

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, APRIL 2<sup>nd</sup>, 2019 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Joseph Steffler, Raymond Chartrand and Larry McGrath

**Members Absent:** nil

**Staff Present:** CAO/Clerk, Brad Knight  
Public Works Coordinator, Barry Mills  
Fire Chief, Marty Bedard  
Executive Assistant, Janice Andrews

**Others Present:** Greg Stewart, Municipal Solicitor  
Shawn Loughlin, Editor, The Citizen

**CALL TO ORDER & MAYORS REMARKS**

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Raymond Chartrand and seconded by Joseph Steffler: Adopt Agenda  
That the Agenda for the Regular Meeting of Council dated April 2<sup>nd</sup>, 2019 be adopted as circulated.

Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Joseph Steffler and seconded by Raymond Chartrand: Meeting Minutes  
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

- a) Regular Meeting – March 19<sup>th</sup>, 2019 Carried.

**CLOSED SESSION AND REPORTING OUT**

*Moved* by Zoey Onn and seconded by Raymond Chartrand: Closed Session  
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of council at 7:03 pm to go into Closed Session to discuss the following:

- i. 239(2)(e) – litigation or potential litigation, including matters before administrative tribunals affecting – LPAT hearing, Terpstra appeal
  - ii. 239(2)(c) – a proposed acquisition of land by the Municipality and CAO/Clerk Brad Knight, and Municipal Solicitor Greg Stewart shall remain for the Closed Session.
- Carried.

*Moved* by Dianne Diehl and seconded by John Lowe: Resume Regular Council Mtg.  
That Council of the Municipality of Huron East resumes the regular Council meeting at 7:37 pm. Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

**ACCOUNTS PAYABLE**

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

**Finance Manager-Treasurer/Deputy Clerk – 2019 Additional Gas Tax Funding/Ontario Small & Rural Investment**

CAO/Clerk Brad Knight reviewed the Finance Managers report concerning the additional gas tax funding and the Ontario Small & Rural Investment funding to be received in 2019. The CAO advised that

as part of the 2019 federal budget, the Gas Tax Fund is being topped up with a one time transfer estimated to be in the amount of \$295,067 for Huron East. It was noted that Council has consistently dedicated all gas tax funding to the bridge reserve this one time allocation will be transferred to the bridge reserves for future utilization.

The CAO also advised that communication was received from the Minister of Municipal Affairs and Housing regarding Ontario Investing in Small and Rural Municipalities to improve service delivery, efficiency and modernization of the municipality. The one time unconditional investment will result in Huron East receiving \$604,816. The Finance Manager has recommended that this Ontario Small & Rural Funding be used to reduce the general municipal levy increase from the previously directed 10% increase to a 3% increase (\$303,302) and the remaining funding (\$301,514) be transferred to Working Capital Reserves for further investigation on the most effective use of the funds for the Municipality.

Council discussed the previously directed 10% increase to the general municipal levy and were in agreement of reducing the increase from 10% to 7% as this would allow for additional funding of major projects this year and beyond.

**Moved** by Robert Fisher and seconded by Larry McGrath: Gas Tax  
Funding  
Allocation  
That Council authorize the additional Gas Tax Funding to be received in 2019 to be transferred to the bridge reserve for future utilization and the 2019 Budget Final Draft be updated accordingly. Carried.

**Moved** by John Lowe and seconded by Zoey Onn: Small/Rural  
Funding  
Allocation  
That Council authorize the Ontario Small & Rural Municipalities Investment Funding to be received in 2019 in the amount of \$604,816 be utilized to reduce the general municipal levy increase from 10% to 7% with the remaining funding balance transferred to the working capital reserves and the 2019 Budget – Final Draft be updated accordingly. Carried.

#### CAO/Clerk – 2018 Energy Report

CAO/Clerk Brad Knight reviewed his report to Council concerning energy usage and provided a summary of the 2017/2018 energy consumption/costs for all Huron East facilities. The CAO reviewed the report in detail and provided comments and explanations for specific facilities. He noted that hydro costs in all facilities have generally declined. Council were also advised that the natural gas pricing for 2018 had a decrease in the commodity cost and the removal of cap and trade cost during the last quarter of 2018 however all facilities experienced an increase in consumption over 2017. It was noted that for 2019, a federal carbon tax will come into effect on April 1<sup>st</sup>, 2019 for Provinces without emissions pricing. The carbon tax on natural gas is 3.9c/m<sup>3</sup>, effectively eliminating any savings that LAS provided on the commodity price. In comparison to 2018, our 2019 natural gas costs should be very close or slightly above 2018 and electricity costs should remain comparable, unless the Province introduced significant changes in the pricing formula.

Council were advised that the Municipality started tracking energy consumption in detail in 2007, and electricity consumption was consistently more than 4 million kwh annually (4.3 million kwh in 2010). Energy conservation measures have reduced this consumption to be consistently around 3.4 million kwh (consumption in 2018 declined to 3.38 million kwh from 3.4 million kwh in 2017).

#### CAO/Clerk – Expired Deadlines for Engineer's Reports

CAO/Clerk Brad Knight provided background information along with a recommendation to extend the deadlines for filing of the engineers reports for the following drains:

1. Krauskopf Drain
2. Dolmage Drain
3. Liffe Drain
4. Bolton Drain

This matter will be discussed further later in the meeting when municipal drains are considered by Council.

#### CORRESPONDENCE

**Moved** by Larry McGrath and seconded by Brenda Dalton: Endorse  
Resolution  
City of  
Quinte West  
That Council of the Municipality of Huron East endorse the resolution of the City of Quinte West concerning the optimization of municipal water and the use of bottled water to be reduced or eliminated wherever possible. Carried.

**Moved** by John Lowe and seconded by Zoey Onn:  
That the request of the Brussels Tigers Fastball Club to declare their Brussels Ball Day being held in Brussels on June 1<sup>st</sup>, 2019 and their annual fastball tournament being held in Brussels on July 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup>, 2019 as municipality significant events be approved by Council;  
AND FURTHER that the Municipality of Huron East Alcohol Policy be complied with, with specific reference to Regulation 11 of said Policy, being a minimum of \$2,000,000 in liability insurance naming the Municipality as an additional insured;  
AND FURTHER that the Brussels Tigers Fastball Club covenants to save harmless and keep indemnified The Corporation of the Municipality of Huron East, its officers, employees, servants, agents, successors and assigns against any and all liability for losses, damage, claims, action demands, suits, and costs arising directly or indirectly by virtue of the Municipality of Huron East allowing the Brussels Tigers Fastball Club use of the Property/Facility for this event. The Municipality of Huron East shall not be responsible for any accidents, injury, or loss of property to the Brussels Tigers Fastball Club.  
Carried.

Brussels  
Tigers Ball  
Tournament  
Municipally  
Significant  
Event

## **UNFINISHED BUSINESS**

### **MUNICIPAL DRAINS**

**Moved** by Dianne Diehl and seconded by Alvin McLellan:  
That Council of the Municipality of Huron East accept the Notice of Request for Drain Improvement on the Cox Municipal Drain on Lots 26 and 27, Concession 9, Grey Ward, and appoint R. J. Burnside & Associates Limited, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authority. Carried.

Drain  
Improvement  
Cox Drain

**Moved** by Gloria Wilbee and seconded by Brenda Dalton:  
That Council of the Municipality of Huron East accept the Notice of Request for Drain Improvement on the Dolmage Municipal Drain on Part Lots 29 and 30, Concession 6, McKillop Ward, and appoint Dietrich Engineering, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authority. Carried.

Drain  
Improvement  
Dolmage  
Drain

**Moved** by Raymond Chartrand and seconded by Larry McGrath:  
That Council of the Municipality of Huron East accept the Notice of Request for Drain Improvement on the Geiger Municipal Drain on Lots 5 and 6, Concession 3, LRS, Tuckersmith Ward, and appoint R. J. Burnside & Associates Limited, Consulting Engineers, to prepare a report 30 days after notification to the Conservation Authority. Carried.

Drain  
Improvement  
Geiger Drain

**Moved** by Raymond Chartrand and seconded by Gloria Wilbee:  
That Council of the Municipality of Huron East, pursuant to Section 39(1) of the *Drainage Act* R.S.O. 1990, c. D. 17, as amended, grant Dietrich Engineering, Consulting Engineers, an extension to file the reports on the Bolton Municipal Drain and the Liffe Municipal Drain until December 31<sup>st</sup>, 2019. Carried.

Extension to  
File Reports  
Bolton and  
Liffe Drains

**Moved** by Alvin McLellan and second by Brenda Dalton:  
That Council of the Municipality of Huron East pursuant to Section 39(1) of the *Drainage Act* R.S.O. 1990, c. D. 17, as amended, grant Dietrich Engineering, Consulting Engineers, an extension to file the reports on the Dolmage Municipal Drain and the 'C' Drain part of the Krauskopf Municipal Drain until June 28<sup>th</sup>, 2019.  
Carried.

Extension to  
File Reports  
Dolmage and  
Krauskopf  
Drains

## **PLANNING**

### **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**

#### **Fire Chief – 2018 Annual Fire Report**

Fire Chief Marty Bedard reviewed his 2018 Annual Report with Council.

**Moved** by Dianne Diehl and seconded by Robert Fisher: Receive  
Huron East Council receive the following Reports of Municipal Officers as presented: Municipal Reports

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk
- 3) Fire Chief

Carried.

## **COUNCIL REPORTS**

### **Recreation Conference**

Councillor Zoey Onn advised she attended the Pro Educational Forum & Trade Show on March 26<sup>th</sup> to 29<sup>th</sup>, 2019 held at the Blue Mountain Conference Centre in Collingwood.

### **Playground Equipment – Brussels**

Councillor Zoey Onn advised the Brussels Leo Club is in the preliminary stages of an ambitious campaign to replace the playground equipment and perhaps installing a splash pad at the Brussels playground.

### **BMGCC – Proposed Renovation/Expansion**

Councillor Alvin McLellan advised the Building/Fundraising Committee have held their first meeting with Campaign Coaches. Letters requesting financial support have been mailed to businesses and individuals in the Brussels area and a feasibility study will be completed.

### **Rural Response for Healthy Children – Safe Places Youth Certification Program**

Councillor Gloria Wilbee advised she along with Brad Knight, CAO/Clerk, attended an information session on March 29<sup>th</sup> in Goderich where Sheldon Kennedy spoke about the significance of community taking steps to protect children and youth.

### **Civic Class – Municipal Government**

Deputy Mayor Robert Fisher advised he received an invitation to speak with a grade 6 civic class about municipal government. Councillor Fisher suggested the possibility of inviting the class to attend a council meeting.

### **County Council – Request to Change Tax Structure**

Deputy Mayor Robert Fisher advised that a request from the OFA to County Council to change the agricultural farm tax rate from .25 to .223 was defeated.

## **INFORMATION ITEMS**

**Moved** by Raymond Chartrand and seconded by Alvin McLellan: Board/Committee  
That Huron East Council receive the following Board and Committee meeting Meeting Minutes  
minutes as submitted:

- (1) Vanastra Recreation Centre/Day Care Committee – March 18<sup>th</sup>, 2019
- (2) Brussels Medical Dental Board Committee – February 26<sup>th</sup>, 2019

Carried.

## **OTHER BUSINESS**

### **BY-LAWS**

**Moved** by Joseph Steffler and seconded by Larry McGrath: Introduce  
BE IT HEREBY RESOLVED that leave be given to introduce By-Laws  
By-Law 69 for 2018 and By-Laws 7 and 23 for 2019 By-Laws

By-Law 69-2018 – Balfour Municipal Drain 2018 (3<sup>rd</sup> reading)  
By-Law 7-2019 – Campbell Municipal Drain 2019 (3<sup>rd</sup> reading)  
By-Law 23-2019 – Confirm Council Proceedings

Carried.

**Moved** by Gloria Wilbee and seconded by Zoey Onn: Balfour Drain  
BE IT HEREBY RESOLVED that By-Law 69 for 2018, a by-law to authorize 3<sup>rd</sup> reading  
borrowing on the credit of the Municipality for the completion of the Balfour  
Municipal Drain 2018, be given third and final readings and signed by the  
Mayor an Clerk, and the Seal of the Corporation be affixed thereto. Carried.

*Moved* by Dianne Diehl and seconded by Raymond Chartrand:  
BE IT HEREBY RESOLVED that By-Law 7 for 2019, a by-law to authorize borrowing on the credit of the Municipality for the completion of the Campbell Municipal Drain 2019, be given third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Campbell Drain  
3<sup>rd</sup> reading

**CLOSED SESSION AND REPORTING OUT**

**CONFIRMATORY BY-LAW**

*Moved* by John Lowe and seconded by Robert Fisher:  
BE IT HEREBY RESOLVED that By-Law 23 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm  
Proceedings

**ADJOURNMENT**

*Moved* by Brenda Dalton and seconded by Raymond Chartrand:  
The time now being 9:13 p.m.  
That the meeting do adjourn until April 16<sup>th</sup>, 2019 at 7:00 p.m. Carried.

Adjournment

---

Bernie MacLellan, Mayor

---

Brad Knight, CAO/Clerk