

MUNICIPALITY OF HURON EAST INAUGURAL COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, DECEMBER 4th, 2018 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan,
 Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan,
 Brenda Dalton, Gloria Wilbee, Robert Fisher, Joseph Steffler,
 Raymond Chartrand and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Fire Chief, Marty Bedard
 Executive Assistant, Janice Andrews

Others Present: Sandra Smithers, Dianne McGrath and Pam McLellan
 Shawn Loughlin, Editor, The Citizen
 Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

CALL TO ORDER

CAO/Clerk Brad Knight called the meeting to order at 7:00 p.m. and welcomed everyone in attendance at the Inaugural meeting of Council. The CAO then declared each Council member that was elected/acclaimed as a result of the Municipal Election held for the term of office 2018 to 2022.

DECLARATION OF OATH OF OFFICE

CAO/Clerk Brad Knight administered the Declaration of Oath of Office to the following members:

Mayor Bernie MacLellan
 Councillor John Lowe
 Councillor Zoey Onn
 Councillor Dianne Diehl
 Councillor Alvin McLellan
 Councillor Brenda Dalton
 Councillor Gloria Wilbee
 Councillor Robert Fisher
 Councillor Joseph Steffler
 Councillor Raymond Chartrand
 Councillor Larry McGrath

INSPIRATIONAL MESSAGE BY CLERGY

Steve Hildebrand congratulated all members of Council and provided an inspirational message for the newly elected Council.

PRESENTATION OF GAVEL & CHAIN OF OFFICE BY THE CLERK

CAO/Clerk Brad Knight presented the gavel and chain of office to newly elected Mayor Bernie MacLellan.

INAUGURAL ADDRESS BY THE MAYOR

Mayor Bernie MacLellan welcomed the members of Council and he stated that he anticipated that this Council would work well together for the overall benefit of the Municipality.

COMMENTS FROM COUNCILLORS – SELECTION OF DEPUTY MAYOR

<p><i>Moved</i> by Larry McGrath and seconded by Robert Fisher: That Council authorize CAO/Clerk Brad Knight to proceed with the election of the Deputy Mayor by calling for nominations of candidates for the Deputy Mayor position. Carried.</p>	<p>Election of Deputy Mayor</p>
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CAO/Clerk Brad Knight reviewed the process for selection of Huron East Deputy Mayor as outlined in Schedule C to the Huron East Procedural By-Law 43-2015. The CAO then proceeded to call for nominations of candidates for the Deputy Mayor.

Moved by Robert Fisher and seconded by John Lowe:
That Raymond Chartrand be nominated as Deputy Mayor.

Moved by Raymond Chartrand and seconded by John Lowe:
That Robert Fisher be nominated as Deputy Mayor.

Moved by Joseph Steffler and seconded by Dianne Diehl:
That Alvin McLellan be nominated as Deputy Mayor.

The CAO asked for further nominations three times and being no further nominations, requested a resolution from Council closing nominations

Moved by Gloria Wilbee and seconded by Dianne Diehl:
That nominations for the Deputy Mayor position be closed. Carried.

Remarks of the three candidates nominated for Deputy Mayor were given in order that was determined from a random draw by the CAO. The CAO then proceeded to conduct the first ballot for the Election of Deputy Mayor by a show of hands in open Council, selecting the names of candidates at random with the following result.

Robert Fisher	4
Alvin McLellan	5
Raymond Chartrand	2

The candidate with the fewest number of votes, Raymond Chartrand, was dropped from the ballot.

The CAO then proceeded to conduct the second ballot for the Election of Deputy Mayor by a show of hands in open Council, selecting the names of candidates at random with the following result.

Alvin McLellan	5
Robert Fisher	6

Moved by Raymond Chartrand and seconded by Alvin McLellan: Declare Fisher
That Council declare Robert Fisher elected as Deputy Mayor for Huron East. Deputy Mayor
Carried.

REFRESHMENT BREAK

Council took a short refreshment break and Council pictures were taken.

CONFIRMATION OF THE AGENDA

Moved by Robert Fisher and seconded by Larry McGrath: Adopt Agenda
That the Agenda for the Inaugural Meeting of Council dated December 4th, 2018
be adopted as circulated. Carried.

COUNCIL ORIENTATION

CAO/Clerk Brad Knight reviewed the Council Orientation package that was provided, including the following documents:

1. Council Members
2. Organizational Chart
3. List of Employees - Full Time & Part Time
4. Policies & Procedures Manual – Index
5. Procedural By-Law (By-Law 43-2015)
6. 2018 Budget (Year-to-Date Financial Statements at Dec. 18th meeting)
7. Asset Management Plan
8. Huron East Public Register – List of Municipal Properties
9. Huron East Official Plan (available on the Huron East website)
10. Huron East Zoning By-Law (available on the Huron East website)
11. Councillor Remuneration By-Law (By-Law 74-2010 and Administration Policy 1.12)
12. Ministry of Municipal Affairs and Housing – The Municipal Councillor’s Guide 2014
13. Municipal Conflict of Interest Act
14. Service Delivery Review – 2015
15. Procedural Requirements for Closed Session and Bill 68, Modernizing Ontario’s Municipal Act

COUNCILLOR APPOINTMENTS & VARIOUS BOARD APPOINTMENTS

Mayor MacLellan presented a list of the Councillors appointments to the various Boards and Committees.

Moved by Raymond Chartrand and seconded by Joseph Steffler:
That Council of the Municipality of Huron East appoint the following Councillors to the various Boards/Committees.

Appointments
Boards and
Committees

Administration	Bernie MacLellan, Alvin McLellan, Larry McGrath, Bob Fisher, Ray Chartrand
Personnel	Bernie MacLellan, Dianne Diehl, Alvin McLellan, Ray Chartrand, John Lowe
Water & Sewer	Bernie MacLellan, Joe Steffler, John Lowe, Ray Chartrand, Larry McGrath
BMG Recreation	John Lowe, Alvin McLellan
SDCC Recreation	Joe Steffler, Gloria Wilbee
Vanastra Recreation	Brenda Dalton
Brussels Trust	John Lowe, Zoey Onn
Seaforth Trust	Bob Fisher, Joe Steffler
Huron East Health Centre Management Committee	Brenda Dalton, Gloria Wilbee
Brussels Medical Dental	Dianne Diehl, Zoey Onn
Brussels Fire Area	John Lowe, Zoey Onn
Seaforth Fire Area	Joe Steffler, Bob Fisher
Ausable Bayfield CA	Ray Chartrand
Maitland Valley CA	Zoey Onn
Huron East Heritage Committee	Gloria Wilbee
Seaforth BIA	Bob Fisher
Mid-Huron Landfill/Recycling Centre	Bernie MacLellan
Walton Landfill	Brenda Dalton, Dianne Diehl
Brussels Cemetery	John Lowe
Cranbrook Cemetery	Dianne Diehl
Mount Pleasant Cemetery	Alvin McLellan
Cranbrook Community Centre	Dianne Diehl
Ethel Community Centre	Alvin McLellan
Ethel Minor Ball Committee	Alvin McLellan
Walton Community Hall	Brenda Dalton
Walton Park	Brenda Dalton
Winthrop Park	Brenda Dalton
Economic Development	Gloria Wilbee, Dianne Diehl, Ray Chartrand, Zoey Onn, Joe Steffler
Coalition for Huron Injury Prevention Committee (CHIP)	John Lowe

Carried.

DISCLOSURE OF PECUNIARY INTEREST**MINUTES OF PREVIOUS MEETING**

Moved by Dianne Diehl and seconded by John Lowe
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

Meeting Minutes

- a) Regular Meeting – November 6th, 2018

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**ACCOUNTS PAYABLE****REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

CORRESPONDENCE

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East endorse the resolution of the Town of Kearney supporting the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections. Carried.

Endorse
Resolution
Town of
Kearney

Moved by Raymond Chartrand and seconded by Gloria Wilbee:
That Council of the Municipality of Huron East support the staff recommendation to the Mid-Huron Recycling Centre Board and authorize the Board to proceed with the acquisition of a new excavator; and further that the Municipality of Huron East will approve and reimburse their share of the equipment purchase as determined by the Board. Carried.

Support
Recommendation
Mid-Huron
Recycling Centre
Excavator
Acquisition

UNFINISHED BUSINESS**Main Street Seaforth – Pedestrian Crossing**

Councillor Larry McGrath advised that the new Main Street crossings in Clinton seem to be working well and may be an option for the Seaforth Main Street area. Mayor MacLellan noted that the three crossing lights in Clinton were installed by the County of Huron as a prototype and an analysis is being completed by the County for other areas that could require crossings. It was also noted that with the upcoming Main Street reconstruction project, perhaps consideration could be given to include street crossings. Councillor Robert Fisher noted that the sightline restrictions required for crossings in the Accessibility for Ontarians with Disabilities Act would result in losing a number of parking areas on the Main Street and would have a negative impact on the downtown businesses.

MUNICIPAL DRAINS**PLANNING****COUNCIL REPORTS****Building Committee – BMGCC**

Councillor Alvin McLellan advised the public meeting was held on November 27th to present final plans and cost estimates for the renovations and expansion of the centre. The Building Committee will be attending the BMGCC Board meeting next week and following that it is anticipated the next step would be a presentation to Huron East Council.

INFORMATION ITEMS

Moved by Zoey Onn and seconded by John Lowe:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Brussels Morris & Grey Board of Recreation Management Committee
April 11th, May 9th, June 4th, July 11th, August 20th, September 12th and
October 10th, 2018
- 2) Brussels Fire Area Protection Committee – November 15th, 2018

Carried.

OTHER BUSINESS**BY-LAWS**

Moved by Larry McGrath and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Law 79 for 2018

Introduce
By-Laws

By-Law 79-2018 – Confirm Council Proceedings

Carried.

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Alvin McLellan and seconded by Joseph Steffler:
BE IT HEREBY RESOLVED that By-Law 79 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by Zoey Onn:
The time now being 9:39 p.m.
That the meeting do adjourn until December 20th, 2018 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk