



**COUNCIL AGENDA – 02 – 2019 MUNICIPALITY OF HURON EAST**  
to be held on  
**TUESDAY, JANUARY 22<sup>nd</sup>, 2019 – 7:00 p.m.**  
**HURON EAST COUNCIL CHAMBERS**

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
  - 4.02.1 Regular Meeting – January 8<sup>th</sup>, 2019 (encl.) (Pages 4-9)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
  - 5.02.1 7:00 p.m. – Public Hearing – Minor Variance Application
    - Remo Schlumpf (see Agenda enclosed) (Pages 10-33)
  - 5.02.2 7:00 p.m. – Public Meeting – Zoning By-Law Amendment Application
    - Donald and Pamela Sholdice (see Agenda enclosed) (Pages 34-44)
    - **Motion** – effect of public and agency comments on decision of Council
  - 5.02.3 Huron County Planning and Development Department – copy of consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Donald and Pamela Sholdice. (encl.) (Pages 45-52)
  - 5.02.4 Huron County Planning and Development Department – copy of Planners Report on consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Donald and Pamela Sholdice. (encl.) (Pages 53-57)
  - 5.02.5 7:30 p.m. – BMG Committee – Proposed Renovation/Expansion
    - John VanVliet, Doug McGregor and Nicole Noble
    - Funding Request – Research Study (encl.) (Page 58)
6. **ACCOUNTS PAYABLE** \$1,065,768.83 (encl.) (Pages 59-67)
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
  - 7.02.1 Finance Manager-Treasurer/Deputy Clerk – 2018 Tax Arrears Report (encl.) (Page 68)
  - 7.02.2 Finance Manager-Treasurer/Deputy Clerk – Huron East parkland Reserve Fund (encl.) (Pages 69-73)
  - 7.02.3 Finance Manager-Treasurer/Deputy Clerk – 2019 Assessment Summaries/Notional Tax Rates (encl.) (Pages 74-82)
  - 7.02.4 CAO/Clerk – Recommendation from Personnel Committee (encl.) (Pages 83-86)

**8. CORRESPONDENCE**

- 8.02.1. Richard Kular – concerning sidewalk replacement in Ethel. (encl.) (Pages 87-88)
- 8.02.2. National Eating Disorder Information Centre – requesting proclamation of the week of February 1<sup>st</sup> to 7<sup>th</sup>, 2019 as Eating Disorder Awareness Week. (encl.) (Pages 89-90)

**9. UNFINISHED BUSINESS**

- 9.02.1 Strategic Planning
- 9.02.2 Main Street Seaforth – Pedestrian Crossing
- 9.02.3 Bluewater Recycling Association – municipal representation (encl.) (Pages 91-95)

**10. MUNICIPAL DRAINS****11. PLANNING****12. COUNCIL REPORTS**

- 12.02.1 Council Member Reports
  - County Council Report
  - Other Boards/Committees or Meetings/Seminars
- 12.02.2 Requests by Members
- 12.02.3 Notice of Motions
- 12.02.4 Announcements

**13. INFORMATION ITEMS**

- 13.02.1 Seaforth Long Term Care Home & Retirement Community – expressing appreciation for the contribution to their Annual Bazaar.
- 13.02.2 Ontario Provincial Police – enclosing the Calls For Service (CFS) Billing Summary Report – October to December 2018. (encl.) (Pages 96-104)
- 13.02.3 County of Huron – advising of an information session on February 14<sup>th</sup>, 2019 that will include presentations on i) role of MPAC and ii) integrity commissioner, code of conduct, conflict of interest etc. (encl.) (Page 105)
- 13.02.4 Robert Trick, A.C.O. – Animal Control Report for 2018. (encl.) (Page 106)
- 13.02.5 Ausable Bayfield Conservation – advising the Board of Directors have approved the 2019 Budget – also extending invitation to an Information Session for new Board members, Councillors and interested Municipal Staff on Tuesday, February 5<sup>th</sup> (1:30 to 3:30 pm) or Thursday February 7<sup>th</sup> (6:30 to 8:30 pm). (encl.) (Page 107)
- 13.02.6 Huron East Personnel Committee – copy of meeting minutes – January 7<sup>th</sup>, 2019. (encl.) (Pages 108-110)
- 13.02.7 Municipal Property Assessment Corporation – copy of 2018 Year-End Assessment Report. (encl.) (Pages 111-121)
- 13.02.8 Huron Residential Hospice – invitation to Burns Night Celebration being held on Friday, January 25<sup>th</sup>, 2019 at Four Winds Barn in Brussels. (encl.) (Page 122)
- 13.02.9 Lisa Thompson, MPP Huron-Bruce – extending an invitation to join MPP Bill Walker and herself as they welcome the Honourable Greg Rickford, Minister of Energy, Northern Mines and Development & Indigenous Affairs to Kincardine on Friday, January 25, 2019. (encl.) (Page 123)

14. **OTHER BUSINESS**

15. **BY-LAWS**

15.02.1 By-Law 4-2019 – Zoning Amendment – Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Donald & Pamela Sholdice. (encl.) (Pages 124-128)

15.02.2 By-Law 5-2019 – Interim Tax Levy (encl.) (Pages 129-130)

16. **CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**

17. **CONFIRMATORY BY-LAW**

17.02.1 By-Law 6-2019 – Confirm Council Proceedings (encl.) (Page 131)

18. **ADJOURNMENT**

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO  
TUESDAY, JANUARY 8<sup>th</sup>, 2019 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors John Lowe, Dianne Diehl, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Joseph Steffler, Raymond Chartrand and Larry McGrath

**Members Absent:** Councillor Zoey Onn

**Staff Present:** CAO/Clerk, Brad Knight  
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
Public Works Coordinator, Barry Mills  
Economic Development Officer, Jan Hawley  
Barbara Dalrymple, Tax Clerk  
Cathy Garrick, Public Works/Building Assistant  
Shawn Bromley, Water & Sewer Operator  
Executive Assistant, Janice Andrews

**Others Present:** Shawn Loughlin, Editor, The Citizen  
Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

Rick Dalrymple, attended the meeting to hear the presentation of BM Ross & Associates Limited on the Egmondville Project – Phase 1.

Robert McCarney attended the meeting to hear the discussion on Scott Street and the Brucefield United Church

Brandon Flewwelling, MCIP, RPP, Associate – Senior Planner, GSP Group was present representing Adriano Paola, the applicant of the zoning by-law amendment application on Lot 4, E/S Centre Street, Registered Plan 232, Tuckersmith Ward.

Cathy Elliott attended the meeting to hear the proceedings of Council.

**CALL TO ORDER & MAYORS REMARKS**

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Larry McGrath and seconded by Alvin McLellan: Adopt Agenda  
That the Agenda for the Regular Meeting of Council dated January 8<sup>th</sup>, 2019 be adopted as circulated. Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by Raymond Chartrand and seconded by Dianne Diehl: Meeting Minutes  
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:  
a) Regular Meeting – December 18<sup>th</sup>, 2018 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

7:00 p.m. County of Huron and BM Ross & Associates Limited – Egmondville Project Phase 1

Mike Hausser, P. Eng., Manager of Public Works for the County of Huron along with Dale Erb, P. Eng., Ryan Riehl, C.E.T., Dennis Elliott and Andrew Garland, B.A.Sc., P. Eng., ENV SP, Project Engineer of BM Ross and Associates Limited, attended before Council to provide an update on the Kippen Road (County Road 12) Reconstruction – Phase 1 Lloyd Eisler to Front Street Project.

Mr. Erb also indicated that his firm had offered to provide new Councils with orientation/training on several topics related to municipal servicing and advised that the CAO had requested his firm to make presentations on the following topics

- i) Development Standards for Subdivision and Site Plan Approvals
- ii) Sewage Collection and Wastewater Treatment Facilities
- iii) Reserve Capacities for Water and Wastewater

Mr. Erb reviewed a PowerPoint presentation noting that Huron County in partnership with Huron East awarded the RFP for the reconstruction of Kippen Road/Main Street (County Road 12) to BM Ross in May of 2018. The project involves the reconstruction of the road, storm sewers, new sanitary sewer main and some of the water system. The major benefits will include the revitalization of the Seaforth downtown core and the extension of the sewage servicing to Egmondville. Mr. Erb reviewed the following items in detail with Council:

- Project Limits – phasing and timing
- Background
- Major Project Components – road cross section
- Project Probable Costs
- Consultation Plan
- Construction Items – detours
- Next Steps/Schedule Highlights

Council were advised that Phase 1 of the project will include the following components:

- Kippen Road – Front Street to Lloyd Eisler
  - New sanitary and services, storm sewer replacement, road reconstruction and lane widening (maintain two lane use), new curb and gutter, new sidewalk, new parking lane on east side.
- Silver Creek
  - New sanitary and upgraded storm sewer outlet to Silver Creek.
- Thompson Street
  - Sanitary and services, storm sewer, road reconstruction and lane widening, new curb and gutter.
- North Street
  - Sanitary and services, road reconstruction and lane widening, new curb and gutter.

He noted that Phase 2 will include the Main Street from Lloyd Eisler to Goderich Street. Construction on Phase 1 is expected to commence in 2019 followed by Phase 2 in 2020 with top coat paving to follow a year after the completion of each phase.

#### Phase 1 – Specific Timing

##### Meetings and Consultation

- January 2, 2019 – County Council Meeting
- January 8, 2019 – Huron East Council Meeting
- January 15, 2019 – Public Information Centre (snow date of January 16, 2019)

##### Design and Construction

- January 2019 – Final Design
- February 2019 – Tendering
- March 20/April 3, 2019 – County Council Approval
- March 19/April 2, 2019 – Huron East Council Approval
- April/May to November 2019 – Construction
- September 2020 – Top coat paving

#### Phase 2 – Specific Timing

##### Meetings and Consultation

- Spring 2019 – Council meetings
- Spring 2019 – Public Information Centre – Pre-design
- Fall 2019 – Council Meetings
- Fall 2019 – Public Information Centre – Final design

##### Design and Construction

- Spring 2019 – Preliminary Design
- Fall 2019 – Final Design
- January 2020 – Tendering
- March 2020 – Council Approval
- April to November 2020 – Construction
- September 2021 – Top coat paving

Council was advised a Class Environmental Assessment process was completed in February 2011 to address concerns within the community related to aging sewage disposal systems serving the Egmondville community. He noted that the opportunity to install a new truck sanitary sewer within Kippen Road in conjunction with the County of Huron's proposed reconstruction provides the Municipality with the mechanism to implement the Class EA recommendation related to sewage servicing in Egmondville and the new sanitary sewer on Kippen Road will become the back bone of the Egmondville collection system.

The County of Huron and the Municipality will be hosting a Public Information Centre Open House on January 15<sup>th</sup>, 2019 at the Seaforth Arena to provide information to the public and answer questions on the proposed construction project.

#### Water & Wastewater Reserve Capacities

Andrew Garland reviewed a PowerPoint presentation with Council providing information on the water and wastewater reserve capacities in general terms with specifics for the individual systems within Huron East. Mr. Garland reviewed the following items with Council:

1. Defining system capacity
2. Rates vs. firm capacity
3. Reserve capacity
4. Effect of commitments
5. Huron East Systems

Mr. Garland also reviewed the general components of sewage collection and wastewater treatment systems including the approval process and regulations provided by the Ministry of Environment, Climate and Parks. It was noted the Oak Street sewage pumping station has insufficient capacity for existing peak flows, resulting in occasional direct discharges to Silver Creek. To increase the capacity would require replacement of pumping and replace or parallel the forcemain. Mr. Garland also noted the Seaforth wastewater treatment plant plans for a 50% expansion with provisions for future increases. Design has been ongoing to a point where finalization would require selecting equipment make/model.

Dale Erb reviewed a PowerPoint presentation on development standards and guidelines noting in particular that Municipalities should have standards and apply them consistently. Mr. Erb reviewed the following items with Council:

1. Roads
2. Storm Sewers and Stormwater Management
3. Grading and Surface Drainage
4. Water Distribution and Service
5. Sanitary Sewage Collection
6. Sidewalks and Surface Works
7. Utilities – phone, hydro, gas, cable, etc.

#### ACCOUNTS PAYABLE

#### REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

##### CAO/Clerk – 2019 Meeting Schedule

CAO/Clerk Brad Knight reviewed his report to Council concerning establishment of a meeting schedule for 2019. Due to conflicts during the months of August and September, a revised meeting schedule was suggested for 2019.

*Moved* by Joseph Steffler and seconded by Raymond Chartrand:  
That Huron East Council, pursuant to Section 6.1(a) of the Procedural By-Law  
41-2015, establish the following meeting schedule for 2019:

- |                     |                      |
|---------------------|----------------------|
| • January 8 and 22  | • July 2 and 16      |
| • February 5 and 19 | • August 6           |
| • March 5 and 19    | • September 3 and 16 |
| • April 2 and 16    | • October 1 and 15   |
| • May 7 and 21      | • November 5 and 19  |
| • June 4 and 18     | • December 3 and 17  |

2019  
Meeting  
Schedule

Carried.

CAO/Clerk – Land Rental (2019 to 2022)

CAO/Clerk Brad Knight reviewed his report to Council concerning rental of farmland owned by the Municipality. Council were advised there are three parcels of land that have been tendered out for rent in the same cycle as Council terms and the current leases on the properties expired December 31<sup>st</sup>, 2018.

*Moved* by Gloria Wilbee and seconded by Alvin McLellan:  
That the CAO be authorized to advertise farmland owned by the Municipality for lease for a term from 2019 to 2022 in the January 30<sup>th</sup>, 2019 edition of the Expositor, News Record and The Citizen with tenders to close on February 15<sup>th</sup>, 2019 at 4:00 pm.  
Carried.

Advertise  
Lease  
Farmland

CAO/Clerk –Brucefield United Church & Scott Street

The CAO indicated that the Church had requested that the discussion on his report be deferred until the Church had an opportunity to review the history of the situation and perhaps obtain a legal opinion and he advised Council that the report would be brought back to a future meeting.

*Moved* by Dianne Diehl and seconded by Larry McGrath:  
Huron East Council receive the following Reports of Municipal Officers as presented:  
1) CAO/Clerk  
Carried.

Receive  
Municipal Reports

CORRESPONDENCE

*Moved* by Dianne Diehl and seconded by Joseph Steffler:  
That Council of the Municipality of Huron East note and file the resolution of the Municipality of Mattice – Val Cote requesting the Ministry of Municipal Affairs and Housing modify the wording of the Declaration of Office to make it more inclusive and representative of the times. Carried.

Note & File  
Resolution  
Municipality of  
Mattice-ValCote

UNFINISHED BUSINESSFacilities Tour

Councillor John Lowe questioned when a facilities tour of Huron East assets would be scheduled for Council. Mayor MacLellan suggested perhaps closer to Spring would give a better insight into road conditions and suggested staff arrange a suitable time between now and Spring.

MUNICIPAL DRAINSPLANNINGCOUNCIL REPORTSEgmondville Project – Phase 1

Councillor Larry McGrath raised concerns regarding the financial burden to the residents of Egmondville for the proposed Egmondville Project – Phase 1. Councillor McGrath requested information be provided to the public regarding details of the sewage servicing to Egmondville including complete costing estimates and payment options. Councillor McGrath also noted that in 2009 a second system, the Clearford system was considered, and he requested more information be provided on that system to Council.

CAO Brad Knight advised there is a Water & Sewer Committee meeting on Thursday, January 10<sup>th</sup> and agenda packages were provided to the Committee members. The CAO noted the package includes all costing estimates and options for collections of costs including debenturing options. It was also noted that a public open house is scheduled for Tuesday, January 15<sup>th</sup>, 2019 at the SDCC and the information will also be provided to the public at that time.

Councillor Chartrand noted that the Water & Sewer Committee had previously decided that Phase 1 would be a gravity type system to service 85 homes. He advised the cost per home will be approximately \$23,000 to the property line plus hook up costs for individual owners on private property. Councillor Chartrand also noted that Phase 2 or 3 may be 5 plus years from now and the Clearford system could be considered again at that time.

Citizen Committee Appointments

**Moved** by Robert Fisher and seconded by John Lowe:  
That Council appoint the following citizen representatives to the various boards and committees and that amending by-laws be prepared for the Trust Funds.

Appoint  
Citizens to  
Boards &  
Committees

BMG Recreation

Melissa Jacklin, Rosanne Groves, Dan Fritz

SDCC Recreation

Lisa Campbell, Georgina Reynolds, Bill Hughes

Vanastra Recreation/Day Care

Scott Townsend, Becky Kyle, Janet Boot, Mark Stone

Brussels Trust

Paul Nichol, Joe Seili, Mike Thomas, Paul Mutter, Kathy Sebastian

Seaforth Trust

Christie Little, Neil Tam, Ray Chartrand, Cathy Elliott, Ellen Whelan

Brussels Medical Dental

Mary Stretton, Debbie Seili, Frank Workman

Huron East Heritage Committee

Cathy Elliott, Bev Coleman, Neil Tam, Laureen Walker

Carried.

INFORMATION ITEMS

**Moved** by Dianne Diehl and seconded by Gloria Wilbee:  
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Walton Landfill Committee – December 17<sup>th</sup>, 2018
- 2) Huron East Personnel Committee – November 19<sup>th</sup>, 2018
- 3) Huron East Water & Sewer Committee – December 11<sup>th</sup>, 2018
- 4) Huron East/Brussels Community Development Trust – December 6<sup>th</sup>, 2018
- 5) Seaforth & District Community Centres Management Committee – December 12<sup>th</sup>, 2018
- 6) Huron East Health Centre – Management Committee – December 12<sup>th</sup>, 2018

Carried.

OTHER BUSINESSBY-LAWS

**Moved** by Raymond Chartrand and seconded by Joseph Steffler:  
BE IT HEREBY RESOLVED that leave be given to introduce  
By-Laws 1, 2 and 3 for 2019

Introduce  
By-Laws

By-Law 1-2019 – Borrowing

By-Law 2-2019 – Removal of Holding Zone – Lot 4, E/S of Centre Street, Registered Plan 232,  
Tuckersmith Ward, Adriano Paola

By-Law 3-2019 – Confirm Council Proceedings

Carried.

**Moved** by Dianne Diehl and seconded by Larry McGrath:  
BE IT HEREBY RESOLVED that By-Law 1 for 2019, a by-law to authorize the borrowing of money to meet current expenditures of the Municipality, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Borrowing

**Moved** by Alvin McLellan and seconded by Larry McGrath:  
BE IT HEREBY RESOLVED that By-Law 2 for 2019, a by-law to amend  
By-Law 52-2006 to remove the holding zone on Lot 4, E/S of Centre Street,  
Registered Plan 232, Tuckersmith Ward (Adriano Paola), be given first, second,  
third and final readings and signed by the Mayor and Clerk, and the Seal of the  
Corporation be affixed thereto. Carried.

Remove Holding  
Zone, Lot 4  
E/S Centre St.  
RP 232  
Tuckersmith

CLOSED SESSION AND REPORTING OUT



**CONFIRMATORY BY-LAW**

*Moved* by Raymond Chartrand and seconded by Alvin McLellan: Confirm  
BE IT HEREBY RESOLVED that By-Law 3 for 2019, a by-law to confirm the Proceedings  
proceedings of Council, be given first, second, third and final readings and signed  
by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**ADJOURNMENT**

*Moved* by John Lowe and seconded by Raymond Chartrand: Adjournment  
The time now being 9:05 p.m.  
That the meeting do adjourn until January 22<sup>nd</sup>, 2019 at 7:00 p.m. Carried.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Brad Knight, CAO/Clerk



**MUNICIPALITY OF HURON EAST**  
**PUBLIC HEARING**  
**TUESDAY, JANUARY 22<sup>nd</sup>, 2019 – 7:00 P.M.**  
**HURON EAST COUNCIL CHAMBERS**

The purpose of the public hearing of the Committee of Adjustment is to consider a proposed minor variance to the Huron East Zoning By-Law 52-2006.

**AGENDA**

1. **Call to Order – Adopt Agenda for Public Hearing**
2. **Disclosure of Elected Officials – Pecuniary Interest**
3. **Minor Variance Application**
  - 3 a) Committee of Adjustment application A02-2018 by Remo Schlumpf which affects South Part Lot 20, Concession 6 and Lot 20 less highway, Concession 7, Grey Ward, known as 85251 Mount Pleasant Line. This minor variance is a condition of severance approval B71/17. (encl.)

The proposed minor variance will provide relief from By-Law 52-2006 (Huron East Zoning By-Law) to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery.

1. Section 4.5
  - Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres.
  - Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

Comments Received:

- Report from Planner Denise VanAmersfoort dated January 18<sup>th</sup>, 2019 (encl.)
- Edith Stevenson dated January 7<sup>th</sup>, 2019 (encl.)
- Interment Right Holders (13) dated January 7<sup>th</sup>, 2019 (encl.)
- Dave LeGault and Nancy Dickson dated January 15<sup>th</sup>, 2019 (encl.)

4. **Close Public Hearing**



THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

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**NOTICE OF PUBLIC HEARING**  
PURSUANT TO SECTION 45 OF *THE PLANNING ACT*, R.S.O. 1990

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MINOR VARIANCE APPLICATION FILE# A02-2018

LOCATION: 85251 Mount Pleasant Line  
Concession 6, South Part Lot 20, Concession 7, Lot 20 less  
highway, Grey Ward, Municipality of Huron East

OWNER: Remo Schlumpf

ROLL NUMBER: 4040 420 00 702200

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**TAKE NOTICE** that the Municipality of Huron East Committee of Adjustment will hold a public meeting on: Tuesday, January 22, 2019 at 7:00 p.m. in the Huron East Council Chambers at 72 Main Street South in Seaford, to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below and shown on the attached map.

**BE ADVISED** the Municipality of Huron East considered this application complete on December 12, 2018.

**PURPOSE AND EFFECT:**

The subject property is zoned General Agriculture (AG1) on Key Map 6 of the Huron East Zoning By-law.

The purpose of this application is to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery.

**PROPOSED MINOR VARIANCE:**

Two minor variances are being requested for this development:

- Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres.
- Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

**EXISTING ZONING BY-LAW PROVISIONS:**

Section 4.5 of the Huron East Zoning By-law states that all new livestock housing facilities in the agricultural area must comply with Minimum Distance Separation setbacks. The MDS formula requires that community facilities, including actively used cemeteries, be treated as a Type B land use for the purposes of calculating the required setback distance. Type B land uses generate larger setback distances than a Type A land use (a farm dwelling for example).

OWNER: Remo Schlumpf

MINOR VARIANCE FILE A02-2018  
ROLL NUMBER: 4040 420 007 02200

**PUBLIC HEARING** - you are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

**FAILURE TO ATTEND** - If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

**NOTICE OF DECISION** – If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing in the event the decision on this application is appealed.

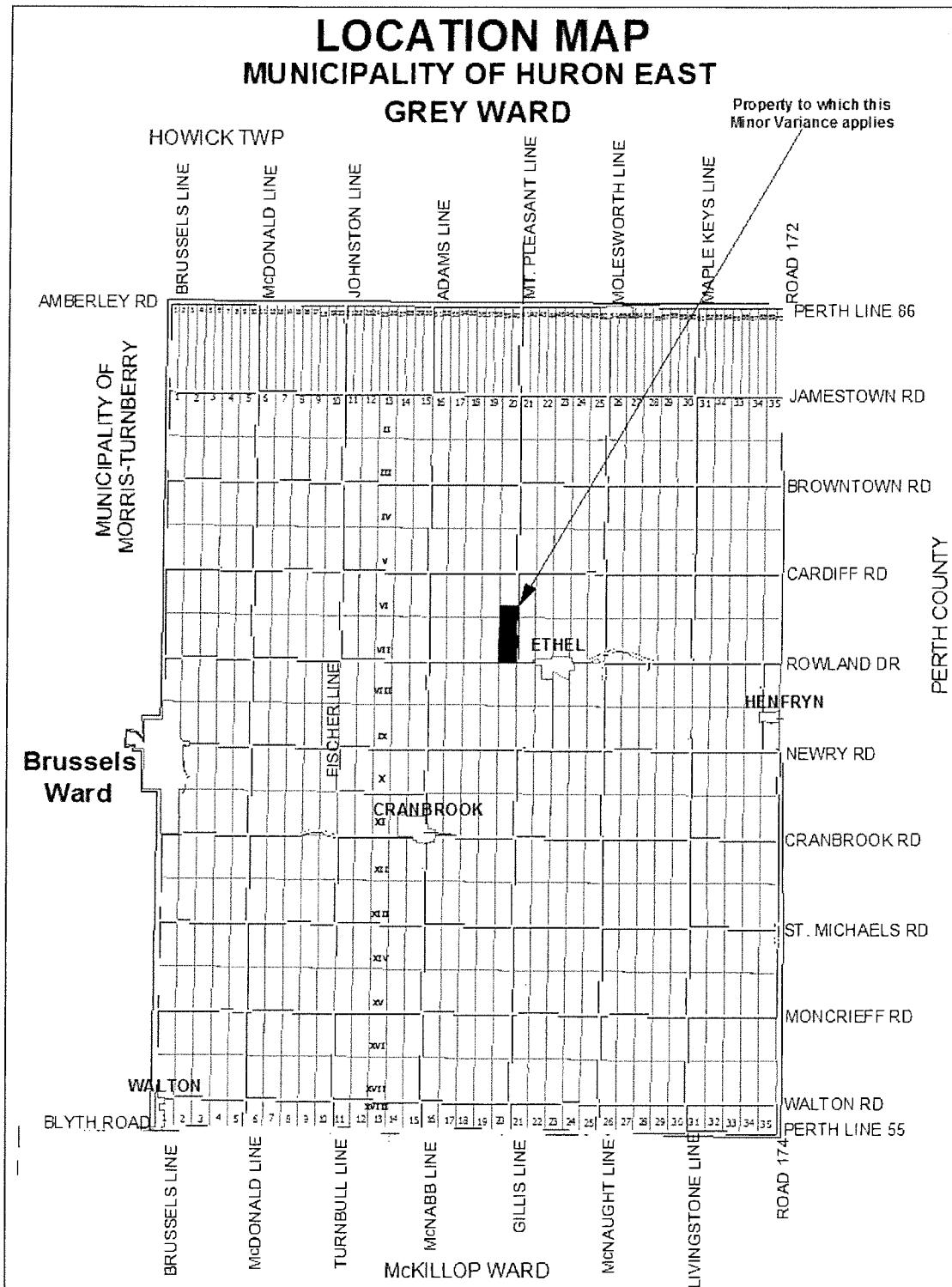
**ADDITIONAL INFORMATION** relating to the proposed minor variance is available for inspection between 8:30 a.m. and 4:30 p.m. at the Clerk's office.

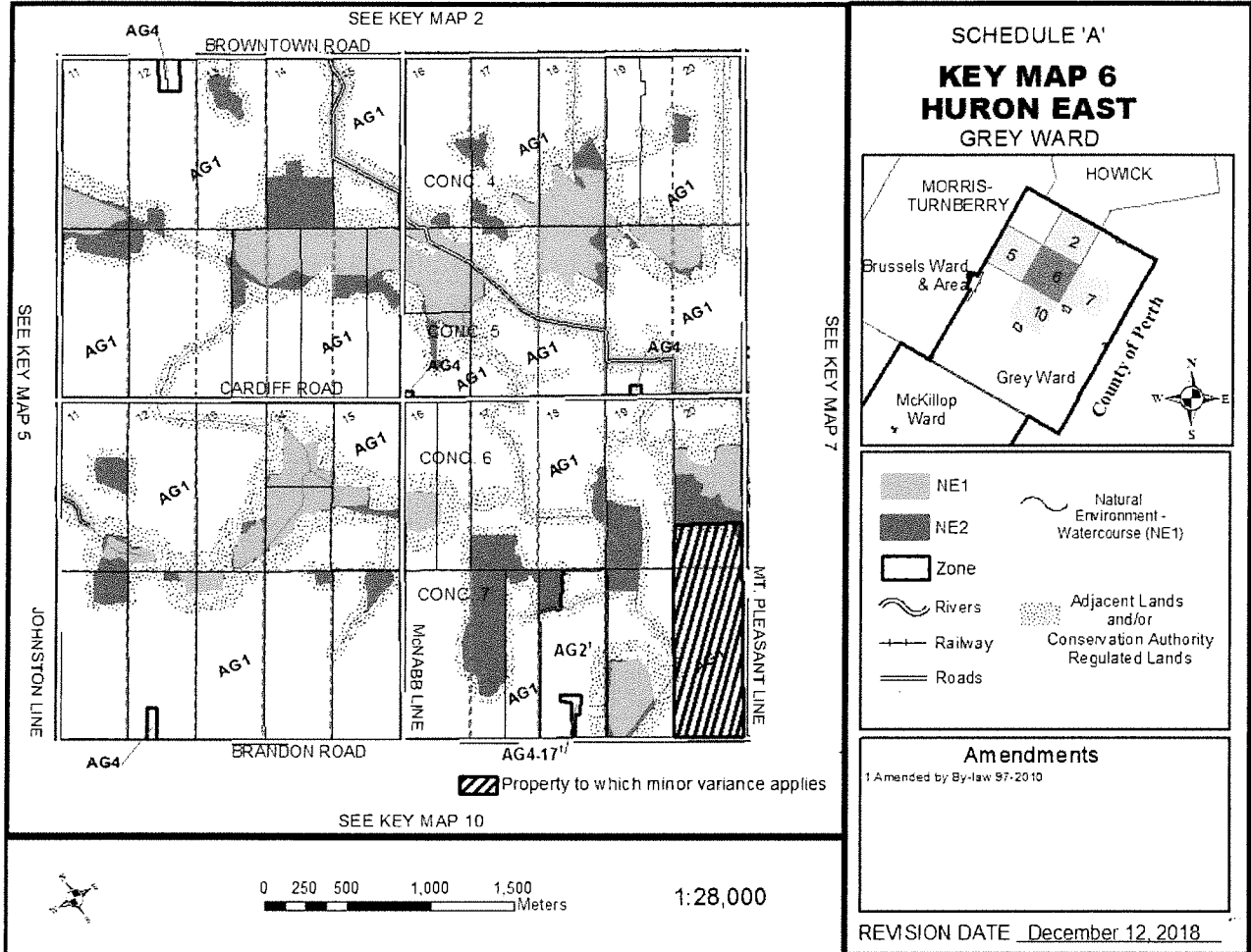
**DATED AT THE MUNICIPALITY OF HURON EAST THIS 17<sup>th</sup> DAY of December, 2018.**

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Brad Knight, CAO/Clerk, Municipality of Huron East  
72 Main Street South, PO Box 610, Seaforth, Ontario N0K 1W0  
Phone: 519-527-0160 or Toll Free 1-888-868-7513

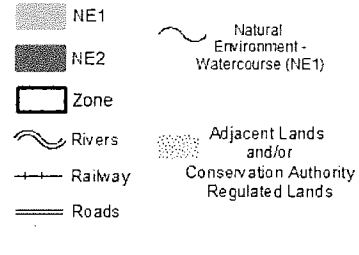
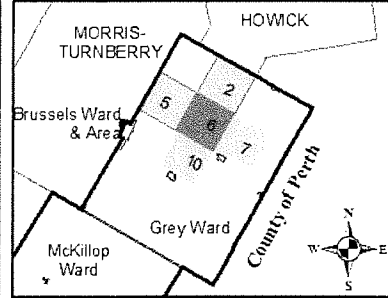
Location of the Minor Variance Application





SCHEDULE 'A'

**KEY MAP 6  
 HURON EAST  
 GREY WARD**



**Amendments**

1 Amended by By-law 97-2010



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

1To: Municipality of Huron East, Mayor and Members of Council  
From: Denise Van Amersfoort, Senior Planner  
Date: January 17, 2019

Re: **Application for Minor Variance: MV02/2018**  
Concession 6 South, Part Lot 20, Concession 7, Lot 20 less highway, Grey Ward,  
Municipality of Huron East (85251 Mount Pleasant Line)  
**Applicant/Owner: Remo Schlumpf**

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### RECOMMENDATION

It is recommended that:

- 1) the public hearing be held;
- 2) that this report be received for information purposes; and
- 3) that minor variance application MV02/18 be **deferred to allow time for further discussion with interested parties.**

A formal planning recommendation will be provided at a subsequent meeting.

### PURPOSE

The purpose of this application is to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery.

Two minor variances are being requested for this development:

- Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres;
- Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

### REVIEW

Minor variances are required to satisfy four tests under the Planning Act before they can be approved. To be approved the requested variance must be:

- 1) minor,
- 2) desirable for the appropriate development or use of the land, building or structure,
- 3) maintain the general intent and purpose of the zoning by-law, and
- 4) maintain the general intent of the official plan.

The subject lands are designated Agriculture in the Huron East Official Plan and zoned General Agriculture (AG1) on Key Map 6 of the Huron East Zoning By-law. The subject property is 125 acres in size and contains an existing residence, manure storage facility and grain bins. The proposed dairy barn and manure storage are requested to be located to the rear of the residence, within the required MDS setback to the Mount Pleasant Cemetery. This cemetery is located to the northeast of the proposed location of the barn, at 85344 Mount Pleasant Line. The cemetery property is 7.25 acres in size with 5.5 acres designated Natural Environment and 1.75 acres designated Community Facility.

It is stated in the application that the reason the applicant cannot comply with the MDS setbacks is because of the location of a municipal drain (McKee Drain) and changes in topography on the subject parcel. The Huron East Zoning By-law (Section 3.34.4) requires that new livestock housing and manure storage facilities be located a minimum of 60 metres to an open ditch which the McKee Municipal Drain is considered. This limits the location of the proposed barn as the drain bisects the parcel (see Figure 3). The applicant would like to co-locate the proposed barn and manure storage with the new residence for biosecurity and convenience reasons.

Section 4.5 of the Huron East Zoning By-law states that all new livestock housing facilities in the agricultural area must comply with Minimum Distance Separation (MDS) setbacks. The MDS formula requires different setbacks for different types of uses; land uses are categorized as either Type A or Type B land uses. Implementation Guideline No. 33 of the MDS formula defines these uses as follows:

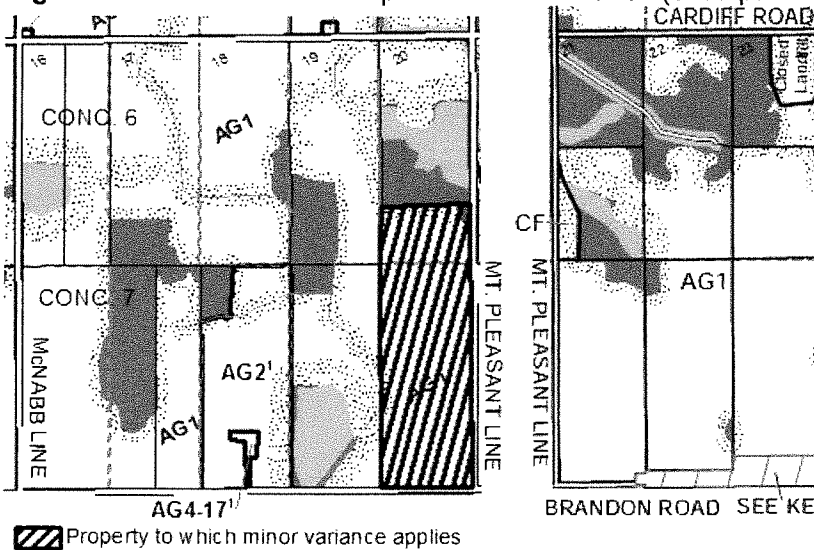
Type A: land uses with lower density of human occupancy, habitation or activity. Examples include a farm dwelling or an open space use.

Type B: land uses with higher densities of human occupancy, habitation or activity. Examples include a settlement area, a school and a recreational trailer park.

Type B land uses require larger setback distances than Type A land uses; the setback for a Type B is double the distance of a Type A. Implementation Guidelines No. 38 states that for the purpose of establishing a barn (MDS II), actively used cemeteries are to be treated as a Type B land use when calculating the required setback distance. It is for this reason that the 'double distance requirement' is applied to the Mount Pleasant Cemetery; it is, however, important to note that the level of human occupancy and activity is much lower than other Type B land uses.

MDS Implementation Guideline No. 43 states that if deemed appropriate by the municipality, reductions to MDS setback requirements may be considered through a minor variance process. The Guideline states that setbacks should not be reduced except in limited, site specific circumstances which meet the intent of the MDS document.

**Figure 1:** Location of Proposed Minor Variance (excerpt from Zone Maps 6 & 7)





Figures 2 & 3: Site Sketch and Location of McKee Drain on Subject Parcel (in purple)



Figure 4: Photograph of Mount Pleasant Cemetery facing East

Figure 5: Photograph Taken at Southwest Corner of Cemetery Property facing South towards Proposed Location of Dairy Barn



**COMMENTS RECEIVED**

A number of letters of objection were received in relation to this application; copies of each letter are included in the agenda package. Concerns expressed include the desire to care for and maintain the cemetery in a manner in which the interment right holders and the community can take pride, and to preserve the heritage of the cemetery.

Additional comments may be presented at the public hearing and should be thoroughly considered by the Committee of Adjustment.

Given the level of public interest and the fact that there was insufficient time for myself to contact concerned members of the public prior to submitting this report (letters received on January 16, 2019), I am recommending that the public hearing be held and the comments of all parties be received for consideration. A subsequent report will be provided at the next Council meeting with a formal planning recommendation.

I will be in attendance on January 22, 2019 to answer any questions from the Committee and the public.

Sincerely,  
'Original signed by'

---

Denise Van Amersfoort, RPP  
Senior Planner

Site Inspection: January 11, 2019

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

January 7, 2019

Dear Mr. Knight

I, Edith Stevenson, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,



Edith Stevenson

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

519-887-9085

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

January 7, 2019

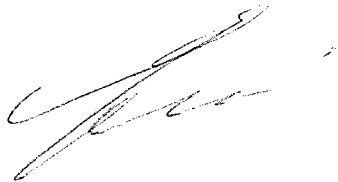
Dear Mr. Knight

I, *Russ Crozier*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

CAO/Clerk

Seaford, Ontario

January 7, 2019

Dear Mr. Knight

I, *Melody Brewer*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

January 7, 2019

Dear Mr. Knight

I, *Lisa Brock*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely, *Lisa Brock*  
*Lisa Brock*

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

January 7, 2019

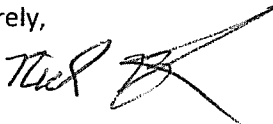
Dear Mr. Knight

I, *Nick Brock*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Brock". The signature is stylized and written in cursive.

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

CAO/Clerk

Seaforth, Ontario

January 7, 2019

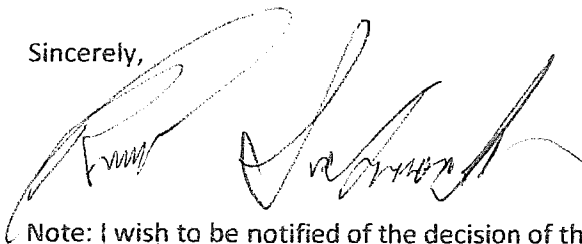
Dear Mr. Knight

I, *Rick Schnock* as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018



CAO/Clerk

Seaforth, Ontario

January 7, 2019

Dear Mr. Knight

I, *Marie Myers*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,

*Marie Myers*

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

CAO/Clerk

Seaforth, Ontario

January 7, 2019

Dear Mr. Knight

I, *Mildred Schnock*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,

*Mildred Schnock POA*

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

CAO/Clerk

Seaforth, Ontario

January 7, 2019

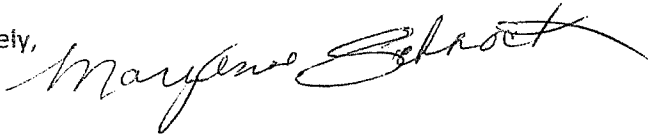
Dear Mr. Knight

I, *Maryanne Schnock*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

Brad Knight

CAO/Clerk

Municipality of Huron East

Seaforth, Ontario

JAN 10 2019

January 7, 2019

Dear Mr. Knight

I, GLORIA BOWMAN, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely

*Gloria Bowman*

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

*Gloria Bowman  
795 Elizabeth St West  
Listowel, ON  
N4W 1G1  
519-291-1359*

*Last surviving member of my  
family interred @ Mt Pleasant  
Cemetery.*

*Archie + Doris Jocklin  
Ruth Farnish  
Barry Jocklin  
Keith Jocklin  
Wayne Bowman*

Brad Knight

CAO/Clerk

Municipality of Huron East

Seaforth, Ontario

2019 01 07

January 7, 2019

Dear Mr. Knight

I, *ELAINE ARMSTRONG*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

2019 01 07

January 7, 2019

Dear Mr. Knight

I, *Twyla Jacklin*, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely *Twyla Jacklin*

Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

*8-750 Elizabeth St. West  
Listowel, Ont. N4W1E9  
519 291 2808*

Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

2019 0 011

January 7, 2019

Dear Mr. Knight

I, **BRIAN ARMSTRONG**, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018

Brad Knight

CAO/Clerk

Municipality of Huron East

Seaforth, Ontario

404 420 00 702200

January 7, 2019

Dear Mr. Knight

*I, Shirley Stevenson*

*family member  
of an*

, as a interment right holder, am opposed to the minor variance application File A02-2018, Roll number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf.

It is the objective of the Care and Maintenance Fund to care and maintain the cemetery in a manner in which the interment right holders and the community can take pride. To that end, by laws restricting the minimum distance separation for proposed manure storage have been established.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced.

Sincerely,



Note: I wish to be notified of the decision of the Committee of Adjustment Re: Minor Variance Application File A02-2018



Brad Knight  
CAO/Clerk  
Municipality of Huron East  
Seaforth, Ontario

January 15, 2019

Re: Minor Variance Application File A02-2018, Roll Number 4040 420 00 702200, located at 85251 Mount Pleasant Line, requested by Remo Schlumpf

Dear Mr. Knight

As community members, property owners and constituents within the Municipality of Huron East, we are categorically opposed to any minor variance application that affects cemetery lands under the control of the Municipality as well as regulated by the *Cemeteries Act (Revised) R.S.O. 1990*, Amended July 1, 2012.

This proposed minor variance is a contravention of governing zoning by-laws that were established to preserve the heritage of the cemetery; the existing zoning by-laws need to be respected and enforced

Sincerely

Dave LeGault and Nancy Dickson

Note: We wish to be notified of the decision of the Committee of Adjustment re: Minor Variance Application File A02-2018



## MUNICIPALITY OF HURON EAST

### PUBLIC MEETING

TUESDAY, JANUARY 22<sup>ND</sup>, 2019 – 7:00 P.M.

### HURON EAST COUNCIL CHAMBERS

The purpose of the public meeting is to consider an amendment to the Huron East Zoning By-Law 52-2006.

### AGENDA

1. **Call to Order – Adopt Agenda for Public Meeting**
2. **Disclosure of Elected Officials – Pecuniary Interest**
3. **Zoning By-Law Amendment Application**

Note: The following provisions are contained in Ontario Regulation 545/06, Section 5(11)5

- i. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Huron East to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision.
  - ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal to the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.
- 3 a) Zoning By-Law Amendment Application by Donald and Pamela Sholdice affecting Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, known as 740 Elizabeth Street. The By-Law proposes to change the zoning from 'Future Development' (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence. (encl.)

Comments Received:

- Report from Planner Denise VanAmersfoort dated January 18<sup>th</sup>, 2019 (encl.)

4. **Close Public Meeting**

**PUBLIC MEETING  
CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT  
AFFECTING THE MUNICIPALITY OF HURON EAST**

**Roll No. 4040 440 014 02300**

**TAKE NOTICE** that Council of the Corporation of the Municipality of Huron East will hold a public meeting on **January 22, 2019 at 7:00 pm** in the Huron East Council Chambers to consider a proposed zoning by-law amendment under Section 34 of the Planning Act.

**BE ADVISED** that the Clerk/Council of the Corporation of the Municipality of Huron East considered this application to be complete on December 13, 2018.

**ANY PERSON** may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the proposed zoning by-law amendment.

**IF** a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Huron East to the Local Planning Appeal Tribunal.

**IF** a person or public body does not make an oral submission at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body.

**ADDITIONAL INFORMATION** relating to the proposed zoning by-law amendment is available for inspection during regular office hours at the Huron East Municipal Office and the County of Huron Planning and Development Department (519) 524-8394 x 3.

**DATED AT THE MUNICIPALITY OF HURON EAST this 18th day of December, 2018.**

---

Brad Knight, CAO/Clerk, Municipality of Huron East  
72 Main Street South, PO Box 610 Seaforth, Ontario N0K 1W0  
Phone: 519-527-0160 1-888-868-7513 (toll free) Fax: 519-527-2561

**PURPOSE AND EFFECT**

This proposed Zoning By-law Amendment affects Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East, known municipally as 740 Elizabeth Street.

The By-law proposes to change the zoning from 'Future Development (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence.

The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses on the property.

Attached is a sketch which outlines the proposed paddock design and approximate location of proposed structures.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

**CORPORATION OF THE MUNICIPALITY OF HURON EAST**

**BRUSSELS WARD**

**BY-LAW NO. - 2019**

**BEING** a by-law to amend the zoning on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East, known municipally as 740 Elizabeth Street.

**WHEREAS** the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended.

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. This by-law shall apply to Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East as described and shown on the attached Schedules 1, 2 & 3.
2. By-law 52-2006 is hereby amended by changing from 'Future Development' (FD) to 'Residential Low Density' and 'Residential Low Density- Special Zone' (R1-38) Zone on the attached Schedule 3.
3. Section 18.10 is hereby amended by the addition of the following:

**R1-38**

In the area zoned R1-38, two horses shall be permitted subject to the following:

- two stalls are permitted within an accessory structure for the purposes of housing the two horses provided the accessory structure is no closer than 8 metres to any property line;
- no manure may be stored on the property for more than fourteen days;
- no outdoor storage of manure is permitted;
- no electric or barbed wire fences are permitted.

All other provisions of the By-law shall apply.

4. Key Map 57, Schedule A, By-law 52-2006 is hereby replaced with amended Key Map 57 attached hereto, which is declared to be part of the by-law.
5. All other provisions of By-law 52-2006 shall apply.
6. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

READ A SECOND TIME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

READ A THIRD TIME AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Brad Knight, Clerk/CAO

## **SCHEDULE 1**

### **CORPORATION OF THE MUNICIPALITY OF HURON EAST**

#### **BRUSSELS WARD**

#### **BY-LAW NO. - 2019**

1. By-law - 2019 has the following purpose and effect:

This proposed Zoning By-law Amendment affects Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East, known municipally as 740 Elizabeth Street.

The By-law proposes to change the zoning from 'Future Development (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence.

The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses on the property.

Attached is a sketch which outlines the proposed paddock design and approximate location of proposed structures.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

All other zone provisions apply.

2. A Location Map and Key Map showing the location of the lands to which this by-law applies are shown on the following pages and are entitled Schedule 2 and Schedule 3.

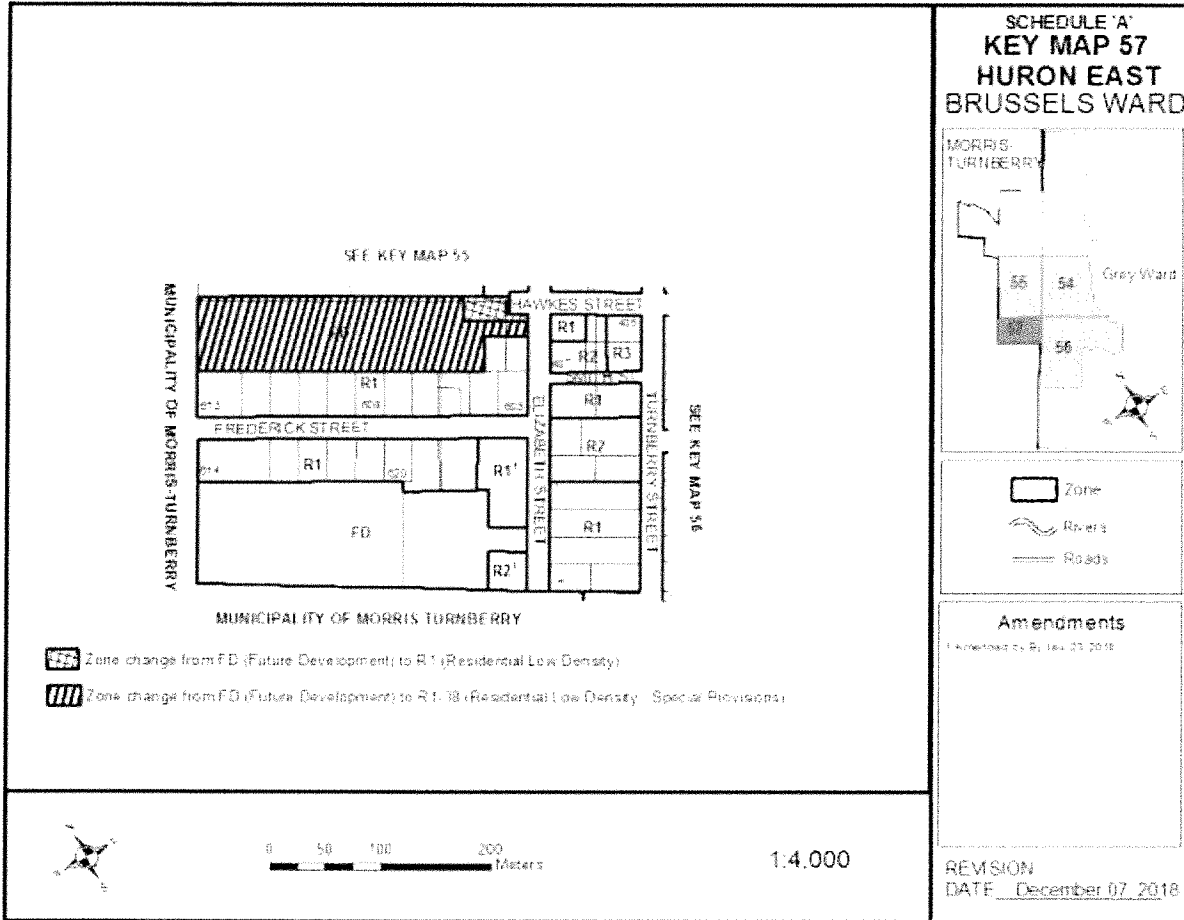


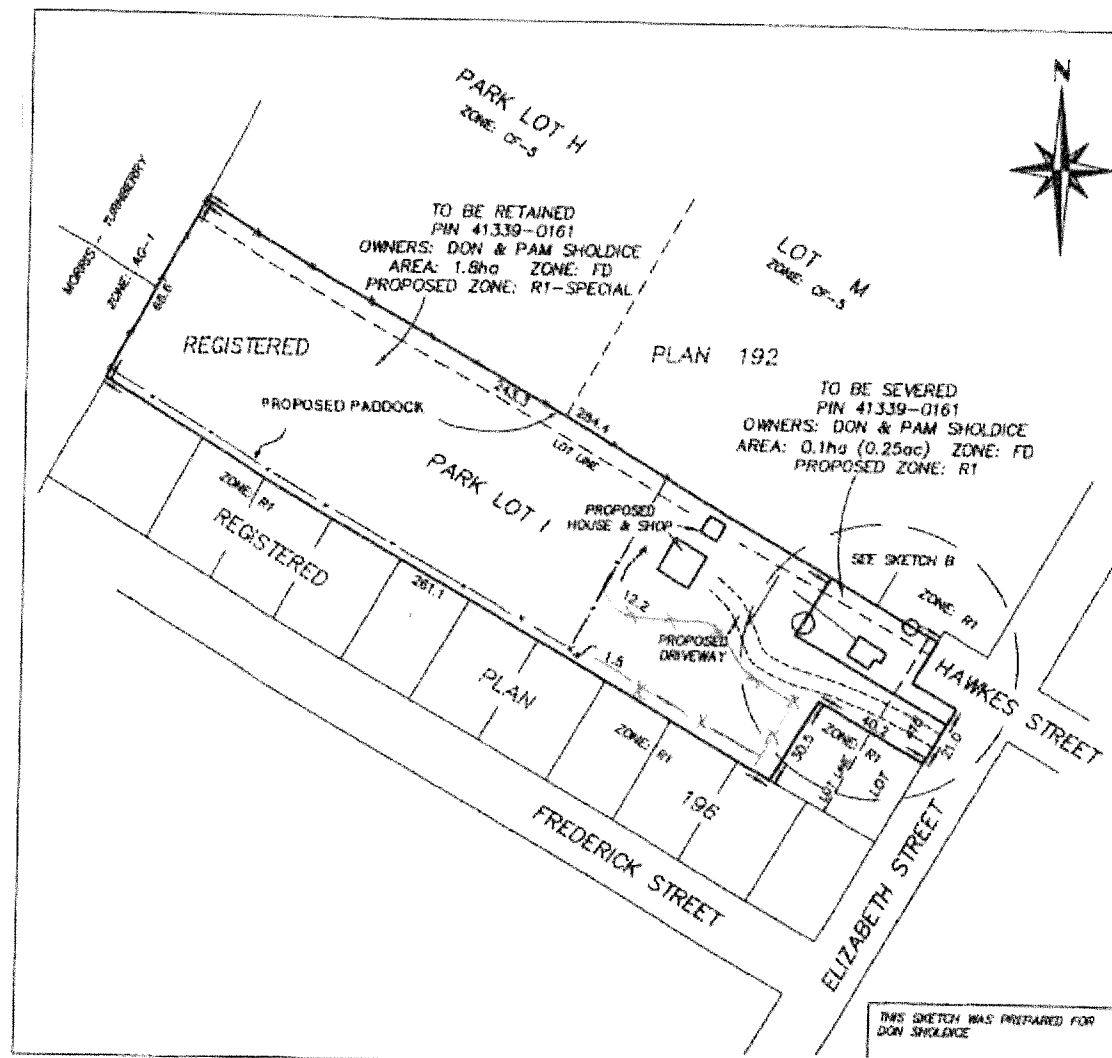
SCHEDULE 3

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BRUSSELS WARD

BY-LAW NO. – 2019





SEVERANCE SKETCH 'A'  
 740 ELIZABETH STREET  
 OF PARTS OF  
 LOTS H & 415  
 REGISTERED PLAN 192  
 GEOGRAPHIC TOWNSHIP OF BRUSSELS  
 MUNICIPALITY OF HURON EAST  
 COUNTY OF HURON

SCALE 1:1400  
  
 METRIC

METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS OBTAINED FROM FIELD SURVEY COMPLETED JULY 31, 2018. THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

© COPYRIGHT 2018

**D. CULBERT LTD.** ONTARIO  
 ONTARIO LAND SURVEYOR **DCL**  
 GODFRICH, ONTARIO PHONE: 512-524-5321 LAND SURVEYOR

DRAWN BY: KL	DIGITAL FILE: B51603C1	PLAN No: G-6201a	Rv: 1
CHECKED BY: DAC	FILE: BRUS-0192-04-6		

THIS SKETCH WAS PREPARED FOR DON SHOLDICE

D:\\_MAPS\BRUS\0192\04\6-6-SHOLDICE\SEV.dwg

Plotfile: 14x 23, 2018





## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Municipality of Huron East, Mayor and Members of Council

From: Denise Van Amersfoort, Senior Planner

Date: January 17, 2019

Re: **Application for Zoning By-law Amendment: Z10/18**

Plan 192, Part Lot 415, Part Park Lot I, and Part Park Lot H, Brussels Ward  
(740 Elizabeth Street)

**Applicant/Owner: Don and Patricia Sholdice**

### RECOMMENDATION

It is recommended that zoning by-law amendment application Z10/18 be **deferred until a decision on related severance application C85/18 is made.**

### PURPOSE

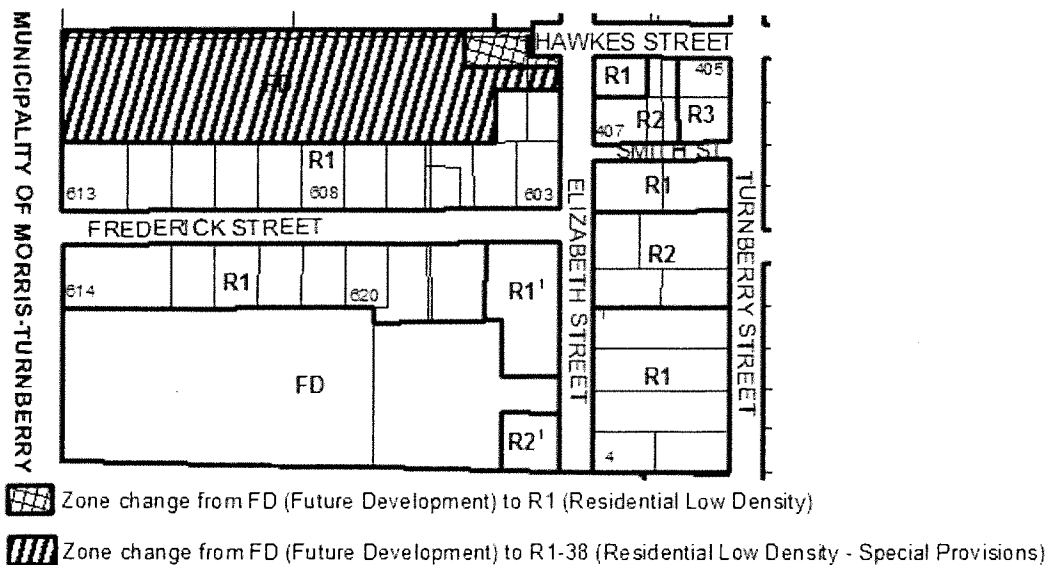
This Zoning By-law Amendment proposes to change the zoning from 'Future Development (FD)' to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence.

The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses on the property.

### REVIEW

The subject lands are designated Residential in the Huron East Official Plan and zoned Future Development (FD) on Zone Map 57 of the Huron East Zoning By-law.

**Figure 1: Location of Proposed Zone Change (excerpt from Zone Map 57)**



**Figure 2: Aerial Image of Subject Property in Context of Surrounding Neighbourhood**  
(Proposed R1-38 in yellow, proposed R1 in red to which blue is proposed to be added)



The subject property is a largely undeveloped parcel which is approximately 4.75 acres in size. The property is surrounded by a community facility to the north, low density residential to the east and south and agricultural fields to the west.

This application proposes to permit a single residence on this large parcel in addition a paddock to house two horses. This proposal is quite unique in that it does not seek to maximize the development potential of the parcel and introduces a livestock use which is typically not permitted in Primary Settlement Areas such as Brussels.

The Huron East Official Plan is supportive of residential infill which is sensitive to the character, context and design of the surrounding area, which makes efficient use of the land and services, and maintains stable, attractive and healthy residential neighbourhoods while protecting from conflicting land uses.

In terms of the development potential of the property, the applicant was required to demonstrate why the parcel could not be developed into multiple lots. The applicant stated that the width of the parcel (69 metres) was challenging in that double sided development was not possible. For comparison purposes, Frederick Street (immediately to the south of the parcel) and the lots which flank it on the north and south sides have 100 metres in combined width. The applicant provided cost estimates to build a municipal road (66 feet wide) with a turning radius, to extend municipal water and sewer, and extend other necessary services such as hydro. When the number of lots that could be created was compared with the cost of developing the services required for those lots and the average sale price of a vacant lot in Brussels, it was concluded that while the property may be challenging to develop, it is not impossible.

Another factor is that the subject parcel has a significant grade change as one moves to the west; the grade change is similar on Frederick Street and required the last few dwellings along that street to be serviced by septic systems as opposed to municipal sewer (due to the requirement for a pumping station). The development of the subject parcel would have faced a similar situation. Given the limited width and the grade change across the parcel, the Planning Department recognizes that the development potential is somewhat limited. That said, the Sholdice proposal could be considered an 'interim' use of the property and it is plausible that the property could be redeveloped for a more intensive residential use in the future. The opportunity for redevelopment is not precluded by the proposed use and thus the vision of the Official Plan is maintained.

In addition to the single dwelling, the area zoned R1-38 would permit two horses subject to very specific criteria:

- The horses are permitted to be housed within two stalls located within an accessory structure (shed) which is located no closer than 8 metres to any property line and an outdoor paddock.
- No manure may be stored on the property for more than fourteen (14) days.
- No outdoor storage of manure is permitted.
- No electric or barbed wire fences are permitted.

The applicant has stated that he spoke to all abutting property owners about the horse proposal and received positive feedback.

The current parcel complies with the remainder of the requirements of the R1 zone and the area proposed to be zoned R1 complies with the requirements of the R1 zone; that said, the evaluation of the appropriateness of the related severance application is not complete. It is recommended that, due to the connection between the two applications, Zoning By-law Amendment Z10/18 not be approved until a decision has been made on the severance application. If, for example, the severance was not approved, the Council would likely modify the ZBLA to make the entirety of the property a R1-38 zone.

#### **OTHERS CONSULTED**

Municipal staff have no concerns with the proposed rezoning. No comments specific to the proposed use were received at the time this report was written. Any comments received following the writing of this report will be verbally presented to Council. I will be in attendance at the public meeting on January 17, 2019 to answer any questions from Council and the public.

#### **SUMMARY**

In conclusion, it is recommended that Huron East Council hold the Public Meeting for this application, consider the comments submitted by members of the public and defer a decision at this time. The Planning Department is generally supportive of this application but due to a related severance application, it is recommended that the re-zoning be passed after a decision is made on the severance. A second planning report containing a formal recommendation will be provided at a future meeting.

Sincerely,  
'Original signed by'

\_\_\_\_\_  
Denise Van Amersfoort, Senior Planner

'Original signed by'

\_\_\_\_\_  
Craig Metzger, Senior Planner

Site Inspection: January 11, 2019

5-02-3



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

[www.huroncounty.ca](http://www.huroncounty.ca)

### NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: November 26, 2018

File # C 85/18

TO:

- Owner/Applicant – Donald & Pamela Sholdice / Douglas A. Culbert
- Clerk- Municipality of Huron East
- Planning Assistant-Municipality of Huron East
- Abutting Municipality with 1 km of subject property – Morris-Turnberry
- Donna Clarkson, ABMV Source Protection Region
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

#### LOCATION OF PROPERTY

Municipality: Huron East Lot: Parts Park Lot H, Park Lot 1, Lot 415, Plan 192, Brussels, 740 Elizabeth Street  
Owner: Donald & Pamela Sholdice Applicant/Agent: Douglas A. Culbert

#### PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot. The land to be severed is approximately 0.25 acres (0.1 ha) and contains a house. The vacant land to be retained is approximately 4.45 acres (1.8 ha).

#### LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **December 10, 2018** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address [lfinch@huroncounty.ca](mailto:lfinch@huroncounty.ca) or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

#### DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2<sup>nd</sup> Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

#### ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**Huron County Planning & Development Department  
57 Napier Street, 2<sup>nd</sup> Floor, Goderich, Ontario N7A 1W2**

Alternatively, you may review the application at the local municipal office.

*"Planning with the community for a healthy, viable and sustainable future."*



# APPLICATION FOR CONSENT



**For office use only**    File # C 85/18  
 Received Nov 15, 20 18  
 Considered Complete Nov 21, 20 18

## 1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality:

## 2. APPLICATION INFORMATION

<b>Name of Applicant</b> <u>DOUGLAS A. CULBERT, O.L.S.</u>	<b>Name of Owner</b> <u>DONALD &amp; FAYE L-O SHOLDICE</u> <input type="checkbox"/> Check box if same as Applicant
<b>Telephone Numbers</b> Home _____ Work <u>519-524-5321</u> Fax <u>519-524-5780</u> Cell _____ Email <u>dculbc.cable.tv.on.ca</u> Address <u>D. CULBERT LTD, 50 NORTH ST, GOREBROOK</u> Postal Code <u>N7A 2T4</u>	<b>Telephone Numbers</b> Home _____ Work <u>519-357-5135</u> Fax _____ Cell _____ Email <u>sholdice@ezlink.ca</u> Address <u>Box 389, BRUSSELS, ON</u> Postal Code <u>N0G 1H0</u>

Solicitor name (if known) CRAWFORD, MILL & DAVIES

Address: TURNBERRY ST. SOUTH, P.O. BOX 104, BRUSSELS, ON N0G 1H0

Tel: 519-887-9491

Email: lawoffice@cmdbrussels.com

Correspondence to be sent to:     to all parties, or     applicant, and/or     owner

## 3. LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>HURON EAST</u>	Ward: <u>BRUSSELS</u>
Concession: _____	Lot Number(s): _____
Registered Plan: <u>192</u>	Lot(s) Block(s): <u>PT LOTS #. 415</u>
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): <u>740 ELIZABETH ST.</u>	Street Number: <u>740</u>
	Roll # (if available) <u>484044001402300</u>

## APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

b)  Yes  No

If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area C?  Yes  No  Unknown

If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official. If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

### 4. PURPOSE OF THE APPLICATION

Type of proposed transaction: (Choose from drop down menu)

Transfer:	Other:
<input checked="" type="checkbox"/> Creation of a new lot	<input type="checkbox"/> Charge
<input type="checkbox"/> Addition to lot	<input type="checkbox"/> Lease
<input type="checkbox"/> An easement	<input type="checkbox"/> Correction of title
<input type="checkbox"/> Other purpose (please specify) _____	

Briefly, describe the proposed transaction.

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

**DON SHOLOICE**

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

If a lot addition, identify the lands to which the parcel will be added.

Municipality: _____	Ward: _____
Concession: _____	Lot Number(s) _____
Registered Plan: _____	Lot(s) Block(s) _____
Reference Plan: _____	Part Number(s) _____
Name of Street/Road: _____	Street Number _____

## APPLICATION FOR CONSENT

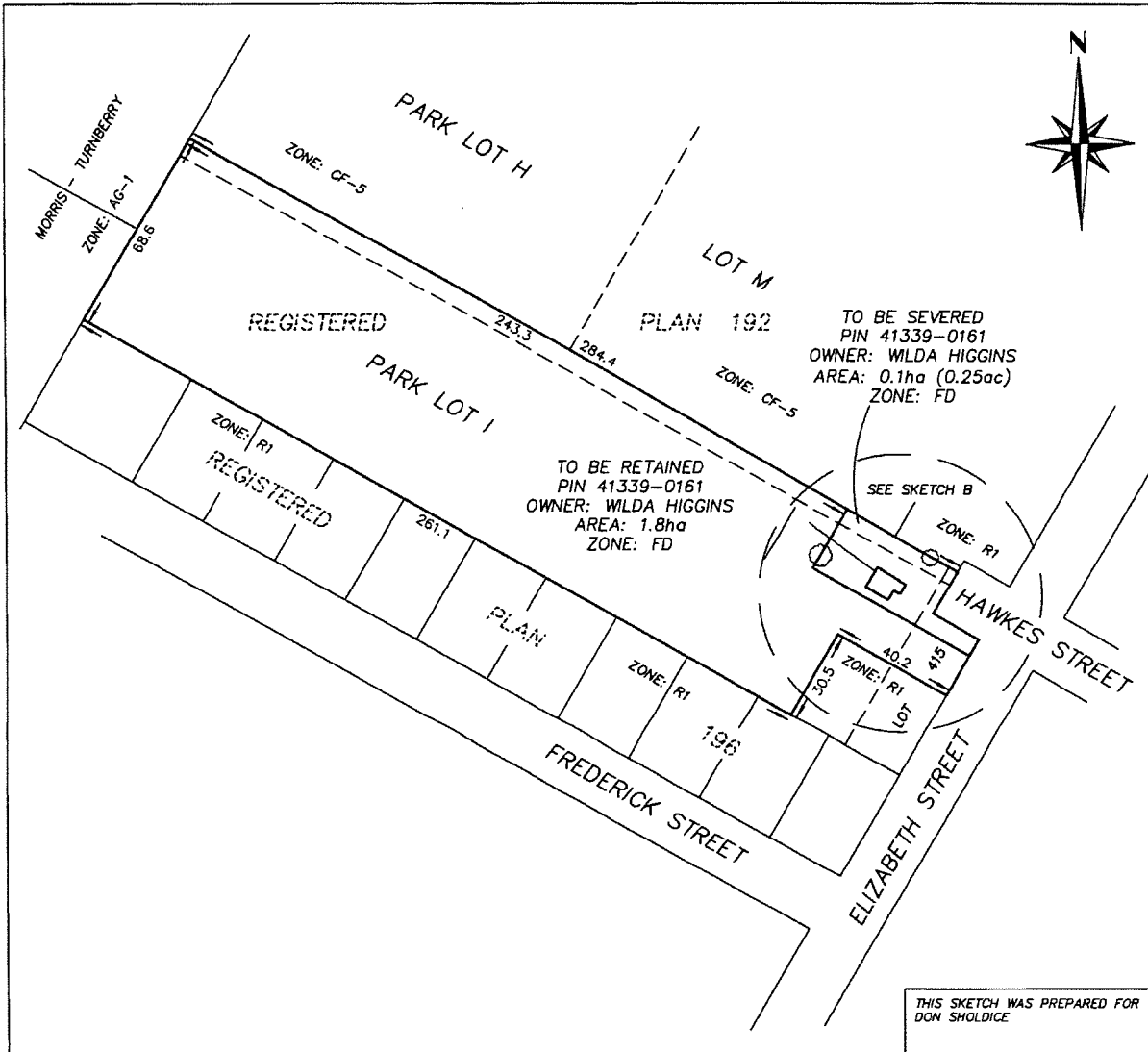
### 5. DESCRIPTION OF SUBJECT LAND

<p><b>a) Description land intended to be severed:</b></p> <p>Frontage: <u>21.82 m</u></p> <p>Depth: <u>58 m</u></p> <p>Area: <u>0.1 ha</u></p> <p>Existing Use(s) <u>RESIDENTIAL</u></p> <p>Proposed Use(s) <u>NO CHANGE</u></p> <p>Existing Building(s) or Structure(s) <u>HOUSE</u></p> <p>Proposed Building(s) or Structures <u>NONE</u></p> <p><b>b) Type of access:</b> (check appropriate space)</p> <p><input type="checkbox"/> provincial highway</p> <p><input type="checkbox"/> county road</p> <p><input checked="" type="checkbox"/> municipal road, maintained all year</p> <p><input type="checkbox"/> municipal road, seasonally maintained</p> <p><input type="checkbox"/> other</p> <p><b>c) Type of water supply proposed:</b> (check appropriate space)</p> <p><input checked="" type="checkbox"/> publicly owned and operated piped water system</p> <p><input type="checkbox"/> privately owned and operated individual well</p> <p style="padding-left: 40px;"><input type="checkbox"/> dug    <input type="checkbox"/> drilled</p> <p><input type="checkbox"/> privately owned and operated communal well</p> <p><input type="checkbox"/> lake or other water body</p> <p><input type="checkbox"/> other means (please specify)</p> <p><b>d) Type of sewage disposal proposed:</b> (check appropriate space)</p> <p><input checked="" type="checkbox"/> publicly owned &amp; operated sanitary sewage system</p> <p><input type="checkbox"/> privately owned &amp; operated individual septic tank</p> <p><input type="checkbox"/> privately owned &amp; operated communal septic system</p> <p><input type="checkbox"/> privy</p> <p><input type="checkbox"/> other means (please specify)</p>	<p><b>a) Description of land intended to be retained:</b></p> <p>Frontage: <u>15.0 m</u></p> <p>Depth: <u>284 m ±</u></p> <p>Area: <u>1.8 ha</u></p> <p>Existing Use(s) <u>RESIDENTIAL</u></p> <p>Proposed Use(s) <u>RESIDENTIAL</u></p> <p>Existing Building(s) or Structure(s) <u>VACANT</u></p> <p>Proposed Building(s) or Structures <u>NONE AT PRESENT</u></p> <p><b>b) Type of access:</b> (check appropriate space)</p> <p><input type="checkbox"/> provincial highway</p> <p><input type="checkbox"/> county road</p> <p><input checked="" type="checkbox"/> municipal road, maintained all year</p> <p><input type="checkbox"/> municipal road, seasonally maintained</p> <p><input type="checkbox"/> other</p> <p><b>c) Type of water supply proposed:</b> (check appropriate space)</p> <p><input checked="" type="checkbox"/> publicly owned and operated piped water system</p> <p><input type="checkbox"/> privately owned and operated individual well</p> <p style="padding-left: 40px;"><input type="checkbox"/> dug    <input type="checkbox"/> drilled</p> <p><input type="checkbox"/> privately owned and operated communal well</p> <p><input type="checkbox"/> lake or other water body</p> <p><input type="checkbox"/> other means (please specify)</p> <p><b>d) Type of sewage disposal proposed:</b> (check appropriate space)</p> <p><input checked="" type="checkbox"/> publicly owned &amp; operated sanitary sewage system</p> <p><input type="checkbox"/> privately owned &amp; operated individual septic tank</p> <p><input type="checkbox"/> privately owned &amp; operated communal septic system</p> <p><input type="checkbox"/> privy</p> <p><input type="checkbox"/> other means (please specify)</p>
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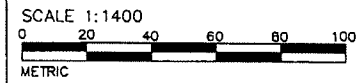








SEVERANCE SKETCH 'A'  
740 ELIZABETH STREET  
OF PARTS OF  
LOTS H & 415  
REGISTERED PLAN 192  
GEOGRAPHIC TOWNSHIP OF BRUSSELS  
MUNICIPALITY OF HURON EAST  
COUNTY OF HURON



METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS OBTAINED FROM FIELD SURVEY COMPLETED JULY 31, 2018. THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

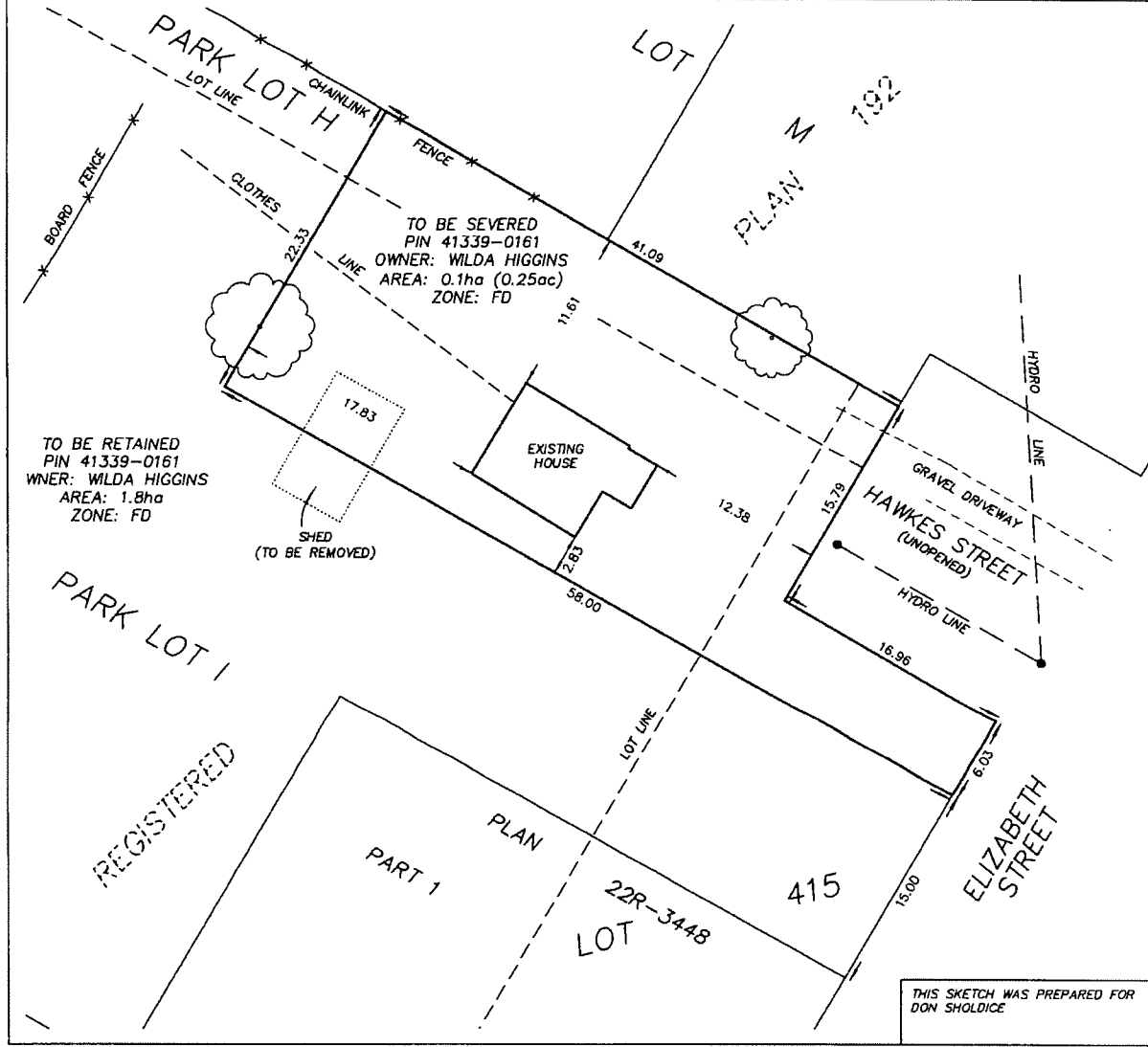
© COPYRIGHT 2018

**D. GULBERT LTD.**  
ONTARIO LAND SURVEYOR  
GODERICH, ONTARIO PHONE: 519-524-5321

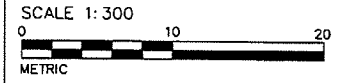
ONTARIO  
**DCL**  
LAND SURVEYOR

THIS SKETCH WAS PREPARED FOR  
DON SHOLDICE

DRAWN BY: KL	DIGITAL FILE: BS1803C1	PLAN No:	Rv.
CHECKED BY: DAC	FILE: BRU5-0192-04-6	G-6201a	0



SEVERANCE SKETCH 'B'  
 740 ELIZABETH STREET  
 OF PARTS OF  
 LOTS H & 415  
 REGISTERED PLAN 192  
 GEOGRAPHIC TOWNSHIP OF BRUSSELS  
 MUNICIPALITY OF HURON EAST  
 COUNTY OF HURON



METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS OBTAINED FROM FIELD SURVEY COMPLETED JULY 31, 2018. THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

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**D. GULBERT LTD.**  
 ONTARIO LAND SURVEYOR  
 GODERICH, ONTARIO PHONE: 519-524-5321

ONTARIO  
**DCL**  
 LAND SURVEYOR

DRAWN BY: KL	DIGITAL FILE: BS1803C1	PLAN No:	Rv.
CHECKED BY: DAC	FILE: BRUS-0192-04-6	G-6201b	1

THIS SKETCH WAS PREPARED FOR  
 DON SHOLDICE

5-02-4



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA  
**Phone:** 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394  
 Ext. 3  
 www.huroncounty.ca

### Consent Application Report – File C85/18 To Huron East Council

Applicant: Doug Culbert	Owner: Don and Patricia Sholdice	Date: January 17, 2019
Property Address: 740 Elizabeth Street		
Property Description: Plan 192, Part Lot 415, Part Park Lot I, and Part Park Lot H, Brussels Ward, Huron East		

**Recommendation:** That provisional consent be:

- granted with conditions (attached)
- deferred
- denied (referred to the County Council Day 1 for a decision)

**Purpose:**

- enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement

	Area	Official Plan Designation:	Zoning:	Structures:
<b>Severed</b>	1000 square metres (0.25 acres)	Residential	Future Development (FD – related Zoning By-law Amendment Application	Dwelling (accessory building to be demolished)
<b>Retained</b>	1.8 hectares (4.5 acres)	Residential	Future Development (FD – related Zoning By-law Amendment Application	Currently vacant, new dwelling proposed

**Review:** This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
  - Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
  - Conforms with section 51(24) of the Planning Act;
  - Conforms with the Huron County Official Plan;
  - Conforms with the Huron East Official Plan;
  - Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
  - Has been recommended for approval by the local municipality; and
  - Has no unresolved objections/concerns raised (to date) from agencies or the public.
- (Applications that do not meet all of the foregoing criteria will be referred to the County Council Day 1 for a decision)

**Agency / Other Comments:**

	No Concerns	See Conditions / Comment
MVCA	✓	

Neighbours		Comments were received from J. Fischer and A. Baker who own 758 Elizabeth Street (abutting property to the south). The main source of concern is the location of the driveway for the proposed retained lands. They “feel there are other options that would be better suited to gain access to the proposed property. They support the growth and development of Brussels but feel this severance is very short sighted and will leave an awkward piece of land with the existing dwelling”.
Source Water Protection	✓	The property at 740 Elizabeth St in Brussels is in zone ‘D’ of the Brussels wellhead protection area (WHPA-D), the 25 year time-of-travel. Properties in WHPA-D are not subject to ‘Restricted Land Use’ policy.

**Additional Comments:**

- The purpose of the application is to create a residential lot on Elizabeth Street in Brussels containing the existing residence.
- A new residence is proposed to be built on the retained lands which involves a related Zoning By-law Amendment application. The retained lands would be accessed via a new laneway which is proposed to be established between the existing house and the property to the south.
- A goal of the Huron East Official Plan for residential areas in Primary Settlement Areas such as Brussels is “To maintain stable, safe, attractive, and healthy residential neighbourhoods while protecting from conflicting land uses”. The Huron East OP sets the following policy direction:
  - “New residential development will be allowed in all residential neighbourhoods as infilling, intensification, and expansion on full municipal services. Priority will be given to residential intensification in proximity to the central business areas of Seaforth and Brussels”; and
  - “Infilling and residential intensification will occur primarily in established residential neighborhoods. These developments will proceed primarily by establishing accessory residential units and by severance according to the Land Division Policies of this Plan. The proposed lot sizes shall be compatible with the existing lot sizes in the immediate area.
- The lots are proposed to be serviced by municipal water and municipal sewer.
- The proposed lots meet the requirements of the Huron East Zoning By-law. The measurements are as follows:
  - The severed parcel has a proposed frontage of 21.82 metres while the retained lands are proposed to have a frontage of 15 metres. The Huron East Zoning By-law sets a minimum frontage requirement for an interior lot in an R1 zone at 15 metres. The frontage of the properties in the immediate vicinity (along Elizabeth Street) range from 25 – 31 metres in length.
  - The severed parcel is proposed to be approximately 1000 square metres. The minimum size of a fully serviced lot in the R1 zone is required to be 450 square metres as per the Huron East Zoning By-law. Properties in the immediate vicinity range in size from 800 – 1350 square metres.
  - The R1 zone requires a minimum lot depth of 30 metres. The severed parcel has a proposed depth of 58 metres while the abutting parcels to the north and south have depths of 40 metres.
- The severed property is odd shaped due to the current extent of the Hawkes Street road allowance. It is proposed that a portion of the road allowance would be closed and conveyed to abutting property owners in an effort to ‘square up’ the affected lots.

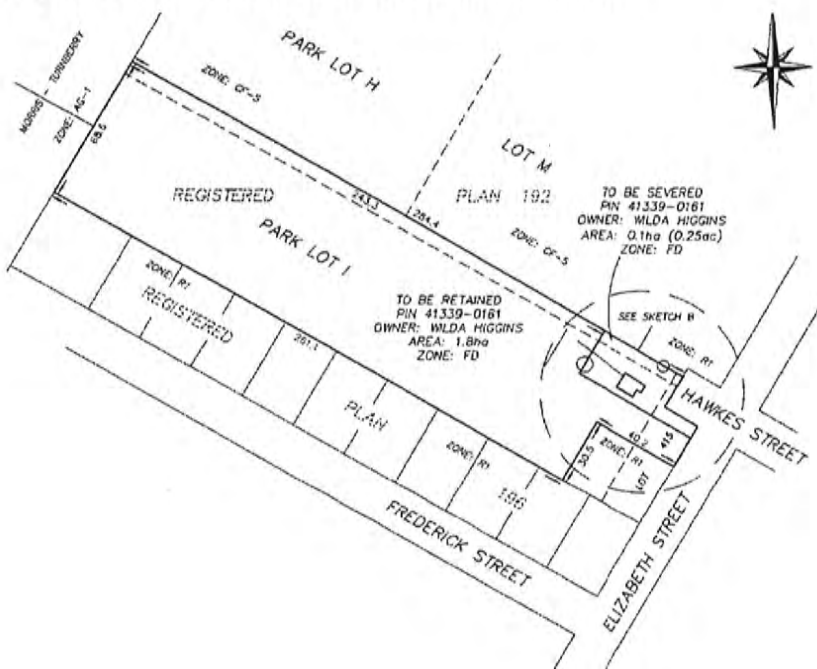
- There have been discussions between the applicants and the neighbours to the south in regards to their concerns. The main concern is that the proposed laneway to the retained lands creates the potential for land use conflict over the long term. There is the potential that trees will have to be cut down to accommodate the new laneway and further, there is a grade change between the proposed severed and the dwelling to the south. Various options and mitigation measures (fencing, trees, etc.) have been discussed but no resolution has been reached to date.

**Figure 1: Aerial Photo of Subject Property (severed outlined in red, retained in yellow)**

Note: The severed property is proposed to include an unopened portion of Hawkes Street which is proposed to be closed and conveyed should the severance be approved (outlined in blue).



**Figure 2: Site Sketch of Severed and Retained**

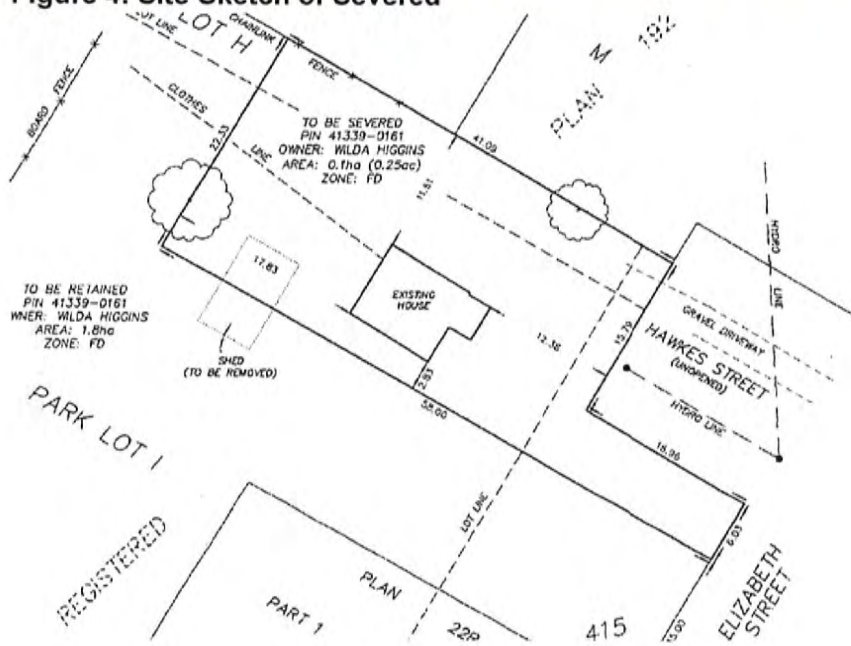


**Figure 3: Aerial of Severed Parcel and Proposed Laneway for Retained**



Unopened Portion of Hawkes Street to be Closed and Conveyed to Abutting Property Owners

**Figure 4: Site Sketch of Severed**





**Figure 5: Photograph of Subject Property (Proposed Location of Laneway to Retained)**



In conclusion, it is recommended that Huron East Council consider the comments submitted by members of the public and defer a decision at this time. A second planning report containing a recommendation will be provided at a future meeting.

Sincerely,  
'Original signed by'

\_\_\_\_\_  
Denise Van Amersfoort, Senior Planner

'Original signed by'

\_\_\_\_\_  
Craig Metzger, Senior Planner

Site Inspection: January 11, 2019

5-02-5

Print Form

7:30 pm



SCHEDULE B  
TO THE HURON EAST PROCEDURAL BY-LAW 43-2015

MUNICIPALITY OF HURON EAST  
COUNCIL DELEGATION REQUEST

A "delegation" means a person or group of people who address Council or a Committee for the purpose of making a presentation. See Section 17 of the Municipality of Huron East Procedure By-law for details.

Please ensure this form is completed, with an attachment outlining your request for a Council delegation. This Request Form must be received by the Clerk no later than 4:30 on the Wednesday preceding the Council meeting. The Request must be delivered by email, fax or in person.

A schedule of the Council meetings is located on the Municipal website at [www.huroneast.com](http://www.huroneast.com)  
Phone: 519-527-0160 Toll Free: 1-888-868-7513  
Fax: 519-527-2561 Email: [bknight@huroneast.com](mailto:bknight@huroneast.com)  
Address: 72 Main Street, P.O. Box 610, Seaforth, ON N0K 1W0

DATE OF MEETING: JAN 22, 2014

NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable) JOHN

VAN LIET AND DOUG MCARTER w/ NICOLE NOBLE

GROUP/ORGANIZATION DELEGATION REPRESENTS: BRUSSELS REC BOARD

FULL MAILING ADDRESS OF DELEGATION(S): 819 TURNBERRY ST.

P.O. BOX 267, BRUSSELS, ON.

TELEPHONE #: 519-531-0468 EMAIL: dmcarter@ezlink.ca

GENERAL NATURE OF DELEGATION: DISCUSS PROPOSED ARENA

UPGRADE AND ASK COUNCIL TO CONSIDER

FUNDING \$25,000 RESEARCH STUDY

ADDITIONAL DOCUMENTATION & PRESENTATION MATERIALS (PLEASE ATTACH/DESCRIBE): DRAWING BOARD OF ASSOCIATED

CAPITAL COST BREAK-DOWN

PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL:

TO ALLOW FUNDING OF \$25,000 RESEARCH  
STUDY FOR BRUSSELS REC BOARD ARENA UPGRADE

Delegations are limited to fifteen (15) minutes to address Council (including questions from Council). Groups are encouraged to appoint one or two spokespersons to address Council on behalf of the group. Where a Delegation consists of more than five persons, it shall be limited to two speakers, each limited to speaking not more than ten (10) minutes.

If the delegation would like printed information provided to Council in advance of the meeting it must be delivered to the Clerk by Noon on the Thursday prior to the meeting. This information will be placed on the Huron East Council Agenda and is posted on the corporate website and available to the public. Large submissions will be reviewed by the Clerk and included (or not) at his/her discretion. Delegation may be requested to provide multiple copies of a large document. For further information on the procedure for appearing before Council as a delegation, please contact Clerk, at 519-527-0160 or [bknight@huroneast.com](mailto:bknight@huroneast.com).

Information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*.

Dy Br...  
Delegation Applicant Signature

January 17, 2014  
Date

\_\_\_\_\_  
Clerk or designate

\_\_\_\_\_  
Date Received

OFFICE USE:

Confirmed with Requestor on \_\_\_\_\_ (date) by \_\_\_\_\_ (phone/email)

6-02-1



**Municipality of Huron East**  
**Accounts Payable Listing for Council**  
**As of January 18, 2019**

<b>Cheque Number</b>	<b>Date</b>	<b>Vendor Check Name</b>	<b>Invoice Description</b>	<b>Amount Paid</b>
11776	12/14/2018	Huron Motor Products	PW - WATER VAN	34,038.49
11777	12/19/2018	Equitable Life of Canada	GROUP BENEFITS - JAN 2019	12,809.57
11778	12/19/2018	JENNA SWART	CCEM - LAWN MAINTENANCE	1,570.00
11779	12/19/2018	Rollin' Roaster	AMCTO - LUNCH NOV 29	518.67
11779	12/19/2018	Rollin' Roaster	AMCTO - LUNCH NOV 30	503.42
11779	12/19/2018	Rollin' Roaster	HURON CLERKS & TREASURERS MTG	748.63
11780	12/31/2018	Avon Maitland Dist School Bd	2018 FINAL TAXES ADJ	2,205.66
11781	12/31/2018	Conseil Scolaire Catholique Providence	2018 FIANL TAXES ADJ	8.25
11782	12/31/2018	Huron-Perth Cathol Dist Sch Bd	2018 FIANL TAXES ADJ	725.52
11783	12/31/2018	County of Huron	2018 FINAL TAXES ADJ	7,765.48
11784	12/31/2018	Le Conseil Scolaire Viamonde Du District Centre-Sud-Ouest	2018 FINAL TAXES ADJ	5.24
11785	12/31/2018	A. G. Hayter Contracting Ltd	PYMNET CERT #1 - CARRON MD	36,607.06
11786	12/31/2018	Lavis Contracting Co Ltd	PAYMENT CERT #5 - CHURCH ST RECON	61,120.49
11787	12/31/2018	Minister Of Finance	OPP COSTS - NOVEMBER	122,302.00
11788	12/31/2018	OMI Canada Inc	W/WW - DECEMBER SERVICES	60,499.35
11789	12/31/2018	680084 Ontario Ltd.	MCKENZIE DRAIN	2,259.72
11790	12/31/2018	Maureen Agar	BIA - CHRISTMAS EVENT/GIFTS	181.60
11791	12/31/2018	Artech Signs & Graphics	RDS - HURON EAST DECALS	82.49
11792	12/31/2018	Barmy Tech	VRC - CLOTHING ALLOWANCE	490.42
11793	12/31/2018	Bauer Farm & Garden Service	BCEM - GRAVE OPENINGS	1,950.00
11794	12/31/2018	Bell Mobility	MOBILE CHARGES - VARIOUS	752.75
11795	12/31/2018	Bloom's and Rooms	BIA - QUILT SHOW BOWS	508.50
11796	12/31/2018	B M Ross & Associates Limited	STRUCTURE G22 - GILLIS LINE	2,499.80
11796	12/31/2018	B M Ross & Associates Limited	TURNBERRY / MILL STREET	706.03
11796	12/31/2018	B M Ross & Associates Limited	WINNIPEG/TORONTO/REGINA RECON	649.87
11796	12/31/2018	B M Ross & Associates Limited	DUKE/CENTENNIAL	4,847.82
11796	12/31/2018	B M Ross & Associates Limited	CHURCH STREET RECONSTRUCTION	1,275.32
11796	12/31/2018	B M Ross & Associates Limited	C4TH STP & OAK ST STP	9,512.47
11796	12/31/2018	B M Ross & Associates Limited	STRUCTURE M10 - HENSALL RD	2,658.10
11797	12/31/2018	Lisa Campbell	SDCC 2018 COMMITTEE MEETINGS	566.00
11798	12/31/2018	JEFFREY CAMPBELL	2018 TAX OVERPAYMENT	2,704.00
11799	12/31/2018	Canadian Red Cross	VRC - PROGRAM EXPENSE	2,112.64
11800	12/31/2018	Carson Supply	W/WW - LAMP	1,035.98
11801	12/31/2018	CASSIDY CONSTRUCTION LONDON LTD	PYMNT CERT # 3 - KNECHTEL MD	701.18
11802	12/31/2018	North Huron Publishing	BMG/ADMIN - ADVERTISING	650.30
11803	12/31/2018	Bev Coleman	2018 HERITAGE COMMITTEE MTGS	424.50
11804	12/31/2018	Comco Fasteners	RDS - SUPPLIES	543.13
11805	12/31/2018	DB Perks & Associates Ltd	VRC - AQUATIC PVC MATTING	1,061.85
11806		VOID		
11807	12/31/2018	Delta Power Equipment	RDS - R&M M1-10	1,100.82
11808	12/31/2018	JACKIE DE WIT	EDO - BRUSSELS XMAS DECORATION	143.80
11809	12/31/2018	Jutzi Water Technologies	BMG - MONTHLY SERVICE	271.20
11810	12/31/2018	Alvin Dow	SDCC 2018 COMMITTEE MEETINGS	424.50
11811	12/31/2018	Cathy Elliott	2018 HERITAGE COMMITTEE MTGS	212.25
11812	12/31/2018	Elligsen Electric Ltd	SDCC - HEATER/SOUND SYSTEM R&M	338.69
11812	12/31/2018	Elligsen Electric Ltd	PW - BRUS - REPLACE EXT FIXTUR	685.53
11812	12/31/2018	Elligsen Electric Ltd	WW - BRUSS WTP - BREAKER	59.89

11812	12/31/2018 Elligsen Electric Ltd	BLIB - NEW LIGHT FIXTURES	873.15
11812	12/31/2018 Elligsen Electric Ltd	BLIB - R&M EXT LIGHTS	135.17
11813	12/31/2018 Eric Cox Sanitation Equipment & Supplies	SDCC - JANITORIAL SUPPLIES	326.46
11814	12/31/2018 ESL Utility & Municipal Prod.	W/WW - HYDRANT MARKER	361.60
11815	12/31/2018 Everclean Mat Rentals	FHT/TH - MAT SERVICE	171.78
11816	12/31/2018 Fairholme Dairy Ltd	TDN - MILK/YOGURT/CHEESE	132.21
11816	12/31/2018 Fairholme Dairy Ltd	TDN - MILK	70.32
11816	12/31/2018 Fairholme Dairy Ltd	TDN - MILK/CHEESE	63.34
11817	12/31/2018 Fire Marshal's Public Fire Safety Council	SFD - PHOTOELECTRIC COMBO ALARM	457.65
11818	12/31/2018 Food Basics	TDN - GROCERY EXPENSE	217.94
11818	12/31/2018 Food Basics	TDN - GROCERY EXPENSE	180.64
11819	12/31/2018 FPS Occupational Health Management Inc	GFD - QUANTITATIVE FIT TESTING	423.75
11820	12/31/2018 GM BluePlan Engineering Limited	MCKEE MD	768.40
11820	12/31/2018 GM BluePlan Engineering Limited	SANDERS MD	2,260.00
11820	12/31/2018 GM BluePlan Engineering Limited	KNECHTEL MD	898.35
11821	12/31/2018 HENSALL AUTOMOTIVE LTD	WATER VAN - UNDERCOAT	169.44
11822	12/31/2018 Hollandia Gardens Limited	VRC - POOL SUPPLIES	224.89
11823	12/31/2018 Howes Lawn & Landscape	SNOW REMOVAL - VAN STP	119.78
11824	12/31/2018 Huron East Senior Hockey Club	SDCC - CENTS GAME - DEC 30	36.00
11824	12/31/2018 Huron East Senior Hockey Club	SDCC - CENTS GAME - DEC 22	545.00
11825	12/31/2018 Hydro One	HYDRO -CRES DR- 2002 2897 4430	10.53
11826	12/31/2018 Ideal Supply Company Limited	SDCC - CLOTHING ALLOWANCE	58.71
11827	12/31/2018 Lisa N. Inderwick	50% OF 3677.44 TONNES @ 1.25	2,298.40
11828	12/31/2018 JR's Gas Bar & Family Rest.	BMG - GAS	10.03
11828	12/31/2018 JR's Gas Bar & Family Rest.	RDS - L3-05 GAS	187.16
11829	12/31/2018 K & C FLANAGAN FARMS LTD	2018 TAX OVERPAYMENT	2,072.00
11830	12/31/2018 NICK KLAVER	MANLEY DRAIN CULVERT	365.00
11831	12/31/2018 Lifesaving Society	VRC - STANDARD 1ST AID/CPR	215.05
11832	12/31/2018 The Looking Glass	BIA GIFT CERTIFICATE REDEEMED	75.00
11833	12/31/2018 Kathy MacNeil	2018 HERITAGE COMMITTEE MTGS	212.25
11834	12/31/2018 Maelstrom Winery	HURON CLERKS XMAS MTG	113.00
11835	12/31/2018 MATT & DAWN KLAVER FARMS INC	CULVERT INSTALL	5,121.44
11836	12/31/2018 McDonald Home Hardware Building Centre	BMG-PICTURE HANGER/EYE SCREWS	7.32
11836	12/31/2018 McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	97.00
11836	12/31/2018 McDonald Home Hardware Building Centre	BMG - SNOW PUSHER	36.15
11836	12/31/2018 McDonald Home Hardware Building Centre	W/WW - SPRAY BOTTLE	7.89
11836	12/31/2018 McDonald Home Hardware Building Centre	BMG - R&M BUILDING	1,067.45
11837	12/31/2018 McGavin Farm Equipment Ltd.	RDS - SUPPLIES	5.83
11838	12/31/2018 M G M Townsend Tire	RDS - R&M T8-09	678.00
11838	12/31/2018 M G M Townsend Tire	RDS - R&M GRADER	117.92
11839	12/31/2018 MICROAGE BASICS	ADMIN - OFFICE SUPPLIES	81.30
11839	12/31/2018 MICROAGE BASICS	ADMIN - OFFICE SUPPLIES	1,917.87
11840	12/31/2018 Middegaal Pools & Sports	VRC - POOL SUPPLIES	18.93
11841	12/31/2018 M & L Supply	BFD - TOOLS/EQUIPMENT	529.09
11842	12/31/2018 MRC SYSTEMS INC	SFD - PAGERS	1,361.65
11842	12/31/2018 MRC SYSTEMS INC	SFD - PAGERS	55.37
11842	12/31/2018 MRC SYSTEMS INC	GFD - PAGE TO CELL SERVICE	397.76
11842	12/31/2018 MRC SYSTEMS INC	BFD - PAGE TO CELL SERVICE	621.50
11842	12/31/2018 MRC SYSTEMS INC	SFD - PAGE TO CELL SERVICE	571.78
11842	12/31/2018 MRC SYSTEMS INC	RDS - RADIO INSTALL	475.55
11843	12/31/2018 North Star Ice Co	SDCC - ICE	39.00
11844	12/31/2018 OSIM INC	EDO - MAPPING SOFTWARE - FINAL	2,822.18
11844	12/31/2018 OSIM INC	EDO - MAPPING SUPPORT/HOSTING	949.20
11845	12/31/2018 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	27.53
11845	12/31/2018 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	177.76
11845	12/31/2018 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	29.37

11845	12/31/2018	Pete's Paper Clip	ADMIN - FILE FOLDERS	28.11
11846	12/31/2018	Petty Cash-Lissa Berard	VRC - OFFICE/SUPPLIES/DAYCAMP	258.85
11847	12/31/2018	Radar Auto Parts - Brussels	RDS - SUPPLIES	59.66
11847	12/31/2018	Radar Auto Parts - Brussels	RDS - SUPPLIES	13.50
11847	12/31/2018	Radar Auto Parts - Brussels	RDS - SUPPLIES	23.96
11848	12/31/2018	Radar Auto Parts Inc-Clinton	RDS - R&M EQUIPMENT	75.60
11848	12/31/2018	Radar Auto Parts Inc-Clinton	RDS - R&M T8-09	36.14
11849	12/31/2018	Georgina Reynolds	SDCC 2018 COMMITTEE MEETINGS	707.50
11850	12/31/2018	R J Burnside & Associates Ltd	HE DRAINAGE SUPERINTENDENT	10,215.65
11850	12/31/2018	R J Burnside & Associates Ltd	HANEY DRAINAGE WORKS IMP 2017	5,108.72
11850	12/31/2018	R J Burnside & Associates Ltd	CHARTERS MUNICIPAL DRAIN	4,453.54
11851	12/31/2018	Rollin' Roaster	HE CHRISTMAS PARTY - VANASTRA	847.50
11852	12/31/2018	Rona Inc	TILE ROAD DRAIN	48.61
11852	12/31/2018	Rona Inc	RDS - TREE STUMPS	49.16
11852	12/31/2018	Rona Inc	VRC - BULBS / DRILL	61.90
11853	12/31/2018	Ron H Williams Drainage Inc	BOYD MUNICIPAL DRAIN	2,761.78
11854	12/31/2018	Royal Canadian Legion-Seaforth Branch 156	2018 TAX OVERPAYMENT	520.02
11855	12/31/2018	Seaforth Automotive & Industrial Supply	TH - DEICER	6.19
11855	12/31/2018	Seaforth Automotive & Industrial Supply	WW - BRUSSELS STP - BATTERY	26.49
11855	12/31/2018	Seaforth Automotive & Industrial Supply	W/WW - SUPPLIES	76.14
11856	12/31/2018	Seaforth Foodland	ADMIN - MEETING SUPPLIES	7.98
11857	12/31/2018	Seaforth Golf Course	EDO - MEETING EXPENSE	28.17
11858	12/31/2018	Debbie Seili	2018 BMD BOARD MEETINGS	135.00
11859	12/31/2018	Skeoch Business Equipment Ltd.	ADMIN - COPIER EXPENSE	235.94
11860	12/31/2018	Sparling's Propane	SDCC - PROPANE	103.91
11860	12/31/2018	Sparling's Propane	SDCC - PROPANE	77.94
11861	12/31/2018	Staffen Lawn Care	FHT - SNOWPLOW CONTRACT (1/5)	1,265.60
11861	12/31/2018	Staffen Lawn Care	FHT - LAWN MAINTENANCE 2018	2,373.00
11862	12/31/2018	Stonetown Supply Services Inc	SDCC - JANITORIAL SUPPLIES	87.10
11863	12/31/2018	Mary Stretton	2018 BMD BOARD MEETINGS	580.00
11864	12/31/2018	Strongco Equipment	RDS - R&M G1-07	5,872.61
11865	12/31/2018	Neil Tam	2018 HERITAGE COMMITTEE MTGS	141.50
11866	12/31/2018	TAS EXCAVATING & BIN RENTALS	W/WW - 55 ORCHARD - WATER LINE	418.10
11867	12/31/2018	Technical Standards & Safety Authority	SLIB - ELEVATOR CONTRACT	105.00
11868	12/31/2018	TJM LOCK & KEY SERVICE	VRC - KEY CUT	27.12
11869	12/31/2018	Total Image II	BIA GIFT CERTIFICATE REDEEMED	25.00
11870	12/31/2018	Frank Workman	2018 BMD BOARD MEETINGS	135.00
11871	1/10/2019	Minister of Finance	EHT - DECEMBER 2018	7,974.98
11872	1/10/2019	Receiver General	PAYROLL DEDUCTIONS - DEC 16-31	24,108.39
11873	1/10/2019	Workplace Safety & Ins Board	WSIB - DECEMBER 2018	11,924.38
11874	1/16/2019	CHRISTOPHER ANDREW LANE	TAX PAYMENT REFUND	500.00
11875	1/17/2019	Acklands - Grainger Inc	WALTON LF - REPLACE SPILL KIT	346.83
11876	1/17/2019	Ago Industries Inc	W/WW - CLOTHING ALLOWANCE	297.47
11877	1/17/2019	A. J. Stone Company Ltd	SFD - REPAIR TO STORM CUTTER	73.45
11878	1/17/2019	AMCTO	AMCTO MEMBERSHIP - C GARRICK	447.48
11878	1/17/2019	AMCTO	AMCTO MEMBERSHIP - P MICHIELS	447.48
11878	1/17/2019	AMCTO	AMCTO MEMBERSHIP - S OLIVER	447.48
11878	1/17/2019	AMCTO	AMCTO MEMBERSHIP - B KNIGHT	447.48
11879	1/17/2019	AON REED STONEHOUSE INC	FIRE - ACCIDENT INSURANCE	14,198.76
11880	1/17/2019	Artech Signs & Graphics	SDCC - NO SMOKING SIGNS	140.12
11881	1/17/2019	Association Of Mun Of Ontario	2019 AMO MEMBERSHIP	3,739.82
11882	1/17/2019	Association Of Ontario Road Supervisors	AORS RENEWAL - B. MILLS	175.15
11882	1/17/2019	Association Of Ontario Road Supervisors	AORS RENEWAL - J. RYAN	175.15
11882	1/17/2019	Association Of Ontario Road Supervisors	AORS RENEWAL - M UPSHALL	175.15
11883	1/17/2019	Ausable Bayfield Conservation	CARRON MUNICIPAL DRAIN	450.00
11884	1/17/2019	Nigel Beirnes	4354 TONNES @ \$1.25	6,150.03

11885	1/17/2019 Bell Canada	SCADA PHONE - DECEMBER 2018	109.78
11886	1/17/2019 Bell Mobility	MOBILE CHARGES - VARIOUS	710.34
11887	1/17/2019 Bluewater Chapter Of OBOA	2019 OBOA MEMBERSHIP	50.00
11888	1/17/2019 Municipality of Bluewater	FIRE CALL - HENSALL OCT 13 201	600.00
11889	1/17/2019 Bluewater Chapter of the Drainage Superintendents	2019 DRAINAGE SUPER MEMBERSHIP	175.00
11890	1/17/2019 B M Ross & Associates Limited	NORTH/THOMPSON ST RECONSTRUCTION	10,375.78
11891	1/17/2019 Janet Boot	VRC COMMITTEE MTGS 2018	707.50
11892	1/17/2019 Burkholder Auto Body & Towing	RDS - R&M L10-09	203.40
11893	1/17/2019 Canadian Red Cross	VRC - WATER SAFETY INST/BABYSITTING	748.68
11894	1/17/2019 Carrier Centres	SFD - R&M ENGINE No 1	2,056.59
11894	1/17/2019 Carrier Centres	SFD - R&M VEHICLE No 8	2,311.30
11895	1/17/2019 Carson Supply	W/WW - PARTS	168.14
11896	1/17/2019 Cedar Signs	PW - SIGNS	2,031.73
11897	1/17/2019 Cimco Refrigeration London Br	SDCC - INSTALL RELIEF VALVES	2,017.05
11898	1/17/2019 CJ Johnston Office Solutions	ADMIN - CHAIR MAT/CHAIR REPAIR	473.29
11899	1/17/2019 Cochrane's Repairs	RDS - R&M L10-09	721.04
11899	1/17/2019 Cochrane's Repairs	GFD - ANNUAL SAFETY - UNIT 1	781.33
11899	1/17/2019 Cochrane's Repairs	GFD - ANNUAL SAFETY - UNIT 2	412.45
11900	1/17/2019 Compass Minerals Canada	PW - BULK HIGHWAY COARSE	5,933.99
11901	1/17/2019 ContinUIT Corp	ADMIN - NETWORK SUPPORT	1,084.80
11902	1/17/2019 Dale Pump & Farm Service Ltd	RDS - R&M G4-94	170.76
11902	1/17/2019 Dale Pump & Farm Service Ltd	RDS - R&M G1-07	83.62
11903	1/17/2019 DATASOFT Software Solutions	W/WW - BRUCEFIELD UV/BRUSSELS WELL	12,709.11
11904	1/17/2019 DIRECT IT LTD	CBO - LAND MANAGER ANNUAL SUPP	2,429.50
11905	1/17/2019 Electrical Safety Authority	2019 STREET LIGHT INSPECTIONS	346.91
11906	1/17/2019 Elligsen Electric Ltd	VRC - R&M SAUNA HEATER	724.19
11907	1/17/2019 Everclean Mat Rentals	TH/FHT - MAT SERVICE	171.78
11908	1/17/2019 FASTENAL CANADA	GFD - BATTERIES	24.92
11909	1/17/2019 Frank Kling Limited	PW - COARSE SAND	2,414.90
11910	1/17/2019 GABEL ELECTRIC	BMD - R & M KITCHEN FAUCET	278.09
11911	1/17/2019 G. Heard Construction Ltd	SNOW RMVL - C4TH CORE DEC 2018	3,584.93
11912	1/17/2019 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	325.01
11913	1/17/2019 Howes Lawn & Landscape	SNOW RMVL VAN STP - DEC 2018	119.78
11914	1/17/2019 BRIAN HUETHER	BMD - SNOW REMOVAL DECEMBER	140.00
11915	1/17/2019 Huron Tire & Auto	RDS - R&M L5-16	107.19
11916	1/17/2019 Huronia Welding & Industrial	BFD - AIR BOTTLE TESTS	339.00
11917	VOID		
11918	1/17/2019 Huron East Senior Hockey Club	BIA - CHRISTMAS EVENT	400.00
11919	1/17/2019 Hydro One	HYDRO - CRES DR-2002 2887 4430	10.85
11920	1/17/2019 Ideal Supply Company Limited	SDCC - R&M BUILDING	86.78
11920	1/17/2019 Ideal Supply Company Limited	SDCC - FUSES	13.77
11921	1/17/2019 Innovative Security Systems	BLIB - 2019 ANNUAL MONITERING	271.20
11921	1/17/2019 Innovative Security Systems	BMD - 2019 ANNUAL MONITERING	271.20
11921	1/17/2019 Innovative Security Systems	SDCC - RELOCATE KEY PAD	67.80
11922	1/17/2019 J D Holman Mechanical Inc	SFD -REPLACE THERMOSTAT	200.58
11923	1/17/2019 JLH EXCAVATING INC	LAWRENCE MD	18,794.73
11924	1/17/2019 JR's Gas Bar & Family Rest.	RDS - FUEL	66.22
11924	1/17/2019 JR's Gas Bar & Family Rest.	PW - FUEL	146.30
11925	1/17/2019 Keppel Creek	BY-LAW ENFORCEMENT - DECEMBER 2018	1,975.76
11926	1/17/2019 Becky Kyle	VRC COMMITTEE MTGS 2018	707.50
11927	1/17/2019 Lifesaving Society	VRC - PROGRAM EXPENSES	286.70
11928	1/17/2019 Listowel Banner	ADMIN - AD - DRAINAGE CLERK	158.99
11929	1/17/2019 CITY OF LONDON	REGIONAL WATERWORKS TRAINING	155.00
11930	1/17/2019 MADICA TAN LINES	BIA GIFT CERTIFICATE REDEEMED	50.00
11931	1/17/2019 Maxxam Analytics	BFD - SCBA AIR TESTING	372.90
11932	1/17/2019 McCann Electric Motor & Generator	BRUSSELS WWTP - MOTOR	284.76

11933	1/17/2019	McDonald Home Hardware Building Centre	GFD - ICE MELT/SUPPLIES	73.46
11933	1/17/2019	McDonald Home Hardware Building Centre	BFD - BATTERY	6.77
11933	1/17/2019	McDonald Home Hardware Building Centre	GFD - R&M /CLEANING SUPPLIES	521.02
11933	1/17/2019	McDonald Home Hardware Building Centre	RDS - SUPPLIES	134.19
11933	1/17/2019	McDonald Home Hardware Building Centre	RDS - GREY SHOP - FAUCET	114.08
11934	1/17/2019	McGavin Farm Equipment Ltd.	RDS - R&M G2 - 05	268.94
11935	1/17/2019	Glen McLachlan	VRC COMMITTEE MTGS 2018	707.50
11936	1/17/2019	M G M Townsend Tire	RDS - R&M M2-03	74.75
11937	1/17/2019	Michelin North America Inc	RDS - R&M L5-16	905.36
11938	1/17/2019	M & L Supply	SFD - BOOTS/INSOLES	558.12
11938	1/17/2019	M & L Supply	BFD - CSA ADAPTER	168.09
11938	1/17/2019	M & L Supply	BFD - TOOL/EQUIPMENT	356.42
11938	1/17/2019	M & L Supply	SFD - THERMAL IMAGER	12,201.39
11939	1/17/2019	Kevin Moore	BFD - CLEANING JANUARY 2019	132.00
11940	1/17/2019	MRC SYSTEMS INC	SFD - PAGERS	55.37
11940	1/17/2019	MRC SYSTEMS INC	SFD -PAGER CHARGER/ANTENNA	170.52
11940	1/17/2019	MRC SYSTEMS INC	GFD - PAGER CHARGER/BATTERY	454.09
11941	1/17/2019	Mun Employer Pension Centre On	2019 EMPLOYEE CONTRIBUTION	207.64
11942	1/17/2019	Municipal Finance Officers' Assoc	HURON EAST MEMBERSHIP 2019	355.95
11943	1/17/2019	Township of North Huron	2018 FIRE PREV OFFICER - N HUR	8,163.02
11944	1/17/2019	NORTH HURON PUBLISHING INC	BIA - 2018 CHRISTMAS GUIDE	119.64
11944	1/17/2019	NORTH HURON PUBLISHING INC	ADMIN - CITIZEN APPT/DRAINAGE CLERK	576.97
11944	1/17/2019	NORTH HURON PUBLISHING INC	BMG - 2019 SUBSCRIPTION	38.00
11944	1/17/2019	NORTH HURON PUBLISHING INC	HEFD - SEASONS GREETINGS AD	146.90
11945	1/17/2019	Trustees of Old Colony Mennonite Church	SOLAR RENT- JAN 1- DEC 31 2019	750.00
11946	1/17/2019	OMTRA-Ontario Mun Tax/Rev Association	2019 OMTRA MEMBERSHIP	248.60
11947	1/17/2019	Ont Association of Fire Chiefs	2019 MEMBERSHIP DUES	288.15
11948	1/17/2019	Ontario BIA Association(OBIAA)	OBIAA MEMBERSHIP - VANASTRA	311.30
11948	1/17/2019	Ontario BIA Association(OBIAA)	OBIAA MEMBERSHIP - BRUSSELS	311.30
11949	1/17/2019	Ontario Good Roads Association	2019 OGRA MEMBERSHIP	1,014.22
11950	1/17/2019	Ontario One Call	WW - DECEMBER SERVICES	66.92
11951	1/17/2019	Orkin Canada Corporation	FHT - PEST CONTROL	79.10
11951	1/17/2019	Orkin Canada Corporation	FHT - PEST CONTROL	79.10
11952	1/17/2019	PBS Business Systems	ADMIN - ENVELOPES	1,169.55
11952	1/17/2019	PBS Business Systems	ADMIN - WATER BILLS	534.49
11952	1/17/2019	PBS Business Systems	ADMIN - TAX BILLS	655.40
11953	1/17/2019	Pete's Paper Clip	VRC - LABELS/DESK CALENDAR	58.62
11953	1/17/2019	Pete's Paper Clip	PW - PLANNERS	161.41
11953	1/17/2019	Pete's Paper Clip	ADMIN - FILE FOLDERS	23.27
11953	1/17/2019	Pete's Paper Clip	ADMIN - FILE FOLDERS/CALENDAR	44.82
11954	1/17/2019	Petty Cash-Tom Phillips	SFD - OFFICE SUPPLIES/GIFTS	84.08
11955	1/17/2019	Postmedia Network Inc.	ADMIN - ADVERTISING	361.60
11955	1/17/2019	Postmedia Network Inc.	ADMIN - COMMITTEES/DRAINAGE CLERK	904.00
11956	1/17/2019	PPE Solutions Inc.	SFD - BUNKER SUITS	5,198.00
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	86.95
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	17.41
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	38.16
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	78.63
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	37.28
11957	1/17/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	37.57
11958	1/17/2019	Radar Auto Parts Inc-Clinton	RDS - SUPPLIES	30.45
11958	1/17/2019	Radar Auto Parts Inc-Clinton	RDS - R&M M2-03	4.10
11958	1/17/2019	Radar Auto Parts Inc-Clinton	RDS - R&M T1-04/G1-07/T2-03	425.39
11959	1/17/2019	Realtax Inc	TAX SALE - 390-013-00200-0000	864.45
11960	1/17/2019	Receiver General	PAYROLL DEDUCTIONS JAN 1-15	27,227.92
11961	1/17/2019	Resurfice Corp	BMG - BLADE SHARPENING	102.55

11961	1/17/2019 Resurfice Corp	SDCC - BLADE SHARPENING	170.91
11962	1/17/2019 Rintoul's Pools & Spas Ltd	BMG - WATER TUBE	47.43
11963	1/17/2019 R J Burnside & Associates Ltd	MCKENZIE MUNICIAPL DRAIN	5,733.88
11964	1/17/2019 ROBINSON CHEVROLET	RDS - R&M L5-16	102.38
11964	1/17/2019 ROBINSON CHEVROLET	RDS - R&M L6-13	732.14
11965	1/17/2019 Rona Inc	FHT - SNOW GUARD	204.62
11965	1/17/2019 Rona Inc	VRC - CORNER BRACE/SCREWS	6.28
11965	1/17/2019 Rona Inc	W/WW - PARTS	7.12
11966	1/17/2019 Rowcliffe Trucking	PW - SALT	565.00
11967	1/17/2019 Ryan Construction	WALTON LF - BACKFILL NOV/DEC	1,582.00
11967	1/17/2019 Ryan Construction	PLOW TRUCK - DECEMBER 2018	7,781.14
11967	1/17/2019 Ryan Construction	PLOW TRUCK - NOVEMBER 2018	2,557.66
11968	1/17/2019 Ryan Enterprises Truck Repair	RDS - R&M T1-04	5,418.55
11969	1/17/2019 Schmidt's Power Equipment	PW - CHAINSAW SAFETY	319.91
11970	1/17/2019 Seaforth Foodland	ADMIN - JANITORIAL SUPPLIES	11.29
11970	1/17/2019 Seaforth Foodland	PW - MEETING EXPENSE	35.93
11971	1/17/2019 Seaforth Plumbing & Heating	VRC - R&M BOILER	235.04
11971	1/17/2019 Seaforth Plumbing & Heating	BLIB - R&M BOILER	226.00
11972	1/17/2019 SGS Canada Inc.	WATER SAMPLES - VARIOUS	204.53
11973	1/17/2019 SILLS HOME HARDWARE	SFD - HOSE NOZZLE	15.81
11973	1/17/2019 SILLS HOME HARDWARE	BIA/PW/W/WW - SUPPLIES	415.34
11973	1/17/2019 SILLS HOME HARDWARE	FHT - SOTENER SALT	65.45
11973	1/17/2019 SILLS HOME HARDWARE	VRC - BIKE PUMP	24.85
11973	1/17/2019 SILLS HOME HARDWARE	SDCC - BULBS/WD-40/SUPPLIES	76.77
11974	1/17/2019 SJ Fritzley Auto Repair	RDS - R&M L6-13	36.62
11975	1/17/2019 Skeoch Business Equipment Ltd.	ADMIN - COPIER COSTS	208.13
11976	1/17/2019 BETTY SMALL	BIA GIFT CERTIFICATE REDEEMED	50.00
11977	1/17/2019 Socan	BMG - ANNUAL MEMBERSHIP	209.13
11978	1/17/2019 Sparling's Propane	SDCC - PROPANE	51.96
11978	1/17/2019 Sparling's Propane	SDCC - PROPANE	51.96
11979	1/17/2019 Staffen Lawn Care	FHT - SNOW PLOW CONTRACT (2/5)	1,558.84
11980	1/17/2019 Strongco Equipment	RDS - R&M G2-05	4,942.24
11981	1/17/2019 Swan Dust Control Ltd	SDCC - MAT/MOP SERVICE	78.62
11982	1/17/2019 Total Image II	BIA GIFT CERTIFICATE REDEEMED	25.00
11983	1/17/2019 Scott Townsend	VRC COMMITTEE MTGS 2018	707.50
11984	1/17/2019 Tuckersmith Comm Co-Op	TH/SFD/BFD - INTERNET/PHONE	421.85
11985	1/17/2019 Upshall Backhoe Service	PW - EXCAVATOR TILE RD DEC 10	1,220.40
11985	1/17/2019 Upshall Backhoe Service	PW - DECEMBER PLOWING	10,852.33
11986	1/17/2019 Valley Blades LTD	PW - SNOW BLADES	6,463.60
11987	1/17/2019 Van Driel Excavating Inc	PW-CONTRACT HE-05-2014-GRADER	10,025.12
11987	1/17/2019 Van Driel Excavating Inc	PW-CONTRACT HE-06-2014 PLOW	10,785.07
11987	1/17/2019 Van Driel Excavating Inc	SNOW REMOVAL - VANASTRA	2,278.65
11988	1/17/2019 Waste Management	C4TH WASTE RMVL - 120.03 TONNE	12,837.84
11989	1/17/2019 Municipality of West Perth	2018 STREETLIGHTS DUBLIN/STCOL	1,103.91
11990	1/17/2019 Wolseley Canada Inc	W/WW - HYDRANT MARKER	132.35
11991	1/18/2019 County of Huron	CANDIDATE/ORIENTATION/MFIPPA	903.31
11992	1/18/2019 County of Huron	W -PLUMBNG PERMIT 68 KIPPEN RD	131.00
<b>Total Cheques for Approval</b>			<b>\$ 762,707.77</b>
DIRECT DEBIT	12/3/2018 The Beer Store	SDCC - BEER SUPPLIES	3,596.12
DIRECT DEBIT	12/5/2018 The Beer Store	BEER SUPPLIES - BMG	1,952.74
DIRECT DEBIT	12/18/2018 The Beer Store	BEER - SUPPLIES	1,476.45
DIRECT DEBIT	12/24/2018 The Beer Store	BEER SUPPLIES - SDCC	1,545.98
DIRECT DEBIT	12/3/2018 Bell Canada	PHONE - SEAFOTH OPP	114.25



DIRECT DEBIT	12/3/2018 Bell Canada	PHONE - SCADA	59.16
DIRECT DEBIT	12/3/2018 Bell Canada	PHONE - SFD	102.98
DIRECT DEBIT	12/3/2018 Bell Canada	PHONE - SDCC	49.22
DIRECT DEBIT	12/3/2018 Bell Canada	FAX LINE - SDCC	41.85
DIRECT DEBIT	12/7/2018 Bell Canada	PHONE - MCKILLOP SHOP	53.15
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - GREY SHED	80.87
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - GREY TOWNSHIP OFFICE	73.36
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - BFD	59.80
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - GFD	148.98
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - BRUSSELS SHED	121.80
DIRECT DEBIT	12/27/2018 Bell Canada	PHONE - BRUSSELS OPP	67.65
DIRECT DEBIT	12/20/2018 Municipality Of Central Huron	VANASTRA WATER	8,269.80
DIRECT DEBIT	12/17/2018 De Lage Landen Financial Serv	VRC - COPIER CONTRACT	319.64
DIRECT DEBIT	12/3/2018 Eastlink	CABLE/INT/PHONE - VRC/TDN	158.21
DIRECT DEBIT	12/24/2018 Eastlink	PHONE - TDN	32.27
DIRECT DEBIT	12/10/2018 Edward Fuels	FUEL - SFD	537.37
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BLIB	129.25
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BMD	372.77
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SFD	130.45
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SLIB	240.62
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SEAFORTH OPP	98.04
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BRUSS WTP - HEAT CABLE	35.43
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - TH	474.90
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SDCC	11,916.07
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - TENNIS COURT	34.42
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BANDSHELL	34.38
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BBCC GRID ACCOUNT	34.32
DIRECT DEBIT	12/10/2018 Festival Hydro	HYDRO - SEAFORTH STREETLIGHTS	1,484.23
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - FHT	878.12
DIRECT DEBIT	12/10/2018 Festival Hydro	HYDRO - TUCKERSMITH STREETLIGH	14.30
DIRECT DEBIT	12/10/2018 Festival Hydro	HYDRO - BRUSSELS STREETLIGHTS	703.52
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - TH REAR	77.91
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - C4TH PUMPING STATION	1,594.19
DIRECT DEBIT	12/24/2018 Festival Hydro	HYDRO - BRUSSELS STP	2,264.21
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BRUSSELS PUMP STATION	319.13
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - 30 WELSH	471.05
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BRUSSELS 66 CHURCH ST	1,698.10
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - 240 TURNBERRY WELL	147.65
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SEAFORTH WATER TOWER	274.27
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - 40 WELSH WELL	2,890.97
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - SENTINAL LIGHTS	22.25
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BRUSSELS OPTIMIST PARK	47.52
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - 35 WELSH ST GRID ACCT	36.52
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - 35 OAK GRID ACCOUNT	34.32
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BMG	7,856.42
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BFD	124.89
DIRECT DEBIT	12/20/2018 Festival Hydro	HYDRO - BRUSSELS SHOP	135.88
DIRECT DEBIT	12/17/2018 Great-West Life Assurance Co	INSURANCE - SFD	267.84
DIRECT DEBIT	12/20/2018 Hensall District Co-op	FUEL/HEAT - VARIOUS	25,238.00
DIRECT DEBIT	12/4/2018 Hydro One	HYDRO - VRC MICROFIT GENERATOR	6.10
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - BRUCEFIELD WTP	578.47
DIRECT DEBIT	12/12/2018 Hydro One	HYDRO - SEAFORTH STP	4,784.00
DIRECT DEBIT	12/3/2018 Hydro One	HYDRO -- VANASTRA STP	2,067.62
DIRECT DEBIT	12/31/2018 Hydro One	HYDRO - VANASTRA STP	2,378.29
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - BCEM	38.40
DIRECT DEBIT	12/10/2018 Hydro One	HYDRO - STREETLIGHT	511.24

DIRECT DEBIT	12/19/2018 Hydro One	HYDRO - STREETLIGHTS	22.50
DIRECT DEBIT	12/19/2018 Hydro One	HYDRO - STREETLIGHTS	427.40
DIRECT DEBIT	12/19/2018 Hydro One	HYDRO - STREETLIGHT	302.97
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - GFD	86.56
DIRECT DEBIT	12/3/2018 Hydro One	HYDRO - GREY GARAGE	154.97
DIRECT DEBIT	12/31/2018 Hydro One	HYDRO - GREY GARAGE	190.50
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - TUCKERSMITH SHED	275.12
DIRECT DEBIT	12/18/2018 Hydro One	HYDRO - MCKILLOP SHED	270.06
DIRECT DEBIT	12/18/2018 Hydro One	HYDRO - MCKILLOP OFFICE	265.76
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - VANASTRA WATER	1,141.56
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - VRC	1,579.55
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - VRC BALL PARK	29.86
DIRECT DEBIT	12/27/2018 Hydro One	HYDRO - VRC FOOD BOOTH	29.88
DIRECT DEBIT	12/3/2018 Kincardine Cable	INTERNET - GFD	41.75
DIRECT DEBIT	12/20/2018 Telizon Inc	LONG DISTANCE CHARGES -VARIOUS	10.07
DIRECT DEBIT	12/24/2018 Tuckersmith Comm Co-Op	INTERNET - SDCC	155.94
DIRECT DEBIT	12/24/2018 Tuckersmith Comm Co-Op	INTERENT - BRUSSELS OPP	73.45
DIRECT DEBIT	12/24/2018 Tuckersmith Comm Co-Op	INT/PHONE - TUCKERMITH/GREY	109.63
DIRECT DEBIT	12/24/2018 Tuckersmith Comm Co-Op	PHONE - C4TH/BRUCEFIELD	310.75
DIRECT DEBIT	12/24/2018 Tuckersmith Comm Co-Op	PHONE/INTERNET - BMG	106.44
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - BMG	636.78
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - SDCC	1,393.06
DIRECT DEBIT	12/12/2018 Union Gas	HEAT - VRC	1,364.33
DIRECT DEBIT	12/5/2018 Union Gas	HYDRO - BMG POOL	23.73
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - BMD	41.81
DIRECT DEBIT	12/19/2018 Union Gas	HEAT - TUCKERSMITH SHED	319.32
DIRECT DEBIT	12/19/2018 Union Gas	HEAT - SFD	355.70
DIRECT DEBIT	12/19/2018 Union Gas	HEAT - SLIB	200.95
DIRECT DEBIT	12/19/2018 Union Gas	HEAT - TH	314.22
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - BLIB	202.21
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - SEAFORTH WTP	24.40
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - BFD	85.17
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - BRUSSELS SHED	38.84
DIRECT DEBIT	12/5/2018 Union Gas	HEAT - FHT	265.50
DIRECT DEBIT	12/21/2018 Waste Management	WASTE RMVL-BRUSS/C4TH/VAN/TUCK	27,210.33
DIRECT DEBIT	12/21/2018 Waste Management	WASTE REMOVAL - TUCK SHED	806.15
DIRECT DEBIT	12/21/2018 Waste Management	WASTE REMOVAL - SDCC	1,237.57
DIRECT DEBIT	12/21/2018 Waste Management	WASTE REMOVAL - BMG	505.93
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - BOOTH SUPPLIES	48.73
DIRECT DEBIT	1/14/2019 CIBC Visa	SDCC - HALL SUPPLIES	38.10
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - BOOTH SUPPLIES	90.82
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - BOOTH SUPPLIES	241.67
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - LIQUOR SUPPLIES	120.24
DIRECT DEBIT	1/14/2019 CIBC Visa	PW - MISC	50.86
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - LIQUOR SUPPLIES	112.32
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - R&M BUILDING	33.85
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - CAMERA	91.03
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - TV/PROJECTOR	192.67
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - HALL SUPPLIES	8.37
DIRECT DEBIT	1/14/2019 CIBC Visa	SDCC - SCREWDRIVER SET/BLADE	35.01
DIRECT DEBIT	1/14/2019 CIBC Visa	SDCC - HALL SUPPLIES	14.95
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - FLYERS - SANTA PARADE	181.53
DIRECT DEBIT	1/14/2019 CIBC Visa	RDS - R&M T8-09	1,243.00
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - LIQUOR SUPPLIES	112.32
DIRECT DEBIT	1/14/2019 CIBC Visa	SDCC - LIQUOR SUPPLIES	1,854.52
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - LIQUOR SUPPLIES	956.64

DIRECT DEBIT	1/14/2019 CIBC Visa	CBO - SAFTEY HOODIE	133.17
DIRECT DEBIT	1/14/2019 CIBC Visa	EDO - WEBSITE DESIGN DEC 2018	25.00
DIRECT DEBIT	1/14/2019 CIBC Visa	WW OPERATOR CERTIFICATION RNWL	145.00
DIRECT DEBIT	1/14/2019 CIBC Visa	CBO - SAMSUNG GALAXY TAB E	219.68
DIRECT DEBIT	1/14/2019 CIBC Visa	ROMA REGISTRATION 2019	1,864.50
DIRECT DEBIT	1/14/2019 CIBC Visa	ROMA REGISTRATION 2019	2,486.00
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - RECREATION CHRISTMAS	163.44
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - VENDING SUPPLIES	47.25
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - NEW YEARS NETTING	15.82
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - YEARS OF SERVICE GIFT	83.62
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - VENDING SUPPLIES	45.82
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - SALT - WALKWAYS	28.19
DIRECT DEBIT	1/14/2019 CIBC Visa	BMG - TV WALL MOUNT	22.59

**Total Direct Debits for Approval \$ 140,625.14**

EFT000000001585	1/3/2019 Dale Bachert	BCEM - 2018 REMUNERATION	400.00
EFT000000001586	1/3/2019 Lissa Berard	VRC - XMAS PARTY/LAMINATOR	1,310.49
EFT000000001587	1/3/2019 Brenda Dalton	DALTON - MILEAGE DECEMBER	39.90
EFT000000001588	1/3/2019 Dianne Diehl	REFUND NOMINATION FEE	100.00
EFT000000001588	1/3/2019 Dianne Diehl	DIEHL - MILEGAE DECEMBER	111.82
EFT000000001589	1/3/2019 Jan Hawley	EDO - MILEAGE/MEETING EXP	52.51
EFT000000001590	1/3/2019 Brad Knight	ADMIN - MILEGAE/XMAS PARTY	477.52
EFT000000001591	1/3/2019 John Lowe	LOWE - MILEAGE - DECEMBER	46.40
EFT000000001592	1/3/2019 Bernie MacLellan	REFUND NOMINATION FEE	200.00
EFT000000001592	1/3/2019 Bernie MacLellan	MACLELLAN - MILEAGE DECEMBER	40.83
EFT000000001593	1/3/2019 Alvin McLellan	MCLELLAN - MILEAGE DECEMBER	75.17
EFT000000001594	1/3/2019 Helen McNaughton	TH - CLEANING DECEMBER 2018	875.56
EFT000000001595	1/3/2019 Paula Michiels	EMPLOYEE COMPUTER PURCHASE	396.62
EFT000000001596	1/3/2019 ONN ZOELLYN	ONN - MILEAGE - DECEMBER	108.96
EFT000000001597	1/3/2019 Doug Sholdice	BCEM - 2018 REMUNERATION	1,000.00
EFT000000001598	1/3/2019 Robert Trick	ANIMAL CONTROL - NOVEMBER 2018	1,691.81
EFT000000001598	1/3/2019 Robert Trick	ANIMAL CONTROL - DECEMBER 2018	1,699.33
EFT000000001599	1/3/2019 Nancy Whidden	TDN - MILEAGE	325.00
EFT000000001599	1/3/2019 Nancy Whidden	TDN-GROCERY/PROGRAM SUPPLIES	79.67
EFT000000001600	1/3/2019 GLORIA WILBEE	WILBEE - DECEMBER MILEGAE	97.10
EFT000000001601	1/23/2019 Marty Bedard	EMC - MILEAGE DECEMBER 2018	444.98
EFT000000001602	1/23/2019 Brad Dietrich	CBO - DECEMBER 2018	681.15
EFT000000001603	1/23/2019 John Hill	BLDG/PROP - DECEMBER MILEAGE	105.37
EFT000000001604	1/23/2019 Doug Huggill	W/WW - SAFETY CLOTHING	154.34
EFT000000001605	1/23/2019 John Lowe	LOWE - IPAD /BMG NYE SUPPLIES	499.64
EFT000000001606	1/23/2019 Tom Phillips	SFD - MILEAGE 2018	178.65
EFT000000001607	1/23/2019 ROBERT C KELLINGTON	BMD - CHRISTMAS GIFT	100.00
EFT000000001607	1/23/2019 ROBERT C KELLINGTON	BMD - CLEANING DEC 2018/JAN 19	323.00

**Total EFT's for Approval \$ 11,615.82**

**Total Payroll-Pay Period 26 & 1 - Full-time, Part-time, Monthly \$ 150,820.10**

**TOTAL FOR APPROVAL BY COUNCIL \$ 1,065,768.83**

\_\_\_\_\_  
Mayor, Bernie MacLellan

\_\_\_\_\_  
Treasurer, Paula Michiels

**HURON EAST  
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-02-1, 2019

HOW DISPOSED OF

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**TO:** Mayor and Members of Council  
**FROM:** Paula Michiels, Finance Manager-Treasurer/Deputy Clerk  
**DATE:** January 10, 2019  
**SUBJECT:** 2018 Tax Arrears Report

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**RECOMMENDATION:**

None, for information purposes only.

**BACKGROUND:**

Each year we provide Council with an annual tax arrears report and the statistics for the last three years are listed below.

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Tax Collector's Roll	\$13,350,096	\$14,081,475	\$ 14,783,534
Current year tax arrears	714,401	562,381	540,895
Prior years tax arrears	<u>648,227</u>	<u>531,075</u>	<u>358,521</u>
Total Tax Arrears	\$ 1,362,628	\$1,093,456	\$ 899,416
Tax Arrears as a % of Roll	10.2%	7.8%	6.1%
Properties with tax arrears	432	412	393

Tax bills are issued twice a year (March and September). Reminder notices are sent in July and December. A generally accepted guideline is that your tax arrears should not be greater than 10% of your current year tax collector's roll. Tax arrears for 2018 are below the 10% benchmark at 6.1%. This reduction in tax arrears is in part due to the collection of arrears from tax sales in 2018 and close monitoring of accounts that are becoming delinquent.

The Municipal Act 2001 was updated in 2017 regarding the registration of tax arrears certificates. The Municipal Act 2001, s. 373 (1) now states "Where any part of tax arrears is owing with respect to land in a municipality on January 1 in the second year following that in which the real property taxes become owing, the treasurer of the municipality, unless otherwise directed by the municipality, may prepare and register a tax arrears certificate against the title to that land. 2001, c. 25, s. 373 (1); 2017, c. 10, Sched. 1, s. 55 (1)."

Properties in arrears, 2 years or greater, have recently been sent a final notice for payment to our office and if payment is not made or a payment plan established, the tax sale process will commence with RealTax Recovery Specialist.

The prior years tax arrears are taxes outstanding from 2 years ago or greater and comprises approximately 40% of the 2018 tax arrears. Approximately \$98,263 of the prior years tax arrears is comprised of four properties that are scheduled for tax sale in the fall of this year.

Annually prior to the final tax billing outstanding accounts receivable that have priority lien status are added to the individual tax rolls. These additions in 2018 totaled approximately \$246,664.

**OTHERS CONSULTED**

Brad Knight, CAO-Clerk

**BUDGET IMPACT – None**

**SIGNATURES:**

  
Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

  
Brad Knight, CAO-Clerk

**HURON EAST  
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-02-2, 2019

HOW DISPOSED OF

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**TO:** Mayor MacLellan and Members of Council  
**FROM:** Paula Michiels, Finance Manager-Treasurer/Deputy Clerk  
**DATE:** January 16, 2019  
**SUBJECT:** Huron East Parkland Reserve Fund

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**RECOMMENDATION:**

None, for information purposes only.

**BACKGROUND:**

Section 42(17) of the Planning Act requires the Treasurer to provide an annual statement to council of the Parkland Reserve funds. Attached to this report is the Parkland Reserve fund spreadsheet detailing the funds activity.

A number of resolutions were passed by Council that established the fund, established criteria and made modifications to the fund.

February 27, 2006 (establishment of parkland reserve)

*That Huron East establish a parkland reserve of \$152,039 based on the percentages of weighted assessment of the municipalities at the time of amalgamation.*

June 6, 2006 (establish parkland reserve expenditure policy 1.09)

*That Council of the Municipality of Huron East establish the following policy for parkland reserve expenditures:*

- a) *Any new municipal park will be expensed at 100% from the parkland reserve account.*
- b) *Any addition to a municipal park will be expensed at 100% from the parkland reserve account.*
- c) *For any new or replacement equipment in municipal parks, 50% of the cost of the equipment and installation with the balance to be funded by the community.*
- d) *For any parkland improvement of public, non-municipal parks and facilities will be considered by Council on an individual basis but may only be financed up to 50% of the cost of the equipment and installation with the balance to be funded by the owner or community.*
- e) *Any other parkland request for repair or improvement will be considered by Council of the Municipality of Huron East on an individual basis.*

August 24, 2010 (increase in parkland fees)

*That Council of the Municipality of Huron East accept the recommendation from the Clerk-Administrator to increase the cash-in-lieu of parkland for new created lots from \$350.00 to \$500.00 effective January 1<sup>st</sup>, 2011.*

August 16, 2011 (increase rate per acre for sale of unopened road allowances and dedicate it to parkland reserve)

*That Council of the Municipality of Huron East authorize the value assigned to the sale of municipal road allowances to be increased from the current rate of \$3,200 per acre to \$7,500 per acre; and further that the net proceeds be allocated to parkland reserves.*

Revenues in the amount of \$10,000 were received to the Parkland Reserve fund and were from the payment in-lieu of parkland from severances in 2018 and interest was earned in the amount of \$381.96. At the January 30<sup>th</sup> meeting of council the utilization of the Parkland Reserve Fund was authorized by council for Backstop fencing at the Walton Park. At the April 3<sup>rd</sup> meeting of council it was authorized by council to utilize 50% of costs up to \$2,225 from the Parkland Reserve Fund for the replacement of the furnace at the Ethel Community Hall. The actual cost utilized by the Ethel Community Centre was \$2,208.20.

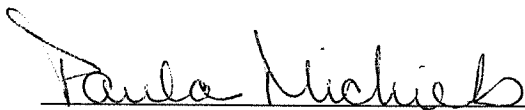
In conclusion, the Parkland Reserve fund has allocated approximately \$234,000 to projects since its inception in 2005.

**OTHERS CONSULTED:**

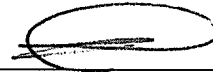
Brad Knight, CAO/Clerk

**BUDGET IMPACTS:** n/a

**SIGNATURES:**



*Paula Michiels, Finance Manager-Treasurer/Deputy Clerk*



*Brad Knight, CAO/Clerk*

Huron East Parkland Reserve

	Revenues		Expenditures					Balance
	Parkland	Road Allowances	Brussels	Grey	McKillop	Seaforth	Tuckersmith	
<b>2005</b>	\$ 700.00							\$ 700.00
Initial Contribution-Brussels	\$ 15,508.00							\$ 16,208.00
Initial Contribution-Grey	\$ 30,408.00							\$ 46,616.00
Initial Contribution-McKillop	\$ 25,999.00							\$ 72,615.00
Initial Contribution-Seaforth	\$ 36,033.00							\$ 108,648.00
Initial Contribution-Tuckersmith	\$ 44,091.00							\$ 152,739.00
<b>2006</b>								
Severances	\$ 5,750.00							\$ 158,489.00
Parkland Interest	\$ 415.59							\$ 158,904.59
Ethel Playground				\$ 7,562.38				\$ 151,342.21
Seaforth Lawn Bowling-Decorative Fence						\$ 13,738.00		\$ 137,604.21
Seaforth Lions - Pool Capital						\$ 5,000.00		\$ 132,604.21
Maitland Bank Cemetery - 2 trees cut down					\$ 1,600.00			\$ 131,004.21
<b>2007</b>								
Severances	\$ 5,200.00							\$ 136,204.21
Parkland Interest	\$ 478.64							\$ 136,682.85
St Columban Soccer Field -50%					\$ 25,500.00			\$ 111,182.85
Moncrieff Hall - 50% of furnace				\$ 1,850.00				\$ 109,332.85
Seaforth Lawn Bowling						\$ 1,874.18		\$ 107,458.67
Brussels MVCA Park			\$ 9,500.00					\$ 97,958.67
<b>2008</b>								
Severances	\$ 4,700.00							\$ 102,658.67
Parkland Interest	\$ 3,243.12							\$ 105,901.79
Walton Hall -50% of well					\$ 4,036.20			\$ 101,865.59
<b>2009</b>								
Severances	\$ 4,200.00							\$ 106,065.59
Parkland Interest	\$ 213.82							\$ 106,279.41
Road Allowances		\$ 872.21						\$ 107,151.62
Balance of Walton Hall					\$ 761.88			\$ 106,389.74

Huron East Parkland Reserve

	Revenues		Expenditures					Balance
	Parkland	Road Allowances	Brussels	Grey	McKillop	Seaforth	Tuckersmith	
<b>2010</b>								
Severances	\$ 4,395.00							\$ 110,784.74
Parkland Interest	\$ 1.56							\$ 110,786.30
Road Allowances	\$ -	\$ 1,496.00						\$ 112,282.30
Brussels Ball Park Upgrades			\$ 50,000.00					\$ 62,282.30
Seaforth Round House Repairs						\$ 650.00		\$ 61,632.30
SDCC upgrades						\$ 110,000.00		\$ (48,367.70)
<b>2011</b>								
Severances	\$ 6,940.00							\$ (41,427.70)
Parkland Interest	\$ 3.11							\$ (41,424.59)
Return SDCC upgrades to Parkland						\$ (110,000.00)		\$ 68,575.41
Grey Public School - Amphitheatre				\$ 500.00				\$ 68,075.41
<b>2012</b>								
Severances	\$ 6,280.00							\$ 74,355.41
Parkland Interest	\$ 3.18							\$ 74,358.59
Road Allowances		\$ 16,654.96						\$ 91,013.55
St Columban Soccer -washroom/pavillion					\$ 50,000.00			\$ 41,013.55
<b>2013</b>								
Severances	\$ 3,000.00							\$ 44,013.55
Parkland Interest	\$ 730.14							\$ 44,743.69
Seaforth Optimist Park- backstop, bleachers						\$ 22,500.00		\$ 22,243.69
Seaforth Library Bench/Garden						\$ 2,000.00		\$ 20,243.69
Winthrop Park - Washrooms/Accessibility					\$ 15,000.00			\$ 5,243.69
<b>2014</b>								
Severances	\$ 1,500.00							\$ 6,743.69
Parkland Interest	\$ 344.70							\$ 7,088.39
VRC Playground Equipment							\$ 7,000.00	\$ 88.39



**Huron East Parkland Reserve**

		Revenues		Expenditures					
		Parkland	Road Allowances	Brussels	Grey	McKillop	Seaforth	Tuckersmith	Balance
<b>2015</b>									
Severances		\$ 4,500.00							\$ 4,588.39
Parkland Interest		\$ 33.97							\$ 4,622.36
<b>2016</b>									
Severances		\$ 2,500.00							\$ 7,122.36
Sale of Land - Zulk Property		\$ 11,037.90							\$ 18,160.26
Parkland Interest		\$ 116.31							\$ 18,276.57
Brussels Dam - Stop Logs				\$ 1,755.23					\$ 16,521.34
Cranbrook Hall - UV Water Filter					\$ 304.26				\$ 16,217.08
Walton Hall and Winthrop Park - UV Water Filter						\$ 608.52			\$ 15,608.56
<b>2017</b>									
Severances		\$ 5,500.00							\$ 21,108.56
McBride Rd Allowance Sale			\$ 3,379.81						\$ 24,488.37
Silver Creek Rd Allowance Sale			\$ 6,831.66						\$ 31,320.03
Parkland Interest		\$ 103.64							\$ 31,423.67
Winthrop Park - Backstop/fencing						\$ 4,700.00			\$ 26,723.67
Brussels Optimist - Flag Poles				\$ 500.00					\$ 26,223.67
<b>2018</b>									
Severances		\$ 10,000.00							\$ 36,223.67
Parkland Interest		\$ 381.96							\$ 36,605.63
Walton Park - Backstop						\$ 5,000.00			\$ 31,605.63
Ethel Community Centre - Furnance Replacement				\$ 2,208.20					\$ 29,397.43
		<b>\$ 234,311.64</b>	<b>\$ 29,234.64</b>	<b>\$ 61,755.23</b>	<b>\$ 12,424.84</b>	<b>\$ 107,206.60</b>	<b>\$ 45,762.18</b>	<b>\$ 7,000.00</b>	

**Note:** For information on the reserve fund, including the criteria for expenditures, see report from CAO to Council dated 2016-01-12

# HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-02-3, 2019

HOW DISPOSED OF

**TO:** Mayor and Members of Council  
**FROM:** Paula Michiels, Finance Manager-Treasurer/Deputy Clerk  
**DATE:** January 17, 2019  
**SUBJECT:** 2019 Assessment Summaries/Notional Tax Rates

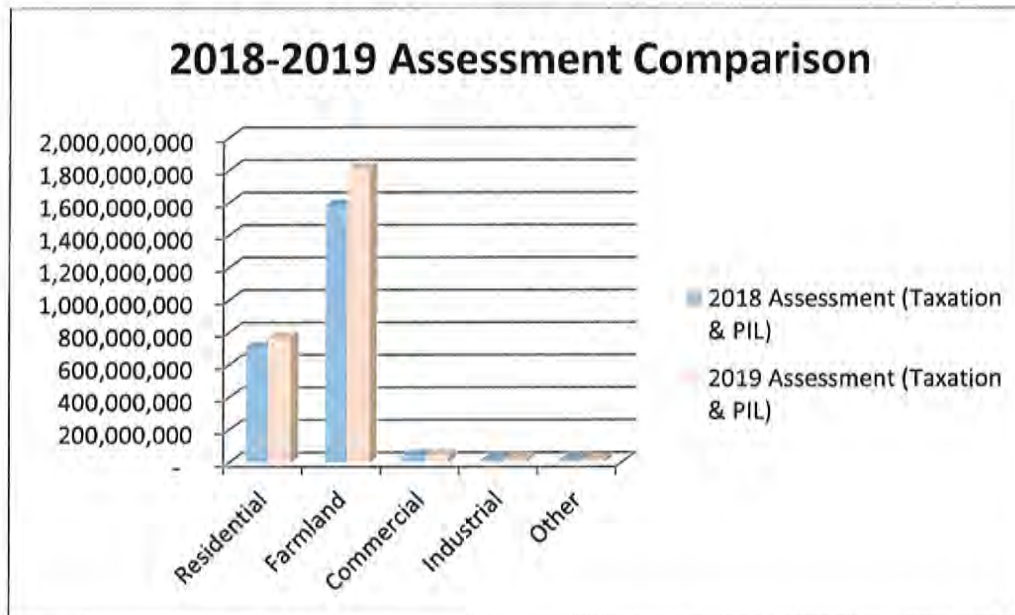
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## RECOMMENDATION:

None, for information purposes only.

## BACKGROUND:

Analysis on the 2019 phased in assessment values has been conducted and the following graphs compare the 2018 to 2019 assessment distribution by broad tax class. Please note the 'Other' class includes Multi-Residential, Managed Forest, Landfill and Pipeline tax classes.



Council should note that the 2016 re-assessment increases are phased in over four years (2017-2020), however assessment decreases were recognized immediately in 2017. This is the same methodology that occurred with the 2012 re-assessment property values so most property owners should be familiar with this process. 2019 is the third year of the phase-in of assessments for the 2016 assessment cycle and the Municipal Property Assessment Corporation has already begun their work on the 2020 property re-assessments.

Of interest would be the assessment growth that the Municipality of Huron East has experienced in the commercial and industrial assessment categories. The commercial new construction assessment had a growth of four properties with an increase in assessment value of 28% or \$1.8m in 2018. The industrial new construction assessment had growth of three properties with an increase in assessment value of 71% or \$2.8m in 2018. These figures were obtained from the November MPAC 2018 Municipal Change Profile report.

The attached white sheets are the 2018 general Municipal, County and Education levies on a per ward basis. The 2018 general levy was \$4,332,875, the 2018 county levy was \$5,688,901 and the 2018 education levy was \$2,587,013. The attached yellow sheets are the allocations between

the wards based on the new 2019 assessments assuming the same levy amount is raised in 2019 as 2018 for the Municipality, County and Education Levies.

From the assessment by ward sheets attached, the following summary can be provided that shows the impact on the per ward basis of the 2019 assessment phase in.

	<u>2018</u>	<u>2019</u>	<u>% Increase</u>
<b><u>Brussels</u></b>			
➤ Huron East(General)	\$ 316,099	\$ 295,441	
➤ County	415,024	387,901	
➤ Education	<u>218,601</u>	<u>214,365</u>	
	\$ 949,724	\$ 897,707	(5.48%)
<b><u>Seaforth</u></b>			
➤ Huron East(General)	\$ 698,842	\$ 649,133	
➤ County	917,554	852,285	
➤ Education	<u>530,504</u>	<u>504,676</u>	
	\$ 2,146,900	\$ 2,006,094	(6.56%)
<b><u>Grey</u></b>			
➤ Huron East(General)	\$1,033,142	\$ 1,064,044	
➤ County	1,356,477	1,397,050	
➤ Education	<u>574,561</u>	<u>604,724</u>	
	\$ 2,964,180	\$ 3,065,818	3.43%
<b><u>McKillop</u></b>			
➤ Huron East(General)	\$ 930,114	\$ 975,265	
➤ County	1,221,206	1,280,489	
➤ Education	<u>502,367</u>	<u>513,327</u>	
	\$ 2,653,687	\$ 2,769,081	4.35%
<b><u>Tuckersmith</u></b>			
➤ Huron East(General)	\$1,354,678	\$ 1,348,992	
➤ County	1,778,640	1,771,176	
➤ Education	<u>760,981</u>	<u>749,922</u>	
	\$ 3,894,299	\$ 3,870,090	(0.62%)
<b>Total-Levies</b>	<b>\$12,608,790</b>	<b>\$12,608,790</b>	<b>0.00%</b>

As expected the rural wards of Grey and McKillop have continued to increase, Tuckersmith has decreased slightly and the urban areas have decreased. The increased assessment of farmland within the rural wards has caused a shift upwards in these wards and this shift will be similar for farmland in the Tuckersmith ward. Please be aware that the residential assessment in the rural wards is also experiencing a decrease similar to the Brussels and Seaforth Wards.

The table above was been prepared comparing the 2018 actual tax rates to the 2019 notional tax rates. This comparison is useful as it provides Council with an understanding of the increases/decreases in the tax levy by ward **before** any 2019 levy increase is considered. The notional rates will also assist in providing the public an estimate of how the 2019 phase-in assessment will impact their property taxes.

The notional tax rates are calculated as follows:

$$\text{General Municipal} - \frac{\$4,332,875 \text{ (2018 general Municipal levy)}}{2019 \text{ weighted assessment}} = 0.00331314$$

$$2018 \text{ General Municipal Tax Rate} = 0.00364449$$

**County** -  $\frac{\$5,688,901 \text{ (2018 County levy)}}{2019 \text{ weighted assessment}} = 0.00435001$

2018 County Tax Rate = 0.00478507

**Education** - 2018 Education Tax Rate = 0.00170000

Going into the 2019 Budget, the Municipality of Huron East is faced with unknown OMPF funding and OCIF formula funding increase of approximately 3.3% (\$144,574) of the 2018 general municipal levy. The Municipality of Huron East's Asset Management Plan is being utilized to assist in setting priorities within the 2019 Budget however, a large portion of the 2019 Capital Budget is already committed to Huron County's reconstruction of County Road 12 / Main St, Seaforth and Huron East's extension of the Sanitary Sewer trunk main to Egmondville.

**BUDGET IMPACTS:**


None

**OTHERS CONSULTED:**

Brad Knight, CAO-Clerk

**SIGNATURES:**

  
\_\_\_\_\_  
*Paula Michiels, Finance Manager-Treasurer/Deputy Clerk*

  
\_\_\_\_\_  
*Brad Knight, CAO-Clerk*

MUNICIPALITY OF HURON EAST - 2018 BUDGET SCHEDULE A - General TAX RATES

Tax Class		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	County Tax Ratio	Weighted Assessment			
		44	39	42	38	16						
Residential	RT	74,532,245	159,714,117	138,353,069	94,961,650	241,777,654	709,338,735	1	709,338,735			
Multi-Residential	MT	2,626,000	5,378,550	0	0	2,274,500	10,279,050	1.1	11,306,955			
Farmlands	FT & R1	1,198,150	818,950	532,510,503	605,906,969	439,871,289	1,580,305,861	0.25	395,076,465			
Managed Forests	TT	0	0	915,159	507,226	660,850	2,083,235	0.25	520,809			
Managed Forest-PIL		0	0	427,500	0	0	427,500	0.25	106,875			
Commercial -Occupied	CT	6,067,550	12,371,050	6,549,150	2,790,450	5,919,623	33,697,823	1.1	37,067,605			
Commercial PIL-Full	CF,CG,CH	770,200	789,400	153,500	0	1,354,450	3,067,550	1.1	3,374,305			
Commercial-Excess Land	CU	38,800	42,100	30,250	17,000	347,150	475,300	0.77	365,981			
Commercial -Vacant Land	CX	57,650	445,550	0	35,000	246,000	784,200	0.77	603,834			
Commercial PIL-Vacant Land	CZ	0	0	76,000	0	23,100	99,100	0.77	76,307			
Commercial-New Construction-F	XT	383,800	2,753,950	1,044,355	347,450	1,230,002	5,759,557	1.1	6,335,513			
Landfill PIL - Full	HF	0	0	50,000	0	0	50,000	1.1	55,000			
Industrial - Full, Large Full	IT & LT	134,050	6,716,350	2,107,650	2,199,940	2,791,550	13,949,540	1.1	15,344,494			
Industrial PIL-Full	IP,ID,IH	0	16,750	8,600	0	534,850	560,200	1.1	616,220			
Industrial - Excess & Vacant Lan	IU & IX	55,200	103,300	0	24,100	347,600	530,200	0.77	408,254			
Industrial - New Construction	JT	512,500	0	577,300	2,060,600	476,470	3,626,870	1.1	3,989,557			
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,400	82,950	103,350	0.77	79,580			
Industrial Farmland	II	0	13,200	0	0	0	13,200	0.25	3,300	4,332,875	1,188,885,617	0.00364449
Pipelines	PT	344,487	781,956	62,500	619,668	4,214,000	6,022,611	0.7	4,215,828			
<b>Total</b>		<b>86,720,632</b>	<b>189,945,223</b>	<b>682,865,536</b>	<b>709,490,453</b>	<b>702,152,038</b>	<b>2,371,173,882</b>		<b>1,188,885,617</b>			

Revenue Required/Total Weighted Assessment = Residential Tax Rate

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00364449	Residential	271,632	582,077	504,226	346,086	881,157	2,585,178
Multi-Residential	1.1	0.00400894	Multi-Residential	10,527	21,562	0	0	9,118	41,207
Farmlands	0.25	0.00091112	Farmlands	1,092	746	485,181	552,054	400,776	1,439,849
Managed Forests	0.25	0.00091112	Managed Forests	0	0	834	462	602	1,898
Managed Forests-PIL	0.25	0.00091112	Managed Forests PIL	0	0	390	0	0	390
Commercial -Occupied	1.1	0.00400894	Commercial -Occupied	24,324	49,595	26,255	11,187	23,731	135,092
Commercial PIL-Full	1.1	0.00400894	Commercial PIL-Full	3,088	3,165	615	0	5,430	12,298
Commercial-Excess Land	0.77	0.00280626	Commercial-Excess Land	109	118	85	48	974	1,334
Commercial -Vacant Land	0.77	0.00280626	Commercial -Vacant Land	162	1,250	0	98	690	2,200
Commercial PIL-Vacant Land	0.77	0.00280626	Commercial PIL-Vacant Land	0	0	213	0	65	278
Commercial-New Construction	1.1	0.00400894	Commercial-New Constructic	1,539	11,040	4,187	1,393	4,931	23,090
Landfill PIL - Full	1.1	0.00400894	Commercial - Landfill	0	0	200	0	0	200
Industrial - Full, Large Full	1.1	0.00400894	Industrial - Full	537	26,925	8,449	8,819	11,191	55,921
Industrial PIL-Full	1.1	0.00400894	Industrial PIL-Full	0	67	34	0	2,144	2,245
Industrial - Excess & Vacant Lan	0.77	0.00280626	Industrial - Excess Land	155	290	0	68	975	1,488
Industrial - New Construction	1.1	0.00400894	Industrial - New Construction	2,055	0	2,314	8,261	1,910	14,540
Industrial PIL-Excess/Vacant	0.77	0.00280626	Industrial PIL-Excess/Vacant	0	0	0	57	233	290
Industrial-Farmland	0.25	0.00091112	Industrial-Farmland	0	12	0	0	0	12
Pipelines	0.7	0.00255115	Pipelines	879	1,995	159	1,581	10,751	15,365
<b>Total</b>			<b>Total</b>	<b>316,099</b>	<b>698,842</b>	<b>1,033,142</b>	<b>930,114</b>	<b>1,354,678</b>	<b>4,332,875</b>
			% of General Tax Levy	7.3%	16.1%	23.8%	21.5%	31.3%	100.0%

MUNICIPALITY OF HURON East - 2018 BUDGET Appendix 2- COUNTY TAX RATES

Tax Class		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	County Tax Rate	Weighted Assessment			
Residential	RT	74,532,245	159,714,117	138,353,069	94,961,650	241,777,654	709,338,735	1	709,338,735			
Multi-Residential	MT	2,626,000	5,378,550	0	0	2,274,500	10,279,050	1.1	11,306,955			
Farmlands	FT & R1	1,198,150	818,950	532,510,503	605,906,969	439,871,289	1,580,305,861	0.25	395,076,465			
Managed Forests	TT	0	0	915,159	507,226	660,850	2,083,235	0.25	520,809			
Managed Forest-PIL		0	0	427,500	0	0	427,500	0.25	106,875			
Commercial -Occupied	CT	6,067,550	12,371,050	6,549,150	2,790,450	5,919,623	33,697,823	1.1	37,067,605			
Commercial PIL-Full	CF,CG,CH	770,200	789,400	153,500	0	1,354,450	3,067,550	1.1	3,374,305			
Commercial-Excess Land	CU	38,800	42,100	30,250	17,000	347,150	475,300	0.77	365,981			
Commercial -Vacant Land	CX	57,650	445,550	0	35,000	246,000	784,200	0.77	603,834			
Commercial PIL-Vacant Land	CZ	0	0	76,000	0	23,100	99,100	0.77	76,307			
Commercial-New Construction	XT	383,800	2,753,950	1,044,355	347,450	1,230,002	5,759,557	1.1	6,335,513			
Landfill PIL - Full	HF	0	0	50,000	0	0	50,000	1.1	55,000			
Industrial - Full, Large Full	IT & LT	134,050	6,716,350	2,107,650	2,199,940	2,791,550	13,949,540	1.1	15,344,494			
Industrial PIL-Full	IP,ID,IH	0	16,750	8,600	0	534,850	560,200	1.1	616,220			
Industrial - Excess & Vacant La	IU & IX	55,200	103,300	0	24,100	347,600	530,200	0.77	408,254			
Industrial - New Construction	JT	512,500	0	577,300	2,060,600	476,470	3,626,870	1.1	3,989,557			
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,400	82,950	103,350	0.77	79,580			
Industrial Farmland	II	0	13,200	0	0	0	13,200	0.25	3,300	\$ 5,688,901	1,188,885,617	0.00478507
Pipelines	PT	344,487	781,956	62,500	619,668	4,214,000	6,022,611	0.7	4,215,828			
<b>Total</b>		<b>86,720,632</b>	<b>189,945,223</b>	<b>682,865,536</b>	<b>709,490,453</b>	<b>702,152,038</b>	<b>2,371,173,882</b>		<b>1,188,885,617</b>			

Revenue Required/Total Weighted Assessment = Residential Tax Rate

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00478507	Residential	356,642	764,243	662,029	454,398	1,156,923	3,394,235
Multi-Residential	1.1	0.00526358	Multi-Residential	13,822	28,311	0	0	11,972	54,105
Farmlands	0.25	0.00119627	Farmlands	1,433	980	637,025	724,826	526,204	1,890,468
Managed Forests	0.25	0.00119627	Managed Forests	0	0	1,094	607	791	2,492
Managed Forests-PIL	0.25	0.00119627	Managed Forests PIL	0	0	511	0	0	511
Commercial -Occupied	1.1	0.00526358	Commercial -Occupied	31,937	65,116	34,472	14,688	31,158	177,371
Commercial PIL-Full	1.1	0.00526358	Commercial PIL-Full	4,054	4,155	808	0	7,129	16,146
Commercial-Excess Land	0.77	0.00368450	Commercial-Excess Land	143	155	111	63	1,279	1,751
Commercial -Vacant Land	0.77	0.00368450	Commercial -Vacant Land	212	1,642	0	129	906	2,889
Commercial PIL-Vacant Land	0.77	0.00368450	Commercial PIL-Vacant Land	0	0	280	0	85	365
Commercial-New Construction	1.1	0.00526358	Commercial-New Construction	2,020	14,496	5,497	1,829	6,474	30,316
Landfill PIL - Full	1.1	0.00526358	Landfill PIL - Full	0	0	263	0	0	263
Industrial - Full, Large Full	1.1	0.00526358	Industrial - Full	706	35,352	11,094	11,580	14,694	73,426
Industrial PIL-Full	1.1	0.00526358	Industrial PIL-Full	0	88	45	0	2,815	2,948
Industrial - Excess & Vacant La	0.77	0.00368450	Industrial - Excess Land	203	381	0	89	1,281	1,954
Industrial - New Construction	1.1	0.00526358	Industrial - New Construction	2,698	0	3,039	10,846	2,508	19,091
Industrial PIL-Excess/Vacant	0.77	0.00368450	Industrial PIL-Excess/Vacant	0	0	0	75	306	381
Industrial-Farmland	0.25	0.00119627	Industrial-Farmland	0	16	0	0	0	16
Pipelines	0.7	0.00334955	Pipelines	1,154	2,619	209	2,076	14,115	20,173
			<b>Total</b>	<b>415,024</b>	<b>917,554</b>	<b>1,356,477</b>	<b>1,221,206</b>	<b>1,778,640</b>	<b>5,688,901</b>
			% of General Tax Levy	7.3%	16.1%	23.8%	21.5%	31.3%	100.0%

MUNICIPALITY OF HURON East - 2018 BUDGET APPENDIX 3- EDUCATION TAX RATES

Tax Class		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	Tax Ratio	Weighted Assessment
		44	39	42	38	16			
Residential	RT	74,532,245	159,714,117	138,353,069	94,961,650	241,777,654	709,338,735	1	709,338,735
Residential No Support	RD	513,500	0	0	0	0	513,500	1	513,500
Multi-Residential	MT	2,626,000	5,378,550	0	0	2,274,500	10,279,050	1.1	11,306,955
Farmlands	FT & R1	1,198,150	818,950	532,510,503	605,906,969	439,871,289	1,580,305,861	0.25	395,076,465
Managed Forests	TT	0	0	915,159	507,226	660,850	2,083,235	0.25	520,809
Commercial -Occupied	CT	6,067,550	12,371,050	6,549,150	2,790,450	5,919,623	33,697,823	1.1	37,067,605
Commercial PIL-Full	CF,CG,CH	770,200	789,400	153,500	0	1,354,450	3,067,550	1.1	3,374,305
Commercial-Excess Land	CU	38,800	42,100	30,250	17,000	347,150	475,300	0.77	365,981
Commercial -Vacant Land	CX	57,650	445,550	0	35,000	246,000	784,200	0.77	603,834
Commercial PIL-Vacant Land	CZ	0	0	76,000	0	23,100	99,100	0.77	76,307
Commercial-New Constructior	XT	383,800	2,753,950	1,044,355	347,450	1,230,002	5,759,557	1.1	6,335,513
Landfill PIL - Full	HF	0	0	50,000	0	0	50,000	1.1	55,000
Industrial - Full, Large Full	IT & LT	134,050	6,716,350	2,107,650	2,199,940	2,791,550	13,949,540	1.1	15,344,494
Industrial PIL-Full	IP, ID, IH	0	16,750	8,600	0	534,850	560,200	1.1	616,220
Industrial - Excess & Vacant L	IU & IX	55,200	103,300	0	24,100	347,600	530,200	0.77	408,254
Industrial - New Construction	JT	512,500	0	577,300	2,060,600	476,470	3,626,870	1.1	3,989,557
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,400	82,950	103,350	0.77	79,580
Industrial Farmland	II	0	13,200	0	0	0	13,200	0.25	3,300
Pipelines	PT	344,487	781,956	62,500	619,668	4,214,000	6,022,611	0.7	4,215,828
<b>Total</b>		<b>87,234,132</b>	<b>189,945,223</b>	<b>682,438,036</b>	<b>709,490,453</b>	<b>702,152,038</b>	<b>2,371,259,882</b>		<b>1,189,292,242</b>

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00170000	Residential	126,705	271,514	235,200	161,435	411,022	1,205,875
Residential No Support	1	0.00170000	Residential No Support	873	0	0	0	0	873
Multi-Residential	1.1	0.00170000	Multi-Residential	4,464	9,144	0	0	3,867	17,475
Farmlands	0.25	0.00042500	Farmlands	509	348	226,317	257,510	186,945	671,629
Managed Forests	0.25	0.00042500	Managed Forests	0	0	389	216	281	886
Commercial -Occupied	1.1	0.01055893	Commercial -Occupied	64,067	130,625	69,152	29,464	62,505	355,813
Commercial PIL-Full	1.1	0.01055893	Commercial PIL-Full	8,132	8,335	1,621	0	14,302	32,390
Commercial-Excess Land	0.77	0.00739125	Commercial-Excess Land	287	311	224	126	2,566	3,514
Commercial -Vacant Land	0.77	0.00739125	Commercial -Vacant Land	426	3,293	0	259	1,818	5,796
Commercial PIL-Vacant Land	0.77	0.00739125	Commercial PIL-Vacant Land	0	0	562	0	171	733
Commercial-New Constructior	1.1	0.01055893	Commercial-New Constructior	4,053	29,079	11,027	3,669	12,988	60,816
Landfill PIL - Full	1.1	0.00831607	Landfill PIL - Full	0	0	416	0	0	416
Industrial - Full, Large Full	1.1	0.01090000	Industrial - Full	1,461	73,208	22,973	23,979	30,428	152,049
Industrial PIL-Full	1.1	0.01090000	Industrial PIL-Full	0	183	94	0	5,830	6,107
Industrial - Excess & Vacant L	0.77	0.00763000	Industrial - Excess & Vacant L	421	788	0	184	2,652	4,045
Industrial - New Construction	1.1	0.01090000	Industrial - New Construction	5,586	0	6,293	22,461	5,194	39,534
Industrial PIL-Excess/Vacant	0.77	0.00763000	Industrial PIL-Excess/Vacant	0	0	0	156	633	789
Industrial-Farmland	0.25	0.00042500	Industrial-Farmland	0	6	0	0	0	6
Pipelines	0.7	0.00469360	Pipelines	1,617	3,670	293	2,908	19,779	28,267
			<b>Total</b>	<b>218,601</b>	<b>530,504</b>	<b>574,561</b>	<b>502,367</b>	<b>760,981</b>	<b>2,587,013</b>
				8.45%	20.51%	22.21%	19.42%	29.42%	100.00%

MUNICIPALITY OF HURON EAST - 2019 BUDGET SCHEDULE A - General TAX RATES

Tax Class		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	County Tax Ratio	Weighted Assessment	***NOTIONAL RATES***		
		44	39	42	38	16						
Residential	RT	75,875,409	163,416,799	152,795,090	112,288,601	260,402,240	764,778,139	1	764,778,139			
Multi-Residential	MT	2,628,500	5,478,575	0	0	2,290,250	10,397,325	1.1	11,437,058			
Farmlands	FT & R1	1,398,025	963,075	610,723,405	690,924,757	501,872,900	1,805,882,162	0.25	451,470,541			
Managed Forests	TT	0	0	775,679	638,713	756,325	2,170,717	0.25	542,679			
Managed Forest-PIL		0	0	490,250	0	0	490,250	0.25	122,563			
Commercial -Occupied	CT	6,131,166	12,471,424	7,082,898	2,884,275	5,884,920	34,454,683	1.1	37,900,151			
Commercial PIL-Full	CF,CG,CH	775,650	797,900	168,750	0	1,567,775	3,310,075	1.1	3,641,083			
Commercial-Excess Land	CU	38,800	42,100	30,375	17,000	368,196	496,471	0.77	382,283			
Commercial -Vacant Land	CX	71,137	263,525	0	39,750	255,950	630,362	0.77	485,379			
Commercial PIL-Vacant Land	CZ	0	0	80,500	0	24,800	105,300	0.77	81,081			
Commercial-New Construction-F	XT	1,243,213	3,029,031	1,080,328	348,675	1,971,091	7,672,338	1.1	8,439,572			
Landfill PIL - Full	HF	0	0	55,000	0	0	55,000	1.1	60,500			
Industrial - Full, Large Full	IT & LT	139,184	6,739,725	2,165,639	2,400,170	2,794,675	14,239,393	1.1	15,663,332			
Industrial PIL-Full	IP,ID,IH	0	16,875	8,650	0	567,875	593,400	1.1	652,740			
Industrial - Excess & Vacant Lan	IU & IX	57,450	107,300	0	34,800	375,750	575,300	0.77	442,981	Revenue Required/Total Weighted Assessment = Residential Tax Rate		
Industrial - New Construction	JT	513,250	0	3,291,814	2,176,750	574,947	6,556,761	1.1	7,212,437			
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,750	89,125	109,875	0.77	84,604			
Industrial Farmland	II	0	15,100	0	0	0	15,100	0.25	3,775	4,332,875	1,307,789,981	0.00331314
Pipelines	PT	349,724	800,956	63,250	725,342	4,330,846	6,270,118	0.7	4,389,083			
<b>Total</b>		<b>89,221,508</b>	<b>194,142,385</b>	<b>778,811,628</b>	<b>812,499,583</b>	<b>784,127,665</b>	<b>2,658,802,769</b>		<b>1,307,789,981</b>			

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00331314	Residential	251,385	541,422	506,230	372,026	862,748	2,533,811
Multi-Residential	1.1	0.00364445	Multi-Residential	9,579	19,966	0	0	8,347	37,892
Farmlands	0.25	0.00082828	Farmlands	1,158	798	505,850	572,279	415,691	1,495,776
Managed Forests	0.25	0.00082828	Managed Forests	0	0	642	529	626	1,797
Managed Forests-PIL	0.25	0.00082828	Managed Forests PIL	0	0	406	0	0	406
Commercial -Occupied	1.1	0.00364445	Commercial -Occupied	22,345	45,451	25,813	10,512	21,447	125,568
Commercial PIL-Full	1.1	0.00364445	Commercial PIL-Full	2,827	2,908	615	0	5,714	12,064
Commercial-Excess Land	0.77	0.00255111	Commercial-Excess Land	99	107	77	43	939	1,265
Commercial -Vacant Land	0.77	0.00255111	Commercial -Vacant Land	181	672	0	101	653	1,607
Commercial PIL-Vacant Land	0.77	0.00255111	Commercial PIL-Vacant Land	0	0	205	0	63	268
Commercial-New Construction	1.1	0.00364445	Commercial-New Constructic	4,531	11,039	3,937	1,271	7,184	27,962
Landfill PIL - Full	1.1	0.00364445	Commercial - Landfill	0	0	200	0	0	200
Industrial - Full, Large Full	1.1	0.00364445	Industrial - Full	507	24,563	7,893	8,747	10,185	51,895
Industrial PIL-Full	1.1	0.00364445	Industrial PIL-Full	0	62	32	0	2,070	2,164
Industrial - Excess & Vacant Lan	0.77	0.00255111	Industrial - Excess Land	147	274	0	89	959	1,469
Industrial - New Construction	1.1	0.00364445	Industrial - New Construction	1,871	0	11,997	7,933	2,095	23,896
Industrial PIL-Excess/Vacant	0.77	0.00255111	Industrial PIL-Excess/Vacant	0	0	0	53	227	280
Industrial-Farmland	0.25	0.00082828	Industrial-Farmland	0	13	0	0	0	13
Pipelines	0.7	0.00231919	Pipelines	811	1,858	147	1,682	10,044	14,542
<b>Total</b>			<b>Total</b>	<b>295,441</b>	<b>649,133</b>	<b>1,064,044</b>	<b>975,265</b>	<b>1,348,992</b>	<b>4,332,875</b>
			% of General Tax Levy	6.8%	15.0%	24.6%	22.5%	31.1%	100.0%



Tax Class		MUNICIPALITY OF HURON East - 2019 BUDGET Appendix 2- COUNTY TAX RATES							****NOTIONAL RATES****			
		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	County Tax Rate	Weighted Assessment			
Residential	RT	75,875,409	163,416,799	152,795,090	112,288,601	260,402,240	764,778,139	1	764,778,139			
Multi-Residential	MT	2,628,500	5,478,575	0	0	2,290,250	10,397,325	1.1	11,437,058			
Farmlands	FT & R1	1,398,025	963,075	610,723,405	690,924,757	501,872,900	1,805,882,162	0.25	451,470,541			
Managed Forests	TT	0	0	775,679	638,713	756,325	2,170,717	0.25	542,679			
Managed Forest-PIL		0	0	490,250	0	0	490,250	0.25	122,563			
Commercial -Occupied	CT	6,131,166	12,471,424	7,082,898	2,884,275	5,884,920	34,454,683	1.1	37,900,151			
Commercial PIL-Full	CF,CG,CH	775,650	797,900	168,750	0	1,567,775	3,310,075	1.1	3,641,083			
Commercial-Excess Land	CU	38,800	42,100	30,375	17,000	368,196	496,471	0.77	382,283			
Commercial -Vacant Land	CX	71,137	263,525	0	39,750	255,950	630,362	0.77	485,379			
Commercial PIL-Vacant Land	CZ	0	0	80,500	0	24,800	105,300	0.77	81,081			
Commercial-New Construction	XT	1,243,213	3,029,031	1,080,328	348,675	1,971,091	7,672,338	1.1	8,439,572			
Landfill PIL - Full	HF	0	0	55,000	0	0	55,000	1.1	60,500			
Industrial - Full, Large Full	IT & LT	139,184	6,739,725	2,165,639	2,400,170	2,794,675	14,239,393	1.1	15,663,332			
Industrial PIL-Full	IP,ID,IH	0	16,875	8,650	0	567,875	593,400	1.1	652,740			
Industrial - Excess & Vacant La	IU & IX	57,450	107,300	0	34,800	375,750	575,300	0.77	442,981			
Industrial - New Construction	JT	513,250	0	3,291,814	2,176,750	574,947	6,556,761	1.1	7,212,437			
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,750	89,125	109,875	0.77	84,604			
Industrial Farmland	II	0	15,100	0	0	0	15,100	0.25	3,775	\$ 5,688,901	1,307,789,981	0.00435001
Pipelines	PT	349,724	800,956	63,250	725,342	4,330,846	6,270,118	0.7	4,389,083			
<b>Total</b>		<b>89,221,508</b>	<b>194,142,385</b>	<b>778,811,628</b>	<b>812,499,583</b>	<b>784,127,665</b>	<b>2,658,802,769</b>		<b>1,307,789,981</b>			

Revenue Required/Total Weighted Assessment = Residential Tax Rate

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00435001	Residential	330,059	710,865	664,660	488,457	1,132,754	3,326,795
Multi-Residential	1.1	0.00478501	Multi-Residential	12,577	26,216	0	0	10,959	49,752
Farmlands	0.25	0.00108750	Farmlands	1,520	1,047	664,163	751,381	545,788	1,963,899
Managed Forests	0.25	0.00108750	Managed Forests	0	0	843	695	823	2,361
Managed Forests-PIL	0.25	0.00108750	Managed Forests PIL	0	0	533	0	0	533
Commercial -Occupied	1.1	0.00478501	Commercial -Occupied	29,338	59,676	33,892	13,801	28,159	164,866
Commercial PIL-Full	1.1	0.00478501	Commercial PIL-Full	3,711	3,818	807	0	7,502	15,838
Commercial-Excess Land	0.77	0.00334951	Commercial-Excess Land	130	141	102	57	1,233	1,663
Commercial -Vacant Land	0.77	0.00334951	Commercial -Vacant Land	238	883	0	133	857	2,111
Commercial PIL-Vacant Land	0.77	0.00334951	Commercial PIL-Vacant Land	0	0	270	0	83	353
Commercial-New Construction	1.1	0.00478501	Commercial-New Construction	5,949	14,494	5,169	1,668	9,432	36,712
Landfill PIL - Full	1.1	0.00478501	Landfill PIL - Full	0	0	263	0	0	263
Industrial - Full, Large Full	1.1	0.00478501	Industrial - Full	666	32,250	10,363	11,485	13,373	68,137
Industrial PIL-Full	1.1	0.00478501	Industrial PIL-Full	0	81	41	0	2,717	2,839
Industrial - Excess & Vacant La	0.77	0.00334951	Industrial - Excess Land	192	359	0	117	1,259	1,927
Industrial - New Construction	1.1	0.00478501	Industrial - New Construction	2,456	0	15,751	10,416	2,751	31,374
Industrial PIL-Excess/Vacant	0.77	0.00334951	Industrial PIL-Excess/Vacant	0	0	0	70	299	369
Industrial-Farmland	0.25	0.00108750	Industrial-Farmland	0	16	0	0	0	16
Pipelines	0.7	0.00304501	Pipelines	1,065	2,439	193	2,209	13,187	19,093
<b>Total</b>			<b>Total</b>	<b>387,901</b>	<b>852,285</b>	<b>1,397,050</b>	<b>1,280,489</b>	<b>1,771,176</b>	<b>5,688,901</b>
			% of General Tax Levy	6.8%	15.0%	24.6%	22.5%	31.1%	100.0%

MUNICIPALITY OF HURON East - 2019 BUDGET APPENDIX 3- EDUCATION TAX RATES

Tax Class		Brussels Assessment	Seaforth Assessment	Grey Assessment	McKillop Assessment	Tuckersmith Assessment	Total Assessment	Tax Ratio	Weighted Assessment	****NOTIONAL RATES****
		44	39	42	38	16				
Residential	RT	75,875,409	163,416,799	152,795,090	112,288,601	260,402,240	764,778,139	1	764,778,139	
Residential No Support	RD	521,250	0	0	0	0	521,250	1	521,250	
Multi-Residential	MT	2,628,500	5,478,575	0	0	2,290,250	10,397,325	1.1	11,437,058	
Farmlands	FT & R1	1,398,025	963,075	610,723,405	690,924,757	501,872,900	1,805,882,162	0.25	451,470,541	
Managed Forests	TT	0	0	775,679	638,713	756,325	2,170,717	0.25	542,679	
Commercial -Occupied	CT	6,131,166	12,471,424	7,082,898	2,884,275	5,884,920	34,454,683	1.1	37,900,151	
Commercial PIL-Full	CF,CG,CH	775,650	797,900	168,750	0	1,567,775	3,310,075	1.1	3,641,083	
Commercial-Excess Land	CU	38,800	42,100	30,375	17,000	368,196	496,471	0.77	382,283	
Commercial -Vacant Land	CX	71,137	263,525	0	39,750	255,950	630,362	0.77	485,379	
Commercial PIL-Vacant Land	CZ	0	0	80,500	0	24,800	105,300	0.77	81,081	
Commercial-New Constructior	XT	1,243,213	3,029,031	1,080,328	348,675	1,971,091	7,672,338	1.1	8,439,572	
Landfill PIL - Full	HF	0	0	55,000	0	0	55,000	1.1	60,500	
Industrial - Full, Large Full	IT & LT	139,184	6,739,725	2,165,639	2,400,170	2,794,675	14,239,393	1.1	15,663,332	
Industrial PIL-Full	IP,ID,IH	0	16,875	8,650	0	567,875	593,400	1.1	652,740	
Industrial - Excess & Vacant L	IU & IX	57,450	107,300	0	34,800	375,750	575,300	0.77	442,981	
Industrial - New Construction	JT	513,250	0	3,291,814	2,176,750	574,947	6,556,761	1.1	7,212,437	
Industrial PIL-Excess/Vacant	IK & IJ	0	0	0	20,750	89,125	109,875	0.77	84,604	
Industrial Farmland	II	0	15,100	0	0	0	15,100	0.25	3,775	
Pipelines	PT	349,724	800,956	63,250	725,342	4,330,846	6,270,118	0.7	4,389,083	
<b>Total</b>		<b>89,742,758</b>	<b>194,142,385</b>	<b>778,321,378</b>	<b>812,499,583</b>	<b>784,127,665</b>	<b>2,658,833,769</b>		<b>1,308,188,668</b>	

Tax Class	Rate	Tax Rates	Tax Class	Brussels	Seaforth	Grey	McKillop	Tuckersmith	Total
Residential	1	0.00149047	Residential	113,090	243,568	227,736	167,363	388,124	1,139,880
Residential No Support	1	0.00149047	Residential No Support	777	0	0	0	0	777
Multi-Residential	1.1	0.00149047	Multi-Residential	3,918	8,166	0	0	3,414	15,498
Farmlands	0.25	0.00037262	Farmlands	521	359	227,568	257,452	187,008	672,908
Managed Forests	0.25	0.00037262	Managed Forests	0	0	289	238	282	809
Commercial -Occupied	1.1	0.01055893	Commercial -Occupied	64,739	131,685	74,788	30,455	62,138	363,805
Commercial PIL-Full	1.1	0.01055893	Commercial PIL-Full	8,190	8,425	1,782	0	16,554	34,951
Commercial-Excess Land	0.77	0.00739125	Commercial-Excess Land	287	311	225	126	2,721	3,670
Commercial -Vacant Land	0.77	0.00739125	Commercial -Vacant Land	526	1,948	0	294	1,892	4,660
Commercial PIL-Vacant Land	0.77	0.00739125	Commercial PIL-Vacant Land	0	0	595	0	183	778
Commercial-New Constructior	1.1	0.01055893	Commercial-New Constructior	13,127	31,983	11,407	3,682	20,813	81,012
Landfill PIL - Full	1.1	0.00831607	Landfill PIL - Full	0	0	457	0	0	457
Industrial - Full, Large Full	1.1	0.01090000	Industrial - Full	1,517	73,463	23,605	26,162	30,462	155,209
Industrial PIL-Full	1.1	0.01090000	Industrial PIL-Full	0	184	94	0	6,190	6,468
Industrial - Excess & Vacant L	0.77	0.00763000	Industrial - Excess & Vacant L	438	819	0	266	2,867	4,390
Industrial - New Construction	1.1	0.01090000	Industrial - New Construction	5,594	0	35,881	23,727	6,267	71,469
Industrial PIL-Excess/Vacant	0.77	0.00763000	Industrial PIL-Excess/Vacant	0	0	0	158	680	838
Industrial-Farmland	0.25	0.00037262	Industrial-Farmland	0	6	0	0	0	6
Pipelines	0.7	0.00469360	Pipelines	1,641	3,759	297	3,404	20,327	29,428
			<b>Total</b>	<b>214,365</b>	<b>504,676</b>	<b>604,724</b>	<b>513,327</b>	<b>749,922</b>	<b>2,587,013</b>
				8.29%	19.51%	23.38%	19.84%	28.99%	100.00%

## HURON EAST ADMINISTRATION

**TO:** Mayor MacLellan and Members Council

**FROM:** Brad Knight, CAO/Clerk

**DATE:** January 15<sup>th</sup>, 2019

**SUBJECT:** Recommendation from Personnel Committee

### RECOMMENDATION:

That Council accept the recommendation of the Personnel Committee to amend Council remuneration policy 1.12 with the following base remuneration for 2019.

	<u>2019</u>
Mayor	\$9,756
Deputy Mayor	\$7,321
Councillors	\$5,457

### BACKGROUND:

The January 7<sup>th</sup>, 2019 Personnel Committee minutes are enclosed in your Council package and contain a recommendation to increase the base Council honourariums as follows:

	<u>2018</u>	<u>2019</u>
Mayor	\$8,413	\$9,756
Deputy Mayor	\$6,168	\$7,321
Councillors	\$4,487	\$5,457

In making the recommendation, the Personnel Committee had previously indicated that Council remuneration should be increased to maintain income neutrality and that they would recommend that Council follow the direction of the County with an increase in overall remuneration of somewhere between 8.36% and 10.98% to compensate for the loss of the 1/3 tax free allowance for municipal officials. The Committee took into account the total remuneration for Councillors in 2018 and is recommending that any increase be added to the honourarium component of the remuneration. The 2018 total remuneration is shown below with the projected honorarium increase for 2019.

	<u>2018 Total Remuneration</u>	<u>2019 Increase to Council Honorarium</u>	<u>2019 Total Remuneration</u>	<u>% Increase</u>
Mayor	\$14,407	\$1,343	\$15,750	(9.3%)
Deputy Mayor	\$11,907	\$1,153	\$12,250	(10.4%)
Councillors (average)	\$9,030	\$970	\$10,000	(10.74%)

Council has established a policy that the Personnel Committee has the authority to increase Council/Staff remuneration at the same rate as the October CPI, but any increase over this amount requires a Council resolution to approve the rates → a Council resolution is required for the new base honourariums to commence in 2019.

In addition, the October CPI index was 2.5% and the Personnel Committee has authorized this increase to all Council honourariums, meeting rates and staff salaries.

Council Remuneration Policy 1.12 will be updated with reference to the new Council remuneration by-law and updated rates. There are provisions within this policy that places a \$5,000 limit per councillor for conventions/seminars over a 2-year period. The current limit seems reasonable as for the past term of Council we only had one councillor that exceeded the limit for a 2-year cycle.

The recommendation from the Personnel Committee was to repeal By-Law 74-2010. By-Law 74-2010, set base Council remunerations under Section 283 of the *Municipal Act*, including the provision in Section 283(5) for the 1/3 allowance. This section of the *Municipal Act* has not been updated to comply with the federal changes. The federal changes will override a Provincial statute, but I'm going to suggest that By-Law 74-2010 be left in place until the *Municipal Act* is updated and that Council simply pass a resolution to update the Council remuneration and convention policy with the new rates. A copy of Policy 1.12 is attached with the changes highlighted in yellow.

**OTHERS CONSULTED:**

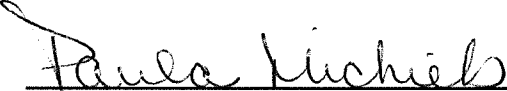
Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**BUDGET IMPACT:**

Total Council remuneration in 2018 for a 12 member Council was \$115,804. The projected remuneration for an 11 member Council is \$118,000 before the CPI adjustment which will add another \$2,950 to the budget. The total budget cost for Council remuneration in 2019 is \$5,146 greater than 2018 ( $\$118,000 + \$2,950 - \$115,804$ ).

**SIGNATURES:**

  
\_\_\_\_\_  
Brad Knight, CAO/Clerk

  
\_\_\_\_\_  
Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**MUNICIPALITY OF HURON EAST – POLICIES AND PROCEDURES  
COUNCIL REMUNERATION & CONVENTION POLICY**

Pursuant to the provisions of By-Law 74-2010 of the Corporation of the Municipality of Huron East and the provisions of Sections 283 and 284 of the Municipal Act, S.O. 2001, c.25 as amended, this policy shall provide a consolidation of existing resolutions of Council and shall provide a summary of honorariums and rates for duly elected members of Council acting in their role as councillors in accordance with Section 224 of the Municipal Act, S.O. 2001, c. 25 as amended.

Council Honorarium and Meeting Rates

Council honorarium and meeting rates established under the provisions of By-Law 74-2010 are subject to the provisions of the following resolution passed by the Council of the Municipality of Huron East on February 3<sup>rd</sup>, 2009.

*That Council of the Municipality of Huron East establish a policy that the Council remuneration rates be increased at the same percentages as staff increases in any given year.*

Annual staff increases are in accordance with Section 11 of the Employee Handbook for the Municipality of Huron East.

Council honorariums shall be paid bi-annually in June and December and shall compensate members of Council for conducting the business of Council in accordance with Section 224 of the Municipal Act, S.O. 2001, c.25 as amended.

Councillors, in addition to their annual honorarium and as part of their total honorarium shall be compensated for expenses while attending meetings as defined as follows:

- a) Council meetings
- b) Committee meetings that the Councillors have by Council resolution been appointed to attend.
- c) Municipal meetings including conferences and seminars that are defined as ½ day meetings for less than 4 hours or full day meetings for more than 4 hours.

Convention & Miscellaneous Rates

*Councillors over a full term of Council may incur a maximum of \$5,000 over a two-year period for convention and seminar expenses. The allowance cannot be accumulated beyond the \$5,000 limit for any period during the Council term. (November 3, 2015)*

*Convention and seminar expenses used in the calculation of the maximum allowable allowance shall include registration, accommodation and miscellaneous expenses (meals and transportation). (November 3, 2015)*

*Councillors who incur more than the \$5,000 limit shall be required to reimburse the Municipality for amounts greater than \$5,000. (November 3, 2015)*

The Municipality shall reimburse Councillors for transportation expenses (most economically available) and for meal expenses incurred (exclusive of alcohol). Receipts shall be required for all transportation and meal expenses. The monthly mileage rates as provided by the County of Huron shall be used for reimbursing Councillors who use their own vehicle to attend municipal meetings/conferences/seminars.

Annual Statement of Remuneration & Expense

In accordance with the provisions of Section 284 of the Municipal Act, S.O. 2001, c. 25 as amended, the Treasurer shall annually, before March 31<sup>st</sup> provide Council with an itemized statement of remuneration and expenses paid to Council in the previous year.

**Municipality of Huron East**  
**Council Remuneration Policy (Policy 1.12)**  
**Schedule "A"**

	2013 <sup>1</sup>	2014 <sup>1</sup>	2015 <sup>1</sup>	2016 <sup>1</sup>	2017 <sup>1</sup>	2018 <sup>1</sup>	2019 <sup>2</sup>
<b>Council Honorariums (Annual)</b>							
Mayor	\$7,764	\$7,834	\$8,053	\$8,134	\$8,305	\$8,413	\$9,756
Deputy Mayor	\$5,693	\$5,744	\$5,905	\$5,964	\$6,089	\$6,168	\$7,321
Councillors	\$4,141	\$4,178	\$4,295	\$4,338	\$4,429	\$4,487	\$5,457
<b>Council Meeting Rates (Daily)</b>							
Council Meetings	\$135.94	\$137.17	\$141.00	\$142.40	\$145.40	\$147.30	\$150.98
Committee Meetings	\$65.24	\$65.83	\$67.70	\$68.40	\$69.85	\$70.75	\$72.92
Municipal Meetings							
- Less than 4 hrs	\$87.42	\$88.21	\$90.70	\$91.60	\$93.55	\$94.75	\$97.12
- Greater than 4 hrs	\$174.05	\$175.62	\$180.55	\$182.35	\$186.20	\$188.60	\$193.32

Notes:

1. Rates amended as per the direction of Council resolution dated February 3, 2009 to increase Council remuneration rates at the same percentage as staff increases in any given year. Staff increases are determined in accordance with Section 11 of the Employee Handbook (Policy 1.04).
2. 2019 Base Honorariums amended by Council resolution January 22, 2019.

*(Approved by Council – February 19<sup>th</sup>, 2013)*  
*(Amended by Council – November 3<sup>rd</sup>, 2015)*  
*(Amended by Council – January 22, 2019)*

**Janice Andrews**

**From:** Richard Kular <bolens33@rocketmail.com>  
**Sent:** Saturday, December 15, 2018 2:41 PM  
**To:** Janice Andrews  
**Subject:** Complaint

Dear Mayor Bernie Maclellan and Huron East council members,

I am writing to this e-mail address, because on the Huron East WEB site, there is no overall e-address to use.

I am writing about a problem here in the village of Ethel, that has gone on for a decade or more. Many years ago, there was a very bad storm that came through this area. Large trees were uprooted and large sections of sidewalk near the fire hall, were buckled and heaved high into the air. After the storm damage was cleared, those sections of sidewalk were removed and new sidewalk was poured, from the fire hall, up to Brock Street.

At the time, word came from Seaforth, that the budget for that year did not support replacing all of the sidewalks in the village. They were in bad shape due to tree roots and frost heaves over many years. The residents of Ethel were told that "next year", all of the rest of the sidewalks in Ethel would be replaced. It has been a decade or more and this has not taken place.

In my own case, my home at 44385 Brandon Rd., has several of these frost heaves. I complained about them and a crew was sent out. It looks like they used a concrete saw, to shave down the sharp edges of the worst spots. Then they used fluorescent paint to highlight the danger area. After a while, the paint faded away and next Winter, the frost heaved up some more, in the same spots. Some time later, (maybe 2 years or more) I complained again and again someone was sent out with more paint, which has again faded away. At some point, I believe, more concrete was shaved.

My wife and I are almost Senior Citizens, as well, my Mother-in-Law lives with us and uses a roller walker to get around. The sidewalk is a hazard! At 87, she has a hard time to lift her walker over the rough spots. She does not walk very well and trips easily.

The sidewalks across the street (Brandon Rd.) are buckled by tree roots. The low area captures mud. If for example, we attend the Firemen's Breakfast, the sidewalk is hard to use. After Brock St. the going is easier.

So, my question is: When are the remaining sidewalks in Ethel going to be replaced? You have had 10 years or more to save for this undertaking and the sidewalks are getting worse every year!




Sincerely, Richard Kular  
44385 Brandon Rd.  
Ethel, Ont.  
N0G-1T0  
[bolens33@rocketmail.com](mailto:bolens33@rocketmail.com)

P.S. I work full time as well as overtime. We are not allowed cell phones during the working day, so do not call this number until after 5:30pm 519-440-6388. E-mail is the best way to contact me. RK

# Richard Kular - Ethel Sidewalks



### Legend

-  Parcel Fabric - Secure
-  Municipal Boundary
-  County Boundary
- Citations

1: 1,128



57.3 0 28.66 57.3 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

### Notes





National Eating Disorder Information Centre

200 Elizabeth St., ES 7-421, Toronto, ON M5G 2C4  
ph 416-340-4156 | f 416-340-4736 | t 1-866 NEDIC-20 | [nedic@uhn.ca](mailto:nedic@uhn.ca)  
[www.nedic.ca](http://www.nedic.ca)

Municipality of Huron East  
72 Main Street South  
P.O. Box 610  
Seaforth, ON  
N0K 1W0

MUNICIPALITY OF HURON EAST COUNCIL  
Document No. 8.02-2, 2019  
HOW DISPOSED OF

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Thursday, January 17, 2019

To whom it may concern:

I am writing to request a proclamation from Huron East to recognize the week of February 1<sup>st</sup> to February 7<sup>th</sup> 2019 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, approximately 1,000,000 Canadians – almost the population of Saskatchewan – meet the diagnostic criteria for an eating disorder. Eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Attached is a document outlining the stated goals of Eating Disorder Awareness Week 2019.

Please proclaim EDAW in Huron East and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Alex Krstonosic

Education & Outreach Team Member

## *Proclamation*

### **Eating Disorder Awareness Week (EDAW) February 1<sup>st</sup> - 7<sup>th</sup> 2019**

WHEREAS: Eating Disorder Awareness Week will be from February 1 – 7, 2019; and

WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and

WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and

WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and

WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and

WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

**From:** Bluebox [mailto:bluebox@bra.org]  
**Sent:** Thursday, January 03, 2019 5:38 PM  
**To:** Francis Veilleux  
**Subject:** Bluewater Membership Representative Reminder

HOW DISPOSED OF  
Deferred from January 8, 2019

Hello:

The October 22nd municipal election brought to an end a highly successful term of the Directors on the Board of the Bluewater Recycling Association.

As you are aware, each member municipality is required to appoint, by bylaw, a representative to the Association to ensure that lines of communications are open between your municipality and the directors and management of the Association. Appointment of a representative who must be an elected official should be made as soon as possible. All appointed representative are required to complete the community and representative information sections of the member representative profile (Part 1 and 2) and forward the completed forms to the Association. It can be done electronically and emailed to us.

At the next General Meeting scheduled for Thursday January 24, 2019, a new Board of eight individuals will be elected by municipal representatives. Board members chosen to serve for the next four years will find the experience both interesting and challenging. Major decisions will have to be made to ensure that the Association meets the needs of its members, remains competitive, and continues to lead the way in waste reduction/resource management initiatives. If your appointed representative is up to the challenge and wishes to apply for a position on the Board of Directors, they are encouraged to complete Part 3 of Member Representative Profile so that the most qualified individuals serve in an area where their skills, knowledge, and experience will be most beneficial. Also enclosed is the job description for the position of Director.

Thank you for your cooperation in appointing a representative who I look forward to meeting on January 24. Should you have any questions or concerns, please feel free to contact me at 1-800-265-9799 extension 225 or email me at [bluebox@bra.org](mailto:bluebox@bra.org).

Yours truly,

In this cleaner environment.

**Francis Veilleux** | President

**Bluewater Recycling Association**  
P.O. Box 547  
415 Canada Avenue  
Huron Park, ON N0M 1Y0

Part 1 - Member Community Profile			
Community Name			
Mailing Address	Town	Province	Postal Code
		Ontario	
Website Address	Fax Number	Phone	Email
Contact Information	Name	Phone	Email
CAO			
Treasurer			
Public Works			
Landfill Office			
Other			
Services Provided	Type	Frequency	Area Representing
<input type="checkbox"/> Recycling Collection	<input type="checkbox"/> Automated <input type="checkbox"/> Manual	<input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Variable	<input type="checkbox"/> Huron <input type="checkbox"/> Lambton <input type="checkbox"/> Middlesex <input type="checkbox"/> Perth
<input type="checkbox"/> Waste Collection	<input type="checkbox"/> Automated <input type="checkbox"/> Manual	<input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Variable	
<input type="checkbox"/> E-Waste Collection	<input type="checkbox"/> Permanent Site(s) <input type="checkbox"/> Special Event(s)		
Regular Council Meetings			
Held on	Day	Time	Notes
<input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> Fourth <input type="checkbox"/> Fifth	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening	

Part 2 - Member Representative Profile			
Representative Name			
Mailing Address	Town	Province	Postal Code
		Ontario	
Work Number	Fax Number	Home Phone	Email
Council Position	Years on Council	Interested to serve on the Association Board?	
		<input type="checkbox"/> Yes, complete Part 3 <input type="checkbox"/> No	

### Director Eligibility

Directors must be elected officials and;

- (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so
- (2) An individual is not qualified to become or to act as a director of a company if that individual is
  - (a) under the age of 18 years
  - (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs
  - (c) an undischarged bankrupt, or
  - (d) convicted in or out of Ontario of an offense in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
    - (i) the court orders otherwise,
    - (ii) 5 years have elapsed since the last to occur of
      - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
      - (B) the imposition of a fine
      - (C) the conclusion of the term of any imprisonment, and
    - (iii) a pardon was granted or issued under the under the Criminal Records Act (Canada)

A director who ceases to be qualified to act as a director of a company must promptly resign.

## Bluewater Recycling Association Director Candidate

The Board of Directors is the governing body of the Bluewater Recycling Association and has the ultimate policy and fiscal responsibilities of the organization. The Board is elected by the membership to provide vision, leadership and oversight of the organization. Directors are expected to be fully engaged in the organization and attend all Directors' meetings. Directors should know the "big picture" of the Board's major functions. Most organizations rely on the Board to fulfill four fundamental roles.

- 1. Governance** Through the authority granted in the articles of incorporation and bylaws, the Board is responsible for governing the organization. Governance is a broad oversight and is not considered a function of management or administration.
- 2. Policy and Position Development** The Board reviews and develops policy and positions that will guide the organization and its stakeholders. Policies are adopted for the recurring and critical issues that arise, in the form of a motion, to guide future boards and staff. Positions tend to relate to governmental or industry platforms.
- 3. Visionary** The Board sets the course for the organization well into the future. Directors should think beyond their term in order to guide the organization and the industry it represents. Evidence of being visionary is a reliance on the strategic plan, including a clear mission and vision as well as promoting the organization's image.
- 4. Fiduciary** The Board has responsibility for the finances and resources of the organization. Ensure legal and ethical integrity and maintain accountability.

If you wish to be considered for the position of Director on the Board, please complete Part 3.

Part 3 - Member Representative Core Capability (Board of Director Candidates Only)					
Core Capability	Informed	Contributor	High Contributor	Expert	Deep Expertise
	A low-moderate fit, representing limited knowledge gained through reading and other similar exposure.	A moderate fit, representing enough knowledge to contribute at a foundational level to boardroom.	A moderate-high fit, representing knowledge gained through direct "hands on" or substantial governance experience.	A high fit, representing expertise and proven success usually gained through senior leadership roles.	The highest level of fit, representing defining leadership experience and proven success creating competitive advantage.
Leadership Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technology Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finance Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Industry Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Government Experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 1. Leadership experience.** We believe that directors who have held significant leadership positions, especially CEO positions, over an extended period, provide the company with unique insights. These people generally possess extraordinary leadership qualities, and the ability to identify and develop those qualities in others. They demonstrate a practical understanding of organizations, processes, strategy and risk management, and know how to drive change and growth.
- 2. Technology experience.** As a sciences and technology company and leading innovator, we seek directors with backgrounds in technology because our success depends on developing and investing in new technologies and access to new ideas.
- 3. Finance experience.** We believe that an understanding of finance and financial reporting processes is important for our directors as the Association measures its operating and strategic performance by reference to financial goals. In addition, accurate financial reporting and robust auditing are critical to BRA's success. We expect all of our directors to be financially knowledgeable. As part of this qualification, we also seek directors who have relevant risk management experience.
- 4. Industry experience.** We seek to have directors with experience as executives or directors or in other leadership positions in the industries in which we participate. For example, we seek directors with experience with transportation, engineering and manufacturing companies.
- 5. Marketing experience.** BRA seeks to grow organically by identifying and developing new markets for its products. Therefore, marketing expertise is important to us.
- 6. Government experience.** We seek directors with experience with government because our operations are heavily regulated and are directly affected by governmental actions and socioeconomic trends.

## **BEF. Role Clarity Tools**

### **BEFA. Board Volunteer Job Description**

*Job Description:* Board Member

*Position Title:* Director

*Positions supervised:* Committee volunteers

*Reporting to:* The Board of the Association

*Area of Authority:* The Board member as a director works with the Board in governing the Association's affairs through the development, approval and evaluation of policy. As a committee member the director provides planning and implementation services to the Board. The director acts on the Board's behalf within the Board motions and policy guidelines.

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*Summary of Duties:* Board members are expected to be fully informed on organizational matters, to contribute to debate on issues, and to contribute to the Board's policy deliberations. The Board member performs duties in the following areas:

- a) Development, approval and evaluation of framework, governance and operational policies including both planning and administrative statements;
- b) Approval and evaluation of the budget and financial year end reports;
- c) Chairing or participating on a standing committee or subcommittee;
- d) Monitoring public response to the work and policies of the Association;
- e) Development, approval and evaluation of the annual and four-year operational plan;
- f) Assisting in the development and maintenance of relations among the Board, the committees, the staff, the members and the community.

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### *Qualifications*

*Education:* University degree or diploma or certificate or equivalent experience in Business Administration, Management, Marketing, Public Administration, Finance, Program Development, Adult Education, Engineering, Environmental Studies.

*Experience:* Minimum of three years progressively responsible position with a profit or not-for-profit organization in a board or a management position. Minimum of two years experience in one of the following functions: financial planning; personnel planning and administration; program planning and evaluation; advocacy and lobbying.

### *Knowledge, Skills and Abilities:*

An understanding of environmental issues. Some knowledge of management theory and policy processes for not-for-profit organizations. Strong writing and communication skills, and effective public speaking.

*Personal Suitability:* Sensitivity to group dynamics and familiarity with chairing board and/or committee meetings. Decisive, innovative, flexible, with strong service orientation.

### *Time and Financial Commitment:*

The Board member is required to attend a monthly Board meeting and to possibly attend bimonthly standing committee meetings. Board members are also required to attend the annual general meeting. Expected time commitment is 90 hours and 110 preparation hours, a total of 25 days per year.

### *Term*

Directors are elected at the annual general meeting of the membership, for a four-year term. Termination may occur at the end of the elected term, by resignation or pursuant to Article 6 of the Bylaws.

### *Renewal*

The Board will review the Board member job description annually.

13-02-2



### Calls For Service (CFS) Billing Summary Report

#### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Murder 2nd Degree	0	1	15.1	15.1	0	0		0.0
	Sexual Assault	3	8	15.1	120.8	1	8	15.1	120.8
	Sexual Interference	0	3	15.1	45.3	0	2	15.1	30.2
	Non-Consensual Distribution of Intimate Images	0	2	15.1	30.2	0	0		0.0
	Aggravated Assault-Level 3	0	0		0.0	1	1	15.1	15.1
	Assault With Weapon or Causing Bodily Harm-Level 2	2	11	15.1	166.1	3	7	15.1	105.7
	Assault-Level 1	6	29	15.1	437.9	10	29	15.1	437.9
	Forcible confinement	0	3	15.1	45.3	0	0		0.0
	Robbery -Master code	0	1	15.1	15.1	0	0		0.0
	Criminal Harassment	3	9	15.1	135.9	3	13	15.1	196.3
	Indecent/Harassing Communications	0	0		0.0	1	1	15.1	15.1
	Utter Threats -Master code	0	1	15.1	15.1	1	1	15.1	15.1
	Utter Threats to Person	3	13	15.1	196.3	4	12	15.1	181.2
	<b>Total</b>	<b>17</b>	<b>81</b>	<b>15.1</b>	<b>1,223.1</b>	<b>24</b>	<b>74</b>	<b>15.1</b>	<b>1,117.4</b>
Property Crime Violations	Arson - Auto	0	0		0.0	0	1	7.6	7.6
	Arson - Building	0	0		0.0	0	1	7.6	7.6
	Break & Enter	8	44	7.6	334.4	21	64	7.6	486.4
	Unlawful in a dwelling house	0	0		0.0	0	1	7.6	7.6
	Break & Enter - Firearms	1	2	7.6	15.2	0	1	7.6	7.6
	Theft Over - Farm Equipment	0	0		0.0	1	1	7.6	7.6
	Theft Over - Construction Site	0	0		0.0	1	1	7.6	7.6
	Theft Over - Other Theft	1	1	7.6	7.6	2	4	7.6	30.4
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	7.6	7.6
	Theft of - Mail	0	0		0.0	0	1	7.6	7.6
	Theft of Motor Vehicle	3	7	7.6	53.2	0	1	7.6	7.6
	Theft of - Automobile	1	4	7.6	30.4	2	6	7.6	45.6
	Theft of - Trucks	1	6	7.6	45.6	9	20	7.6	152.0
	Theft of - Motorcycles	0	0		0.0	0	4	7.6	30.4
Theft of - Snow Vehicles	1	3	7.6	22.8	0	0		0.0	





## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft of - All Terrain Vehicles	0	3	7.6	22.8	2	7	7.6	53.2
	Theft of - Farm Vehicles	0	0		0.0	0	1	7.6	7.6
	Theft of - Other Motor Vehicles	0	2	7.6	15.2	0	0		0.0
	Theft Under -master code	0	1	7.6	7.6	4	6	7.6	45.6
	Theft under - Farm Equipment	1	1	7.6	7.6	0	0		0.0
	Theft Under - Construction Site	0	0		0.0	0	3	7.6	22.8
	Theft under - Bicycles	0	7	7.6	53.2	2	3	7.6	22.8
	Theft under - Building	0	0		0.0	0	1	7.6	7.6
	Theft under - Persons	0	0		0.0	1	1	7.6	7.6
	Theft under - Trailers	2	3	7.6	22.8	0	1	7.6	7.6
	Theft under - Other Theft	4	23	7.6	174.8	10	41	7.6	311.6
	Theft Under - Gasoline Drive-off	1	2	7.6	15.2	1	2	7.6	15.2
	Theft Under - Truck Load	0	1	7.6	7.6	0	0		0.0
	Theft FROM Motor Vehicle Under \$5,000	5	21	7.6	159.6	9	31	7.6	235.6
	Theft Under \$5,000 [SHOPLIFTING]	0	1	7.6	7.6	1	3	7.6	22.8
	Possession of Stolen Goods over \$5,000	2	5	7.6	38.0	1	4	7.6	30.4
	Possession of Stolen Goods under \$5,000	0	3	7.6	22.8	1	2	7.6	15.2
	Fraud -Master code	0	1	7.6	7.6	1	4	7.6	30.4
	Fraud - Steal/Forge/Poss./ Use Credit Card	1	6	7.6	45.6	1	3	7.6	22.8
	Fraud - False Pretence <= \$5,000	0	1	7.6	7.6	0	2	7.6	15.2
Fraud - Forgery & Uttering	1	2	7.6	15.2	0	0		0.0	
Fraud - Account closed	0	1	7.6	7.6	0	0		0.0	
Fraud - Fraud through mails	1	4	7.6	30.4	1	3	7.6	22.8	
Fraud -Money/ property/security > \$5,000	1	2	7.6	15.2	0	3	7.6	22.8	



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Fraud -Money/property/security <= \$5,000	5	13	7.6	98.8	3	10	7.6	76.0
	Fraud - Other	6	12	7.6	91.2	4	21	7.6	159.6
	Personation with Intent (fraud)	0	1	7.6	7.6	0	0		0.0
	False Pretence -other	0	0		0.0	0	1	7.6	7.6
	Identity Fraud	0	0		0.0	0	1	7.6	7.6
	Mischief - master code	8	40	7.6	304.0	17	67	7.6	509.2
	Mischief [Graffiti - Non Gang Related]	1	2	7.6	15.2	0	2	7.6	15.2
	Willful act/omission likely to cause mischief	1	3	7.6	22.8	0	0		0.0
	Interfere with lawful use, enjoyment of property	0	2	7.6	15.2	2	4	7.6	30.4
	Property Damage	0	3	7.6	22.8	2	6	7.6	45.6
<b>Total</b>	<b>56</b>	<b>233</b>	<b>7.6</b>	<b>1,770.8</b>	<b>99</b>	<b>340</b>	<b>7.6</b>	<b>2,584.0</b>	
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	0	3	7.6	22.8
	Offensive Weapons-Other Weapons Offences	0	0		0.0	0	1	7.6	7.6
	Bail Violations - Master code	1	2	7.6	15.2	0	0		0.0
	Bail Violations - Fail To Comply	9	30	7.6	228.0	6	16	7.6	121.6
	Bail Violations - Others	1	6	7.6	45.6	0	0		0.0
	Bail Violations - Recognizance	1	1	7.6	7.6	0	0		0.0
	Possession Of Counterfeit Money	0	0		0.0	0	1	7.6	7.6
	Uttering Counterfeit Money	0	0		0.0	0	1	7.6	7.6
	Disturb the Peace	2	8	7.6	60.8	0	3	7.6	22.8
	Indecent acts -Other	0	1	7.6	7.6	0	0		0.0
	Child Pornography - Making or distributing	0	0		0.0	0	1	7.6	7.6
	Public Morals	0	0		0.0	1	1	7.6	7.6
	Obstruct Public Peace Officer	0	0		0.0	0	2	7.6	15.2
	Breach of Probation	1	11	7.6	83.6	2	15	7.6	114.0



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Breach of Probation - In relation to children	0	1	7.6	7.6	0	1	7.6	7.6
	Disobey court order/Misconduct executing process	2	2	7.6	15.2	0	1	7.6	7.6
	Utter Threats to damage property	0	0		0.0	0	1	7.6	7.6
	Other Criminal Code * Sec.337 - Sec.352	0	0		0.0	0	1	7.6	7.6
	Attempts, Conspiracies, Accessories	0	1	7.6	7.6	0	0		0.0
	<b>Total</b>	<b>17</b>	<b>63</b>	<b>7.6</b>	<b>478.8</b>	<b>9</b>	<b>48</b>	<b>7.6</b>	<b>364.8</b>
Drug Possession	Possession Cocaine	1	1	6.2	6.2	0	0		0.0
	Possession Other Controlled Drugs and Substance Act	0	2	6.2	12.4	0	2	6.2	12.4
	Possession Cannabis	0	1	6.2	6.2	4	5	6.2	31.0
	Possession - Methamphetamine (Crystal Meth)	0	0		0.0	1	2	6.2	12.4
	Possession ù Opioid (other than heroin)	0	1	6.2	6.2	0	0		0.0
	Drug related occurrence	3	29	6.2	179.8	5	19	6.2	117.8
	Overdose	0	1	6.2	6.2	0	0		0.0
	<b>Total</b>	<b>4</b>	<b>35</b>	<b>6.2</b>	<b>217.0</b>	<b>10</b>	<b>28</b>	<b>6.2</b>	<b>173.6</b>
Drugs	Trafficking Other Controlled Drugs and Substance Act	1	4	33.9	135.6	2	4	33.9	135.6
	Trafficking - Methamphetamine (Crystal Meth)	0	0		0.0	0	1	33.9	33.9
	Production - Other Controlled Drugs & Substances	0	2	33.9	67.8	0	0		0.0
	Production Cannabis (Marihuana) (Cultivation)	0	1	33.9	33.9	0	3	33.9	101.7
	Production - Methamphetamines (Crystal Meth)	0	1	33.9	33.9	0	0		0.0
	<b>Total</b>	<b>1</b>	<b>8</b>	<b>33.9</b>	<b>271.2</b>	<b>2</b>	<b>8</b>	<b>33.9</b>	<b>271.2</b>
Statutes & Acts	Landlord/Tenant	7	17	3.1	52.7	11	28	3.1	86.8
	Mental Health Act	10	42	3.1	130.2	8	22	3.1	68.2
	Mental Health Act - No contact with Police	1	3	3.1	9.3	0	1	3.1	3.1



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - Attempt Suicide	1	3	3.1	9.3	0	4	3.1	12.4
	Mental Health Act - Threat of Suicide	2	15	3.1	46.5	4	17	3.1	52.7
	Mental Health Act - Voluntary Transport	0	7	3.1	21.7	1	5	3.1	15.5
	Mental Health Act - Placed on Form	5	10	3.1	31.0	2	5	3.1	15.5
	Custody Dispute	0	0		0.0	0	1	3.1	3.1
	Trespass To Property Act	3	21	3.1	65.1	10	27	3.1	83.7
	<b>Total</b>	<b>29</b>	<b>118</b>	<b>3.1</b>	<b>365.8</b>	<b>36</b>	<b>110</b>	<b>3.1</b>	<b>341.0</b>
Operational	Animal -Master code	1	1	3.4	3.4	0	0		0.0
	Animal Rabid	0	3	3.4	10.2	0	1	3.4	3.4
	Animal Bite	1	2	3.4	6.8	0	0		0.0
	Animal Stray	0	3	3.4	10.2	1	3	3.4	10.2
	Animal Injured	1	3	3.4	10.2	0	1	3.4	3.4
	Animal - Other	6	25	3.4	85.0	4	13	3.4	44.2
	Animal - Dog Owners Liability Act	0	0		0.0	1	1	3.4	3.4
	Alarm -Master code	0	2	3.4	6.8	0	1	3.4	3.4
	Alarm -Others	1	9	3.4	30.6	1	6	3.4	20.4
	Domestic Disturbance	22	96	3.4	326.4	21	78	3.4	265.2
	Suspicious Person	8	70	3.4	238.0	29	86	3.4	292.4
	Phone -Master code	1	2	3.4	6.8	0	0		0.0
	Phone -Nuisance - No Charges Laid	0	6	3.4	20.4	2	5	3.4	17.0
	Phone -Obscene - No Charges Laid	0	0		0.0	0	1	3.4	3.4
	Phone -Other - No Charges Laid	1	2	3.4	6.8	1	3	3.4	10.2
	Text- related Incident (Texting)	1	1	3.4	3.4	0	1	3.4	3.4
	False Fire Alarm - Building	0	5	3.4	17.0	0	0		0.0
	Fire - Building	0	1	3.4	3.4	1	6	3.4	20.4
	Fire - Vehicle	0	0		0.0	0	4	3.4	13.6
	Fire - Other	2	7	3.4	23.8	0	2	3.4	6.8
	Insecure Condition - Building	0	1	3.4	3.4	0	2	3.4	6.8
Missing Person under 12	0	0		0.0	0	1	3.4	3.4	
Missing Person 12 & older	0	5	3.4	17.0	1	6	3.4	20.4	



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Missing Person Located 12 & older	1	4	3.4	13.6	1	5	3.4	17.0
	Noise Complaint - Master code	0	3	3.4	10.2	0	1	3.4	3.4
	Noise Complaint - Vehicle	1	2	3.4	6.8	0	3	3.4	10.2
	Noise Complaint - Residence	2	21	3.4	71.4	7	27	3.4	91.8
	Noise Complaint - Business	0	0		0.0	1	1	3.4	3.4
	Noise Complaint - Animal	0	5	3.4	17.0	0	1	3.4	3.4
	Noise Complaint - Others	1	3	3.4	10.2	0	2	3.4	6.8
	Accident - non-MVC - Industrial	0	0		0.0	1	1	3.4	3.4
	Accident - non-MVC - Public Property	1	1	3.4	3.4	0	0		0.0
	Accident -non MVC - Others	1	1	3.4	3.4	0	0		0.0
	Found Property - Master code	1	4	3.4	13.6	0	2	3.4	6.8
	Found - License Plate	0	2	3.4	6.8	0	1	3.4	3.4
	Found - Computer, parts & accessories	0	1	3.4	3.4	0	0		0.0
	Found - Vehicle Accessories	0	3	3.4	10.2	0	0		0.0
	Found-Personal Accessories	3	10	3.4	34.0	2	9	3.4	30.6
	Found-Household Property	0	1	3.4	3.4	0	1	3.4	3.4
	Found-Sporting Goods, Hobby Equip.	0	1	3.4	3.4	1	1	3.4	3.4
	Found-Bicycles	0	6	3.4	20.4	0	6	3.4	20.4
	Found - Gun	0	0		0.0	0	1	3.4	3.4
	Found-Others	2	6	3.4	20.4	1	5	3.4	17.0
	Lost Property -Master code	1	3	3.4	10.2	2	4	3.4	13.6
	Lost License Plate	3	5	3.4	17.0	0	7	3.4	23.8
	Lost - Computer, parts & accessories	0	1	3.4	3.4	0	0		0.0
	Lost - Vehicle Accessories	0	0		0.0	0	1	3.4	3.4
	Lost-Personal Accessories	1	4	3.4	13.6	0	1	3.4	3.4
	Lost-Jewellery	0	2	3.4	6.8	0	0		0.0



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Lost-Machinery & Tools	0	0		0.0	0	1	3.4	3.4
	Lost-Others	1	2	3.4	6.8	0	1	3.4	3.4
	Sudden Death - Accidental	0	2	3.4	6.8	0	0		0.0
	Sudden Death - Suicide	2	2	3.4	6.8	0	1	3.4	3.4
	Sudden Death - Natural Causes	5	15	3.4	51.0	5	9	3.4	30.6
	Sudden Death - Others	0	1	3.4	3.4	0	2	3.4	6.8
	Suspicious Vehicle	2	41	3.4	139.4	20	70	3.4	238.0
	Trouble with Youth	3	8	3.4	27.2	2	20	3.4	68.0
	Medical Assistance - Master code	1	1	3.4	3.4	0	0		0.0
	Medical Assistance - Other	0	2	3.4	6.8	0	4	3.4	13.6
	Vehicle Recovered - Automobile	0	11	3.4	37.4	4	8	3.4	27.2
	Vehicle Recovered - Trucks	1	9	3.4	30.6	6	11	3.4	37.4
	Vehicle Recovered - Motorcycles	0	1	3.4	3.4	0	1	3.4	3.4
	Vehicle Recovered - All Terrain Veh	0	0		0.0	3	6	3.4	20.4
	Vehicle Recovered - Other	0	1	3.4	3.4	1	1	3.4	3.4
	Unwanted Persons	4	23	3.4	78.2	10	22	3.4	74.8
	Neighbour Dispute	4	20	3.4	68.0	5	36	3.4	122.4
	By-Law -Master code	0	0		0.0	0	1	3.4	3.4
	Noise By-Law	0	0		0.0	0	2	3.4	6.8
	Other Municipal By-Laws	1	4	3.4	13.6	5	14	3.4	47.6
	Traffic By-Law	0	5	3.4	17.0	1	2	3.4	6.8
	Assist Fire Department	2	7	3.4	23.8	0	1	3.4	3.4
	Assist Public	29	134	3.4	455.6	35	173	3.4	588.2
	Distressed/Overdue Motorist	0	0		0.0	0	2	3.4	6.8
	Compassionate Message	0	1	3.4	3.4	0	1	3.4	3.4
	Family Dispute	8	53	3.4	180.2	6	31	3.4	105.4
	Protest - Demonstration	0	0		0.0	0	2	3.4	6.8
	<b>Total</b>	<b>126</b>	<b>676</b>	<b>3.4</b>	<b>2,298.4</b>	<b>181</b>	<b>723</b>	<b>3.4</b>	<b>2,458.2</b>



# Calls For Service (CFS) Billing Summary Report

## Municipality of Huron East October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	False Alarm-Accidental Trip	8	25	1.2	30.0	8	30	1.2	36.0
	False Alarm-Malfunction	8	23	1.2	27.6	11	27	1.2	32.4
	False Holdup Alarm-Accidental Trip	1	1	1.2	1.2	0	0		0.0
	False Holdup Alarm-Malfunction	0	0		0.0	0	2	1.2	2.4
	False Alarm -Others	5	28	1.2	33.6	5	19	1.2	22.8
	False Alarm - Cancelled	22	81	1.2	97.2	15	48	1.2	57.6
	Keep the Peace	6	36	1.2	43.2	12	26	1.2	31.2
	911 call / 911 hang up	32	106	1.2	127.2	32	104	1.2	124.8
	911 hang up - Pocket Dial	4	19	1.2	22.8	5	15	1.2	18.0
	911 call - Dropped Cell	1	10	1.2	12.0	2	11	1.2	13.2
	<b>Total</b>	<b>87</b>	<b>329</b>	<b>1.2</b>	<b>394.8</b>	<b>90</b>	<b>282</b>	<b>1.2</b>	<b>338.4</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	0		0.0	2	2	3.4	6.8
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	7	3.4	23.8	2	7	3.4	23.8
	MVC - Prop. Dam. Non Reportable	10	37	3.4	125.8	14	32	3.4	108.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	22	60	3.4	204.0	26	57	3.4	193.8
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	3	11	3.4	37.4	4	15	3.4	51.0
	MVC - Others (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	0		0.0
<b>Total</b>	<b>36</b>	<b>116</b>	<b>3.4</b>	<b>394.4</b>	<b>48</b>	<b>113</b>	<b>3.4</b>	<b>384.2</b>	
<b>Total</b>	<b>373</b>	<b>1,659</b>		<b>7,414.3</b>	<b>499</b>	<b>1,726</b>		<b>8,032.8</b>	

**Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2018

- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

#### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



13-02-3

## Brad Knight

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**From:** Susan Cronin <[scronin@huroncounty.ca](mailto:scronin@huroncounty.ca)>  
**Sent:** Tuesday, January 08, 2019 10:22 AM  
**To:** Dwayne Evans; South Huron CAO; Kyle Pratt; Central\_Huron CAO; Rebekah Msuya-Collison; Chandra Alexander; Howick Clerk; ACW Clerk; Central Huron Clerk; Larry McCabe; Janice Hallahan; Brad Knight; Nancy Michie  
**Cc:** Meighan Wark  
**Subject:** ORIENTATION for COUNCIL/STAFF

Hi everyone

We are organizing another information session for staff and members of Council on February 14, 2019. This session will include a presentation by Jennifer Lajoie –review of the role of MPAC and John Mascarin of Aird & Berlis-integrity commissioner, code of conduct, conflict of interest etc.

I encourage all Councillors and staff to attend.

I expect this session to be approximately from 9AM – noon followed by a lunch ( we should have it all wrapped up by 1:00PM).

We have not booked a venue (if anyone would like to suggest a location – cost effective of course – it would be appreciated).

We will be sending out a formal invitation once we have the location selected.

At this time we would like to have approximate numbers. Looking forward to everyone's response. Thanks Susan

**Susan Cronin, Dipl.M.M.**

**County Clerk**

**County of Huron | 1 Courthouse Square | Goderich, ON | N7A 1M2**

**Phone:** 519.524.8394 x3257 | **Email:** [scronin@huroncounty.ca](mailto:scronin@huroncounty.ca) | **Web:** [www.huroncounty.ca](http://www.huroncounty.ca)

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13-02-4

Animal Control Report for the Municipality of Huron East for 2018

Dogs caught 18

Dog at large complaints 10

Dog attacks 3

Barking complaints 11

O.P.P. called me or were present 20

Other contacts or complaints 64

Sick skunks in Brussels 4 two sent away to be checked for rabies came back negative

Sick raccoons 44 one sent away to be checked for rabies

Sick squirrel 1 Health Unit called me

Bear sightings 2

Kennels inspected 16

Heritage Estate problems 5

Aquana bit a person, I got aquana not checked for rabies because they are cold blooded.

Health Unit called me 5 times

Livestock at large 5 cattle, 6 cattle, 3 cows, 1 horse and 1 pig.

Skunk at child care centre

Sick raccoon climbed up a person leg but never bit him

2 bats sent away to be checked for rabies came back negative

Cat complaints 5, one hit by a car

Two complaints about people having too many pet rats

Complaints about dog feces 6

Robert Trick A.C.O.

JAN 10 2019

January 4, 2019

Brad Knight, CAO, Clerk Administrator  
Municipality of Huron East  
72 Main St S  
Seaforth ON N0K 1W0

*Adelaide Metcalfe*

The Ausable Bayfield Conservation Authority (ABCA) Board of Directors approved the 2019 Budget at their meeting held December 20, 2018. The budget was comprised of the General Levy, Project Levy, Special Benefitting Levy and other sources of revenue.

*Blewater*

The apportionment of benefit for the General and Project Levies has been established in accordance with the formula set forth in Ontario Regulation 670/00 which assesses benefit pursuant to the modified current value assessment of each municipality. The Province of Ontario provides this calculation to the ABCA each year.

*Central Huron*

*Huron East*

**Summary of 2019 Approved Levy**

General Levy	\$44,878
Project Levy	\$14,628
<b>Total</b>	<b>\$59,506</b>

*Lambton Shores*

*Lucan Biddulph*

Please note that the general and project levy amounts are paid in two instalments and a separate invoice will be sent in May and November of this year. A separate invoice will be sent out at the appropriate time for the Special Benefitting Levy amount once it has been determined. Should you have any questions regarding the components of the ABCA 2019 levies, please contact the undersigned.

*Middlesex Centre*

*North Middlesex*

*Perth South*

The ABCA will be hosting an **Information Session** for new Board members, Councillors and interested Municipal Staff. Join us either **Tuesday afternoon on February 5th (1:30 to 3:30 pm) OR Thursday evening on February 7th (6:30 to 8:30 pm)**. The agenda will include a tour of the office and presentation on what a conservation authority is . . . what a conservation authority does . . . and the sources of funding for programs and services that protect, enhance and restore our natural environment. Please contact Judith Parker at [jparker@abca.ca](mailto:jparker@abca.ca) **by February 1** to register the interested individuals in one of these informative sessions.

*South Huron*

*Warwick*

*West Perth*

Yours truly,

AUSABLE BAYFIELD CONSERVATION



Brian Horner, CPA, CA  
General Manager/Secretary Treasurer

File: F.6

**MUNICIPALITY OF HURON EAST  
PERSONNEL COMMITTEE MEETING  
Huron East Committee Room  
Monday, January 7<sup>th</sup>, 2019, 7:00 pm**

**Members Present:** Mayor Bernie MacLellan, Councillors Alvin McLellan, Dianne Diehl Ray Chartrand and John Lowe

**Members Absent:** nil

**Staff Present:** Brad Knight, CAO/Clerk

**Others Present:** Councillor Bob Fisher

**1. Call to Order**

CAO/Clerk Brad Knight called the meeting to order at 7:00 p.m.

**2. Appoint Chairperson**

The CAO asked for nominations for Chair of the Personnel Committee

*Moved* by Alvin McLellan and seconded by Dianne Diehl that Ray Chartrand be nominated as Chair of the Personnel Committee

*Moved* by Ray Chartrand that Alvin McLellan be nominated as Chair of the Personnel Committee

The CAO asked for further nominations and no further nominations were made.

The CAO asked Councillor Chartrand if he would stand for election. Councillor Chartrand indicated that he would stand for election.

The CAO asked Councillor McLellan if he would stand for election. Councillor McLellan declined the nomination

*Moved* by Alvin McLellan and seconded by Dianne Diehl that Ray Chartrand be nominated as Chair of the Personnel Committee **Carried**

**3. Adopt Agenda**

*Moved* by Dianne Diehl and seconded by Alvin McLellan that the agenda be adopted as circulated. **Carried.**

**4. Declaration of pecuniary interests and general nature thereof**

There were no declarations of pecuniary interests.

## 5. Adoption of Meeting Minutes

*Moved* by Bernie MacLellan and seconded by John Lowe that the Personnel Committee meeting minutes of November 19<sup>th</sup>, 2018 be adopted as circulated. **Carried**

## 6. Councillor 1/3 Tax Free Allowance

The CAO reviewed a report concerning the elimination of the 1/3 tax free allowance for municipal officials by the Federal government effective January 1, 2019. He noted that the direction from the previous Personnel Committee meeting was to generally follow the direction of the County and that a recommendation would be made to Council with an adjustment somewhere between the two numbers that the County had calculated (8.36% and 10.98%) as an adjustment to Council remuneration to maintain income neutrality

It was noted that because the County had indicated that with close to 1/3 of the County meetings being eliminated, that the County proposal was also revenue neutral in terms of the County tax levy

The CAO indicated that the average total remuneration for the 10 Huron East Councillors in 2017 was \$ 9,403 and \$ 9,030 in 2018. He noted that with the reduction in Council size by one, the \$9,403 savings if spread over the remaining 11 Councillors equally would result in the following adjustments to the 2018 overall honorariums/meeting allowances;

Mayor	\$14,407	+ \$855	= \$15,262	(5.9%)
Deputy Mayor	\$11,097	+ \$855	= \$11,952	(7.7%)
Councillors	\$9,030	+ \$855	= \$9,885	(9.5%)

He noted that the savings of one Council member, spread over 11 members of Council would not achieve an increase of between 8.36% and 10.98% for Huron East Council and any increase above this allocation would not be revenue neutral. The CAO suggested rounding the 2018 total remuneration up by a larger amount to achieve an overall Council increase of 10.5%

Mayor	\$14,407	+ \$1,343	= \$15,750	(9.3%)
Deputy Mayor	\$11,097	+ \$1,153	= \$12,250	(10.40%)
Councillors	\$9,030	+ \$970	= \$10,000	(10.74%)

There was some discussion if the calculations should be made based on number of meetings attended, but it was also noted that the number of meetings between members varied and the calculations had been based on the total remuneration of Council with it being noted the overall cost of an 11 member Council had increased 10.5% under the second proposal

*Moved* by Alvin McLellan and seconded by Dianne Diehl that the Personnel Committee recommend to Council that By-Law 74-2010 be repealed and the base Council remuneration be established as follows for 2019 (2018 shown in brackets).

	<u>2018</u>	<u>2019</u>	
Mayor	\$8,413	\$9,756	
Deputy Mayor	\$6,168	\$7,321	
Councillors	\$4,487	\$5,457	<b>Carried</b>

#### **7. 2019 Salary Grid Increase**

The CAO reviewed his report concerning the October CPI index of 2.5% and the impact of such an increase on the payroll grid. It was noted that the Personnel Committee had the authorization to authorize an increase based on this index to salaries/wages of staff and Councillors.

*Moved* by Dianne Diehl and seconded by John Lowe, that the Personnel Committee, as per the provisions of Section 11 of the Employee Handbook, authorize a 2.5% increase to the Huron East salary grid for 2019. **Carried**

#### **8. Drainage Clerk Position**

The CAO advised that he along with the Finance Manager and Councillor McLellan had interviewed three candidates for the position and that it been offered to an individual but they waiting on confirmation by the individual on acceptance.

#### **9. Closed Session (Section 239 of the *Municipal Act, 2001*)**

*Moved* by Alvin McLellan and seconded by Dianne Diehl that pursuant to Section 239 (2)(b) of the Municipal Act, that the Personnel Committee go into closed session at 7:20 p.m. to discuss the following:

- a) 239(2)(b) – personal matters about an identifiable person (Accounts Payable/Receptionist)

and that the CAO and Councillor Fisher remain for the Closed Session. **Carried**

*Moved* by John Lowe and seconded by Dianne Diehl that the Personnel Committee reconvene in open session at 7:30 p.m. **Carried.**

#### **10 Adjournment**

*Moved* by John Lowe and seconded by Alvin McLellan that the time now being 7:30 p.m. that the meeting do now adjourn until the next meeting at the call of the Chair. **Carried.**

---

Chair, Raymond Chartrand

---

CAO/Clerk, Brad Knight

13-02-7



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

December 14, 2018

To: Chief Administrative Officers, Chief Financial Officers, Clerks,  
Treasurers and Tax Administrators

From: Carla Y. Nell, Vice President, Municipal and Stakeholder Relations

**Subject: 2018 Year-End Assessment Report**

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As part of our continued commitment to stakeholder engagement and information sharing with our municipal partners, we have prepared the attached **2018 Year-End Assessment Report**, which will be of interest to both municipal administration and elected officials. This report provides a high-level summary of MPAC's 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique to your municipality.

This report will also be provided to Municipal Clerks for submission to municipal councils in January 2019. In the interim, I encourage you to review the report and share any questions with your MPAC Municipal and Stakeholder Relations Regional Manager and/or Account Manager.

Happy Holidays,

A handwritten signature in black ink, appearing to be "C. Nell", written in a cursive style.

Carla Y. Nell  
Vice-President, Municipal and Stakeholder Relations

Attachments

**Copy** Regional and Account Managers



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

## APPENDIX 1 Assessment Change Summary by Property Class Municipality of Huron East

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	791,368,261	740,029,783	765,699,014	3.5%
M Multi-Residential	10,513,600	10,281,050	10,397,325	1.1%
C Commercial	36,673,141	35,293,888	35,983,516	2.0%
X Commercial (New Construction)	7,896,000	7,448,677	7,672,338	3.0%
I Industrial	15,799,359	15,228,724	15,514,043	1.9%
J Industrial (New Construction)	6,780,761	6,332,763	6,556,761	3.5%
P Pipeline	6,422,000	6,118,236	6,270,118	2.5%
F Farm	2,044,930,178	1,566,034,882	1,805,482,537	15.3%
T Managed Forests	2,504,200	1,837,235	2,170,717	18.2%
(PIL) C Commercial	3,157,100	2,869,650	3,013,375	5.0%
(PIL) I Industrial	19,300	18,750	19,025	1.5%
(PIL) H Landfill	60,000	50,000	55,000	10.0%
E Exempt	50,924,800	48,912,641	49,918,721	2.1%
<b>TOTAL</b>	<b>2,977,048,700</b>	<b>2,440,456,279</b>	<b>2,708,752,490</b>	<b>11.0%</b>





# 2018 YEAR-END ASSESSMENT REPORT FOR THE 2019 TAX YEAR

AS OF DECEMBER 2018



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

# Table of Contents

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## About MPAC

**MPAC stands for Municipal Property Assessment Corporation,** and the MPAC team is made up of assessment experts who understand local communities and assess every property in Ontario. Our assessments provide the very foundation that municipalities use to base the property taxes needed to pay for the services we use every day.

As an independent, not-for-profit corporation, our assessments follow the *Assessment Act* and other legislation and regulations set by the Government of Ontario. We also have a Board of Directors made up of provincial, municipal and taxpayer representatives.

MPAC's expertise is in property assessment, customer service and technology. It is these components of MPAC's work that make our contribution to Ontario so valuable.

MPAC is responsible for assessing more than 5 million properties in Ontario, of all types (residential, business and farms), representing \$2.78 trillion in property value. We take property assessment seriously because it's the part we play in helping to make the communities we all live in stronger.

Learn more at:



[mpac.ca](http://mpac.ca)



# Introduction

Ontario municipalities rely on MPAC to provide expert opinions on the value of properties in our communities. We understand that turning these opinions into assessments goes beyond the determination of values. The work we do includes producing the products and services you require to understand, maintain and support your assessment base, such as property data, phase-in, classification, new assessment and appeals. The **2018 Year-End Assessment Report** provides an update on these items.

## The Property Assessment Cycle in Ontario

We update the assessment of every property in Ontario every four years to capture changes to properties and the real estate market.

While the effective valuation date of January 1, 2016 remains constant during the four-year cycle, we are responsible for providing an updated annual Assessment Roll to each municipality that includes:

- **Changes to property ownership**
- **Changes to state and condition of a property**
- **Updates to the assessed value and classification**
  - New construction, demolitions and consolidations
  - Requests for Reconsideration (RfR) and Assessment Review Board (ARB) decisions

In advance of the 2019 property tax year, we delivered more than 800,000 Property Assessment Notices to property owners across Ontario where there was a change in property ownership or value. Your municipality also recently received the **2018 Assessment Roll for the 2019 property tax year** and the electronic **Year-End Tax File**. This file includes the updates we made during 2018 to keep your Roll current.

## Purpose of This Report

We have prepared this report to assist you in understanding changes in your assessment base to inform ongoing budget and tax policy planning. The report also provides an update on the work we have undertaken over the course of 2018 to deliver an updated and stable Assessment Roll.

In addition, the report shares our plan for the next Assessment Update in 2020, which will provide property values for the 2021–2024 property tax years.

## Attached to this report are two municipal-level assessment snapshots:

### 1. Assessment Change Summary

Provides the updated 2016 current value assessment (destination) and a comparison of the phased-in assessments for the 2018 and 2019 tax years

### 2. Assessment Base Distribution

Compares the distribution of the total 2018 and 2019 phased-in assessments and includes the percentage of the total assessment base by property class

Responsible for assessing and classifying more than

**5 MILLION**

properties in Ontario

Representing

**\$2.78T**

in property value

We delivered more than

**800,000**

Property Assessment Notices

# 2018 Highlights

Our assessments support the collection of nearly **\$20 billion in municipal taxes annually**. We understand how important our work is to you, which is why we offer a range of services that enables you to understand and employ those values. No two assessment bases are the same. As such, we understand the need to share insights and develop understanding with all municipalities about how markets and communities are changing.

## Maintaining Your Annual Assessment Roll

Having accurate and timely data is critical to the assessment process. Throughout the year, we complete regular quality control processes. Specifically, we review assessments and property classification changes received through:

- Building permits
- Vacancy applications
- Tax applications
- Subdivision plans

This ensures information is both current and accurate. This ongoing assessment work provides confidence that the information in your Assessment Roll is reliable and ready to support your budget and tax planning.

## New Assessment

In 2018, we delivered more than \$38 billion in new assessment to municipalities across the province. We successfully processed more than 85% of this new assessment within one year of occupancy. Timely processing of new assessment from new

construction or additions to existing property and accurate forecasting of new assessment were identified as key municipal priorities and are included in our Service Level Agreement with municipalities.

## New Assessment Forecasting

A significant change in 2018 was the presentation of the quarterly new assessment forecast and our commitment to capture a minimum of 85% of all new assessment within one year of occupancy, based on availability of information from your municipality.

The other important change in 2018 came from you, our municipal partners.

This year, we started delivering new assessment progress reports on a quarterly basis to support ongoing dialogue between MPAC and municipalities about current and future growth trends and to provide a better sense of future taxable amounts.

## 2018 NEW ASSESSMENT BY ZONE



We delivered more than **\$38 billion** in new assessment to municipalities across the province

From January 1 to October 31, 2018,  
MPAC completed a total of 27,917  
Requests for Reconsideration

# Requests for Reconsideration and Appeals

Another important activity we continue to work on throughout the four-year assessment cycle is responding to and processing assessment changes because of Requests for Reconsideration (RfR) and **Assessment Review Board (ARB)** appeal outcomes. This information is applied to your Assessment Roll throughout the year as part of our ongoing efforts to maintain and deliver stable Assessment Rolls.

We continue to work closely with the ARB and other parties, providing impartial, expert opinions to support the appeal process.

We have seen a steady decrease in the number of RfRs and appeals; since 2009 the number of RfRs filed has decreased by 50% and the number of appeals has decreased by 40%.

We will continue to work with the ARB and other parties to improve the efficiency and effectiveness of the appeals process, with the goal of reducing the time to resolve appeals.



2009, 2013 and 2017 represent the first tax year of the last three Assessment Updates, when the majority of appeals are filed.

## 2018 TOTAL NUMBER OF COMPLETED APPEALS BY ZONE



We have seen a steady decrease in the number of RfRs and appeals since 2009

# Service Level Agreement (SLA)

**The service levels in the SLA represent the most important MPAC deliverables** as identified by you, our municipal partners. The SLA itself defines high performance standards in key service areas; outlines the roles, responsibilities and dependencies of both parties – reinforcing our shared accountability.

We implemented the SLA in 2017, and the end of 2018 marks a full year of measuring against these service levels.

In 2018, we also launched the SLA Reporting Tool in Municipal Connect to offer an at-a-glance snapshot to guide discussions around SLA objectives, help improve service delivery and promote shared accountability. At the end of our first year, MPAC is happy to report that we have met 96% of all service levels and have worked closely with municipalities, including remedial action, when service levels have not been met.

We have met  
**96%**  
of all service levels



# Looking Ahead to the Next Assessment Update

A key change leading up to the **2020 Assessment Update** is the new valuation date of January 1, 2019, passed into legislation by the Province of Ontario. This is two years in advance of the first tax year to which the Assessment Update will apply. In the previous Assessment Update, the valuation date preceded the first tax year by one year.

The four-year phase-in program remains in place, meaning values will be effective for the 2021 to 2024 property tax years. As in the past, all assessment increases are phased-in over four years and assessment decreases are applied immediately.

The earlier valuation date increases the availability of data used to prepare valuations and will provide more time to consult and share preliminary market insights when our engagement activities begin in earnest in 2020.

This will enable MPAC and stakeholders to identify and resolve potential issues before the return of the Roll in December 2020.

**2012**

**2013-2016  
Tax Years**

January 1, 2012  
(Valuation date)



**2016**

**2017-2020  
Tax Years**

January 1, 2016  
(Valuation date)



**2020**

**2021-2024  
Tax Years**

January 1, 2019  
(Valuation date)





# Conclusion

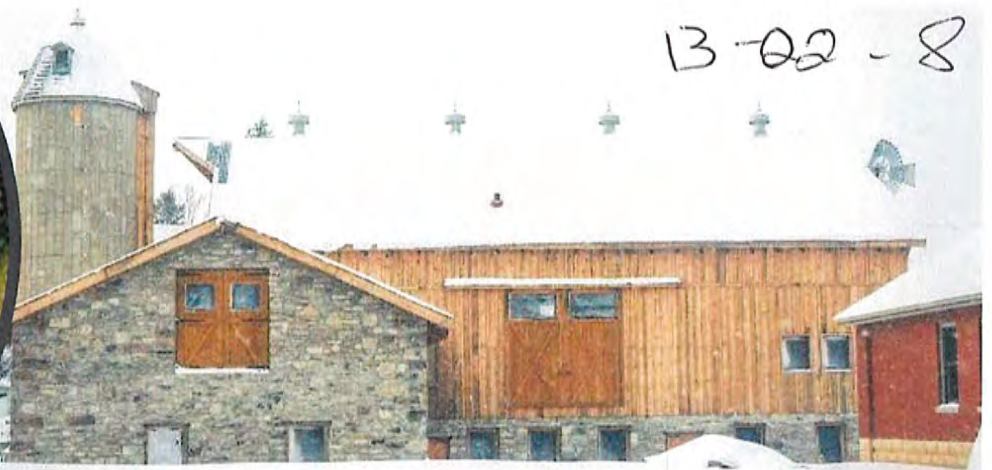
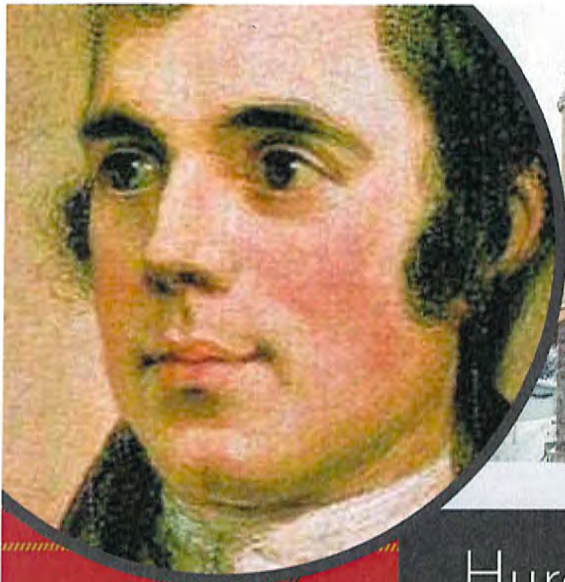
At the core of our new [2017-2020 Strategic Plan](#) is the theme “Valuing What Matters Most.” For municipalities, we value building the customer and municipal relationship. This means enhancing the transparency of new assessment forecasts, processing assessment adjustments in a timely way, ensuring traceability and transparency in our assessment valuation and methodology, and keeping stakeholders apprised of changes in the market that may impact property values.

Through greater collaboration between MPAC and municipalities, we remain committed to continuously improving our service, and we encourage you to share your feedback with us on the delivery of our products and services.

Your local [Municipal and Stakeholder Relations team](#) is available to support you with any of our products or services. Please contact your Regional Manager, Account Manager, or Account Support Coordinator if you have any questions or would like more information about this report.



13-02-8



Huron Hospice Presents:

# Burns Night

Friday, January 25th, 2019

at **Four Winds Barn, 60 Orchard Ln, Brussels, ON**

Join us for a traditional Burns Night Celebration with a Scottish meal, bag-piper, poetry, and address to the haggis! Music to follow with DJ Colin Bokhout.

Tickets \$65 (with \$25 charitable tax receipt) available on Eventbrite [www.RobertBurns2019.eventbrite.ca](http://www.RobertBurns2019.eventbrite.ca)

Doors Open at 6:00pm

Dinner at 7:00pm

\* This is a black-tie event - kilts are encouraged!

Kindly supported by Four Winds Barn, Cardiff Catering, and Brussels Pipe Band. More details coming soon!

For more information, contact Michelle Field at [fundhospice@tcc.on.ca](mailto:fundhospice@tcc.on.ca) or call (519)482-3440 ext 6302



Huron  
Residential  
HOSPICE



HURON HOSPICE

13-02-9

*Huron-Bruce Matters*

# **LISA THOMPSON, MPP**

**You are cordially invited to join MPP Bill Walker and myself as we welcome the Honourable Greg Rickford, Minister of Energy, Northern Mines and Development & Indigenous Affairs to Kincardine on Friday, January 25, 2019**

**Start your day with us during an 'Energy Breakfast' at the SureStay Plus Hotel by Best Western located at 791 Durham St, Kincardine, ON N2Z 1M4, commencing at 7:30 a.m. to 9 a.m.**

**Tickets: \$20.00**

**Please RSVP to Diane Foxton by Wednesday January 23rd at [defoxton@hotmail.com](mailto:defoxton@hotmail.com).**

**This will be a great opportunity for you to meet Minister Rickford in a small, local setting and discuss energy priorities. Hope to see you there!**

*Lisa*

**Lisa Thompson, MPP  
Huron-Bruce**

**CORPORATION OF THE MUNICIPALITY OF HURON EAST**

**BRUSSELS WARD**

**BY-LAW NO. 04 – 2019**

**BEING** a by-law to amend the zoning on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East, known municipally as 740 Elizabeth Street.

**WHEREAS** the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended.

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. This by-law shall apply to Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East as described and shown on the attached Schedules 1, 2 & 3.
2. By-law 52-2006 is hereby amended by changing from 'Future Development' (FD) to 'Residential Low Density' and 'Residential Low Density- Special Zone' (R1-38) Zone on the attached Schedule 3.
3. Section 18.10 is hereby amended by the addition of the following:

R1-38

In the area zoned R1-38, two horses shall be permitted subject to the following:

- two stalls are permitted within an accessory structure for the purposes of housing the two horses provided the accessory structure is no closer than 8 metres to any property line;
- no manure may be stored on the property for more than fourteen days;
- no outdoor storage of manure is permitted;
- no electric or barbed wire fences are permitted.

All other provisions of the By-law shall apply.

4. Key Map 57, Schedule A, By-law 52-2006 is hereby replaced with amended Key Map 57 attached hereto, which is declared to be part of the by-law.
5. All other provisions of By-law 52-2006 shall apply.
6. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE                    22nd    DAY OF                    January 2019.

READ A SECOND TIME ON THE            22nd    DAY OF                    January 2019.

READ A THIRD TIME AND PASSED THIS    22nd    DAY OF                    January 2019.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Brad Knight, Clerk/CAO

**SCHEDULE 1**

**CORPORATION OF THE MUNICIPALITY OF HURON EAST**

**BRUSSELS WARD**

**BY-LAW NO. 04 – 2019**

1. By-law No. 04 – 2019 has the following purpose and effect:

This proposed Zoning By-law Amendment affects Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Municipality of Huron East, known municipally as 740 Elizabeth Street.

The By-law proposes to change the zoning from 'Future Development (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence.

The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses on the property.

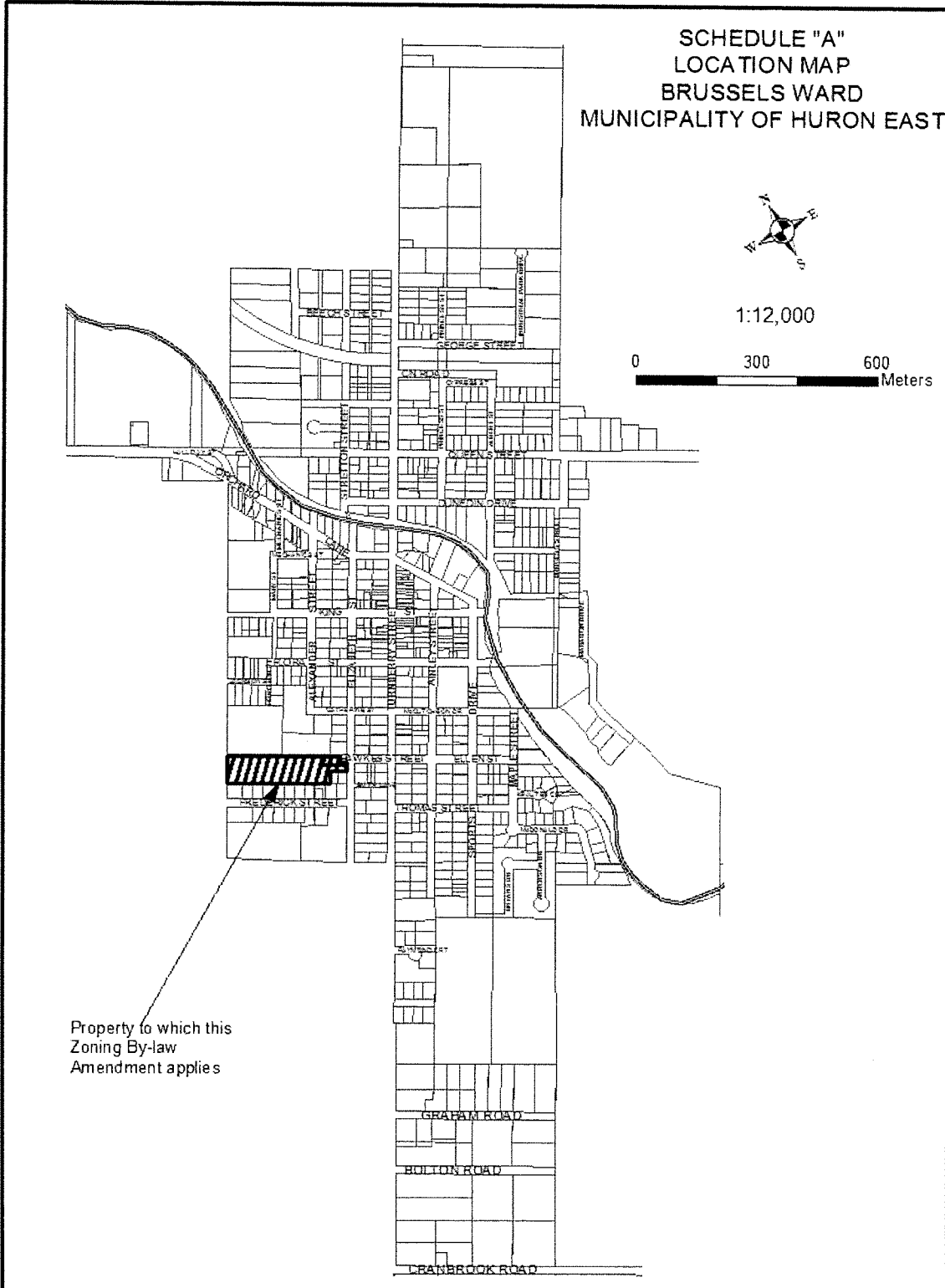
Attached is a sketch which outlines the proposed paddock design and approximate location of proposed structures.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

All other zone provisions apply.

2. A Location Map and Key Map showing the location of the lands to which this by-law applies are shown on the following pages and are entitled Schedule 2 and Schedule 3.

**SCHEDULE 2**  
**CORPORATION OF THE MUNICIPALITY OF HURON EAST**  
**BRUSSELS WARD**  
**BY-LAW NO. 04 – 2019**



READ A FIRST TIME ON THE	22nd	DAY OF	January 2019.
READ A SECOND TIME ON THE	22nd	DAY OF	January 2019.
READ A THIRD TIME AND PASSED THIS	22nd	DAY OF	January 2019.

\_\_\_\_\_  
 Bernie MacLellan, Mayor

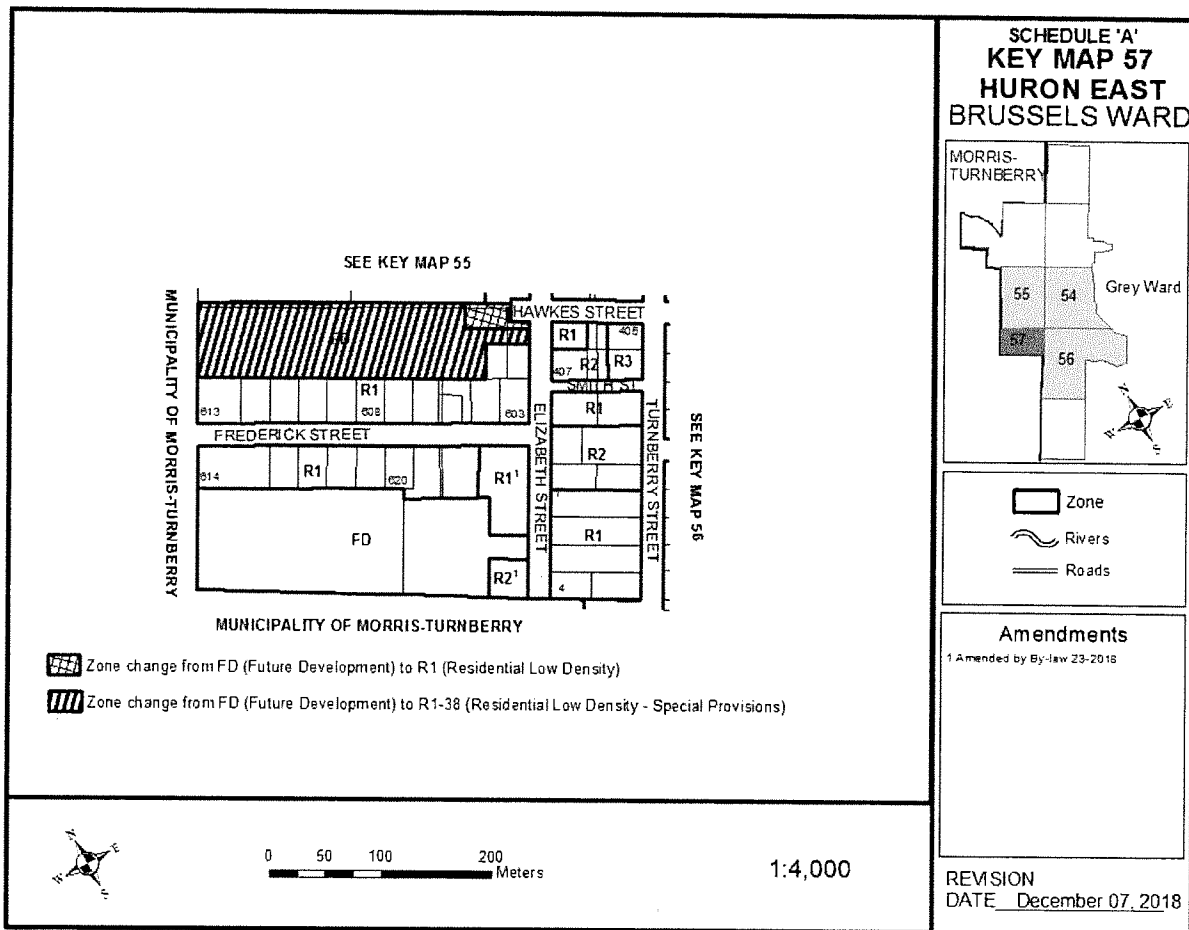
\_\_\_\_\_  
 Brad Knight, Clerk/CAO

SCHEDULE 3

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BRUSSELS WARD

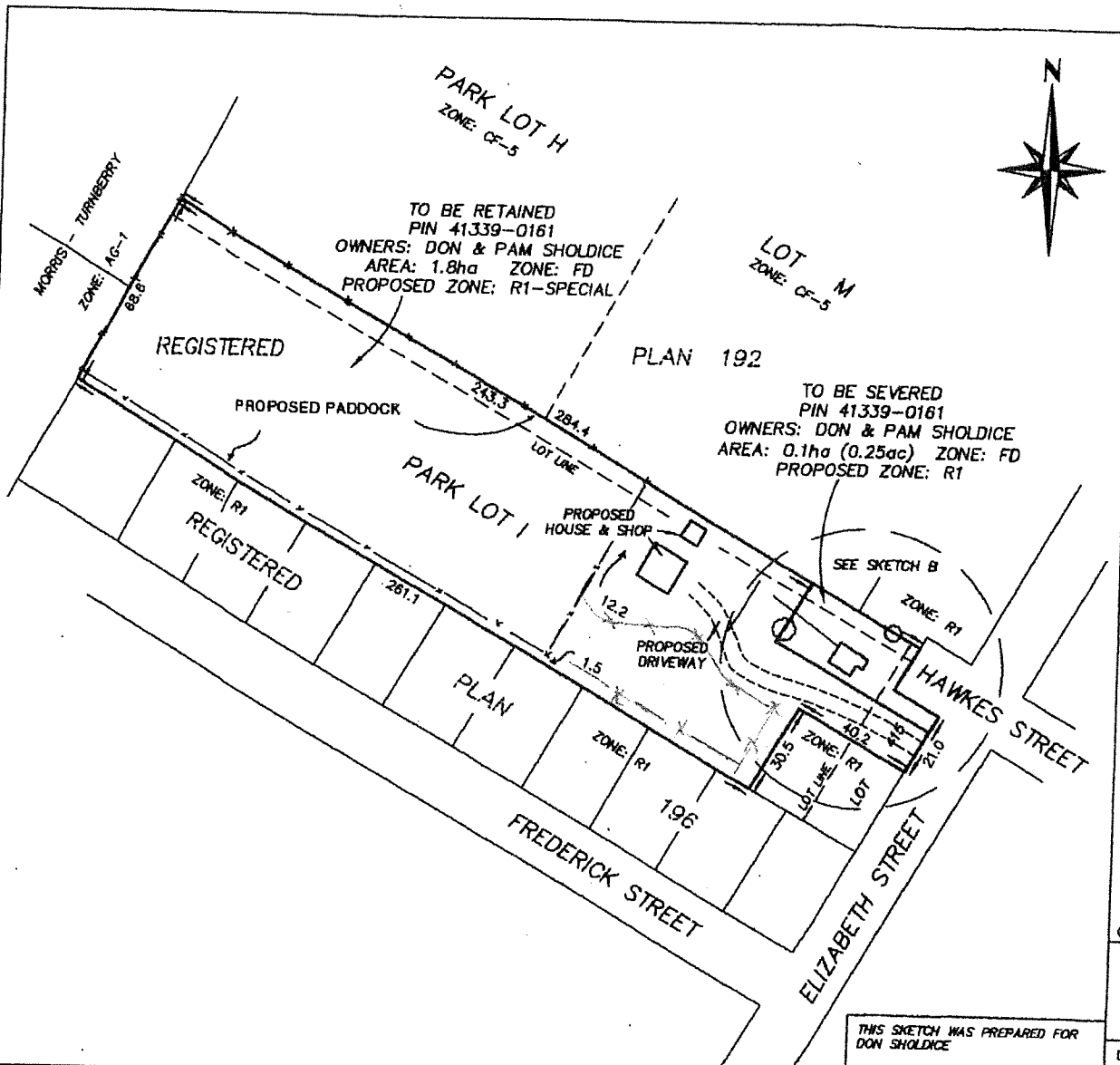
BY-LAW NO. 04 – 2019



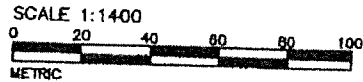
READ A FIRST TIME ON THE 22nd DAY OF January 2019.  
 READ A SECOND TIME ON THE 22nd DAY OF January 2019.  
 READ A THIRD TIME AND PASSED THIS 22nd DAY OF January 2019.

\_\_\_\_\_  
 Bernie MacLellan, Mayor

\_\_\_\_\_  
 Brad Knight, Clerk/CAO



SEVERANCE SKETCH 'A'  
 740 ELIZABETH STREET  
 OF PARTS OF  
 LOTS H & 415  
 REGISTERED PLAN 192  
 GEOGRAPHIC TOWNSHIP OF BRUSSELS  
 MUNICIPALITY OF HURON EAST  
 COUNTY OF HURON



METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. DIMENSIONS OBTAINED FROM FIELD SURVEY COMPLETED JULY 31, 2018. THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

© COPYRIGHT 2018

**D. GULBERT LTD.**  
 ONTARIO LAND SURVEYOR  
 GODERICH, ONTARIO PHONE: 519-524-5321

ONTARIO  
**DGL**  
 LAND SURVEYOR

DRAWN BY: KL  
 CHECKED BY: DAC

DIGITAL FILE: BS1803C1  
 FILE: BRUS-0192-04-8

PLAN No:  
**G-6201a**

Rv.  
**1**

THIS SKETCH WAS PREPARED FOR  
 DON SHOLDICE

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Plotted: Nov 23, 2018



**THE CORPORATION  
OF THE  
MUNICIPALITY OF HURON EAST  
BY-LAW 5-2019**

Being a By-Law to provide for interim tax levies for the year 2019 for the Municipality of Huron East.

**WHEREAS** Section 317 (1) of the Municipal Act, R.S.O. 2001, c.M.25, as amended, provides that the council of a local municipality, before the adoption of estimates for the year under section 290, may pass a By-Law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes;

**AND WHEREAS** the Council of the Municipality of Huron East deems it appropriate to provide for such interim levy on the assessment of property in this Municipality.

**THEREFORE** the Council of the Municipality of Huron East enacts as follows:

1. The amounts levied shall be as follows:
  - 1.1 For all property classes there shall be imposed and collected an interim levy calculated on the 2019 assessment:
    - (a) 50% of the 2018 tax rate as applied for municipal and school purposes as levied in the year 2018.
2. For the purposes of calculating the taxes to be levied under the provisions of paragraph 1, the 50% tax rate calculation shall include amounts collected as special rate areas.
3. The provisions of this By-Law apply in the event that assessment is added for the year 2019 to the collector's roll after the date this By-Law is passed and an interim levy shall be imposed and collected.
4. All taxes levied under this By-Law shall be payable into the hands of the Collector in accordance with the provisions of this By-Law. Taxes may be paid at the following locations:

Municipal Office, 72 Main Street, Seaforth  
C.I.B.C., Seaforth, Brussels, Listowel,  
T-D Bank, Seaforth  
Libro Credit Union, Clinton, Exeter, Listowel
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1 1/4%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues.

6. The interim tax levy imposed by this By-Law shall be paid in two installments due on the following dates:
  - 6.1 50% thereof on the 29<sup>th</sup> day of March 2019
  - 6.2 50% thereof on the 28<sup>th</sup> day of June 2019
7. The Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this By-Law, a notice specifying the amount of taxes payable.
8. The notice to be mailed under this By-Law shall contain the particulars provided for in this By-Law and the information required to be entered into the Collector's roll under section 343 of the Municipal Act.
9. The subsequent levy for the year 2019 to be made under the Municipal Act shall be reduced by the amount to be raised by the levy imposed by this By-Law.
10. The provisions of s.317 of the Municipal Act, as amended apply to this By-Law with necessary modifications.
11. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 6 of this By-Law in respect of non-payment or late payment of any taxes or any installment of taxes.
12. Nothing in this By-Law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
13. In the event of any conflict between the provisions of this By-Law and any other By-Law, the provisions of this By-Law shall prevail.
14. This By-Law shall come into force and take effect on the day of the final passing thereof.

**READ** a first and second time this 22<sup>nd</sup> day of January, 2019.

**READ** a third time and finally passed this 22<sup>nd</sup> day of January, 2019.

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk

**THE CORPORATION  
OF THE  
MUNICIPALITY OF HURON EAST  
BY-LAW NO. 6 FOR 2019**

Being a by-law to confirm the proceedings of the Council of  
the Corporation of the Municipality of Huron East.

**WHEREAS**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS**, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Huron East  
**ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 22<sup>nd</sup> day of January, 2019 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

**READ** a first and second time this 22<sup>nd</sup> day of January, 2019.

**READ** a third time and finally passed this 22<sup>nd</sup> day of January, 2019.

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk