by Brenda Dalton and seconded by Kevin Wilbee: No Objection Change of Condition C51/18 Farmadiceson & Reid c/o Dan Reid
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated October 31st, 2018 and has no objection to the change of condition to consent application C51/18 of Farmadiceson & Reid Ltd., c/o Dan Reid on Lot 34 and 35, Concession 11, McKillop Ward to include the following:
i) that the Survey/Reference Plan condition be amended to include reference to the creation of an easement for the purpose of drainage and access to field tiles for maintenance and/or replacement Carried

COUNCIL REPORTS

Seaforth Legion – Armistice Day Celebrations

Deputy Mayor Joseph Steffler advised the Armistice Day Celebrations held on November 4th in memory of veterans on the 100th Anniversary of the First World War were very successful. Deputy Mayor Steffler expressed appreciation to the Mayor for attending, the public works department for their assistance, in particular Tanner Glanville, and the firemen from Huron East.

Building Committee – BMGCC

Councillor Alvin McLellan reported that a public meeting will be held on Tuesday, November 27th at 7:30 pm at the BMGCC. It is anticipated that final plans for the renovation and expansion of the centre and a cost estimate will be provided at the meeting.

Canada Revenue Agency – Changes to the Non-accountable Allowances paid to Councillors

Councillor Kevin Wilbee requested that the changes to the 1/3 tax exemption paid to elected members of Council that will come into effect in January 2019 be referred to the Personnel Committee for consideration. Councillor Wilbee also suggested that staff investigate how other municipalities of

similar size will be addressing the exemption issue and that a report be prepared for Council's consideration. The CAO advised that information is being compiled on the issue for the next meeting of the Personnel Committee

INFORMATION ITEMS

Moved by Robert Fisher and seconded by Larry McGrath:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted: Meeting Minutes

- 1) Huron East Heritage Advisory Committee – September 15th, 2018
- 2) Vanastra Recreation Centre Committee – September 14th and October 29th Carried.

OTHER BUSINESS

BY-LAWS

Moved by Raymond Chartrand and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that leave be given to introduce Introduce
By-Laws 72, 73, 74 and 75 for 2018 By-Laws

By-Law 72-2018 – Authorize Lease Agreement – Huron East Health Centre – The Tanner Steffler Foundation

By-Law 73-2018 – Temporary Road Closures – Seaforth and Brussels – Santa Claus Parades

By-Law 74-2018 – Authorize Agreement – Integrated Maintenance Operations Services Inc. – Connecting Link Maintenance – Highway 8, Seaforth Ward

By-Law 75-2018 – Confirm Council Proceedings Carried.

Moved by Kevin Wilbee and second by Dianne Diehl: HEHC Lease Agreement
Tanner Steffler Foundation
BE IT HEREBY RESOLVED that By-Law 72 for 2018, a by-law to authorize a Lease Agreement with the Huron East Health Centre – The Tanner Steffler Foundation, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Moved by John Lowe and seconded by David Blaney: Temporary Road Closures
Santa Claus Parades
BE IT HEREBY RESOLVED that By-Law 73 for 2018, a by-law to temporarily close a portion of Sports Drive, Turnberry Street (County Road 12), Ainley Street and Ellen Street in Brussels Ward, and a portion of Duke Street and Main Street (County Road 12), and Crombie Street, within the Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Moved by Nathan Marshall and seconded by Kevin Wilbee: Agreement
IMOS
Connecting Link – Seaforth
BE IT HEREBY RESOLVED that By-Law 74 for 2018, a by-law to authorize an Agreement with Integrated Maintenance Operation Services Inc. for Connecting Link Maintenance, Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Alvin McLellan and seconded by Larry McGrath: Confirm Proceedings
BE IT HEREBY RESOLVED that By-Law 75 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Larry McGrath: Adjournment
The time now being 8:27 p.m.
That the meeting do adjourn until November 20th, 2018 at 7:00 p.m. Carried.