

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JANUARY 22<sup>nd</sup>, 2019 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Joseph Steffler, Raymond Chartrand and Larry McGrath

**Members Absent:** nil

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills  
 Economic Development Officer, Jan Hawley  
 Executive Assistant, Janice Andrews

**Others Present:** Shawn Loughlin, Editor, The Citizen  
 Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

Heidi Schlumpf and Remo Schlumpf, applicants of proposed Minor Variance Application A02/2018 on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.02.1)

Dave LeGault and Nancy Dickson attended the public hearing for the discussion on the minor variance application A02/2018 on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward. (Item 5.02.1)

Don Sholdice, applicant of the proposed Zoning By-Law Amendment Application and related consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, attended the public meeting to hear the discussion and answer any questions. (Item 5.02.3 and 5.02.4)

Keith Mulvey, Jill Sholdice, Judy Somers, Ross Somers, Gary Pipe, Lori Pipe, Julena Pipe, Jamie Mitchell, Ryan Baker, Jenna Fischer and Andrew Baker attended the public meeting for the discussion on Zoning By-Law Amendment Application and related consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward. (Item 5.02.3 and 5.02.4)

Doug McArter, John VanVleit, Melissa Jacklin and Nicole Noble attended the meeting for the BMG Committee delegation concerning proposed renovation/expansion of the BMG Community Centre. (Item 5-02-5)

**CALL TO ORDER & MAYORS REMARKS**

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Raymond Chartrand and seconded by Joseph Steffler: Adopt Agenda  
 That the Agenda for the Regular Meeting of Council dated January 22<sup>nd</sup>, 2019  
 be adopted as circulated. Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Joseph Steffler and seconded by Raymond Chartrand: Meeting Minutes  
 That Council of the Municipality of Huron East approve the following Council  
 Meeting Minutes as printed and circulated:  
 a) Regular Meeting – January 8<sup>th</sup>, 2019 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS****7:00 p.m. Public Hearing – Minor Variance Application**

**Moved** by Alvin McLellan and seconded by Brenda Dalton:  
That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:03 p.m. to go into a Public Hearing to discuss the following:

- i) Minor Variance Application – South Part Lot 20, Concession 6 and Lot 20 less highway, Concession 7, Grey Ward (Remo Schlumpf).  
Carried.

The regular meeting reconvened at 7:40 p.m.

Adjourn Regular Meeting to Public Hearing

Reconvene Regular Meeting

**7:40 p.m. Public Meeting – Zoning By-Law Amendment**

**Moved** by Brenda Dalton and seconded by Alvin McLellan:  
That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:40 p.m. to go into a Public Meeting to discuss the following:

- a) Zoning By-law Amendment Application – Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward (Donald and Pamela Sholdice).  
Carried.

The regular meeting reconvened at 8:20 p.m.

Adjourn Regular Meeting to Public Meeting

Reconvene Regular Meeting

**Huron County Planning and Development – Consent Application C85/18 Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward**

**Moved** by John Lowe and seconded by Zoey Onn:  
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated January 17<sup>th</sup>, 2019 and defer a decision on severance application C85/18 and Zoning By-Law amendment application 4-2009 of Donald and Pamela Sholdice on Part Lot 415, Part Park Lot 1, and Part Park Lot H, Plan 192, Brussels Ward, to the next regular meeting of Council to allow the Planner to provide updated planning reports for consideration by Council.  
Carried.

Defer C85/18 Zoning Amendment Sholdice

**8:20 p.m. BMG Committee – Proposed Renovation/Expansion**

Past Chair of the BMG Recreation Board Nicole Noble, Current Chair of the BMG Recreation Board Melissa Jacklin, Co-Chairs of the Building/Renovation Committee Doug McArter and John Van Vliet attended before Council concerning the proposed renovations of the BMG Community Centre and to request financial assistance for a feasibility study.

Nicole Noble advised Council the Recreation Board is considering partnering with Campaign Coaches to assist with a fundraising campaign for the proposed renovation/expansion of the BMG Community Centre. Campaign Coaches offers a three step approach to fundraising with the first step involving a Fundraising Feasibility Study, a three month process at a cost of \$25,000. This study will let the Board know what the capacity of the community is to give and whether or not the amount required to do the renovations/expansion can or cannot be raised.

Council were provided with a copy of drawings as prepared by BlakeStyle Design & Drafting Inc. along with a proposal by Ball Construction Management that indicates a total budget for the project of \$3,788,750 plus Design/Construction Management fee of \$194,495. Ms. Noble advised to complete the project would be an estimated \$4.5 million that would include materials, labour, project management costs, engineering costs and the replacement of the roof. The Building/Renovation Committee has worked to develop building designs/plans and have engaged the community and organizations for feedback. Ms. Noble also advised that in order for this project to be successful they need to partner with Campaign Coaches and need the support of the Municipality of Huron East and Morris Turnberry. On behalf of the BMG Recreation Board, Ms. Nobel requested Council support the financial request of \$25,000 to begin the feasibility study.

**Moved** by John Lowe and seconded by Raymond Chartrand:  
That the request of the BMG Recreation Committee to commit \$25,000 towards a feasibility study be referred to staff for a report to be considered at the next regular meeting of Council. Carried.

Refer Request Feasibility Study – BMG

**ACCOUNTS PAYABLE**

*Moved* by Larry McGrath and seconded by Brenda Dalton:  
That the accounts payable in the amount of \$1,065,768.83 be approved for payment. Carried.

Accounts Payable

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

Finance Manager-Treasurer/Deputy Clerk – 2018 Tax Arrears Report

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2018 tax arrears report. She noted that the tax arrears amounted to \$899,416 which amounted to 6.1% of the tax collectors roll compared to \$1,093,456 or 7.8% in the previous year. It was noted the reduction in tax arrears is in part due to the collection of arrears from tax sales in 2018 and changes to the Municipal Act which now allows the registration of tax arrears after two years rather than three years.

Finance Manager-Treasurer/Deputy Clerk – Huron East Parkland Reserve Fund

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report outlining the history and criteria of the Huron East Parkland Reserve Fund. It was noted the Parkland Reserve Fund has allocated approximately \$234,000 to projects since its inception in 2005 and currently the fund has a balance of \$29,397.

Finance Manager-Treasurer/Deputy Clerk – 2019 Assessment Summaries/Notational Tax Rates

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the report to Council providing analysis on the 2019 assessment values and the impact on the per ward basis. It was noted that as expected, the assessment in rural wards has continued to increase while residential assessment have decreased.

CAO/Clerk – Council Remuneration Policy 1.12

CAO/Clerk Brad Knight reviewed his report on the recommendation of the Personnel Committee concerning amending the remuneration policy 1.12 for the base remuneration for 2019. The January 7<sup>th</sup>, 2019 Personnel Committee meeting minutes were provided and contained a recommendation to increase the base Council honourariums as follows:

	<u>2018</u>	<u>2019</u>	<u>% Increase</u>
Mayor	\$8,413	\$9,756	9.3%
Deputy Mayor	\$6,168	\$7,321	10.4%
Councillors	\$4,487	\$5,457	10.74%

It was noted the Personnel Committee had indicated that Council remuneration should be increased to maintain income neutrality to compensate for the loss of the 1/3 tax free allowance for municipal officials.

Mayor MacLellan suggested the increase should be percentage based across the board to be consistent with how staff increases on the grid system are done annually. The Mayor suggested a 10.4% increase across the board for all of Council.

*Moved* by Raymond Chartrand and seconded by Alvin McLellan:  
That Council accept the recommendation of the Personnel Committee to amend Council remuneration policy 1.2 with the following base remuneration for 2019.

Amend Council Remuneration Policy

Mayor	\$9,911
Deputy Mayor	\$7,321
Councillors	\$5,427

Carried.

*Moved* by Gloria Wilbee and seconded by Zoey Onn:  
Huron East Council receive the following Reports of Municipal Officers as presented:

Receive Municipal Reports

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk

Carried.

**CORRESPONDENCE**

*Moved* by Alvin McLellan and seconded by Dianne Diehl:  
That the concerns of Richard Kular regarding sidewalk replacement in Ethel be referred to the Public Works Coordinator. Carried.

Refer Request Sidewalk-Ethel to Public Works

**Moved** by John Lowe and seconded by Robert Fisher:  
That Council of the Municipality of Huron East proclaim February 1<sup>st</sup> to February 7<sup>th</sup>, 2019 as Eating Disorder Awareness Week. Carried.

Proclaim  
Eating Disorder  
Awareness Week

### **UNFINISHED BUSINESS**

#### **Bluewater Recycling Association – Municipal Representation**

**Moved** by Raymond Chartrand and seconded by Larry McGrath:  
That Council appoint Councillor Joseph Steffler as the municipal representative to the Bluewater Recycling Association. Carried.

Appoint  
Representative  
BRA

### **MUNICIPAL DRAINS**

### **PLANNING**

### **COUNCIL REPORTS**

#### **Coalition for Huron Injury Prevention (CHIP)**

Councillor Gloria Wilbee advised she attended a recent meeting of the CHIP committee and advised it was very informative. Councillor Wilbee noted in particular the discussions on electronic signs, street crossing signs and portable lights were of interest and worthwhile projects for the committee.

#### **Brussels Community Alliance Committee**

Councillor Zoey Onn advised she attended a recent meeting of the Brussels Community Alliance and noted that 45 families in the Brussels area make use of the food truck.

#### **Huron County Budget**

Deputy Mayor Robert Fisher advised the County of Huron is proposing an initial 3.75% increase to the budget for 2019 however County Council have not started budget deliberations.

#### **Huron County New Facility Review**

Mayor MacLellan advised that Council of the County of Huron has received information gathered to this point at their recent meeting on a new facilities review which would involve demolishing several County buildings and moving employees/services at five locations to a proposed new facility located at the former site of the Victoria Public School property in Goderich. Mayor MacLellan advised he is on the Facilities Review Committee and a meeting was scheduled for January 23<sup>rd</sup> to decide whether to recommend going ahead with construction and a recommendation will be made to County Council at their next regular meeting.

#### **Stop Sign in Ethel**

Mayor MacLellan advised he spoke with the County CAO and Engineer concerning installation of a stop sign in Ethel. A report will be prepared and presented to County Council for consideration at an upcoming meeting. .

### **INFORMATION ITEMS**

**Moved** by Brenda Dalton and seconded by Alvin McLellan:  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Huron East Personnel Committee – January 7<sup>th</sup>, 2019

Carried.

### **OTHER BUSINESS**

### **BY-LAWS**

**Moved** by Larry McGrath and seconded by Raymond Chartrand:  
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws 5 and 6 for 2019

Introduce  
By-Laws

By-Law 5-2019 – Interim Tax Levy

By-Law 6-2019 – Confirm Council Proceedings

Carried.

*Moved* by Joseph Steffler and seconded by Gloria Wilbee:  
BE IT HEREBY RESOLVED that By-Law 5 for 2019, a by-law to establish the interim tax levy, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Establish  
Interim Tax  
Levy

**CLOSED SESSION AND REPORTING OUT**

**CONFIRMATORY BY-LAW**

*Moved* by Dianne Diehl and seconded by Alvin McLellan:  
BE IT HEREBY RESOLVED that By-Law 6 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Proceedings

**ADJOURNMENT**

*Moved* by John Lowe and seconded by Robert Fisher:  
The time now being 9:37 p.m.  
That the meeting do adjourn until February 5<sup>th</sup>, 2019 at 7:00 p.m. Carried.

Adjournment

---

Bernie MacLellan, Mayor

---

Brad Knight, CAO/Clerk