

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, NOVEMBER 20th, 2018 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joseph Steffler, Councillors David Blaney, Alvin McLellan, Dianne Diehl, Brenda Dalton, Kevin Wilbee, John Lowe, Robert Fisher, Larry McGrath, Nathan Marshall and Raymond Chartrand

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Joe Terpstra attended the meeting to hear the discussion on proposed consent application C79/18 on Part Lot 32 and Lot 33, Concession 13, Grey Ward.

Paul Kelly attended the meeting to hear the proceedings of Council.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by David Blaney and seconded by Kevin Wilbee: Adopt Agenda
 That the Agenda for the Regular Meeting of Council dated November 20th, 2018 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Alvin McLellan declared a pecuniary interest on accounts payable cheque number 11532 concerning the Tindell Municipal Drain as he is an owner of land assessed to the drainage works.

Councillor Larry McGrath declared a pecuniary interest on accounts payable as there is a cheque payable to the company he owns.

MINUTES OF PREVIOUS MEETING

Moved by Joseph Steffler and seconded by Raymond Chartrand: Meeting Minutes
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
 a) Regular Meeting – November 6th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

ACCOUNTS PAYABLE

Moved by Raymond Chartrand and second by John Lowe: Accounts Payable
 That the accounts payable in the amount of \$1,169,202.09 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Finance Manager-Treasurer/Deputy Clerk – RFP # 10-2018 – General Insurance & Risk Management Program

Finance Manager-Treasurer/Deputy Clerk reviewed her report to Council concerning proposals received for RFP #10-2018 to provide a general insurance and risk management program for the Municipality. It was noted that following four proposals were received before November 9th, 2018 at 4:00 p.m. and opened in the presence of Deputy Mayor Joe Steffler, CAO/Clerk Brad Knight, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Public Works Manager Barry Mills.

	Annual Premium before Provincial Sales Tax
AON Risk Solutions	\$246,651
BFL Canada	\$366,415
Frank Cowan	\$178,680
Jardine Lloyd Thompson Canada	\$157,900

Moved by Larry McGrath and seconded by Raymond Chartrand: RFP #10-2018
Municipal
Insurance
 That Council of the Municipality of Huron East accept the proposal of Jardine Lloyd Thompson Canada for RFP # 10-2018 to provide a general insurance and risk management program for an annual premium of \$157,900 plus applicable taxes and to add cyber insurance coverage to the policy for an annual premium of approximately \$3,35. Carried.

CAO/Clerk – Selection of Deputy Mayor

CAO/Clerk Brad Knight reviewed his report to Council concerning the process for the selection of the Deputy Mayor. It was noted that under the provisions of By-Law 82-2017, the election of the Deputy Mayor at large was eliminated and by By-Law 61-2018, Council adopted a process for the selection of Deputy Mayor from within. He noted that the process selected for the selection of the Deputy Mayor essentially followed the County process for the selection of the Warden, a closed ballot election. Council were advised that the *Municipal Act* provides for the closed method of voting however it is specific to the head of Council at an Upper Tier or Region and he advised Council that selection of the Deputy Mayor must be by open vote and it will be done by a show of hands to be confirmed by a resolution at the end of the process. A by-law to repeal By-Law 61-2018 and to amend Procedural By-Law 43-2015 will be considered later in the meeting.

CAO/Clerk – Committee Appointments

CAO/Clerk Brad Knight reviewed his report to Council concerning the appointment of Councillors to Committees. It was noted that Councillors will be appointed to Committees on December 4th and will commence immediately and citizen appointments will commence on January 8th. Councillors were encouraged to review the various committees and express their interests and thoughts to the Mayor to aid in the selection process.

Public Works Coordinator – Stop Sign Relocation – Centennial Dr. & Alexander St. Seaforth Ward

Public Works Manager Barry Mills reviewed his report to Council concerning the relocation of the stop sign at the intersection of Centennial Drive and Alexander Street in Seaforth Ward. It was noted that in 2018 Centennial Drive was reconstructed and brought up to an urban standard and is now considered the through street and Alexander Street the minor street as it dead ends at Centennial Drive. A by-law to relocate the stop sign from Centennial Drive to Alexander Street will be considered later in the meeting.

Economic Development Officer – SLED Funding

Economic Development Officer Jan Hawley reviewed her report to Council concerning the submission of an application to the 2018 County of Huron Support Local Economic Development (SLED) fund. It was noted the funding request is in the amount of \$10,000 to support the estimated project cost of \$14,090. The project would involve acquiring a series of interpretive signs for the Village of Vanastra and a Business Directory and Cultural Mapping/Business Directory System.

Moved by Raymond Chartrand and seconded by Larry McGrath: SLED
Grant
Application
 That Council authorize submission of a grant application to the 2018 County of Huron Support Local Economic Development Fund requesting funds in the amount of \$10,000 to support the estimated cost of \$14,090 for the following initiatives

- i) series of interpretive signs for the Village of Vanastra
- ii) Business Directory and Cultural Mapping/Business Directory System

Carried.

Moved by Nathan Marshall and seconded by Kevin Wilbee: Receive
Municipal Reports
 Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk
- 3) Public Works Coordinator
- 4) Economic Development Officer

Carried.

CORRESPONDENCE**UNFINISHED BUSINESS****MUNICIPAL DRAINS****PLANNING**

Moved by Kevin Wilbee and seconded by Brenda Dalton:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated November 15th, 2018 and has no objection to severance application C74/18 of Scott Poultry Farms Limited on Lots 27, 28, 29 and 30, Concession 1, McKillop Ward, provided that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality; and further that the following draft conditions contained in the November 15th, 2018 Planning Report be deleted:

- i) that \$500 be paid to the Municipality as cash-in-lieu of parkland
- ii) that any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality.

Carried.

No Objection
C74/18
Scott Poultry
Farms Ltd.

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated November 15th, 2018 and has no objection to severance application C77/18 of Jim McIntosh on south Part Lot 21 and south Part Lot 22, Concession 1, Huron Road Survey, Tuckersmith Ward, provided the following conditions are met:

- i) that the severed land merge on title with the abutting property to the south (Lot 22 and Part Lot 21, Concession 2, Huron Road Survey, Tuckersmith Ward).

Carried.

No Objection
C77/18
Jim McIntosh

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated November 15th, 2018 and has no objection to severance application C79/18 of 1866025 Ontario Inc. c/o Joe Terpstra on Part Lot 32 Lot 33, Concession 14, Grey Ward, provided the following conditions are met:

- i) that the severed and retained lands be rezoned to AG4-34 and AG2 respectively
- ii) that \$500 be paid to the Municipality as cash-in-lieu of parkland
- iii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality
- iv) that all existing livestock uses be discontinued.

Carried.

No Objection
C79-18
Joe Terpstra

COUNCIL REPORTS**Building Committee – BMGCC**

Councillor Alvin McLellan reminded Council of the public meeting that will be held on Tuesday, November 27th, 2018 at 7:30 pm at the BMGCC. It is anticipated that final plans for the renovations and expansion of the centre and a cost estimate will be provided at the meeting.

Cannabis Regulation

Councillor Bob Fisher questioned whether the County of Huron has discussed the new provincial cannabis legalization regulation and the effects it will have on local municipalities. The CAO noted that additional information is being released by AMO on the matter and that the local municipalities are working with the Huron County Planning Department to review the available information and that reports/recommendations will be coming to Council over the next couple of months

Huron East Facilities Tour

Councillor John Lowe requested a facility tour be arranged with the new Council to provide an opportunity to view municipally owned assets.

Coalition for Huron Injury Prevention (CHIP) Committee

Councillor John Lowe recommended the Municipality consider appointing a municipal representative to the Huron County Health Unit CHIP Committee.

Notice of Motion – 20 – 5th Avenue, Vanastra (Plant Paradise)

Moved by Kevin Wilbee and seconded by Raymond Chartrand:
That Council concur with the recommendation of the Administration Committee and offer the owners of Plant Paradise part of 6th Avenue, Vanastra, being Part 3, Plan 22R-2897 for \$7,500/acre plus costs. Carried.

Offer
Plant Paradise
Part of 6th
Avenue

INFORMATION ITEMS

Moved by Nathan Marshall and seconded by Raymond Chartrand:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Huron East Administration Committee – November 8th, 2018
- 2) Seaforth BIA – October 24th, 2018
- 3) Huron East Water & Sewer Committee – November 13th, 2018

Carried.

OTHER BUSINESSBY-LAWS

Moved by David Blaney and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws 76, 77 and 78 for 2018

Introduce
By-Laws

By-Law 76-2018 – Repeal By-Law 61-2018 to amend Procedural By-Law 43-2015
By-Law 77-2018 – Erection of Stop Sign – Alexander Street and Centennial Drive, Seaforth Ward
By-Law 78-2018 – Confirm Council Proceedings

Carried.

Moved by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 76 for 2018, a by-law to repeal By-Law 61-2018 and to amend Procedural By-Law 43-2015, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Amend
Procedural
By-Law

Moved by Robert Fisher and seconded by Nathan Marshall:
BE IT HEREBY RESOLVED that By-Law 77 for 2018, a by-law to authorize the erection of a stop sign at Alexander Street and Centennial Drive, Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Stop Sign
Alexander St.
and Centennial
Drive, Seaforth

CLOSED SESSION AND REPORTING OUTCONFIRMATORY BY-LAW

Moved by David Blaney and seconded by Kevin Wilbee:
BE IT HEREBY RESOLVED that By-Law 78 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by David Blaney and seconded by Nathan Marshall:
The time now being 8:25 p.m.
That the meeting do adjourn until December 4th, 2018 at 7:00 p.m. Carried.

Adjournment