



**COUNCIL AGENDA – 13 – 2019 MUNICIPALITY OF HURON EAST
to be held on
TUESDAY, JUNE 18th, 2019 – 7:00 p.m.
HURON EAST COUNCIL CHAMBERS**

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.13.1 Regular Meeting – June 4th, 2019 (encl.) (Pages 4-7)
 - 4.13.2 Public Hearing – June 4th, 2019 (encl.) (Pages 8-10)
 - 4.13.3 Public Meeting – June 4th, 2019 (encl.) (Pages 11-17)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
 - 5.13.1 7:00 p.m. – Public Hearing – Minor Variance Applications (see agenda enclosed)
 - 5.13.1.1 Tripod Properties (c/o Joe Dekroon) A07/2019
(Ord Street, Lots 221 and 222, Plan 389, Seaforth Ward)
 - 5.13.2 Huron County Planning and Development Department – copy of consent application C24/19 on Lots 221 and 222, Plan 389, Seaforth Ward, Tripod Properties, c/o Joe Dekroon. (encl.) (Pages 18-40)
 - 5.13.3 Huron County Planning and Development Department – copy of Planners Report on consent application C24/19 on Lots 221 and 222, Plan 389, Seaforth Ward, Tripod Properties, c/o Joe Dekroon. (encl.) (Pages 41-48)
 - 5.13.3.1 Comments – Craig Metzger (encl.) (Page 49)
 - 5.13.3.2 Comments – Karen Cronin (encl.) (Page 50)
 - 5.13.3.3 Comments – Claude Stewart (encl.) (Page 51)
 - 5.13.4 Huron County Planning and Development Department – copy of Planners Report – Measures to Address Cannabis Production (encl.) (Pages 52-56)
 - 5.13.5 7:30 p.m. – County of Huron – Economic Development Overview
- Cody Joudry – Director of Economic Development (encl.) (Pages 57-91)
6. **ACCOUNTS PAYABLE** \$3,600,905.78 (encl.) (Pages 92-100)
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
 - 7.13.1 Finance Manager-Treasurer/Deputy Clerk – Tax Rate Comparison (encl.) (Pages 101-103)
 - 7.13.2 Finance Manager-Treasurer/Deputy Clerk – 2018 Audited Financial Statements (encl.) (Pages 104-128)

- 7.13.3 Public Works Coordinator – Connecting Link Program – 2019-2020 Project Application (encl.) (Pages 129-130)
 - 7.13.4 Public Works Coordinator – Brussels Parking (encl.) (Pages 131-138)
 - 7.13.5 CAO/Clerk – Additional Delegation of Civil Marriage Solemnization Services (encl.) (Pages 139-141)
8. **CORRESPONDENCE**
- 8.13.1. Seaforth BIA – requesting temporary road closure of a portion of County Road 12 and Gouinlock Street to accommodate their annual Main Street Summerfest being held on July 12th, 2019. (encl.) (Pages 142-143)
9. **UNFINISHED BUSINESS**
- 9.13.1 Strategic Planning
 - 9.13.2 Main Street Seaforth – Pedestrian Crossing
10. **MUNICIPAL DRAINS**
11. **PLANNING**
12. **COUNCIL REPORTS**
- 12.13.1 Council Member Reports
 - County Council Report
 - Other Boards/Committees or Meetings/Seminars
 - 12.13.2 Requests by Members
 - 12.13.3 Notice of Motions
 - 12.13.4 Announcements
13. **INFORMATION ITEMS**
- 13.13.1 Association of Municipalities of Ontario – advising Bill 108, *the More Homes, More Choice Act*, 2019 received Royal Assent with Amendments. (encl.) (Pages 144-146)
 - 13.13.2 Lisa Thompson, MPP Huron-Bruce – News Release advising of the reinstatement of the inter-library loan program. (encl.) (Page 147)
 - 13.13.3 Ausable Bayfield Maitland Valley Drinking Water Source Protection Region – providing Municipal Update – May 2019. (encl.) (Pages 148-151)
 - 13.13.4 Vanastra Recreation Centre/Day Care Committee – copy of meeting minutes – May 15th, 2019. (encl.) (Pages 152-154)
 - 13.13.5 County of Huron – invitation to the Huron County Warden’s Charity Golf Tournament being held on Friday, July 12th, 2019 at Woodlands Links Golf Course in Central Huron. (encl.) (Pages 155-156)
 - 13.13.6 Councillor Chartrand – providing copy of an article from the Simcoe Reformer ‘County denies marijuana grower’s request’. (encl.) (Page 157)
 - 13.13.7 Huron East/Seaforth Community Development Trust – copy of meeting minutes – May 2nd, 2019. (encl.) (Pages 158-162)
 - 13.13.8 Brussels Morris & Grey Board of Recreation Management Committee – copy of meeting minutes – May 13th, 2019, June 10th, 2019 and meeting with Campaign Coaches on June 10th, 2019. (encl.) (Pages 163-178)

- 13.13.9 Municipality of South Huron – copy of correspondence to the Ontario Good Roads Association – resolution supporting the original resolution at the OGRA AGM to re-establish a combined OGRA & ROMA conference. (encl.) (Pages 179-180)
 - 13.13.10 Municipality of South Huron – copy of correspondence to the County of Huron – resolution supporting the Huron County Federation of Agriculture request to inform landowners if their property is subject to changes in environmental or natural environment feature recognition. (encl.) (Page 181)
 - 13.13.11 Council Expenses – May 2019 (encl.) (Page 182)
 - 13.13.12 Seaforth Area Fire Board – copy of meeting minutes – May 29th, 2019. (encl.) (Pages 183-194)
14. **OTHER BUSINESS**
15. **BY-LAWS**
- 15.13.1 By-Law 43-2019 – Authorize Acquisition – Blocks 34, 35 and 44, Plan 596, and Part Park Lot 8, Plan 194, more particularly described as Part 2, Plan 22R-2884, Brussels Ward (encl.) (Page 195)
 - 15.13.2 By-Law 44-2019 – Temporary Road Closure – portion of Hensall Road, McKillop Ward – Replacement of Bridge M-10 (encl.) (Page 196)
 - 15.13.3 By-Law 45-2019 – Temporary Road Closure – portion of County Road 12 and Gouinlock Street, Seaforth Ward – BIA Main Street Summerfest (encl.) (Page 197)
16. **CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**
17. **CONFIRMATORY BY-LAW**
- 17.13.1 By-Law 46-2019 – Confirm Council Proceedings (encl.) (Page 198)
18. **ADJOURNMENT**

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JUNE 4th, 2019 – 7:00 P.M.

Members Present: Deputy Mayor Robert Fisher,
Councillors Dianne Diehl, Alvin McLellan, John Lowe, Zoey Onn,
Brenda Dalton, Gloria Wilbee, Joseph Steffler, Larry McGrath
and Raymond Chartrand

Members Absent: Mayor Bernie MacLellan

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Executive Assistant, Janice Andrews

Others Present: Shawn Loughlin, Editor, The Citizen
Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

Merle Hoegy, applicant of the proposed Minor Variance Application A05/2019 on 251 Albert Street, Concession 9, Part of Lot 1, Plan 192, Part of Walnut Street, Part of Reserve Plan 6, Part of Cypress Street RP 22R-1299, Part 1 of RP 22R-3503, Parts 3 and 4 of 22R-4135, Parts 3 and 4 of RP 22R-63, Grey Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.12.1.1)

Bruce Blake, applicant of the proposed Minor Variance Application A06/2019 on 43334 Moncrieff Road, Lot 9, Concession 15, Grey Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.12.1.2)

CALL TO ORDER & MAYOR’S REMARKS

Deputy Mayor Robert Fisher called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Gloria Wilbee: Adopt Agenda
That the Agenda for the Regular Meeting of Council dated June 4th, 2019
be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Gloria Wilbee and seconded by Raymond Chartrand: Meeting Minutes
That Council of the Municipality of Huron East approve the following Council
Meeting Minutes as printed and circulated:
a) Regular Meeting – May 21st, 2019
b) Public Hearing – May 21st, 2019 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:02 p.m. Public Hearing – Minor Variance Applications A05-2019 and A06-2019

Moved by Zoey Onn and seconded by John Lowe: Adjourn Regular
That Council of the Municipality of Huron East adjourn the regular meeting Meeting to
of Council at 7:00 p.m. to go into a Public Hearing to discuss the following: Public Hearing
i) Minor Variance Application – 251 Albert Street, Concession 9, Part of
Lot 1, Plan 192, Part of Walnut Street, Part of Reserve Plan 6, Part of
Cypress Street, RP 22R-1299, Part 1 of RP 22R-3503, Parts 3 and 4 of
22R-4135, Parts 3 and 4 of RP 22R63, Grey Ward (Brussels Agromart
Ltd. – Merle Hoegy)
ii) Minor Variance Application – 43334 Moncrieff Road, Lot 9, Concession 15,
Grey Ward (Bruce and Michelle Blake)

Carried.

The regular meeting reconvened at 7:17 p.m.

Reconvene
Regular Meeting

7:19 p.m. Public Meeting – Draft Plan of Subdivision,
Official Plan Amendment and Zoning By-Law Amendment – Pol Quality Homes Inc.

Moved by Brenda Dalton and seconded by Zoey Onn:
 That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:19 p.m. to go into a Public Meeting to discuss the following:

- a) Draft Plan of Subdivision – Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward (Pol Quality Homes)
- b) Proposed Official Plan Amendment and Proposed Zoning By-Law Amendment – Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward (Pol Quality Homes Inc.)

Adjourn Regular
 Meeting to
 Public Meeting

Carried.

The regular meeting reconvened at 8:30 p.m.

Reconvene
 Regular Meeting

ACCOUNTS PAYABLE

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CORRESPONDENCE

Moved by Larry McGrath and seconded by Raymond Chartrand:
 That Council of the Municipality of Huron East endorse the resolution of the Town of Petrolia supporting the resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference. Defeated

Defeat
 Resolution
 Town of
 Petrolia

Moved by Alvin McLellan and seconded by Brenda Dalton:
 That Council of the Municipality of Huron East endorse the resolutions of the Township of Archipelago and the City of Markham opposing Bill 108 the More Homes, More Choice Act, 2019 in its current state and requesting consultation with Municipalities to ensure its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved. Carried.

Endorse
 Resolution
 Township of
 Archipelago
 City of Markham

Moved by John Lowe and seconded by Dianne Diehl:
 That Council of the Municipality of Huron East endorse the resolution of the Township of McNab/Braeside requesting the Premier of Ontario to reconsider the proposed education adjustments requiring secondary school students take 4 out of 30 high school credits as online courses. Carried.

Endorse
 Resolution
 Township of
 McNab/Braeside

Moved by Raymond Chartrand and seconded by John Lowe:
 That Council of the Municipality of Huron East endorse the resolution of the Township of Bonnechere Valley concerning proposed Bill C-68, an Act to amend the Fisheries Act and other Act in consequence and calling on the Federal Government to remove the proposed changes to Section 2(2) of the Fisheries Act that will deem any body of water capable of supporting fish as a fish habitat.. Carried.

Endorse
 Resolution
 Township of
 Bonnechere
 Valley

Moved by Joseph Steffler and seconded by Gloria Wilbee:
 That Council of the Municipality of Huron East endorse the resolution of the Town of Fort Erie requesting the Federal Government provide information on all cannabis licenses in residentially zoned areas including personal medical licenses and that a public process take place in connection with granting cannabis licenses and their location. Carried.

Endorse
 Resolution
 Town of
 Fort Erie

Moved by Alvin McLellan and seconded by Brenda Dalton:
 That Huron East Council acknowledge the request of the Huron County Federation of Agriculture for the Municipality to notify property owners of impacts of Natural Heritage designations on their properties and that the Municipality will take the HCFA request into consideration when the Municipality updates its Official Plan. Carried.

Acknowledge
 Request - HCFA
 Natural Heritage
 Designations

UNFINISHED BUSINESS

MUNICIPAL DRAINS

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East accept the Notice of Request for Drain Improvement on the Roderick-McKay Municipal Drain on Lot 11, Concession 4, Grey Ward, and appoint Dietrich Engineering Limited to prepare a report 30 days after notification to the Conservation Authority. Carried.

Notice of
Request for
Drain Improv.
Roderick-McKay
Drain

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East, pursuant to Section 39(1) of the Drainage Act, R.S.O. 1990, c. D. 17, as amended, grant R. J. Burnside & Associates, Consulting Engineers, an extension to file the report on the McKenzie Municipal Drain until December 4th, 2019. Carried.

Extension to
File Report
McKenzie
Drain

PLANNING

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East acknowledge the report of Huron County Planner Jenn Burns dated May 30th, 2019 and has no objection to severance application C33/19 of Molesworth Meadows Ltd. on Lot 32, Concession 2, Grey Ward, provided the following conditions are met:

- i) that the severed and retained lands be rezoned to AG4-34 and AG2 respectively
- ii) that \$500 be paid to the Municipality as cash-in-lieu of parkland
- iii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality
- iv) that the existing barn and silo on the retained lands be demolished to the satisfaction of the Municipality

No Objection
Consent
C33/19
Molesworth
Meadows Ltd.

Carried.

COUNCIL REPORTS**Council Member Reports****Essentials of Municipal Fire Protection Seminar**

Deputy Mayor Robert Fisher advised he attended the Essentials of Municipal Fire Protection Seminar on May 31st, 2019 in Exeter. Deputy Mayor Fisher advised the seminar was very informative and recommended councillors attend this seminar next year if available.

Ontario Heritage Conference

Councillor Gloria Wilbee advised she attended the Ontario Heritage Conference on May 31st, 2019 in Goderich and advised it was very informative.

VanEgmond House Foundation

Councillor Raymond Chartrand advised the VanEgmond House Foundation is hosting a Spring Breakfast fundraiser on Sunday, June 9th, 2019 from 8:00 am to 1:00 pm.

INFORMATION ITEMS**OTHER BUSINESS****BY-LAWS**

Moved by John Lowe and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws 24, 25, 34, 41 and 42 for 2019

Introduce
By-Laws

By-Law 24-2019 – Dolmage Municipal Drain 2019 (3rd reading)
By-Law 25-2019 – ‘C’ Drain of the Krauskopf Municipal Drain 2019 (3rd reading)
By-Law 34-2019 – Agreement Rural Economic Development Program – OMAFRA and Municipality of Morris-Turnberry
By-Law 41-2019 – Deem Lots 221 and 222, Plan 389, Seaforth Ward not to be part of a registered plan of subdivision
By-Law 42-2019 – Confirm Council Proceedings

Carried.

Moved by Brenda Dalton and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 24 for 2019, a by-law to authorize borrowing on the credit of the Municipality for the completion of the Dolmage Municipal Drain 2019, be given third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Dolmage
Drain
3rd reading

Moved by Alvin McLellan and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 25 for 2019, a by-law to authorize borrowing on the credit of the Municipality for the completion of the 'C' Drain of the Krauskopf Municipal Drain 2019, be given third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Krauskopf
Drain
3rd reading

Moved by Zoey Onn and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 34 for 2019, a by-law to authorize a Rural Economic Development Program Agreement with the Minister of Agriculture, Food and Rural Affairs and the Municipality of Morris-Turnberry, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Agreement
RED Funding

Moved by Joseph Steffler and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that By-Law 41 for 2019, a by-law to deem Lots 221 and 222, Plan 389, Seaforth Ward, not to be part of a registered plan of subdivision, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Deem Lots
Not to be
Plan of Sub.
Lots 221,222
Plan 389
Seaforth Ward

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Raymond Chartrand and seconded by Joseph Steffler:
BE IT HEREBY RESOLVED that By-Law 42 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

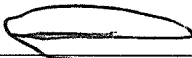
Confirm
Proceedings

ADJOURNMENT

Moved by Dianne Diehl and seconded by Alvin McLellan:
The time now being 9:25 p.m.
That the meeting do adjourn until June 18th, 2019 at 7:00 p.m. Carried.

Adjournment

Robert Fisher, Deputy Mayor



Brad Knight, CAO/Clerk

**PUBLIC HEARING
MUNICIPALITY OF HURON EAST**

Tuesday, June 4th, 2019 – 7:00 P.M.

Huron East Municipal Council met in the Council Chambers of the Municipal Office, Seaforth on Tuesday, June 4th, 2019 at 7:00 p.m. All members of Council were in attendance with the exception of Mayor Bernie MacLellan.

Also present for the public hearing were:

- Huron County Planning and Development Department Senior Planner Denise Van Amersfoort
- Merle Hoegy, applicant of minor variance application A05/2019
- Bruce Blake, applicant of minor variance application A06/2019

CALL TO ORDER & MAYORS REMARKS

Deputy Mayor Robert Fisher called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Dianne Diehl and seconded by Gloria Wilbee:
That the Agenda for the Public Hearing of the Committee of Adjustment dated June 4th, 2019 be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST

MINOR VARIANCE APPLICATION A05/2019

The Clerk explained the purpose of the meeting was to consider a minor variance application by Brussels Agromart Ltd. – Merle Hoegy on 251 Albert Street, Concession 9, Part of Lot 1 Plan 192, Part of Walnut Street, Part of Reserve Plan 6, Part of Cypress Street RP 22R-1299, Part 1 of RP 22R-3503, Parts 3 and 4 of 22R-4135, Parts 3 and 4 of RP 22R-63, Grey Ward.

The Clerk advised that a notice of the Committee of Adjustment public hearing had been circulated to all government agencies and adjoining property owners as provided by the legislation and one reply was received from the Huron County Planning and Development Department.

Huron County Planning and Development Department

Huron County Senior Planner Denise Van Amersfoort reviewed her report to Council dated May 28th, 2019 concerning the minor variance application on Concession 9, Part of Lot 1 Plan 192, Part of Walnut Street, Part of Reserve Plan 6, Part of Cypress Street RP 22R-1299, Part 1 of RP 22R-3503, Parts 3 and 4 of 22R-4135, Parts 3 and 4 of RP 22R-63, Grey Ward with the following points being highlighted.

Ms. Van Amersfoort advised that the purpose of the application is to permit a reduced front yard setback for an addition to an existing industrial warehouse structure from 10 metres to 5 metres.

Ms. Van Amersfoort noted that the subject property contains an existing industrial operation including several warehouses, a shop, an office, and silos. It is zoned Industrial (IND) in the Huron East Zoning By-Law and is designated Industrial in the Huron East Official Plan. The property is 5.4 acres in size and adjacent land uses include industrial to the north, agricultural to the east, residential to the south and community facilities to the west. It was noted the location of the site at a bend in the road and the front yard setbacks for the adjacent residential uses minimizes any visual or traffic impacts of the proposed addition. The proposed setback and the existing low fence provide sufficient distinction between the public allowance and the private industrial lands. The proposed addition is not anticipated to have negative impacts on the adjacent residential lands or the future residential uses of those lands. Council were also advised that a planting strip is required between residential uses and industrial uses in Brussels. As the proposed development is subject to site plan control, this matter will be reviewed through the site plan process.

Ms. Van Amersfoort also noted that comments were received from Drinking Water Source Protection as the property is in the Wellhead Protection Area of one of the Brussels Wells stating that no prohibition or risk management plan is required for existing or proposed uses.

The Planning Department advised the variance requested is minor, appropriate and maintains the intent of both the Huron East Official Plan and Huron East Zoning By-Law and recommended approval of the variance.

Moved by Dianne Diehl and seconded by John Lowe:

THAT Council of the Municipality of Huron East, acting as Committee of Adjustment, has held a public meeting pursuant to Section 45 of the Planning Act, 1990 with respect to minor variance application A05/2019;

AND WHEREAS agency comments were received from the Huron County Planning Department recommending approval of the application;

AND WHEREAS agency comments were received from the Drinking Water Source Protection stating that no prohibition or risk management plan is required for existing or proposed land uses;

AND WHEREAS no public comments were received on this application;

NOW THEREFORE, the Committee of Adjustment approves the minor variance application A05/2019 by Brussels Agromart Ltd. – Merle Hogey on 251 Albert Street, Concession 9, Part of Lot 1 Plan 192, Part of Walnut Street, Part of Reserve Plan 6, Part of Cypress Street RP 22R-1299, Part 1 of RP 22R-3503, Parts 3 and 4 of 22R-4135, Parts 3 and 4 RP 22R-63, Grey Ward to permit the following variance from By-Law 52-2006:

1. Section 32.3 – reduce the front yard setback requirement for a building in the Industrial (IND) zone from a minimum of 10 metres to 5 metres.

Carried.

MINOR VARIANCE APPLICATION A06/2019

The Clerk explained the purpose of the meeting was to consider a minor variance application by Bruce and Michelle Blake on 43334 Moncrieff Road, Lot 9, Concession 15, Grey Ward.

The Clerk advised that a notice of the Committee of Adjustment public hearing had been circulated to all government agencies and adjoining property owners as provided by the legislation and one reply was received from the Huron County Planning and Development Department.

Huron County Planning and Development Department

Huron County Senior Planner Denise Van Amersfoort reviewed her report to Council dated May 29th, 2019 concerning the minor variance application on Lot 9, Concession 15, Grey Ward with the following points being highlighted.

Ms. Van Amersfoort advised that the purpose of the application is to reduce the Minimum Distance Separation (MDS) setback of 432 metres from a proposed swine barn to neighbouring homes as follows:

- i) to 400 metres to the residence to the west located on 43254 Moncrieff Road
- ii) to 380 metres to the residence to the east located on 43410 Moncrieff Road

Ms. Van Amersfoort advised the subject lands are designated Agriculture in the Huron East Official Plan and zoned General Agriculture (AG1) in the Huron East Zoning By-Law. The subject property is 100 acres in size and contains an existing residence, bank barn, swine barn and driving shed. The applicant is proposing to build a new feeder barn that will measure approximately 14 metres by 75 metres with a total floor area of 1050m². The applicant is unable to comply with the MDS setbacks to the closest neighbouring homes east and west of the subject property for several reasons:

- i) significant changes in topography north of the existing building cluster
- ii) Huron East Zoning By-Law requires that new livestock housing be located a minimum setback away from a municipal drain
- iii) proposed location allows the applicant to co-locate the new barn with the existing barn and other infrastructure. The original proposed location did not meet the minimum distance required to the home to the south, but the applicant was willing to shift the barn north to the current proposed location in order to comply

The proposed barn is situated in a position which minimizes its potential impacts on both off-property residences to the east and west. Since the proposed variances maintain an appropriate setback from the two closest off-site residences, the intent of both the Zoning By-Law and the Official Plan are maintained.

Ms. Van Amersfoort also noted that comments were received from the Maitland Valley Conservation Authority advising that the proposed barn is well outside the limits of the ground water recharge area and they had no objection to the minor variances.

The Planning Department advised the variances requested are minor, appropriate and maintain the intent of both the Huron East Official Plan and Huron East Zoning By-Law and recommended approval of the variances with the following condition:

1. The proposed barn be constructed a minimum of 14 metres north of the most northerly manure tank on the subject property

Moved by Zoey Onn and seconded by Raymond Chartrand:

THAT Council of the Municipality of Huron East, acting as Committee of Adjustment, has held a public meeting pursuant to Section 45 of the Planning Act, 1990 with respect to minor variance application A06/2019;
AND WHEREAS agency comments were received from the Huron County Planning Department recommending approval of the application;
AND WHEREAS agency comments were received from the Maitland Valley Conservation Authority indicating they have no objection to the minor variance;
AND WHEREAS no public comments were received on this application;
NOW THEREFORE, the Committee of Adjustment approves the minor variance application A06/2019 by Bruce and Michelle Blake on 43334 Moncrieff Road, Concession 15, Lot 9, Grey Ward to permit the following variances from By-Law 52-2006:

1. Section 4.5 as follows:
 - To reduce the Minimum Distance Separation from the residence located on 43254 Moncrieff Road (Concession 15, Lot 8) from 432 metres to 400 metres; and
 - To reduce the Minimum Distance Separation distance from the residence located on 43410 Moncrieff Road (Concession 15, Lot 10) from 432 metres to 380 metres.

Subject to the condition that the barn be constructed a minimum of 14 metres north of the most northerly manure tank.

Carried.

Moved by Raymond Chartrand and seconded by Gloria Wilbee:

That the Public Hearing for the Committee of Adjustment be closed at 7:17 p.m. Carried.

Robert Fisher, Deputy Mayor



Brad Knight, CAO/Clerk

PUBLIC MEETING

MUNICIPALITY OF HURON EAST

Tuesday, June 4th, 2019 – 7:19 P.M.

Huron East Municipal Council met in the Council Chambers of the Municipal Office, Seaforth on Tuesday, June 4th, 2019 at 7:19 p.m. All members of Council were in attendance with the exception of Mayor Bernie MacLellan.

Also present for the public meeting were:

- Huron County Planning and Development Department Senior Planner Denise Van Amersfoort
- Myles Murdock, Huron County Councillor
- Daryl Pol, Developer/Builder, Pol Quality Homes Inc.
- Richard Pol, Developer/Builder, Pol Quality Homes Inc.
- Brandon Flewwelling, MCIP, RPP – Associate, Senior Planner, GSP Group Inc., planning consultant for the applicant
- Montana Wilson, M. Eng., P. Eng. – Manager, Civil, MTE Consultants Inc., engineering consultant for the applicant
- Neighbouring property owners Dave Reynolds, Georgina Reynolds, George Elliott, Pauline Schwarz, Mike Schwarz, Paul Matthews, Ann Furry, Lyle Furry, Bruce Wilbee, Dora Mote, Bill McClure, Dean Wood, Glen Beuerman, Marilyn Beuerman, Mark Wammes, Sally Wammes, Beth King, Dylan Lebold, Robin McLaughlin, Pam Otten, Ralph Otten and Gabriele Enk,

CALL TO ORDER

Deputy Mayor Robert Fisher called the meeting to order at 7:19 p.m.

CONFIRMATION OF THE AGENDA

Moved by Zoey Onn and seconded by Brenda Dalton:

Adopt Agenda

That the Agenda for the Public Meeting for Draft Plan of Subdivision, Proposed Official Plan Amendment and Proposed Zoning By-Law Amendment applications by Pol Quality Homes Inc. be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST – None declared.

**Draft Plan of Subdivision – Pol Quality Homes Inc.
Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward**

CAO/Clerk Brad Knight advised the following provisions are contained in Ontario Regulation 544/06, Section 5(4) 4.

- i. If a person or public body does not make oral submissions at the public meeting or make written submissions to the County of Huron in respect of the proposed plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body is not entitled to appeal the decision of the County of Huron to the Local Planning Appeal Tribunal
- ii. If a person or public body does not make oral submissions at the public meeting or make written submissions to the County of Huron in respect of the proposed plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

CAO/Clerk Brad Knight explained the purpose and intent of the draft plan of subdivision application by Pol Quality Homes Inc. He advised the proposed Plan of Subdivision is located at the northeast end of Seaforth and has a total area of approximately 3.2 hectares (8 acres). He advised that he applicant proposes to develop a residential subdivision on the subject lands which permits a range of units; between 15 to 21 single detached dwelling units and between 27 to 45 multiple attached units. He further noted that the subdivision will include a storm water management facility and a future development block which will accommodate a temporary road connection.

**Official Plan Amendment and Zoning By-Law Amendment Application
Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward**

CAO/Clerk Brad Knight advised that the following provisions are contained in Ontario Regulation 545/06, Section 5(1)5

- i. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Huron East to the Local Planning Appeal Tribunal.
- ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal to the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

CAO/Clerk Brad Knight explained the purpose and intent of the Official Plan Amendment is to change the designation from 'Urban' to 'Residential' on Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward, known as 5 Briarhill Road. It was noted that the application proposes to develop a residential subdivision on the subject lands which permits a range of units; between 15 to 21 single detached dwelling units and between 27 to 45 multiple attached units and the subdivision will include a storm water management facility and a future development block which will accommodate a temporary road connection. It was further noted that the proposed access will be from Briarhill Road. and is proposed in three phases. He further noted that the application also requests a Special Policy Area which permits a maximum number of multiple attached units per building of 7 (seven) when the Huron East Official Plan currently limits to 4 (four).

CAO/Clerk Brad Knight explained the purpose and intent of the Zoning By-Law Amendment application by Pol Quality Homes Inc. affecting Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward, known as 5 Briarhill Road. He advised that the By-Law proposes to change the zoning from 'Residential Low Density with a Holding Zone (R1-H)' to 'Residential Low Density (R-1)', 'Residential Medium Density-Special Provisions (R2-18)', 'Future Development (FD)', as well as an 'Open space (OS)' zone to permit a storm water management facility.

The CAO/Clerk advised that the following reports/comments were received and copies had been provided to Council members.

Reports Received:

- Planning Justification Report by the GSP Group Inc. (February 2019)
- Functional Servicing Report by MTE Engineering (April 17, 2019)
- Storm water Management Report by MTE Engineering (March 12, 2019)
- Pol Quality Homes Inc. – Company Synopsis

Comments Received:

- Huron-Perth Catholic District School Board (May 13, 2019)
- Canada Post (May 14, 2019)
- Historic Saugeen Metis (May 22, 2019)
- Enbridge Gas Inc. (May 10, 2019)
- Drinking Water Source Protection (May 15, 2019)
- Maitland Valley Conservation Authority (May 31, 2019)
- Huron County Health Unit (May 28, 2019)
- Paul Matthews (May 15, 2019)
- Glen and Marilyn Beuerman, 26 Chestnut Road, Seaforth (May 28, 2019)
- Anne and Lyle Kling Furry, 220 Main Street, Seaforth (May 28, 2019)
- Report from Senior Planner Denise Van Amersfoort dated May 30, 2019

CAO/Clerk Brad Knight advised the purpose of the public meeting is to provide an opportunity for Council and the public to comment and ask questions concerning the proposed Draft Plan of Subdivision, Official Plan Amendment and Zoning By-Law Amendment application.

Pol Quality Homes Inc.

Daryl Pol, Developer/Builder with Pol Quality Homes Inc. attended before Council and provided a PowerPoint presentation outlining the background of his company and demonstrating some completed projects as well as current and proposed. Mr. Pol reviewed his presentation with the following highlights being noted:

- Pol Quality Homes Inc. was established over 20 years ago and is experienced in land development in Perth and Huron Counties. . Knowledgeable with current market trends and outlooks.

- Registered Tarion New Home Warranty Builder Member of the Stratford and Area Builder’s Association, recipient of several SABA awards and Certified Energy Star builder.
- Committed to working with local trades, suppliers, and professionals not only for their quality of work, but also to support the local economy. .
- Customer satisfaction is a priority and they are pleased to offer professional services through trades that have worked with Pol Quality Homes Inc. for many years as well as a professional administration team.

Mr. Pol advised the vision for this development is to be completed in three phases and will consist of 15 to 21 single detached dwellings and 27 to 45 multiple attached townhomes. Mr. Pol also advised the company is looking forward to working in and with the community. He further advised that his company understands the importance of home ownership and looks forward to retaining young families and contributing to the workforce in the area.

GSP Group Inc. and MTE Consultants Inc.

Brandon Flewwelling, MCIP, RPP – Associate, Senior Planner with GSP Group Inc., planning consultant for the application of the proposed development along with Montana Wilson, M. Eng., P. Eng. – Manager, Civil, of MTE Consultants Inc., engineering consultant for the applicant, attended before Council to provide background on the proposed subdivision development including grading and servicing provisions. A PowerPoint presentation was reviewed with those in attendance outlining the policy framework, the process to date and the approvals requested for the subdivision development.

Mr. Flewwelling advised the subject property is designated in the Official Plan as Urban and they are seeking to amend the Official Plan to designate the property Residential to increase the number of attached dwellings from 4 to allow for 7. The existing zoning on the property is Residential (R1-h) and they are seeking to amend the Zoning By-Law to Residential Low Density (R1) for single dwellings, Residential Medium Density Special Provisions (R2-18) for attached townhouse and Open Space Zone (OS) for the storm water management area and Future Development (FD) for the road. The proposed site specific amendments are as follows:

Regulation	Required	Requested
Zone Depth	38 metres	33.9 metres
Rear Yard Minimum	10 metres	8 metres
Exterior Side Yard	6 metre	4.5 metres
# units / building	4	7
# main buildings / block	1	2

Ms. Wilson reviewed the detailed grading and servicing design work to date with it being noted that their design work had been reviewed by municipal staff and an engineering firm (GM BluePlan) retained by the Municipality. She noted that the storm water management block is proposed to be a natural area on site that is currently a low lying area and that drainage for this catchment area will be directed to the storm water management pond, and then discharged to a storm water pipe on Briarhill Road that has sufficient capacity to handle controlled flows. She noted that the drainage from the storm water system eventually outlets into the Lawrence Drain, west of County Road 12.

Huron County Planning and Development Department

Senior Planner Denise Van Amersfoort attended before Council to present her report to Council on the draft plan of subdivision, official plan and zoning by-law amendments on Parts 1 and 3, RP 22R-5599, Part Lot 25, Concession 1, McKillop Ward. Ms. Van Amersfoort advised this public meeting is being held to provide information to the public noting a further recommendation will be provided to Council at a future meeting. She noted that comments received from public will be reviewed prior to bringing a recommendation to Council. Ms. Van Amersfoort reviewed a PowerPoint presentation with the following points being highlighted.

Mr. Van Amersfoort advised the subject lands are designated Urban in the Huron East Official Plan. The lands are currently zoned R1-h (Low Density Residential-Holding Zone) in the Huron East Zoning By-Law. The subject lands are currently used for agricultural purposes and the surrounding land uses include low density residential, agricultural fields and a community facility use (Seaforth Agricultural Society property).

The subject lands are located at the northeast end of Seaforth and have a total area of approximately 3.2 hectares (8 acres). The applicant proposes to develop a residential subdivision lands which permits a range of units; between 15 to 21 single detached dwelling units and between 27 to 45 multiple attached units. The subdivision will include a storm water management facility and a future development block which will accommodate a temporary road connection. The development is

proposed in three phases. The Official Plan and Zoning By-Law Amendments will facilitate the development of the Plan of Subdivision.

Council were advised that the Draft Plan of Subdivision is supported by a Planning Justification Report, Functional Servicing Report and Geotechnical Investigation Report. The development is proposed in three phases with the first phase including 6 single detached dwellings, 7 multiple attached units, and the storm water management facility. The second phase includes blocks which will be further subdivided in the future, permitting between 10 and 12 multiple attached units in one block and either 12 and 14 multiple attached units or 6 single detached units in the other. The third phase includes 9 single detached dwellings and a block which permits between 10 and 12 multiple attached units.

Ms. Van Amersfoort indicated that access to the Plan of Subdivision will be via Briarhill Road and there are two internal streets proposed. She noted that until the Future Development lands to the east are developed, the two internal roads will have a temporary connection achieved via Block 28 (for road maintenance, emergency vehicle access, etc.).

She noted that the development will serviced by municipal water, sanitary sewer and storm sewers and that the proposed internal storm water management facility (located in Block 26) will ultimately be transferred to the Municipality.

Ms. Van Amersfoort advised those in attendance of the following process to date:

May 30, 2018	Initial Pre-Consultation
January 29, 2019	Formal Pre-Consultation
March 6, 2019	Application Submitted
April 8, 2019	Meeting of Technical Leads
May 7, 2019	Application Deemed Complete
June 4, 2019	Public Information Meeting

Council were also advised of the following comments that have been received:

- Agency comments from Canada Post and Enbridge Gas with recommended conditions.
- The Historic Saugeen Metis and Huron Perth Catholic School Board have submitted letters of no concerns.
- Written comments from neighbours (Paul Matthews, Glen and Marilyn Beuerman, Anne and Lyle Kling Furry) with concerns regarding traffic impacts and drainage.

Ms. Van Amersfoort advised that a further planning report with a formal recommendation will be provided at a future Council meeting.

Comments from Council

1. Councillor Larry McGrath noted that the Briarhill Road subdivision has had drainage issues in the past and questioned whether the proposed retention pond would be sized in such a manner to take in water of the area or just the proposed subdivision.

Response: Montana Wilson advised that the catchment area was based on a topographical survey and volumes were calculated for 5-year, 50-year and 100-year storm events using available historical data. She noted that current surface water flows from the proposed subdivision are towards the existing Briarhill subdivision, primarily discharging into Chestnut Drive. She noted the design of the storm water pond is a “dry” pond, and that storm water flows will be directed to this pond and then through a controlled release, will outlet into an existing 525 mm storm sewer in Briarhill Road which eventually outlets into the Lawrence Municipal Drain.

2. Councillor Alvin McLellan questioned whether the retention pond would collect water from the acreage to the northeast along with the proposed subdivision and if the pond would have capacity to accept water based on the 100-year storm. Councillor McLellan also questioned if the pond reaches capacity where would the water go.

Response: Montana Wilson advised the design of the system is specific to the proposed subdivision and the storm water management pond was designed to handle a 100-year storm event with a controlled release to the Briarhill Road storm drain. She also noted the overflow, if any, for the pond would be directed onto Briarhill Road.

3. Councillor Joseph Steffler advised there is a problem in the Briarhill area with spring run off and questioned whether the proposed drainage system would help or hinder.

Response: Montana Wilson advised the proposed drainage system for the new subdivision should be beneficial to the Briarhill subdivision as all surface water that currently goes through that subdivision is uncontrolled now and the retention pond is designed to retain these flows and the slowly release water to the Briarhill storm drain water and pipe it away.

Comments from Public

1. Mike Schwarz, 30 Briarhill Road – biggest concern is the storm sewer water management next to his property and whether there is a safety issue for young children, and inquired if there will be berms, fencing around the storm water pond

Response: Montana Wilson advised the pond will be dry 95% of the time and only have water with storm events. The area will be natural vegetation and will eventually be transferred to the Municipality as they will own the storm water management block once the development is complete.

Mr. Schwarz also questioned the volume of water that comes every spring that passes up to his house, touching the roadway on the Briarhill cul-de-sac from the field to the north, reaching 1 ½ feet to 2 feet now and is not taken away quick enough. Mr. Schwarz also questioned where construction traffic will come from as the road is already heaving.

Response: Montana Wilson advised the storm water system is designed according to the catchment area for the development and the flows from property to the north of the Briarhill subdivision do not flow into the proposed Pol development. Brandon Flewwelling noted that a subdivision agreement will be required with the Municipality and would include parameters on traffic, times, direction etc. and the developer would have to agree in writing before approved.

Mr. Schwarz questioned whether the proposed walkway would be by his property and suggested the walkway be on the east side of the subdivision.

Response: Denise Van Amersfoort advised that as part of future planning and subsequent development to the south or the Agri-plex lands, it was desirable to see as much walkway as possible to enhance the walkability aspect for the community. She noted that in the future the walkway could be connected to Chestnut Road and while the access between the Seaforth arena and Chestnut Road is an emergency access, residents in the area do use it to walk through the area.

2. Dylan Lebold, 25 Chestnut Road – questioned what provisions are there if the storm water pond is full on his side of the street.

Response: Montana Wilson advised that surface water currently ponds in the area of the proposed storm water management pond but the pond will release the water into the Briarhill storm drain and the storm water pond will also be designed, in the event of an overflow, to outlet onto the Briarhill road allowance. She also confirmed that the storm water system proposed is for the proposed development and not for any drainage issues within the existing subdivision.

3. Mike Schwarz, 30 Briarhill Road – advised there are no provisions for properties in the current subdivision on Briarhill Road noting there are storm sewers in the back yards and if the system fails, their basements will be affected.

Response: Montana Wilson noted the with the grading plan and storm drainage system, the requirements of the proposed subdivision are being addressed and that they are not expected to address existing drainage concerns in the Briarhill subdivision

4. Dora Mote, 9 Briarhill Road – questioned whether another access/exit can be included into the plan as there will be a lot of traffic going on to the highway, noting it is currently unsafe for the volume that is there now.

Response: Brandon Flewwelling advised there is not an opportunity for another access to this site as the only public frontage this property has would be an extension of Briarhill Road.

Dora Mote also questioned if there was an emergency call on Briarhill Road noting everyone would be landlocked in the new subdivision.

Response: Montana Wilson advised there will be a full turn around with radius to accommodate fire trucks as well as snow plows at the end of phase one of the development. Denise Van Amersfoort also noted that as part of the Briarhill development, an emergency access was installed which outlets on the arena property. Mr. Van Amersfoort also noted it is not uncommon in communities to have a single road in and the County Engineer has reviewed the proposed development and have deemed that a traffic impact study was not required and they were satisfied with the design.

5. Glen Beuerman, 26 Chestnut Road and Paul Matthews, 10 Chestnut Road – Mr. Beuerman advised water goes down Briarhill Road and enters a catch basin on the northwest corner where the pond is going, noting it comes down the field and into Chestnut Road area and starts to flood everyone. Mr. Beuerman questioned whether the water will come out of the storm water management pond and flood the area.

Response: Montana Wilson advised the proposed design will tie into the Briarhill storm drain and not into the catch basin that leads to Chestnut Road

Paul Matthews questioned whether the existing catch basin will be removed.

Response: Montana Wilson advised the existing catch basin will remain as it will continue to drain part of the agricultural property.

Glen Beuerman questioned the testing done this spring noting there will still be runoff that will come down and run towards that catch basin.

Response: Montana Wilson advised that water from the proposed subdivision will all go towards the pond noting grading will be to the property line. The catch basin is not on the proposed subdivision property and won't be utilized by the proposed development.

Paul Matthews noted the flooding that had occurred in the area (February 2018) had resulted in water running over the roads and sandbags in front of the Furry residence. He questioned with the increased flows from additional rooftops, paved driveways, etc. how the existing tiles would handle the flows and would these type of flooding events continue with the new subdivision.

Response: Deputy Mayor Robert Fisher noted that the excess water will be going into the pond first instead of running down Briarhill Road.

Paul Matthews questioned where the water from the Agri-plex is running as looking at the drains today they are all on the north side and indicates the water will be running into drains on Chestnut Road. Mr. Matthews also questioned where the water runs from the north side of the arena and did the Municipality have any maps showing where this water is flowing.

Response: Deputy Mayor Robert Fisher asked the Public Works Coordinator to obtain that information and forward to Mr. Beuerman and Mr. Mathews

6. Gary Mote, 9 Briarhill Road – expressed concerns that sidewalks were only being provided in the proposed development and why sidewalks were not being proposed for the Briarhill subdivision. Mr. Mote also questioned why access could not come from the east side of the development from the hospital, arena or Agri-plex property and not across Briarhill Road. Mr. Mote also expressed concerns with the water issue and questioned if testing was done in February during the spring thaw. Mr. Mote expressed concern for the need of a second access and indicated there was no need for an extra subdivision to start with.

Response: CAO/Clerk Brad Knight advised the development is proposing sidewalks for the proposed subdivision, not the existing Briarhill subdivision. He further noted that at the current time, there are not any road allowances east of the proposed development and the only point of access is Briarhill Road. Montana Wilson advised that die testing was completed in the existing catch basin noting there is no capacity to go down Chestnut which is why the water will be disconnected from the existing catch basin and directed to a larger storm sewer on Briarhill Road.

7. Paul Matthews, 10 Chestnut Road – questioned if the sanitary sewer in the present subdivision is large enough to hold another development of 50 plus homes and have the engineers considered this. Mr. Matthews also questioned how big the tile is at the highway.

Response: Montana Wilson advised the capacity of the sanitary sewer has been considered by the Huron East Public Works Coordinator and has confirmed there is capacity to tie into the Briarhill sanitary sewer. Ms. Wilson will obtain the size of the tile at the highway and forward that information to Mr. Matthews.

8. Mike Schwarz, 30 Briarhill Road – questioned the die testing noting the catch basin is on his side of the property and the pipe does not run into Chestnut Road.

Response: Montana Wilson noted the die was put in the catch basin and it was also observed in the catch basin on Chestnut Road.

9. Dean Wood, 14 Briarhill Road – expressed concern with water and potential overflowing of the storm water management pond. Mr. Wood also had concerns with rezoning the property noting there are rules and they should be abided by. Mr. Wood also had issues with future development and putting in a secondary road that would essentially create a race track.

10. Mark Wammes, 29 Briarhill Road – questioned what would happen with the present cul-de-sac as there will be no need for it. Mr. Wammes also questioned drainage as the back of his property currently is soaking wet as it is, and will the new development drain in that corner as well.

Response: Montana Wilson advised the cul-de-sac area will be reconfigured to fit the municipal road right-of-way and will be to municipal standards. Mr. Wilson also noted all water within the proposed developed will be graded and drained towards the storm water pond and will have no adverse impacts on his property.

Councillor Larry McGrath requested clarification on the storm drainage noting the water that now comes to the existing subdivision is planning and runs in the direction of Chestnut Road. He requested confirmation that through the grading of the property and the construction of storm water management, pond, that the surface flow will be interrupted and redirected to the Briarhill storm drain which should help alleviate some of the exiting Briarhill subdivision water issues. Montana Wilson confirmed that is the intent of the storm water management design.

CAO/Clerk Brad Knight advised the public process has concluded and all questions/comments including responses have been recorded. The CAO advised that Huron East Staff will meet with Senior Planner Denise Van Amersfoort and the developers and review the questions/comments raised at this meeting. It was noted a further report from Senior Planner Denise Van Amersfoort with a formal recommendation will be presented to Council at a future meeting and at the meeting, the municipal engineer will also attend that meeting to explain the how the review completed from a municipal perspective and answer questions of Council. He noted that prior to the meeting in which Council would consider the Planner's report; the report of the Senior Planner would be forwarded to everyone in attendance tonight.

Moved by Dianne Diehl and seconded by Raymond Chartrand:

That the Public Meeting for the Draft Plan of Subdivision, Proposed Official Plan Amendment and Proposed Zoning By-Law Amendment applications by Pol Quality Homes Inc. be closed at 8:30 p.m.

Carried.

Robert Fisher, Deputy Mayor

Brad Knight, CAO/Clerk



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

5-13-2

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: May 31, 2019

File # C24-2019

TO:

- Owner: Tripod Properties (c/o Joe Dekroon) Applicant: MHBC Planning (c/o Eric Miles)
- Brad Knight, CAO/Clerk - Municipality of Huron East
- Cathy Garrick, Planning Coordinator - Municipality of Huron East
- Huron County Health Unit
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East

Plan 389, Lots 221 and 222, Tuckersmith Ward

Address: Huron and Ord Street (NW corner)

Owner: Tripod Properties (c/o Joe Dekroon)

Applicant: MHBC Planning (c/o Eric Miles)

Solicitor: John McKercher

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot and to establish easements for services, drainage and access/rights-of-way. The proposed vacant severed lands are approximately 1285.6 square metres. The vacant retained lands are approximately 1355.7 square metres. It is proposed that a 4 unit multiple attached would go on each of the severed and retained lands.

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **June 14, 2019** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

"Planning with the community for a healthy, viable and sustainable future."



ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

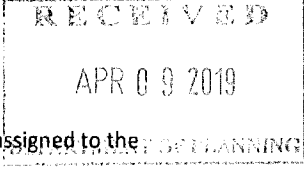
**Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2**

Alternatively, you may review the application at the local municipal office.

APPLICATION FOR CONSENT



For office use only	File # <u>C24/19</u>
Received <u>APRIL 9, 20 19</u>	
Considered Complete <u>MAY 31, 20 19</u>	



1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality: _____

2. APPLICATION INFORMATION

<p>Name of Applicant MHBC Planning (c/o Eric Miles)</p> <hr/> <p>Contact Information Address: <u>630 Colborne Street, Suite 202</u> Town: <u>London</u> Postal Code: <u>N6B 2V2</u> Home Phone: _____ Cell: _____ Work: <u>519-858-2797</u> Fax: _____ Email: <u>emiles@mhbcpplan.com</u></p>	<p>Name of Owner Tripod Properties (c/o Joe Dekroon)</p> <hr/> <p><input type="checkbox"/> Check box if same as Applicant</p> <p>Contact Information Address: <u>44485 Bridge Road, RR#1</u> Town: <u>Dublin</u> Postal Code: <u>N0K 1E0</u> Home Phone: _____ Cell: _____ Work: <u>519-274-3157</u> Fax: _____ Email: <u>mjdfarmsltd@gmail.com</u></p>
---	---

Solicitor name (if known) _____

Address: _____

Tel: _____ Email: _____

Correspondence to be sent to: all parties, or applicant, and/or owner

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>Huron East</u>	Concession: <u>I - Huron Road South</u>
Ward: <u>Tuckersmith</u>	Lot Number(s) <u>11</u>
Registered Plan: <u>389</u>	Lot(s) Block(s): <u>221 and 222</u>
Reference Plan: _____	Part Number(s) _____
Municipal Address (911 number and street/road name): <u>Huron and Ord Street (NW corner) no municipal address</u>	Roll # (if available): _____

APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

Yes No

b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area A, B or C? Yes No Unknown

If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.

If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

d) Is the subject property systematically tiled? If **Yes**, please submit tile maps with your application.

Yes No

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

<p>Transfer:</p> <p><input checked="" type="checkbox"/> Creation of a new lot</p> <p><input type="checkbox"/> Addition to lot</p> <p><input checked="" type="checkbox"/> An easement</p> <p><input type="checkbox"/> Other purpose (please specify): _____</p>	<p>Other:</p> <p><input type="checkbox"/> Charge</p> <p><input type="checkbox"/> Lease</p> <p><input type="checkbox"/> Correction of title</p>
--	--

Briefly, describe the proposed transaction:

Sever the property into two new lots (see attached consent plan), and establish two, 3 metre easements for services and drainage.

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: <u>Huron East</u>	Concession: <u>1 - Huron Road South</u>
Ward: <u>Tuckersmith</u>	Lot Number(s): <u>11</u>
Registered Plan: <u>389</u>	Lot(s) Block(s): <u>221 and 222</u>
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available): _____

APPLICATION FOR CONSENT

5. DESCRIPTION OF SUBJECT LAND

a) **Description land intended to be severed:**

Frontage: 36.5 m (Huron Street)

Depth: 35.66 m (varies)

Area: ~~1303.5 m²~~ 1285.6 m²

Existing Use(s): Vacant development land

Proposed Use(s): 4 unit multiple attached

Existing Building(s) or Structure(s)

N/A

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

a) **Description land intended to be retained:**

Frontage: 37.22 m (Huron Street)

Depth: 35.89 m (varies)

Area: ~~1337.8 m²~~ 1355.7 m²

Existing Use(s): Vacant development land

Proposed Use(s): 4 unit multiple attached

Existing Building(s) or Structure(s)

N/A

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

APPLICATION FOR CONSENT

6. LAND USE

- a) What is the existing Official Plan designation of the property?

Residential

- b) What is the zoning of the property?

Residential Medium Density (R2)

- c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?

Please respond **Yes** or **No** to each use or feature

Use of Feature	On Subject Land	On Adjacent Land	
	Please indicate: Yes / No	Within 500 metres of the Subject Land? Please indicate: Yes / No Metres	
An agricultural operation, including livestock facility or stockyard	No	No	
A landfill	No	No	
A sewage treatment plant or waste stabilization plant	No	No	
A provincially significant wetland (Class 1, 2 or 3 wetland)	No	No	
Flood plain	No	No	
A rehabilitated mine site	No	No	
A non-operating mine site within 1 km of the subject land	No	No	
An active mine site	No	No	
An industrial or commercial use (specify the use[s])	No	Yes	9 m
A former industrial or commercial use	No	No	
An active railway line	No	Yes	approx. 100 m
A municipal airport	No	No	
An underground storage tank or buried waste	No	Unknown	
A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application.			

APPLICATION FOR CONSENT

7. HISTORY OF THE PROPERTY

- a) Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 51 of the Planning Act or a consent under Section 53 of the Planning Act?

Yes No Unkown

If Yes, and known, provide file number of the application and the decision made on the application.

File Number: _____

Decision: _____

- b) If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

- c) Is the subject land reserved for either manure applications under the Nutrient Management Plan or manure agreement submitted to the municipality?

Yes No

8. PROVINCIAL POLICY

- a) Is the application consistent with the Provincial Policy Statement issued under Section 3 (1) of the Planning Act?

Yes No Unkown

9. NATURAL HERITAGE

- a) Has the Planner advised the applicant that this application needs to be reviewed by the Huron County Stewardship coordinator for comments on Natural Heritage matters?

Yes (submit a fee of \$208.00 made payable to: Treasurer, County of Huron)

No

10. HEALTH UNIT REVIEW

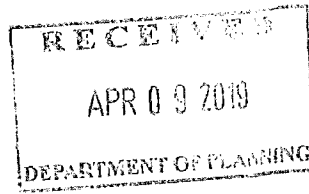
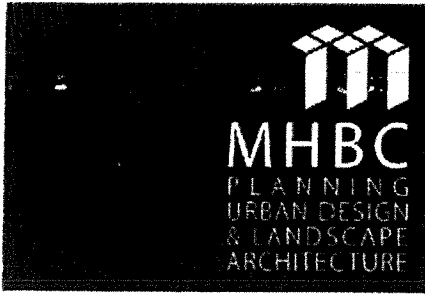
Please answer Section A OR Section B, depending on the type of servicing available.

Section A – Where SANITARY SEWERS are available:

Is the property within 183 meters (600 feet) of an abattoir? (slaughter house)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

Section B – Where SEPTIC SYSTEMS are available:

The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).	<input type="checkbox"/> Yes <input type="checkbox"/> No
The severed parcel contains a residence or other building(s) serviced by an on-site sewage system?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered Yes: is the on-site sewage system older than 5 years of age?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered Yes: has the on-site sewage system been inspected by a licensed contractor within the past 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If you answered Yes: you are required to provide a certificate of inspection with your application.</p> <p>If you answered No: you will be required to have an inspection carried out and provide a certificate of inspection as a condition of consent (severance) approval.</p>	
Is the property <u>less than</u> .4 hectares (1 acre) in area?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the property have <u>less than</u> .2 hectares (1/2 acre) of "useable land"* for septic tank and tile bed? See definition of "usable land" below	<input type="checkbox"/> Yes <input type="checkbox"/> No



KITCHENER
WOODBRIIDGE
LONDON
KINGSTON
BARRIE
BURLINGTON

April 5, 2019

Denise Van Amersfoort
Senior Planner, Huron County Planning and Development Department
57 Napier Street, 2nd Floor
Goderich, Ontario
N7A 1W2

Dear Ms. Van Amersfoort:

**RE: Consent Application
Northwest Corner of Huron Street and Ord Street, Seaforth
OUR FILE: 1911'A'**

On behalf of Tripod Properties, MHBC is submitting a Consent application in support of a proposed development on the property located at the northwest corner of Huron Street and Ord Street in Seaforth, in the Municipality of Huron East. The lands are not municipally addressed, but are referred to as Lots 221 and 222 on Registered Plan 389 (the subject lands).

The purpose of the Consent application is to divide the property into two new lots to facilitate the development of two, four-unit, multiple-attached dwellings, and to create an easement for drainage and services.

An application for Site Plan Approval will be submitted in support of this development in the future.

The subject lands are located within the Seaforth Settlement Area and are surrounded to the north, west and east by residential uses, and industrial uses to the south. The residential uses surrounding the subject lands are predominately low density in nature, comprised primarily of single-detached dwellings, with a multiple attached dwelling located immediately to the west. Main Street which represents the core area of Seaforth contains a mix of commercial and institutional uses and is located three blocks to the east of the subject lands.

Proposal

The 'Severance Plan' enclosed with this application illustrates the proposed Consent and easements. For the purposes of this application, the portion of the site labeled Part 'A' is considered the 'lot to be retained'; the portion of the site labeled Part 'B', is considered the 'lot to be severed'. Table 1 below generally describes the principal components of this application.

Table 1: Proposed Consent Plan

Purpose	Lot	Lot Frontage	Lot Depth*	Lot Area
Lands to be Retained	'A'	37.22 m (Huron Street) 36.06 m (Ord Street)	35.83 m	1337.8 m ²
Lands to be Severed	'B'	36.5 m (Huron Street)	35.6 m	1303.5 m ²

* Lot depth measured at midpoint

The boundaries of the proposed Lots are based on a functional analysis of the site and surrounding context, including consideration for potential land uses, access arrangements, and compatibility with surrounding properties. In this respect, the Lots delineated in this proposal will facilitate an efficient form of development that, in our opinion, will integrate effectively into the existing context of the area.

In addition to the severance, the establishment of two easements is proposed along the western perimeter of Lot B, and along the norther perimeter of Lots A, and B. Both easements are 3 m in width and are required for services and drainage.

Planning Context

- a. Official Plan

County of Huron Official Plan (Huron Official Plan)

The subject lands are designated 'Settlement Area' on the Settlement Area map within the Huron Official Plan and are further identified on Appendix Table 1 as being within a PI Primary Settlement Area. As noted under Section 7.3 of the Huron Official Plan, Primary Settlement Areas are Huron's largest urban centres, and have full, municipal water and sewer services. These areas are intended to be the primary location for growth and development in the County, and offer a full range of amenities and employment options.

Huron East Official Plan

The subject lands are designated 'Residential' on Schedule B of the Huron East Official Plan and are located within Seaforth which is identified under Section 6.5 as being a Primary Settlement Area. As stated under Section 6.5.1, the settlement of Seaforth functions as the largest urban centre for housing and employment in the urban system of Huron East.

In accordance with Section 6.5.3.1.3.2, medium and high density uses will be permitted throughout the residential designation, subject to the appropriate zoning. Medium density uses include single detached dwellings, semi-detached dwellings, second residential units, triplexes, fourplexes and multiple attached dwellings not exceeding four units per building as defined under Section 6.5.3.1.1 of the Official Plan.

b. Zoning By-law

Municipality of Huron East Zoning By-law 52-2006

The subject lands are zoned Residential Medium Density (R2) pursuant to Zoning By-law 52-2006. As identified under Section 19.1 of the By-law, a variety of residential uses are permitted under this zone including: single detached dwellings, duplex dwellings, group homes in a single detached dwelling on full municipal services, semi-detached dwellings, quadruplexes, triplexes, and multiple attached dwellings. Further, Section 19.3 prescribes that one multiple residential structure (up to 4 dwelling units) is permitted on a lot.

Enclosed Materials

In support of our application, please find enclosed the following:

- Two (2) copies of the Consent application;
- Two (2) full size copies of the Severance Sketch;
- One (1) 11 x 17 copy of the Severance Sketch;
- Two (2) copies of the Stationary Noise Study prepared by Novus Environmental dated April 3, 2019;
- A cheque for the Consent application fee; and
- A digital copy of the submission material.

We look forward to working with staff on the review of this application. Should you have any questions pertaining to our submission, please do not hesitate to contact the undersigned.

Yours truly,

MHBC



Eric Miles, MPL
Planner

cc. *Joe Dekroon, Tripod Properties*



April 3, 2019

Mr. Joe Dekroon
Tripod Properties
44485 Bridge Rd.,
RR#1, Dublin, ON
N0K 1E0

**Re: Assessment of Potential Stationary Noise Impacts on Proposed Residential Development at Lots 221 and 222 Registered Plan no. 389, Town of Seaforth, Ontario
Novus File No. 18-0434**

1.0 Introduction

Novus Environmental Inc. (Novus) was retained by Tripod Properties to conduct a stationary noise study for the proposed residential development at Lots 221 and 222 of Registered Plan No. 389 in Seaforth, Ontario.

This study addresses the Municipality of Huron East's request for an assessment of noise impacts of stationary sources from surrounding industries on the proposed development. This study does not include an assessment of noise impacts from transportation sources.

1.1 Description of the Subject Lands and its Surroundings

The proposed development will occupy two (2) lots (Lot A and Lot B) and will include two (2) buildings, each consisting of four (4) residential units (total of eight units). The lots are currently vacant, with a separate lot containing a one-storey detached home located to the north and another one-storey multiplex located to the east and to the west. D.L. Smith Packaging Ltd. is located south of the proposed development, on the southwest side of Huron Street. A railway corridor is located south of the proposed development, adjacent to the southern property line of D.L. Smith Packaging Ltd. (Smith Packaging). A copy of the current Concept Plan of the proposed development is provided in **Appendix A**. **Figure 1** shows the location of the proposed development and the local surroundings.

The proposed development is approximately 100 m away from an active railway corridor. Vibration is generally investigated within 75 m. Therefore, a vibration study is not included in this report.

2.0 Provincial Guidelines and Regulations

The applicable Ministry of Environment, Conservation and Parks (MECP) noise guidelines for new industrial land uses are provided in MECP Publication NPC-300. NPC-300 sets out noise limits for two main types of noise sources:

- Non-impulsive, “continuous” noise sources such as ventilation fans, mechanical equipment, and vehicles while moving within the property boundary of an industry. Continuous noise is measured using 1-hour average sound exposures (L_{eq} (1-hr) values), in dBA; and
- Impulsive noise, which is a “banging” type noise characterized by rapid rise time and decay. Impulsive noise is measured using a logarithmic mean (average) level (L_{LM}) of the impulses in a one-hour period, in dBAI.

No impulsive noise sources were observed to be present during the site visit by Novus personnel. Further details on the site visit are provided in Section 3.1.

Based on the nature of the surroundings, the Class 2 area suburban / semi-rural sound level limits apply.

The guideline requires an assessment at, and provides separate guideline limits for:

- Outdoor points of reception (backyards); and
- Plane of windows on the outdoor facade which connect onto noise sensitive spaces, such as living rooms, dens, eat-in kitchens, dining rooms and bedrooms.

The applicable noise limits at a point of reception are the higher of:

- The existing ambient sound level due to road traffic, or
- The exclusion limits set out in the guideline.

Ambient noise from surrounding roadways are not anticipated to significantly impact the proposed development. Therefore, the exclusionary limits would be applicable for this assessment.

The following table sets out the exclusion (time of day activities) limits from the guideline.

Table 1: Class 2 Area Exclusion Limits for Non-Impulsive Sounds – (Leq (1-hr), dBA)

Time of Day	Plane of Windows of Noise Sensitive Spaces	Outdoor Points of Reception
Daytime (7am to 7 pm)	50	50
Evening (7 pm to 11 pm)	50	45
Night-time (11 pm to 7 am)	45	n/a

Notes: n/a - Not Applicable. Outdoor points of reception are not noise sensitive during the overnight period.

3.0 Stationary Noise Assessment

3.1 Site Visit

A site visit was conducted to the proposed project on March 20, 2019 by a Novus staff member. The visit was conducted to identify and assess the all facilities operating in the area surrounding the site, from a noise perspective. It was concluded from the site visit, that the only significant stationary noise sources with the potential to impact the proposed development are from D.L. Smith Packaging Ltd. Thus, other industries surrounding the proposed development have not be included in this assessment.

3.2 Smith Packaging Facility Operations

During the site visit, Novus personnel visited D.L. Smith Packaging Ltd., located at 95 Jarvis Street. The facility is used for the packaging and storage of salt products, with operations having the potential to take place 24 hours per day, seven (7) days per week.

Based on observations made during the site visit, the noise sources of concern at the facility are as follows:

- Shipping truck movements
 - Daytime – 12 trucks,
 - Evening – 2 trucks,
 - Night-time – 2 trucks,
- Pay/wheel loader use in yard for salt transport (1 payloader only),
- Forklift loader use in yard (1 forklift only),
- Transport of salt to train cars and to indoor salt storage facility via conveyors, and
- Unloading of salt from train cars to the pit.

Under authorization of the Facility Operator at Smith Packaging, sound level measurements of the noise sources listed above were obtained. These measurements are discussed further in Section 3.3. The location of the significant sources of noise at the Smith Packaging facility are shown in **Figure 2**.

No impulsive noises that would be considered audible at the proposed development were observed to occur on-site.

The operations at Smith Packaging are considered to be seasonal in nature, with the busiest operation periods occurring between the months of November to February. Due to delays associated with weather, operations typical to the facility's busy season were extended into March of 2019. Such operations include salt receiving / unloading via train and salt shipping / loading via train and truck. Therefore, the time of year that the site visit was completed (March 20, 2019) is conducive to capturing worst-case impacts.

3.3 Source Sound Level Data

Sound level measurements of the Smith Packaging operations were authorized by the Facility Operator and were completed on March 20, 2019 by Novus personnel. The measurements were completed using a Larson Davis 824 Type 1 precision Integrating Sound Level Meter and were conducted in accordance with the requirements of MECP Publication NPC-103. Measured sound levels were used to calculate the overall sound power level for each significant source (i.e., shipping truck, payloader and forklift traffic and salt conveyors). The noise source sound power levels are summarized in detail in **Appendix B**.

3.4 Points of Reception

As this study was conducted to assess the impacts of surrounding industrial noise on the development proposed for Lots 221 and 222 of Registered Plan No. 389 in Seaforth, Ontario, the points of reception included in this report are the plane of windows (façades) and outdoor living areas associated with the proposed development. The outdoor living areas (OLAs) are assumed to be located at the rear of the buildings, such that they are screened from Huron Street by the building structure.

3.5 Noise Model Used

Noise impacts from facility operations on the proposed sensitive receptors were modelled using Cadna/A, a computerized noise model implementation of the internationally recognized ISO-9613-2 environmental noise propagation algorithms. Cadna/A using ISO-9613 is the preferred noise model of the MECP. The model accounts for source noise emission levels, distance, screening effects from buildings, terrain and noise barriers, reflections off of the ground and surrounding buildings, atmospheric absorption, and worst-case meteorological conditions.

Sound levels were predicted along the facades of the proposed development using the “building evaluation” feature of Cadna/A. This feature allows for noise levels to be predicted across the entire façade of a structure. Sound levels at proposed outdoor amenity areas were also assessed.

4.0 Smith Packaging Noise Impacts on the Proposed Development

Non-impulsive noise modelling results and the Class 2 guideline limits are summarized in the following table. Predicted daytime and evening / night-time sound levels are shown in Figure 3 and Figure 4, respectively.

Table 2: Non-Impulsive Facility Impacts - Proposed Development

Lot ID	Stationary Sound Levels (L_{eq} (1-hr), dBA) ^[2] at Façades			Meets Guideline Limits? ^[3] (Yes/No)	Stationary Sound Levels (L_{eq} (1-hr), dBA) ^[2] at Outdoor Amenity Areas			Meets Guideline Limits? ^[3] (Yes/No)
	Daytime	Evening	Night-time		Daytime	Evening	Night-time	
Lot A	53	47	47	No	35	28	n/a	Yes
Lot B	53	47	47	No	34	28	n/a	Yes

- Notes:
- [1] Lot locations are shown in Figure 1.
 - [2] The sound levels represent the maximum impacts.
 - [3] Compared against the NPC-300 exclusionary sound level limits for a Class 2 area.
 - n/a – Not applicable, no night-time guideline limit

The results above show that the impacts predicted on the building façades of Lot A and Lot B are slightly above the exclusion limits for non-impulsive sounds. As shown in Figure 3, these exceedances occur on the south façades of the proposed development only. Noise impacts at the proposed outdoor living areas are predicted to be below the exclusion limits for non-impulsive sounds.

Although slight exceedances of the guideline limits are predicted at the proposed development, it is our opinion that mitigation to ensure compliance is not warranted at this time. A maximum exceedance of 3 dBA over the sound level limit is predicted, however a difference in sound levels of 3 dBA or less is generally imperceptible. Therefore, sound level impacts at the proposed development are expected to have the same perceptibility as the sound level limits set out in Publication NPC-300.

Further information to support the anticipated noise-related compatibility between Smith Packaging and the proposed development is discussed below.

4.1 Conservatism of Noise Model

The noise model used to predict the impacts represents the worst-case scenario with respect to Smith Packaging operations, and is therefore considered to be a conservative model. It was assumed that operations including shipping truck loading, conveyor loading and forklift operations all have the potential to occur within the same one hour, where as this may not be the case. For example, based on observations made during the site visit, it is unlikely that forklift traffic occurs in the yard during the same hour that salt is loaded into shipping trucks via the payloader. Similarly, it is unlikely that the unloading of salt from train cars to the underground pit would occur during the same hour that salt is loaded into shipping trucks via the payloader.

As previously mentioned, the operations at Smith Packaging are considered to be seasonal, with the busiest operational periods occurring between the months of November to February. Given the fluctuation in magnitude of operations, noise impacts at the proposed development which exceed the guideline limits are not anticipated to occur regularly, if at all. It is anticipated that noise impacts associated with operational periods outside of the busiest months are closer than 3 dBA to the guideline limits and likely meet the limits.

Although not accounted for in the model, some noise screening is also likely provided by the existing stacked salt packages (approximately 2 m in height) located along the northern property line of Smith Packaging (between the facility and the proposed development).

4.2 Surrounding Residences

Existing residences located at 86 Louisa Street and at the northeast corner of Ord Street and Huron Street are located in the same proximity (similar distance) to Smith Packaging as the proposed development. It is our understanding that there are no existing complaints or concerns at these existing residences, thus we do not anticipate any noise related concerns between the proposed development and Smith Packaging.

5.0 Conclusions

The potential for stationary noise impacts from Smith Packaging operations on the proposed residential development located at Lots 221 and 222, Registered Plan 389 in Seaforth, Ontario North have been assessed.

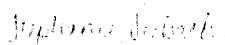
Noise impacts from Smith Packaging operations on the proposed development façade are predicted to slightly exceed the relevant guidelines, by a maximum of 3 dBA. However, the requirement for noise mitigation of existing sources at Smith Packaging is not warranted at this time. The 3-dBA difference between the sound level limit and predicted façade level is considered to be generally imperceptible.

Given the modelled conservatism associated with timing of operations and on-site screening, as well as the seasonal nature of the facility's major operations, it is our opinion that predicted noise impacts from normal facility operations on the proposed development are compliant or closer than 3 dBA to the guideline limits. Furthermore, if there are no complaints at the existing residences located in similar proximity to the facility, we do not anticipate any noise related concerns between the proposed development and Smith Packaging.

Sincerely,
Novus Environmental Inc.



Aaron Haniff, P.Eng.



Stephanie Seebach, B.Eng., EIT

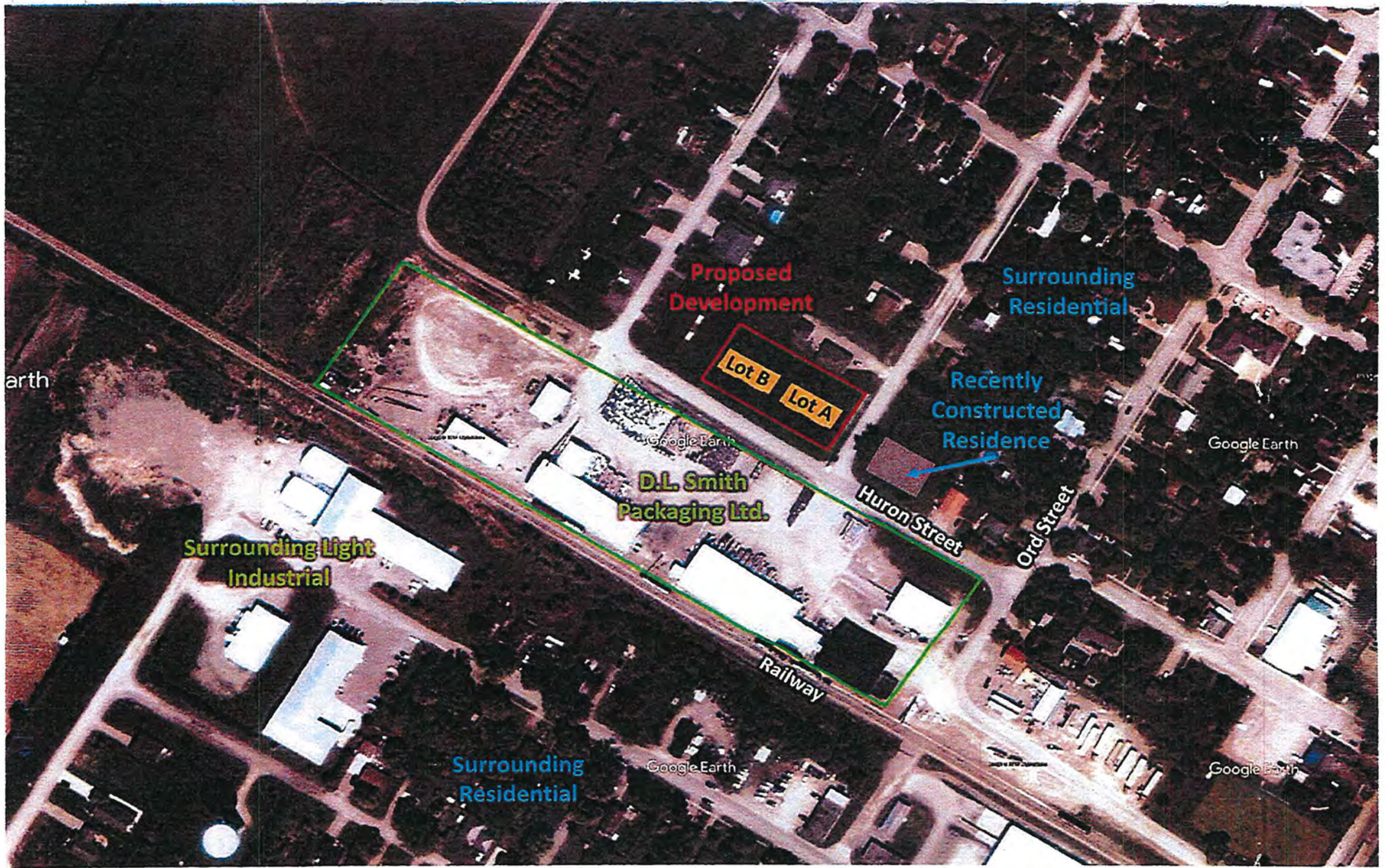


Figure No. 1
 Site and Surrounding Area

Tripod Properties Development - Seaforth, Ontario



True
 North

Scale: 1: 2,500
 Date: 19/03/28
 File No.: 18-0434
 Drawn By: SS



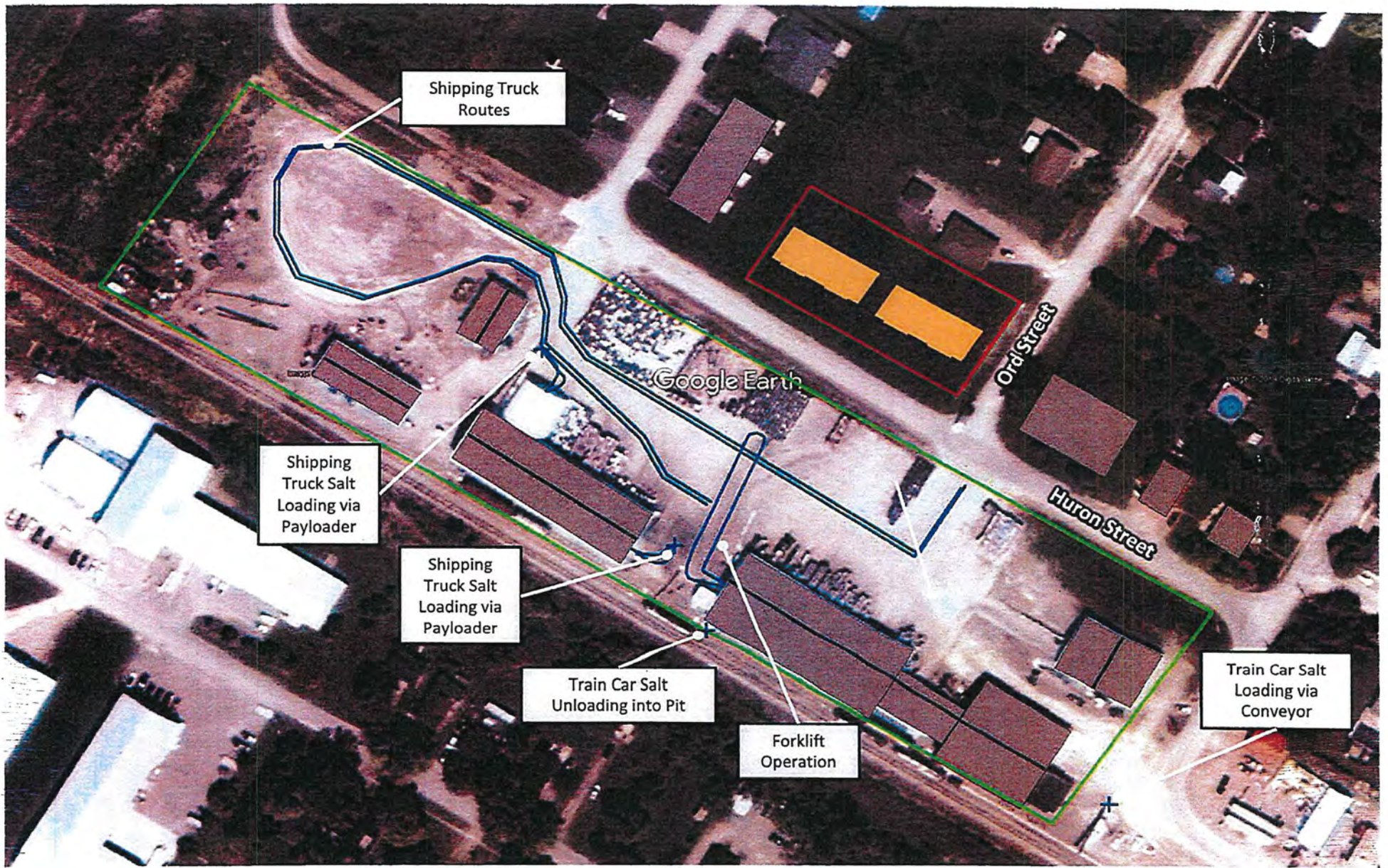


Figure No. 2
Ideal Supply Stationary Noise Source Locations

Tripod Properties Development - Seaforth, Ontario



True
 North

Scale: 1: 1,500
 Date: 19/03/28
 File No.: 18-0434
 Drawn By: SS



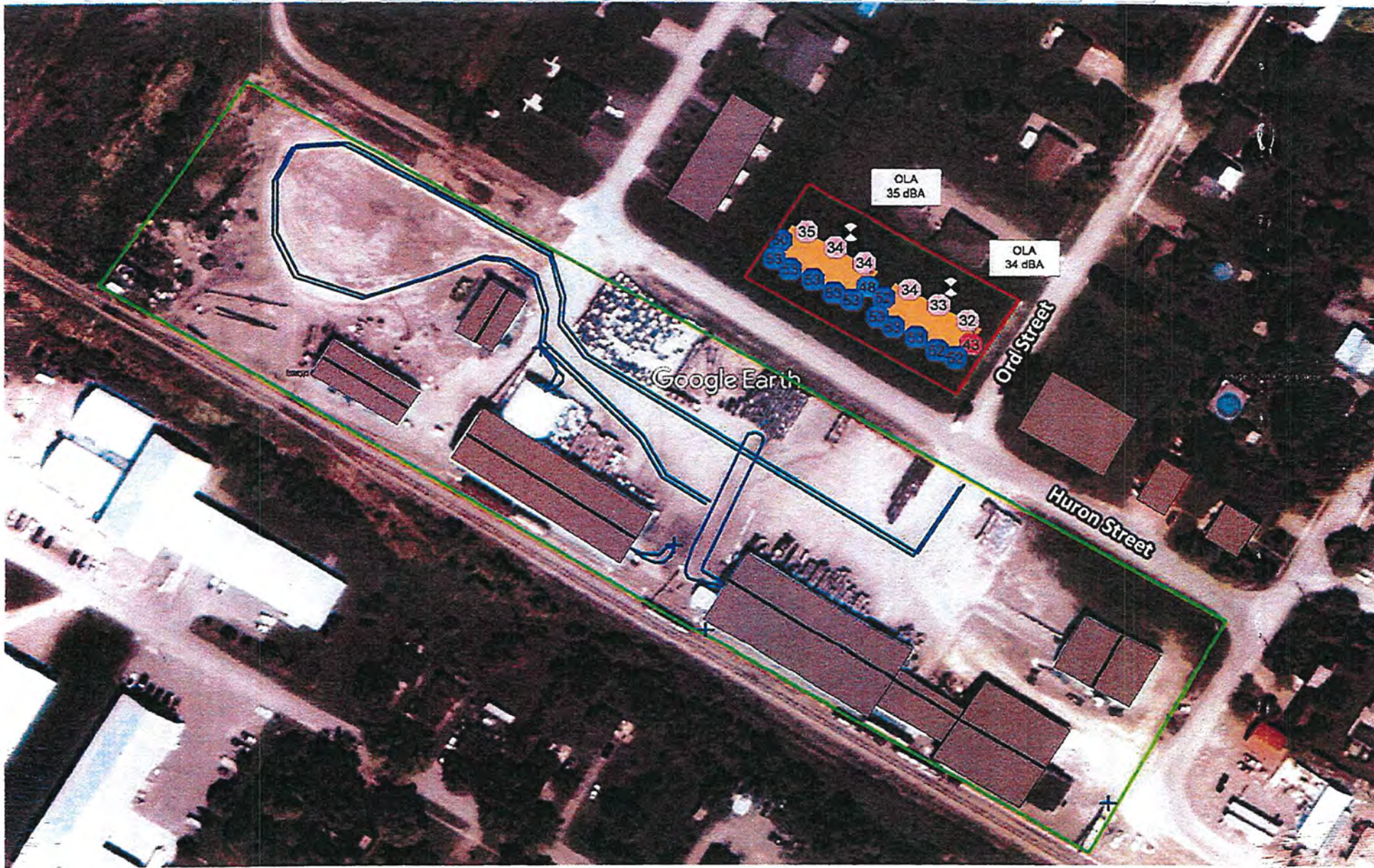


Figure No. 3

Smith Packaging Facility Noise Levels, Daytime, Non-Impulsive (Continuous) Noise

Tripod Properties Development - Seaforth, Ontario



True North

Scale: 1: 1,500

Date: 19/03/28

File No.: 18-0434

Drawn By: SS



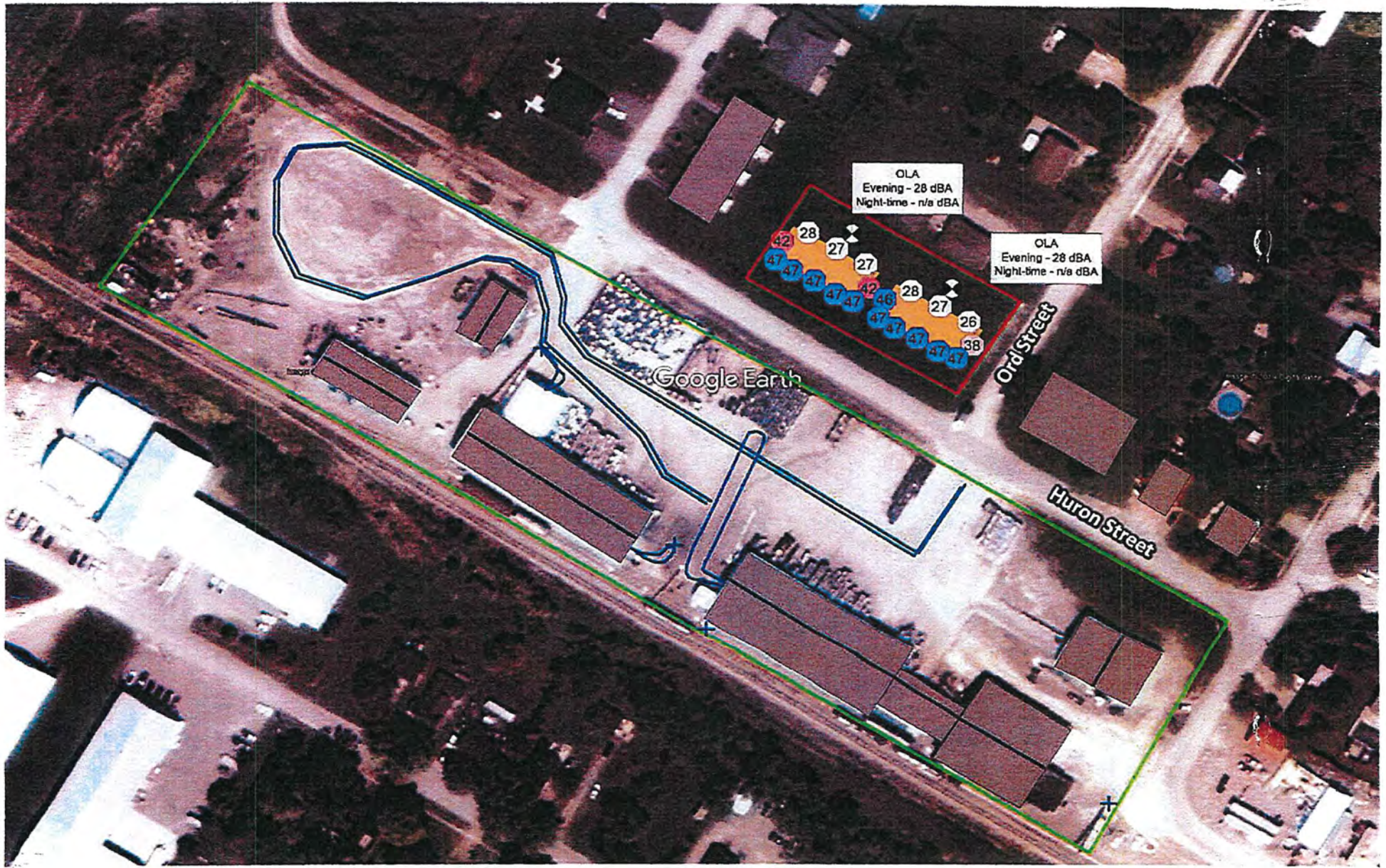


Figure No. 4
**Smith Packaging Facility Noise Levels,
 Evening/Night-time, Non-Impulsive (Continuous)
 Noise**
 Tripod Properties Development - Seaforth, Ontario



Scale: 1: 1,500
 Date: 19/03/28
 File No.: 18-0434
 Drawn By: SS





Figure 1
CONCEPT PLAN
 TRIPOD
 ALL OF LOTS 221 AND 222, REGISTERED PLAN 389,
 TOWN OF SEAFORTH,
 REGIONAL HURON EAST,
 COUNTY OF HURON

LEGEND
 Subject Lands

SITE DATA
 PROPOSED USE: MULTIPLE ATTACHED DWELLING UNITS
 ZONE: PROPOSED R2 WITH SPECIAL PROVISIONS

LOT 'A' AREA = 1337.8 Sq.M.
 BUILDING AREA = 382.1 Sq.M.
 LOT COVERAGE = 28.5%
 LANDSCAPED OPEN SPACE = 81.7%

LOT 'B' AREA = 1302.6 Sq.M.
 BUILDING AREA = 382.1 Sq.M.
 LOT COVERAGE = 29.3%
 LANDSCAPED OPEN SPACE = 80.7%

ZONING ANALYSIS BY UNIT

REGULATION	REQUIRED	PROPOSED				LOT %	
		1	2	3	4		
MINIMUM LOT FRONTAGE:	5.0 m	7.62m	7.62m		7.62m	7.62m	
MINIMUM LOT DEPTH:	8.0 m			12.19	12.19	12.19	12.19
MINIMUM LOT AREA:	15050 M ²	274.6	279.3		272.2	271.9	
MINIMUM LOT COVERAGE:	40.0%	34.8%	34.5%	25.0%	25.1%	25.0%	25.1%
MINIMUM FRONT YARD:	5.0 m	3.30	3.30	3.30	3.30	3.30	3.30
MINIMUM REAR YARD:	10.0 m	3.40	3.75	3.75	3.37	3.47	3.42
MINIMUM INTERYARD:	3.0m	NA	NA	0.0m	3.0m	NA	3.02m
MINIMUM COURTYARD:	8.0m	3.75m	NA	NA	NA	NA	NA
MINIMUM LANDSCAPED OPEN SPACE:	30.0%	58.7%	53.3%	53.2%	66.4%	66.3%	53.2%

PARKING OFF STREET: MULTIPLE UNIT DWELLING 1.5 SPACE PER UNIT *12 SPACES

DATE: February 15, 2010
 SCALE: 1:150
 FILE: 1911'A'
 DRAWN: LM

PLANNING URBAN DESIGN & LANDSCAPE ARCHITECTURE
MHBC

Table B.1: SPL to PWL Calculations

13-0434 Road Properties - Seabrook

Source ID	Source Description	Measurement Type	Partition Coefficient	Distance (m)	Spectrum Weighting	Measured Sound Pressure Levels (1/3 Octave Band Levels)											Total SPL (dBA)	Calculated Sound Power Levels (1/3 Octave Band Levels)								Total PWL (dBA)
						32	63	125	250	500	1000	2000	4000	8000	32	63		125	250	500	1000	2000	4000	8000		
id	BZ																									
truck_idle_cont	Truck Idle	Spherical	50%	12.0	Flat	70.7	71.1	62.7	61.3	62.9	62.6	61.9	58.9	46.0	67.8	100.3	100.7	92.3	90.9	92.5	92.2	91.5	88.5	75.6	97.4	
truck_passby_cont	Truck Passby	Spherical	50%	15.0	Flat	69.2	70.8	70.4	66.6	69.2	69.6	65.3	62.0	53.1	73.1	100.7	102.3	101.9	98.1	100.7	101.1	96.8	89.5	84.6	104.7	
Plsalt_dumptruck_cont	Payloader Salt Dump into Transport Truck	Spherical	50%	8.0	Flat	80.0	88.4	78.7	75.4	69.8	69.0	69.2	61.4	53.5	75.3	106.0	114.4	104.7	101.4	95.8	95.0	95.2	87.4	79.5	101.3	
payloader_passby_cont	Payloader Passby	Spherical	50%	8.0	Flat	81.1	88.4	80.1	76.1	75.8	73.6	73.3	66.0	60.0	79.3	107.1	114.4	106.1	102.1	101.8	99.6	99.3	92.0	86.0	105.3	
Plsalt_conveyor_cont	Payloader Salt Dump into Conveyor	Spherical	50%	7.0	Flat	77.2	86.7	78.8	73.8	71.7	69.7	70.3	62.1	56.5	75.9	102.1	111.6	109.7	98.7	96.6	94.6	95.2	87.0	81.4	100.8	
truck_traincar_cont	Salt Conveyed from Truck to Train Car	Spherical	50%	5.0	Flat	81.1	74.1	71.1	64.9	68.1	65.7	65.6	63.7	58.6	72.0	103.1	96.1	93.1	86.9	90.1	87.7	87.6	85.7	80.6	94.0	
traincar_pit_cont	Salt Unloaded from Train Car to Pit	Spherical	50%	3.0	Flat	66.9	66.9	63.2	60.9	58.3	57.0	55.2	52.4	45.7	62.4	84.4	84.4	80.7	78.4	75.8	74.5	72.7	69.9	63.2	79.9	
forklift_passby_cont	Forklift Passby	Spherical	50%	5.0	Flat	74.5	78.9	83.2	81.1	74.2	66.2	63.3	57.7	52.9	76.4	96.5	100.9	105.2	103.1	96.2	88.2	85.3	79.7	74.9	98.4	

5-13-3



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
 Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394
 Ext. 3
 www.huroncounty.ca

Consent Application Report – File C24/19 To Huron East Council

Applicant: MHBC Planning c/o Eric Miles on behalf of Tripod Properties	Date: June 13, 2019
Property Address: * Ord Street, Seaforth	
Property Description: Plan 389, Lots 221 & 222, Seaforth Ward, Huron East	

Recommendation:

That application C24/2019 be considered in conjunction with Minor Variance application MV07/2019. Should concerns with Official Plan conformity be adequately addressed through conditions to the minor variance, it is recommended that provisional consent be granted with the attached conditions.

Purpose:

- enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	1285 square metres (0.32 acres)	Residential	Medium Density Residential (R2)	Vacant
Retained	1355 square metres (0.33 acres)	Residential	Medium Density Residential (R2)	Vacant

Review: This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
- Conforms with section 51(24) of the Planning Act;
- Conforms with the Huron County Official Plan;
- Conforms with the Huron East Official Plan **subject to amendments required as conditions to a related minor variance application;**
- Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- Has been recommended for approval by the local municipality; and
- Has no unresolved objections/concerns raised (to date) from agencies or the public.
 (Applications that do not meet all of the foregoing criteria will be referred to the County Committee of the Whole Day 1 for a decision)

Agency / Other Comments:

	Not Received	No Concerns	See Conditions / Comment
Members of the Public			Karen Cronin (75 Ord Street): Written comments submitted (attached). Would be supportive of development if single storey. Is not able to attend public meeting but would like to receive copy of notice of decision.

			<p>Theresa Dietrich (84-96 Louisa Street) Verbal comments submitted. Is concerned regarding two storey height and the number of vehicles (limited parking). Will attend public meeting to provide further comment.</p> <p>Claude Stewart (71 Ord Street) Verbal comments submitted as follows: concerned about the changing of the overall neighbourhood design; feels a maximum of six units, geared to seniors and single storey (low profile) design would be more appropriate; inquired about compatibility with truck traffic on Huron Street; would like to see significant landscaping and a well maintained property; no accessory buildings in rear yards. Will attend public meeting to provide further comment</p> <p>Craig Metzger (67 Ord Street) Written comments submitted (attached). Concerned regarding how existing drainage easement will be addressed by development.</p>
Huron County Health Unit	✓		No formal comments have been received. The site servicing design has been reviewed at a high level for conformity with the Plumbing Code and found to be acceptable.
Huron East staff			Public Works staff have reviewed the site servicing plan prepared by John Kerr of GM BluePlan (acting for developer). These comments are addressed through a recommended condition.

Figure 1: Aerial Photo of Subject Property (severed outlined in red, retained in yellow)



Figure 4: Photograph of Subject Property



Figure 5: Proposed Building Elevations



Additional Comments:

The purpose of the application is to create an infill residential lot on Huron Street in Seaforth. Lots 221 and 222 of Plan 389 were recently deemed to facilitate this severance application. The developer is proposing to establish a two-storey, four unit, multiple attached dwelling on both the severed and retained parcels if approved. A related minor variance application has been submitted (MV07/2019) which is addressed in a separate report.

Official Plan Conformity

The Huron East Official Plan defines 'residential intensification' as "changes to a property which results in a net increase in residential units and includes... the development of vacant or underutilized lots within previously developed areas and infill development". The subject application is an example of residential intensification.

Section 6.5.3. of the Official Plan establishes clear direction for residential development including the goals of:

- Maintaining stable, safe, attractive, and healthy residential neighbourhoods while protecting from conflicting land uses;
- Providing a wide variety of housing types and prices to satisfy the varying housing needs of existing and anticipated residents;
- Creating complete neighbourhoods with mixed housing for all ages to promote health, well-being and aging in place;
- Make the most efficient use of land; and
- Assists with the provision of affordable housing.

The proposed development is consistent with the above goals and as such has many merits. There are, however, two goals which the proposed development is not entirely consistent:

- To promote the creative use of building and site design and landscaping to allow the mixing of densities, the integration of new structures into older areas without a loss of harmony; and
- To encourage the integration of new residential development into established neighbourhoods through consideration of and sensitivity to the character, context and design of the surrounding area.

The subject application represents a significant shift in the overall neighbourhood design in that it changes the traditional lotting pattern (dwellings fronting on Louisa and Ord Streets). The impact of this shift is most significant for the property abutting to the north which, instead of having one side yard abutting his property, will now have eight (8) rear yards. The owner of this property, Claude Stewart, has stated that he is amenable to this design if the number of units is reduced. A fence will be required to be established along the rear of the severed and retained lots to help mitigate potential impacts. The change to the lotting pattern does allow for efficient use of land to be made. That said, the fact that the side yard requirements cannot be met for the proposed development (as further explained in the minor variance report) suggest that perhaps there is an attempt to 'overbuild' the site.

The established Ord Street neighbourhood is characterized by single storey dwellings, both singles and fourplexes. The fact that there are four other, four-unit buildings in the immediate proximity suggests that the integration of this form of housing is not out of character for the area. What has been questioned by the neighbours, is the appropriateness of the second storey height. The Official Plan policy direction is that "New housing should be carefully designed to blend with the form, scale, character and architectural design of existing development and should be compatible with existing or proposed surrounding uses". More specific to medium density housing developments, the Official Plan states "Medium and high density housing proposals will be considered individually on their merits and prior to rezonings shall meet the following criteria:

- Medium and high density housing shall maintain a building profiles similar to the surrounding residential area and their design should maintain the character of the area;
- Attractive landscaping will be provided;
- The siting, design and colouration of buildings and structures should be used to create harmonious blending with the surrounding residential area.

Important to note that a rezoning is not required for this development but a minor variance is which suggests that this test is relevant for Official Plan conformity.

The proposed building is two-storeys in height and has a considerable massing when compared to surrounding buildings. The benefit of the second storey is that it will allow the potential owners/tenants of the building to be more diverse, accommodating a wider range of demographics. It is proposed that the same building (see Figure 5) be built on both the severed and retained. The building of the exact same building along a streetscape does not create visual interest; this type of development was permitted along the east side of Ord Street and it is not compatible with the remainder of the street. The proposed building has positive elements, including front porches and windows in the front façade, but further articulation of the overall building design could help to enhance the visual interest of the building, the connection to the Ord Street streetscape and the compatibility with the scale of buildings in the neighbourhood (see Figure 4).

It is proposed that the architectural design and other elements of site design be addressed through conditions to the minor variance approval. A decision on the minor variance is directly related to the appropriateness of the lot creation proposed through this consent.

Zoning Conformity of Lots for Proposed Use

The proposed lots are deficient with respect to overall lot depth for the proposed use. The Huron East Zoning By-law requires that multiple attached dwellings be located on lots with 38 metres in depth. The severed and retained lots are approximately 35.5 metres in depth. The minor variance seeks other variances to accommodate the proposed structures but the depth is the only variance related to the overall lot size.

Compatibility with Neighbouring Industry

The subject property abuts an active industrial area, including the railway, to the south. A noise assessment was completed by Nous Environmental to support the subject application. The study states that "the noise that will be experienced at the building facades of Lot A and B are slightly above the exclusion limits for non-impulsive sounds...these exceedances occur on the south facades of the proposed development only". It further states that the proposed outdoor living areas are outside of the exclusion limits and that while there are slight exceedances (in the order of 3 dBA), it is their opinion that mitigation measures to ensure compliance are not warranted at this time as. The study suggests that the noise model is based off of a worst case scenario and that 3 dBa is generally imperceptible.

It has been noted that Huron Street experiences high volumes of truck traffic, particularly in winter months. The introduction of eight, residential driveways onto Huron Street will require changes to how Huron Street is utilized, such as the practice of 'queuing' of trucks along this street. It is recommended that a 'no on-street parking' sign is erected on Huron Street to help avoid potential issues.

Servicing

The lots are proposed to be serviced by municipal water and storm sewer however the design of said services is not typical. The original lots (Lots 221 and 222) were designed as lots which would front onto and be serviced by municipal services on Ord Street; the proposed development will front onto Huron Street if approved. There is no sanitary sewer on Huron Street in proximity to the subject property and the water line is on the south side of Huron; this information was brought to the attention of the applicants in early pre-consultation discussions. As a result, the developer retained the services of GM BluePlan to design a site servicing layout which would allow the water and

sanitary sewer to be brought from Ord Street through the rear yards of the proposed severed and retained lots and service the units from the rear. As the pipe would cross multiple parcels, the ownership and long term maintenance of the services are of particular concern. The developer has proposed that the pipe would be owned by the Municipality. Barry Mills has reviewed the proposal on behalf of the Municipality and indicated that the Municipality is willing subject to the developer entering into an agreement with the Municipality and covering all costs associated with construction, the Ministry of Environment Environmental Compliance Approval process, and any other costs identified. The developer has indicated that they are agreeable to these terms.

In terms of stormwater, there is an existing easement running along the western extent of the severed parcel which forms part of a larger easement that serves the neighbourhood. Water is directed through this easement south to the storm sewer on Huron Street. The proposed lots will be required to be graded such that the storm water flows to the north first, then directed west to this easement and finally south to the storm sewer on Huron. Comments from a neighbour were received, wanting to ensure that all drainage easements would be registered in favour of the Municipality; this is the intention and is recommended through a condition.

Summary

In summary, this application presents the opportunity to introduce a new form of housing to the Seaforth market which helps to diversify the building stock, enhance affordability and create more complete neighbourhoods. A more sensitive design would bring the proposed development into conformity with the Huron East Official Plan; should this be sufficiently addressed through the minor variance application (which is recommended as a condition of this application), this application can be supported.

Please note that this report is prepared in advance of the public meeting and any and all comments submitted at that time will be fully considered.

Sincerely,

'Original signed by'

Denise Van Amersfoort, Senior Planner

Site Inspection: May 28, 2019 & June 11, 2019

Recommended Conditions (denoted by ✓)

Expiry Period

- ✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Municipal Requirements

- ✓ All municipal requirements be met to the satisfaction of the municipality including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with

zoning by-law provisions for structures, compliance with Section 65 of the Drainage Act and any related requirements, financial or otherwise.

- ✓ The severed parcel be numbered and addressed for 911 purposes to the satisfaction of the municipality.
- ✓ That the amount of \$500 be paid to the Municipality as cash in lieu of parkland.

Survey / Reference Plan

- ✓ Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel, easements, and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;
 - c) Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Easements

- ✓ That a 5 metre wide easement along the northern extent of the severed and retained lands be registered in favour of the Municipality for the purposes of drainage and servicing which also has the effect of prohibiting any accessory buildings, alteration to grades, etc. to the satisfaction of the Municipality.
- ✓ That a 3 metre wide easement along the western extent of the severed lands be registered in favour of the Municipality for the purpose of drainage.
- ✓ That the easement along the north and western extent of the severed parcel also be registered in favour of the retained lands for the purpose of drainage.

Other

- ✓ That the developer enter into a development agreement with the Municipality with respect to the proposed servicing design, the installation of a fence and landscaping to the satisfaction of the Municipality.
- ✓ That the developer obtain a minor variance to the satisfaction of the Municipality.

5-13-3-1

From: [Craig Metzger](#)
To: [Lisa Finch](#)
Subject: Consent Application C24-2019
Date: Tuesday, June 11, 2019 8:33:28 AM

Good morning, Lisa.

As a neighbouring property owner, I received the notice of consent application (application C24-2019) that you circulated and have the following comments/questions:

1. Lot B shows a 3 metre wide proposed drainage easement along the west side of the parcel. Who is this easement to be in favour of? I ask because there is a drain in that location (I believe installed by the Municipality) that serves the properties to the north and an easement should be obtained for the drain if not there already. The neighbouring properties to the north have had long standing drainage issues that have been exacerbated as the neighbourhood developed. As the lands subject to this application are the last undeveloped property on the block they represent the last opportunity to ensure the proper drainage of this area is maintained.
2. If the Municipality doesn't have a drainage easement over proposed Lot B and one isn't being obtained then until one is obtained I object to the proposed consent application.
3. I note that the proposal is to locate two 4 unit multiple attached buildings on each property and it appears the future intention is to have each unit as separately conveyable. Based on the material circulated by Huron East for an associated minor variance application, neither of the proposed buildings meet the requirements of the Huron East Zoning By-law. Has the developer/applicant considered placing one building on the property with 8 multiple attached units instead of the current proposal? If so, why was this not pursued? Although approval would be required to increase the number of units from 4 to 8, the resulting building appears to meet all other requirements of the Zoning By-law. This may be more of a question for the developer/applicant so please feel free to forward it to them for a response.

Thank-you for the opportunity to comment.

Craig

67 Ord Street, Seaforth
519-527-2343

5-13-3-2

From: [Karen Cronin](#)
To: [Lisa Finch](#)
Subject: Tripod Properties
Date: Monday, June 10, 2019 3:13:40 PM

I am writing in regards to the northwest corner of Huron Street & Ord Street, Seaforth Tripod plans to build. I have reviewed the plans and would have no rejections, if it was single level but it appears to be two levels high. If I am mistaken, please correct me.

I brought the home at 71 Ord Street on May 15, 2019 as it is a quiet street with all bungalow style houses or apartments consisting of mostly retirees and seniors. Will this be a rental property for seniors, families or low housing/rentals. I feel it will have a big impact on those living around it, especially the elderly couple at 73 Ord Street. It could cause financial property losses to homes in this area.

Please clarify.

Thank you

Karen Cronin

Sent from my iPad

5-13-3-3

From: [Lisa Finch](#)
To: [Denise Van Amersfoort](#)
Subject: C24-19 MHBC Planning (Tripod Properties) Huron & Ord Street
Date: Monday, June 10, 2019 11:07:00 AM

Good morning Denise,

Claude Stewart, neighbour to the subject property of the proposed severance came into the office this morning. He received the consent and minor variance circulation documents. He has concerns and is objecting to the severance as proposed.

Claude resides at 75 Ord Street (Lot 220 – right beside proposed Lot “A” to be retained). He confirmed he is not in agreement with two story buildings and is not in agreement with a total of 8 residences (4 multi attached on each) on the subject property. He does like the idea of a total of 4 residences (2 multi attached) on each of the proposed severed and retained parcels. Claude would like to see the building at least 40 feet from his property as he has south windows and does not want to look out and see this building so close. Claude is intending on attending the meeting at Huron East on June 18, 2019 and is prepared to speak to this at that time. In the meantime, he asked if you could give him a call to confirm a few more specifics. His number is 519-600-0411 (he does not have email).

Let me know if there is anything I can do.

Kindest regards, Lisa

Lisa Finch, Land Division Administrator
Planning & Development Department
County of Huron
57 Napier Street, 2nd Floor
Goderich, Ontario
N7A 1W2
519-524-8394 Ext 3237
519-524-5677
lfinch@huroncounty.ca

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PLANNING & DEVELOPMENT

5-13-4

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Brad Knight, CAO/Clerk, Municipality of Huron East
Mayor and Members of Council
From: Denise Van Amersfoort, Senior Planner
Date: June 13, 2019

Re: Measures to Address Cannabis Production

This report is submitted for the Committee's consideration at their June 18, 2019 meeting.

RECOMMENDATION

It is recommended that Council address the production of cannabis within the Municipality through either:

1. The passing of an interim control by-law pursuant to Section 38 of the Planning Act for a period of one year, with the possibility of extension, temporarily prohibiting all development pertaining to cannabis cultivation and production operations during the review of the Huron East Zoning By-law (52-2006); or
2. The initiation of a housekeeping by-law to add cannabis production provisions to the Huron East Zoning By-law and clarify in which areas of the municipality this land use is permitted. Should Council opt for the housekeeping, a public meeting will be schedule for the July 16, 2019 Council meeting.

PURPOSE

The purpose of either of the proposed options is to amend the Huron East Zoning By-law to clarify where cannabis production can occur and eliminate the option for further such businesses establishing within close proximity to residential neighbourhoods.

BACKGROUND

With the recent legalization of cannabis, there have been several inquiries with respect to establishing growing operations in Huron East.

Cultivation and production of cannabis is considered by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) to be a normal farm practice under the *Farming and Food Production Protection Act* (FFPPA) and are therefore not distinct at a Provincial level from all other crops in principle. Nevertheless, as with other land uses, it is noted that cannabis cultivation and production facilities may warrant measures to ensure compatibility.

The Municipality has received several complaints as a result of a cannabis-related business establishing in close proximity to residential neighbourhoods in Vanastra. It is important to note neither of the options proposed, will affect the existing issue.

OPTIONS

Interim Control By-law

Section 38 of the *Planning Act* permits a municipality to pass an interim control by-law prohibiting the use of lands, buildings, or structures for such purposes as set out in the by-law for a period of one year, with the right to extend the by-law for a further year. Council also should be aware that the passage of recent legislation has changed the terms of the passage of an Interim Control By-law in that the ability of appealing the initial passage of such a by-law has been removed for everyone except the Province of Ontario: this applies to decisions made after Apr. 3, 2018.

No notice or hearing is required prior to the passage of such a by-law, but the clerk of the municipality shall give notice of its passage afterwards as prescribed by the Act. Where an interim control by-law ceases to be in effect, the Council of the municipality may not for a period of three years pass a further interim control by-law that applies to any lands to which the original interim control by-law applied.

Interim control is a mechanism to support the review of future cannabis cultivation and production operations within Huron East. The goal of this review is to establish zoning provisions which will minimize compatibility issues with sensitive land-uses while potentially providing an opportunity for these operations to occur in certain areas of Huron East.

Within the one year prohibition period, Council is required to conduct a study to support the establishment of cannabis production facility zoning provisions (i.e. how far from sensitive uses should cannabis production be allowed?). Several other municipalities have passed interim control by-laws relating to cannabis production.

Housekeeping By-law

The proposed amendments (attached to this report) to the Huron East Zoning By-law would permit cannabis production facilities in Agricultural Zones (AG1, AG2 and AG3 only) and the Industrial Zone (IND) provided that minimum setbacks could be met to sensitive uses. The setbacks, devised by the County of Norfolk (an area which has experienced the establishment of numerous cannabis production facilities), are larger for facilities with no air filtration. The Norfolk setbacks are also currently being considered by the Municipality of Central Huron.

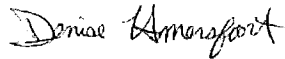
This option would include formal public notice of Council's intention to establish cannabis production provisions in the Zoning By-law. A public meeting would be advertised in the local paper, held at the July 16th Council meeting and if passed (with no appeals), the amendments would be in force and effect in mid-August.

SUMMARY

In summary, it is recommended that Council exercise one of the identified options to address cannabis production within the Municipality.

I will be present at the Council meeting to speak to this report and provide further elaboration as required.

Sincerely,



Denise Van Amersfoort
Senior Planner

Housekeeping Option:

Proposed Amendments to Huron East Zoning By-Law

Addition to Section 2 (Definitions) as per alphabetical order of definitions:

“AIR TREATMENT CONTROL” shall mean the functional use of industrial grade multi-stage carbon filtration system, or similar technology, to reduce and/or treat the emission of pollen, dust and odours expelled from a facility and sized accordingly in comparison to the facility it serves as designed by a qualified person.

“CANNABIS” shall mean a genus of flowering plants in the family Cannabaceae. Synonyms include but are not limited to marijuana, and marihuana.

“CANNABIS PRODUCTION FACILITY” means lands, buildings or structures used for producing, processing, testing, destroying, packaging and/or shipping of cannabis authorized by an issued license or registration by the federal Minister of Health, pursuant to the Access to Cannabis for Medical Purposes Regulations, SOR/2016-230, to the Controlled Drugs and Substances Act, SC 1996, c 19, as amended from time to time, or any successors thereto.

Addition to Section 3 (General Provisions)

3.52 Cannabis Production Facility

Notwithstanding any other provision of this By-law, any Cannabis Production Facility shall be subject to the following provisions:

- a) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is equipped with air treatment control situated in the Industrial Zone (IND) may be located closer to any Residential Zone, Institutional Zone, or Open Space Zone than 70 metres.
- b) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is equipped with air treatment control situated in the Agricultural Zones (AG1, AG2, AG3) may be located closer to any Residential Zone, Institutional Zone, or Open Space Zone than 150 metres.
- c) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is not equipped with air treatment control situated in the Industrial Zone (IND), may be located closer to any dwelling, public school, private school, place of worship, or day care nursery than 150 metres.
- d) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is not equipped with air treatment control situated in the Agricultural Zones (AG1, AG2, AG3) may be located closer to any dwelling, public school, private school, place of worship, or day care than 150 metres.
- e) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is not equipped with air treatment control situated in the Agricultural Zones (AG1,

AG2, AG3), General Industrial Zone (M2), Light Industrial Zone (M1) be located closer to any dwelling, public school, private school, place of worship, or day care nursery than 300 metres.

f) A building or structure used for security purposes for Cannabis Production Facility may be located in the required front yard and does not have to comply with the required minimum front yard, side yard, and rear yard setbacks.

g) Outdoor storage is prohibited on the property in which the Cannabis Production Facility is located.

h) Cannabis Production Facility shall only be permitted within the zones as explicitly indicated in this Zoning By-law.

i) All development in relation to the establishment of or expansion to a Cannabis Production Facility shall be subject to Site Plan Control.

Addition to Section 32 (Industrial Zone)

Add new permitted use to 32.1: Cannabis Production Facility

The Corporation of the Municipality of Huron East

By-law Number X - 2019

Being a By-law passed pursuant to the provisions of Section 38 of The Planning Act, R.S.O. 1990, as amended to establish Interim Control provisions for the entirety of the Municipality of Huron East to prohibit the establishment of Cannabis Production and Processing Facilities for a period of twelve months in order to allow for the appropriate completion of further research and consultation.

WHEREAS Section 38.(1) of The Planning Act, R.S.O. 1990, as amended, permits the Council of a municipality to pass an Interim Control By-law where Council has directed that a review or study be undertaken in respect of land use planning policies and regulations within the municipality or and defined area or areas thereof;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East passed a resolution directing that the necessary research and consultation be undertaken with respect to developing land use planning polices and regulations concerning "Cannabis Cultivation and Processing Facilities" on all lands located within the Municipality of Huron East;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East deems it appropriate to now enact such an Interim Control By-law, in order to ensure that any "Cannabis Production and Processing Facilities" are appropriately situated and regulated within the Municipality;

Now therefore the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That in this By-law the following definitions shall apply:
 - "Cannabis" shall mean a genus of flowering plants in the family Cannabaceae. Synonyms include but are not limited to marijuana and marihuana. This definition does not include the industrial or agricultural production of hemp (a source of foodstuffs (i.e. hemp milk, hemp seed, hemp oil) fiber and biofuels).
 - "Cannabis Cultivation and Processing Facility" shall mean any land, building or structure used for growing, producing processing, testing, destroying, storing, packaging and / or shipping of cannabis. A Cannabis Production and Processing Facility does not include growth, production and processing or four (4) or less cannabis plants on a lot for personal use and does not include the retailing of cannabis or cannabis products under a retail operator license issued under the Cannabis License Act, 2018.
2. That no Cannabis Cultivation and Processing Facilities shall be permitted on any lands within the Municipality of Huron East for a period of 12 months from the date of passage of this Bylaw.

Read a first, second, and third time and finally passed this 18th day of June, 2019.

Bernie McLellan, Mayor

Brad Knight, CAO/Clerk



7:30 pm

5-13-5

SCHEDULE B

TO THE HURON EAST PROCEDURAL BY-LAW 43-2015

MUNICIPALITY OF HURON EAST
COUNCIL DELEGATION REQUEST

A "delegation" means a person or group of people who address Council or a Committee for the purpose of making a presentation. See Section 17 of the Municipality of Huron East Procedure By-law for details.

Please ensure this form is completed, with an attachment outlining your request for a Council delegation. This Request Form must be received by the Clerk no later than 4:30 on the Wednesday preceding the Council meeting. The Request must be delivered by email, fax or in person.

A schedule of the Council meetings is located on the Municipal website at www.huroneast.com
Phone: 519-527-0160 Toll Free: 1-888-868-7513
Fax: 519-527-2561 Email: bknight@huroneast.com
Address: 72 Main Street, P.O. Box 610, Seaforth, ON N0K 1W0

DATE OF MEETING: ~~May 7 2019~~ June 18 2019

NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable) _____
Cody Joudry Director County of Huron Economic Development Department

GROUP/ORGANIZATION DELEGATION REPRESENTS: County of Huron Economic Development

FULL MAILING ADDRESS OF DELEGATION(S): _____
54 West Street, Second Floor, Goderich, ON, N7A 2K3

TELEPHONE #: 519-440-2385 EMAIL: cjoudry@huroncounty.ca

GENERAL NATURE OF DELEGATION: Economic Development Update Huron County Economic Development Overview

ADDITIONAL DOCUMENTATION & PRESENTATION MATERIALS (PLEASE ATTACH/DESCRIBE): Powerpoint Presentation

PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL:
Present for information

Delegations are limited to fifteen (15) minutes to address Council (including questions from Council). Groups are encouraged to appoint one or two spokespersons to address Council on behalf of the group. Where a Delegation consists of more than five persons, it shall be limited to two speakers, each limited to speaking not more than ten (10) minutes. If the delegation would like printed information provided to Council in advance of the meeting it must be delivered to the Clerk by Noon on the Thursday prior to the meeting. This information will be placed on the Huron East Council Agenda and is posted on the corporate website and available to the public. Large submissions will be reviewed by the Clerk and included (or not) at his/her discretion. Delegation may be requested to provide multiple copies of a large document. For further information on the procedure for appearing before Council as a delegation, please contact Clerk, at 519-527-0160 or bknight@huroneast.com.

Information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*.

Delegation Applicant Signature _____ Date April 21 2019

Clerk or designate _____ Date Received _____

OFFICE USE:
 Confirmed with Requestor on _____ (date) by _____ (phone/email)

Economic Development Overview



Terms & Definitions

Economic development is the process by which a nation improves the economic, political, and social well-being of its people.

Community economic development (community development, local economic development) tends to focus on social well-being and vibrancy in the community as a means to improve quality of life and is usually measured with socio-economic indicators (e.g. pride of place, longevity, happiness).

Business economic development tends to focus on generating local wealth from which the community gains benefit and is measured with economic indicators (e.g. employment rate, GDP).



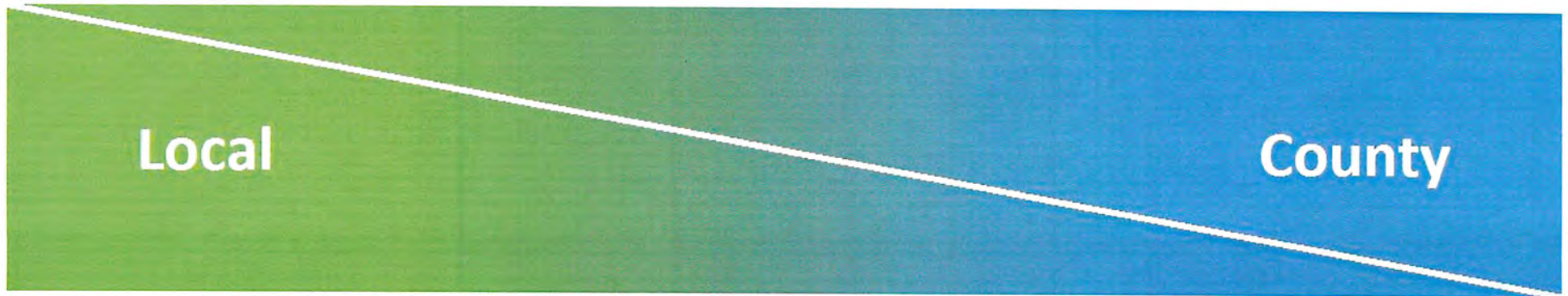
Economic Development 'Spectrum'

Community
Economic
Development

Business
Economic
Development



Local vs County



Generally speaking, local/lower-tiers municipalities tend to focus on community economic development while regional/county municipal entities tend to focus on business economic development.



Structure



Department + Board = EcDev Team

The **Huron County Economic Development Board** was established in 2015 to act as an advisor to Council and the Department as well as an economic discussion forum. It's comprised of 8 business leaders and 3 representatives of Council.

The **Huron County Economic Development Department** was reimagined around the same time. The Department is responsible for doing the work.



Huron County Economic Development Board

Board Member

John Marshall, Chair

Maureen Nummelin, Vice Chair

Warden Jim Ginn

Past Warden Bernie MacLellan

Councillor George Finch

Steve Baker

Brad Chandler

Martin Vanderloo

James Eddington

Peter Smith

Tim Prior

Did you know?

Venture capitalist

U. Waterloo professor of business management

Warden and business owner

Past Warden and business owner

South Huron Mayor and business owner

Owner/Principle of Virtual High School

CEO of Hensall District Co-Op

Founder of Huron Commodities

Owner of Eddington's of Exeter

Project Director for CCRC

Owner of Brussels Agri Services & Cowboy Loft

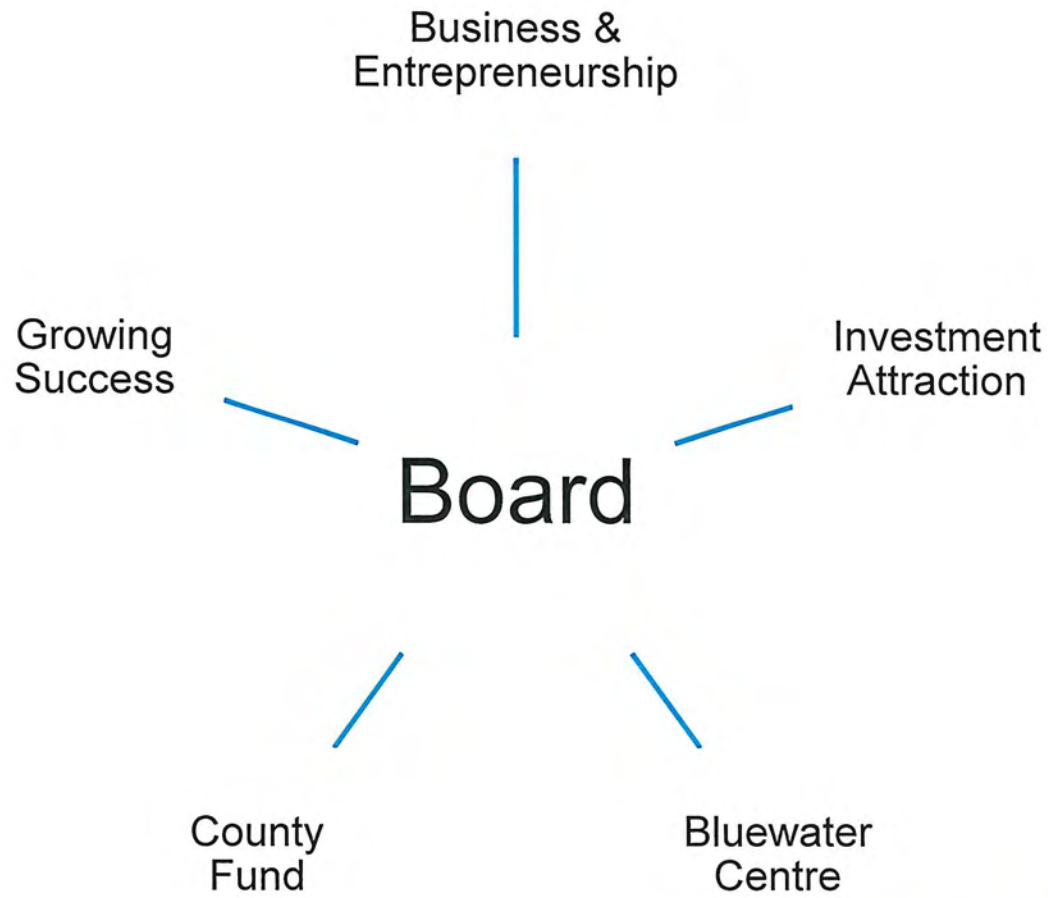


Board Working Groups

The **Huron County Economic Development Board** has 5 primary working groups, each with a specific task such as developing a draft investment attraction strategy or identifying investment opportunities for the Bluewater Centre.

The Board only ever has 5 working groups. As each group finishes its work it is dissolved and a new working group can be formed tasked with a new priority topic. The working groups act as a brainstorming and vetting group that leverages the expertise of the Board Members.





Economic Development Department

Staff Member

Chris Watson

Alex Riley

(vacant)

Patrick Donnelly

Jeff Kish

Kristin Crane

Onakunle Onabanjo

Katie Marshall

Mark Hussey

Reanne Clark

Cody Joudry

Title

Economic Development Officer

Economic Development Officer

Small Business Centre Coordinator

Entrepreneur & Business Coach

Entrepreneur & Business Coach

Immigration Liaison

Immigration Project Support Officer

Communications & Marketing Officer

Multimedia Developer

Officer Administrator

Director







Sectors & Strategies

Economic Development Officers normally take the lead on large-scale challenges and opportunities, often working with an entire industry at once. This category also includes capacity building in the case of the **Immigration Liaison** and **Communications & Marketing Officer** when it comes to tourism.

As identified in *Huron County Economic Development Plan 2016-2020*, **workforce attraction** (which includes lack of attainable housing), **agriculture**, **tourism**, and **manufacturing** are the highest priorities.

Entrepreneur & Business COach normally take the lead on working with individual entrepreneurs.

Services include anything from connecting individuals to resources to supporting them through a business planning process.

In addition to working with clients they also provide training, organize workshops, and create networking opportunities for the business community at-large.



Individual
Clients

From large scale topics to working with individual clients our team requires a strong internal team to support those efforts. This includes everyone from:

- the **Office Administrator**
- to the **Communications & Marketing Officer**
- to the **Multimedia Developer**
- to the **Immigration Partnership Support Officer.**



Internal
Support

The Plan + Focus



The **Huron County Economic Development Plan 2016-2020** is the guiding document which outlined 5 big challenges and 7 key growth sectors to focus on.

The Department is primarily responsible for implementing this plan while being responsive to current issues and opportunities both identified by staff, the Board, and Council.

EXECUTIVE SUMMARY

The Huron County Economic Development Plan (2016-2020) is the guiding document for the County as it looks to address key economic challenges and pursue growth opportunities over the next five years. The Plan is focused on three guiding principles relating to focus, alignment with municipal government efforts and stronger engagement with the broader ecosystem of stakeholders that influence the trajectory of our economy. In order to achieve results, the Plan also includes a reorganization of the County economic development department and a new focus on accountability and results measurement.

HURON COUNTY ECONOMIC DEVELOPMENT PLAN (2016-2020): OVERVIEW

- ➔ Focusing on **3 GUIDING PRINCIPLES**:
 - ✓ Developing targeted opportunities
 - ✓ Aligning with municipal government efforts
 - ✓ Engaging a broader group of stakeholders

- ➔ Addressing the **5 BIG CHALLENGES**:
 - ✓ The tightening workforce
 - ✓ The need for new entrepreneurship
 - ✓ The need to focus on specific opportunities
 - ✓ The importance of strategic economic infrastructure
 - ✓ Engagement of the private sector/other stakeholders

- ➔ Pursuing **OPPORTUNITIES IN KEY GROWTH SECTORS**:
 - ✓ Agriculture and agri-food
 - ✓ Arts, culture and tourism
 - ✓ Education
 - ✓ Manufacturing
 - ✓ Health and well being
 - ✓ Information technology
 - ✓ Retail and local services

Led by a **REDEFINED** and **EMPOWERED** Huron County economic development department

Supported by a **BROAD ECONOMIC DEVELOPMENT ECOSYSTEM**:

- ✓ Huron County municipal governments
- ✓ Huron County Economic Development Board
- ✓ Other stakeholders/levels of government
- ✓ Other counties/regions within Ontario

Seeking a strong **RETURN ON OUR INVESTMENT** in county economic development



Workforce

- Continue implementing plans
- Attainable housing
- Immigration Partnership

Special Projects

- Investment attraction strategy
- Growing Success
- Bluewater Centre
- Connect to innovate
- Board renewal

Communications

- Website overhaul
- Communications plan
- Build awareness

Business Support

- Client Relations System
- Concierge Support
- Land Development Support

Manufacturing

- Develop sector strategy

Agri-Food

- Ag-Hackathon
- Get plan back on track
- Leadership Council

Tourism

- Ontario's West Coast Brand
- Tweak plan + implement
- RTO4 partnership
- Redevelop guides
- Signage Program 2.0



Workforce

- Currently #1 barrier to economic prosperity in rural SW Ontario
- Continue implementing the 3-year plan that:
 - Prepares our communities for change
 - Attracts people to our communities
 - Helps businesses find the right people with less effort
 - Build supports to improve moving and settling here easily
 - Ensure we are retaining existing workforce
- Includes the work of the Local Immigration Partnership (which is 100% federally funded)



Agri-Food

- Huron County produces more than any other County in Ontario
- Plan focuses on (1) mitigating risk & (2) maximizing opportunities
- Plan has fallen behind, recently filled vacant EDO position lead
- Plan focuses on:
 - Agriculture Awareness
 - Business Opportunity Development
 - New Startups
 - Agri-Business/Org Collaboration and Support
- Major agriculture innovation event (“Ag-Hackathon”)



Tourism

- Current plan is behind as a result of staff changes
- Plan developed and vetted through Tourism, Arts & Culture Taskforce
- 2019 goals:
 - Redevelop all guides
 - Move wayfinding signage system forward
 - Continue RTO4 collaboration
 - Begin work on tourism tracking & asset audit system
 - Improve businesses digital marketing supports/resources
 - Promoting destination to media



Business Support

- Refine land development & business concierge services
- Improve awareness of business support services and programs
- Development business mentor-mentee system
- Continue to grow/refine workshops
- Continue to build client consult tools and support resources
- Improve data capturing and reporting capabilities



Communications

- Build general department awareness with stakeholders & public
- Consolidation of all EcDev controlled websites and improve content
- Develop and implement communications plan
- Continue to build relationships with stakeholders such as Municipalities & business groups (e.g. BIAs, Chambers)



Special Projects

- Design and implement Investment Attraction Strategy
- Implementing Growing Success report recommendations
- Support redevelopment of Bluewater Centre property
- Move broadband & last mile related projects forward
- Build diversity on EcDev Board



Indicators



Statistics: Staffing

	2017	2018
Number of hours worked by EcDev dept.	16,821	12,880
Avg. Number of EcDev staff	9.24	7.08



Statistics: Businesses Supported

	2017	2018
Number of 1:1 business consultations	191	292
Number of businesses started	40	46
Number of jobs created	56	58
Number of businesses expanded	9	10
Number of land developers supported	Wasn't tracked in 2017	15
Number of large manufacturers supported	Wasn't tracked in 2017	30
Number of landlords supported	Wasn't tracked in 2017	2



Statistics: Workshops and Events Hosted

	2017	2018
Number of Workshops hosted	32	55
Number of Attendees at workshops	395	789
Number of Attendees at events	295	982
Number of Events* hosted	9	9

* including Not Another Job Fair, the Meaningful Market, newcomer events, networking events and the Women's Pitch Competition



Statistics: Marketing & Engagement

	2017	2018
Number of Social Media Posts (Ontario's West Coast)	2,764	3,983
Number of Page Likes (Ontario's West Coast)	10,700	11,145
Number of Social Media Posts (EcDev)	56	40
Number of Page Likes (EcDev)	434	639
Number of Social Media Posts (Small Business Centre)	42	66
Number of Page Likes (Small Business Centre)	944	1,059
Number of Ontario's West Coast Newsletters Sent	47	51
Number of EcDev (LIP and SBC) Marketing Emails Sent	30	33
Number of Website Views	17,565	18,698
Number of Guides Printed	20,000	20,000

Statistics: Partnership & Business Outreach

	2017	2018
Outreach to Businesses	6	208
Number of people reached at Business Outreach Meetings	122	5,033
Number of BIA/Chamber meetings attended	2	27
Number of Employer Roundtables hosted	0	5
Number of Employers present at Roundtables	0	100
Number of Realtor Roundtables	0	1
Number of people at the Realtor Roundtable	0	12
Number of Local Immigration Partnership Meetings	10	11
Number of Families connected to settlement services	0	29
Number of WARS Presentations Held	0	9
Number of people reached at WARS presentations	0	494



Statistics: Grant Programs

	2017	2018
Number of grants issued	9	15
Money disbursed in grant funding	22,500	52,500

Includes Summer Company + Starter Company Plus.



**Other accomplishments
in the last 12 months:**



More accomplishments:

Employer Roundtable

Not Just Another Job Fair

Networking events

Workshops

Starter Company Plus (11)

Summer Company (6)

Presence in every school (opportunity here; we want you back)

Connecting employers with resources

Social Enterprise Program (we are now experts)

Connected local manufacturers to local suppliers



More accomplishments:

Quality settlement services (including Perth)

Ontario's West Coast (OWC) Guides

OWC sign program

Social network for newcomers

More language training

Connected Bruce Power with local spaces and suppliers

Connecting BIAs and Chambers with resources

Agri-Food, WARS, Tourism Strategies

Customer service training

Connected land developers with resources

The Meaningful Market





Questions?
Feedback?



6-13-1



Municipality of Huron East
Accounts Payable Listing for Council
As of June 14, 2019

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
12560	5/10/2019	JOE KERR LTD	PW - GRAVEL - TENDER HE-01-201	186,007.74
12561	5/22/2019	Equitable Life of Canada	GROUP BENEFITS - JUNE 2019	13,332.45
12562	5/22/2019	Ralph Smith in Trust	DEPOSIT - A MARTIN PROPERTY	5,000.00
12563	5/30/2019	Receiver General	PAYROLL DEDUCTONS MAY 16-31	60,415.14
12564	5/30/2019	Minister of Finance	EHT - MAY 2019	6,300.70
12565	5/30/2019	Workplace Safety & Ins Board	WSIB - MAY 2019	9,052.94
12566	6/5/2019	Seaford Lions Park & Pool	BALANCE - 2019 GRANT	1,000.00
12567	6/13/2019	Kurtis Smith Excavating Inc	PYMTCERT 7 DUKE/CENTENNIAL EXT	48,590.73
12567	6/13/2019	Kurtis Smith Excavating Inc	WINNIPEG/TORONTO/REGINA RECON	7,035.20
12568	6/13/2019	Lavis Contracting Co Ltd	PYMNT CERT 2 KIPPEN RD RECON	132,625.38
12569	6/13/2019	Minister Of Finance	APRIL 2019 - OPP COSTS	134,158.00
12570	6/13/2019	OMI Canada Inc	W/WW - JUNE 2019	61,315.67
12571	6/13/2019	Receiver General	PAYROLL DEDUCTIONS JUNE 1-15	40,844.05
12572	6/13/2019	Wachs Canada Ltd	W/WW - VEHICLES	101,903.40
12573	6/13/2019	2390669 ONTARIO INC	2018 VACANCY REB 440 001 00200	996.53
12574	6/13/2019	Maureen Agar	BIA - MEETING EXPENSE	34.86
12575	6/13/2019	A. J. Stone Company Ltd	SFD - BATTERY & CHARGER	735.21
12576	6/13/2019	Debra S Anderson	EDO - MARKETING HERITAGE EVENT	70.50
12577	6/13/2019	Artech Signs & Graphics	KIPPEN ROAD RECONSTRUCTION	333.35
12577	6/13/2019	Artech Signs & Graphics	KIPPEN RD RECON - DETOUR SIGNS	28.25
12577	6/13/2019	Artech Signs & Graphics	PW - SIGNS	149.16
12577	6/13/2019	Artech Signs & Graphics	PW - SIGNS	565.00
12578	6/13/2019	Arva Grain Corp	RDS - BLADE	36.94
12579	6/13/2019	Ausable Bayfield Conservation	CARTER MUNICIPAL DRAIN	100.00
12580	6/13/2019	Barmy Tech	EDO - ADVERTISING	672.35
12581	6/13/2019	Bell Canada	PHONE - SCADA	109.78
12582	6/13/2019	Bell Mobility	MOBILE CHARGES VARIOUS	708.41
12583	6/13/2019	Black & McDonald Limited	BMG - SEASONAL SHUTDOWN	3,783.42
12584	6/13/2019	Bluewater Recycling Association-MARS	JUNE CO-COLLECTION	1,039.22
12585	6/13/2019	Municipality of Bluewater	HENSALL FIRE CALL	400.00
12586	6/13/2019	B M Ross & Associates Limited	NORTH & THOMPSON ST RECON	4,872.57
12586	6/13/2019	B M Ross & Associates Limited	HE BRIDGES - CITYWIDE ASSET	514.38
12586	6/13/2019	B M Ross & Associates Limited	STRUCTURE M10 - HENSALL RD	2,722.17
12586	6/13/2019	B M Ross & Associates Limited	STRUCTURE T13 - KINBURN LINE	5,130.88
12586	6/13/2019	B M Ross & Associates Limited	STRUCTURE M10 - HENSALL RD	4,676.79
12587	6/13/2019	Brussels Agri Services Ltd.	RDS - SUPPLIES	162.67
12588	6/13/2019	Burchill Truck & Trailer Equip	RDS - SUPPLIES	237.88
12589	6/13/2019	Canadian Red Cross	VRC - STANDARD 1ST AID CERT	280.00
12589	6/13/2019	Canadian Red Cross	VRC - BABYSITTER COURSE	103.83
12589	6/13/2019	Canadian Red Cross	VRC - STANDARD 1ST AID CERT	280.00

12589	6/13/2019 Canadian Red Cross	VRC - WATER SAFETY INST. COURSE	551.89
12589	6/13/2019 Canadian Red Cross	VRC - WATER SAFETY INST. COURSE	551.89
12589	6/13/2019 Canadian Red Cross	VRC - CPR/AED RECERTIFICATION	2.00
12589	6/13/2019 Canadian Red Cross	VRC - STANDARD 1ST AID CERT	100.00
12590	6/13/2019 Carrier Centres	RDS - R&M M1-14	80.90
12591	6/13/2019 Carson Supply	W/WW - PARTS	477.28
12591	6/13/2019 Carson Supply	W/WW - PARTS	329.67
12592	6/13/2019 Ch2M Hill Canada Limited	BALANCE 2018 WALTON LF MONITERING	12,325.78
12593	6/13/2019 Cochrane's Repairs	RDS - R&M L3-05	1,556.72
12593	6/13/2019 Cochrane's Repairs	RDS - R&M L10-09	185.89
12594	6/13/2019 Coco Paving Inc	RDS - COLD MIX	1,754.83
12595	6/13/2019 Comco Fasteners	RDS - SUPPLIES	101.02
12595	6/13/2019 Comco Fasteners	RDS - SUPPLIES	233.24
12595	6/13/2019 Comco Fasteners	RD S- SUPPLIES	278.53
12596	6/13/2019 ContinuiT Corp	ADMIN - LASER PRINTER SET UP	200.01
12596	6/13/2019 ContinuiT Corp	ADMIN - DUO SOFTWARE	15.26
12596	6/13/2019 ContinuiT Corp	ADMIN - NETWORK SUPPORT	1,084.80
12597	6/13/2019 C T Environmental Ltd	GEIGER MUNICIPAL DRAIN	1,679.46
12597	6/13/2019 C T Environmental Ltd	HANEY MUNICIPAL DRAIN	2,449.28
12598	6/13/2019 Cut Rite Tree Service	PW - STUMP GRINDING	887.05
12599	6/13/2019 Dale Pump & Farm Service Ltd	RDS - R&M G4-94	46.29
12599	6/13/2019 Dale Pump & Farm Service Ltd	RDS - SUPPLIES	61.40
12600	6/13/2019 DeJong Heating & Cooling	VAN CURLING CLUB - A/C	4,902.41
12601	6/13/2019 Dependable Emergency Vehicles	SFD - TOOLS/EQUIPMENT	678.00
12602	6/13/2019 Diamond Municipal Software Inc	PAYROLL EXTENSIONS ANNUAL FEE	743.44
12603	6/13/2019 Dietz Agri Centre Inc	W/WW - SUPPLIES	17.18
12604	6/13/2019 Cathy Elliott	MARRIAGE COMMISSION - JUNE 3	300.00
12605	6/13/2019 Ennis Paint Canada ULC	RDS - ROAD PAINT	844.83
12606	6/13/2019 Everclean Mat Rentals	TH/FHT - MAT SERVICE	171.78
12606	6/13/2019 Everclean Mat Rentals	TH/FHT - MAT SERVICE	171.78
12607	6/13/2019 EXCEL BUSINESS SYSTEMS	ADMIN - COPIER COSTS	212.23
12608	6/13/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT	81.08
12608	6/13/2019 Fairholme Dairy Ltd	TDN - MILK	70.32
12608	6/13/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT	81.08
12608	6/13/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT/CHEESE	147.08
12609	6/13/2019 FASTENAL CANADA	GFD - BATTERY	72.09
12609	6/13/2019 FASTENAL CANADA	SDCC - R&M EQUIPMENT	17.28
12609	6/13/2019 FASTENAL CANADA	GFD - BATTERY	72.09
12610	6/13/2019 Festival Hydro	HYDRO - BMG PARK LIGHTS	80.92
12610	6/13/2019 Festival Hydro	HYDRO - BMG PAVILLION	69.35
12610	6/13/2019 Festival Hydro	HYDRO - BMG POOL	69.04
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	317.31
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	25.01
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	288.84
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	313.01
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	101.48
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSES	308.82
12611	6/13/2019 Food Basics	TDN - GROCERY EXPENSE	128.29
12612	6/13/2019 Foxton Fuels	BCEM - DIESEL	367.04
12613	6/13/2019 GABEL ELECTRIC	BMG - REPLACE WATER HEATER	1,005.70
12613	6/13/2019 GABEL ELECTRIC	BMG - POOL - REPAIR URINAL	344.54

12614	6/13/2019 Georgian Bay Fire & Safety Ltd	FHT - FIRE EXT/EMERG LIGHTS	169.50
12615	6/13/2019 GT MINI MART	BIA GIFT CERTIFICATES REDEEMED	35.00
12616	6/13/2019 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	324.08
12616	6/13/2019 H.O. Jerry (1983) Ltd.	VRC - JANITORIAL SUPPLIES	279.78
12616	6/13/2019 H.O. Jerry (1983) Ltd.	TH/WINTHROP - JANITORIAL	163.11
12616	6/13/2019 H.O. Jerry (1983) Ltd.	TDN - VINYL GLOVES	82.48
12616	6/13/2019 H.O. Jerry (1983) Ltd.	TDN - JANITORIAL EXPENSE	226.57
12617	6/13/2019 Hollandia Gardens Limited	VRC - POOL SUPPLIES	613.71
12618	6/13/2019 Huron Tractor Ltd	GFD - R&M VEHICLE	200.93
12618	6/13/2019 Huron Tractor Ltd	BCEM - R&M MOWER	1,105.71
12619	6/13/2019 Huron Motor Products	RDS - R&M L2-19	180.73
12620	6/13/2019 Huron Bay Co-Operative Inc	BMG - CHLORINE	47.91
12621	6/13/2019 HURON RIDGE ACRES	SEAFORTH FLOWERS	2,189.37
12622	6/13/2019 Hydro One	HYDRO CRES DR 2002 2897 4430	11.02
12623	6/13/2019 Ideal Supply Company Limited	SFD - R&M EQUIPMENT	17.00
12623	6/13/2019 Ideal Supply Company Limited	SFD - R&M EQUIPMENT	40.66
12623	6/13/2019 Ideal Supply Company Limited	RDS - OIL	18.03
12623	6/13/2019 Ideal Supply Company Limited	VRC - FAN REPAIR	8.72
12624	6/13/2019 Jade Equipment Co Ltd	RDS - R&M G3-95	4,265.16
12624	6/13/2019 Jade Equipment Co Ltd	RDS - R&M G4-94	1,354.18
12624	6/13/2019 Jade Equipment Co Ltd	RDS - R&M GRADER	177.91
12624	6/13/2019 Jade Equipment Co Ltd	RDS - R&M GRADER	91.38
12624	6/13/2019 Jade Equipment Co Ltd	RDS - R&M G2-05	2,211.71
12625	6/13/2019 Keating's Pharmacy Ltd.	TH - JANITORIAL SUPPLIES	6.77
12626	6/13/2019 Greg Kirkcowell	RDS - R&M G4-94	1,750.00
12627	6/13/2019 The Lawn Master	RDS - GRASS SEED	1,030.56
12628	6/13/2019 Lightning Equipment Sales Inc	RDS - R&M M1-14	146.90
12629	6/13/2019 Listowel Banner	PW - TENDER ADVERTISING	145.54
12630	6/13/2019 L MCGRATH PLUMBING & HEATING INC	SFD-REPLACE BOILER FILL VALVE	113.46
12631	6/13/2019 Aaron Masse	VRC - INSTALL SWING ROPE	100.00
12632	6/13/2019 Max Print & Copy	VRC - RECEIPT BOOKS	214.70
12632	6/13/2019 Max Print & Copy	VRC - CHICKEN DINNER TICKETS	48.03
12632	6/13/2019 Max Print & Copy	VRC - CHICKEN DINNER POSTERS	14.13
12633	6/13/2019 McDonald Home Hardware Building Centre	BMG - DOOR SWEEPS	21.46
12633	6/13/2019 McDonald Home Hardware Building Centre	BMG - KEYS	8.11
12633	6/13/2019 McDonald Home Hardware Building Centre	BMG - R&M BUILDING	35.01
12633	6/13/2019 McDonald Home Hardware Building Centre	WW - BRUSSELS STP - WINDOWS	8.69
12633	6/13/2019 McDonald Home Hardware Building Centre	WW - BRUSSELS STP - WINDOWS	54.87
12633	6/13/2019 McDonald Home Hardware Building Centre	WW - BRUSSELS STP - WINDOWS	1,982.01
12633	6/13/2019 McDonald Home Hardware Building Centre	WW - BRUSSELS STP - WINDOWS	24.85
12633	6/13/2019 McDonald Home Hardware Building Centre	M10 BRIDGE	135.58
12633	6/13/2019 McDonald Home Hardware Building Centre	BMG - POOL SUPPLIES	31.72
12633	6/13/2019 McDonald Home Hardware Building Centre	RDS - SUPPLIES	11.20
12633	6/13/2019 McDonald Home Hardware Building Centre	BMG - FLAG	40.67
12633	6/13/2019 McDonald Home Hardware Building Centre	RDS - SUPPLIES	385.17
12633	6/13/2019 McDonald Home Hardware Building Centre	SDCC - R&M DOORS	140.12
12633	6/13/2019 McDonald Home Hardware Building Centre	WW - BRUSSELS STP WINDOWS	402.63
12633	6/13/2019 McDonald Home Hardware Building Centre	BCEM - ROOF	214.14
12633	6/13/2019 McDonald Home Hardware Building Centre	BLIB - PAPER TOWELS	35.02
12633	6/13/2019 McDonald Home Hardware Building Centre	BRUSSELS - SIGNS	311.83
12633	6/13/2019 McDonald Home Hardware Building Centre	BRUSSELS SIGNS	14.46

12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - KEY	20.28
12633	6/13/2019	McDonald Home Hardware Building Centre	BFD - TOOLS	497.20
12633	6/13/2019	McDonald Home Hardware Building Centre	RDS - SUPPLIES	29.92
12633	6/13/2019	McDonald Home Hardware Building Centre	SDCC - R&M DOORS/TRIM	231.59
12633	6/13/2019	McDonald Home Hardware Building Centre	CEM - MULCH	124.30
12633	6/13/2019	McDonald Home Hardware Building Centre	BMD - CLEANING SUPPLIES	21.46
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - POOL - KEY	4.06
12633	6/13/2019	McDonald Home Hardware Building Centre	BLDG/PROP - TOOLS	13.55
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - BALL DIAMOND-HITCH HIKER	169.50
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - PAINT	7.31
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - R&M POOL	51.14
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - TIN SNIPS	21.46
12633	6/13/2019	McDonald Home Hardware Building Centre	BMG - R&M POOL	75.65
12633	6/13/2019	McDonald Home Hardware Building Centre	BMD - REPLACE THERMOSTAT	21.46
12633	6/13/2019	McDonald Home Hardware Building Centre	BMD - REPLACE THERMOSTAT	3.04
12633	6/13/2019	McDonald Home Hardware Building Centre	SDCC - R&M DOOR	423.15
12633	6/13/2019	McDonald Home Hardware Building Centre	PW - SUPPLIES	15.24
12633	6/13/2019	McDonald Home Hardware Building Centre	BFD - HOUSE LIVE BURN TRAINING	229.77
12633	6/13/2019	McDonald Home Hardware Building Centre	GFD - GRASS SEED/GARBAGE BAGS	213.55
12633	6/13/2019	McDonald Home Hardware Building Centre	SDCC - R&M DOORS	64.10
12634	6/13/2019	McGavin Farm Equipment Ltd.	RDS - R&M W4-10	107.67
12635	6/13/2019	M G M Townsend Tire	RDS - R&M T1-04	638.45
12635	6/13/2019	M G M Townsend Tire	RDS - R&M L8-19	30.91
12635	6/13/2019	M G M Townsend Tire	RDS - R&M GRADER	152.78
12636	6/13/2019	Michelin North America Inc	RDS - R&M L6-13	1,175.65
12637	6/13/2019	MID-HURON RECYCLING CENTRE BOARD	2019 OPERATING COSTS	10,000.00
12638	6/13/2019	M & L Supply	BFD - BOOTS	556.88
12639	6/13/2019	Kevin Moore	BFD - CLEANING JUNE 2019	132.00
12640	6/13/2019	MRC SYSTEMS INC	GFD - RELOCATE RADIO	776.67
12640	6/13/2019	MRC SYSTEMS INC	SFD - 2 NEW PAGERS	1,351.48
12640	6/13/2019	MRC SYSTEMS INC	RDS - W2-18 - RADIO INSTALL	112.44
12640	6/13/2019	MRC SYSTEMS INC	RDS - INSTALL RADIO - W2-18	1,412.48
12641	6/13/2019	Sylvia Nonkes	CEM - PLANTS	74.58
12642	6/13/2019	Township of North Huron	HEFD - 1ST QTR EXP - FIRE PREV	3,014.65
12643	6/13/2019	North Star Ice Co	SDCC - ICE	39.00
12643	6/13/2019	North Star Ice Co	BMG - ICE	156.00
12644	6/13/2019	NORTH HURON PUBLISHING INC	BMG - SUMMER STUDENT AD	93.23
12644	6/13/2019	NORTH HURON PUBLISHING INC	HEFD/PW/ADMIN - ADVERTISING	488.35
12645	6/13/2019	OLD COLONY SCHOOL	BMG - USE OF GYM	700.00
12646	6/13/2019	Orkin Canada Corporation	SDCC - PEST CONTROL	89.27
12646	6/13/2019	Orkin Canada Corporation	VRC - PEST CONTROL	61.59
12647	6/13/2019	P E Inglis Holdings Inc	BMG - HAND SANITIZERS	355.95
12648	6/13/2019	Pete's Paper Clip	EDO - LABELS	20.28
12648	6/13/2019	Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	15.81
12648	6/13/2019	Pete's Paper Clip	W/WW - OFFICE SUPPLIES	21.56
12648	6/13/2019	Pete's Paper Clip	VRC - TENT CARDS	31.63
12648	6/13/2019	Pete's Paper Clip	TDN - TONER	68.87
12649	6/13/2019	Petty Cash-Lissa Berard	VRC - SUPPLIES	289.46
12650	6/13/2019	Postmedia Network Inc.	PW - TENDERS ADVERTISING	384.20
12651	6/13/2019	Powerhouse Solar	BRUSS STP EXT TRACKER WARRANTY	697.32
12651	6/13/2019	Powerhouse Solar	C4TH STP EXT TRACKER WARRANTY	553.70

12651	6/13/2019	Powerhouse Solar	C4TH STP EXT TRACKER WARRANTY	697.32
12652	6/13/2019	PPE Solutions Inc.	GFD - 2 HELMETS	858.97
12653	6/13/2019	Precision Print Inc	EDO - JANES WALK SIGNS	307.64
12653	6/13/2019	Precision Print Inc	MAIN ST CONTRUCTION MURAL	1,666.75
12654	6/13/2019	The Public Sector Digest	FMW ANNUAL MAINTENANCE	7,123.24
12654	6/13/2019	The Public Sector Digest	CITYWIDE ANNUAL RENEWAL	3,111.01
12655	6/13/2019	Purolator Inc.	RDS - L4-03 R&M	5.96
12656	6/13/2019	Quality Underground Solutions Inc	W/WW - 74 GODERICH ST WATERLINE	1,836.25
12657	6/13/2019	Radar Auto Parts - Brussels	RDS- SUPPLIES	14.13
12657	6/13/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	11.54
12657	6/13/2019	Radar Auto Parts - Brussels	RDS - SUPPLIES	22.20
12657	6/13/2019	Radar Auto Parts - Brussels	PW - SUPPLIES	78.24
12657	6/13/2019	Radar Auto Parts - Brussels	BFD - TOOLS	75.55
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - SUPPLIES	151.19
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - R&M G4-94	5.03
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - R&M T7-04	43.73
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - R&M M1-14	66.75
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - DIESEL EXHAUST FLUID	67.75
12658	6/13/2019	Radar Auto Parts Inc-Clinton	PW - LANDFILL PACKER	13.44
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	54.86
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - R&M G4-94/ SUPPLIES	111.35
12658	6/13/2019	Radar Auto Parts Inc-Clinton	RDS - R&M G4-94/T7-04	353.25
12659	6/13/2019	RCAP Leasing Inc	SDCC - FLOOR SCRUBBER RENTAL	590.94
12660	6/13/2019	Resqtech Systems Inc	SFD - R&M VEHICLE	2,574.14
12660	6/13/2019	Resqtech Systems Inc	SFD - R&M VEHICLE	545.23
12661	6/13/2019	Rintoul's Pools & Spas Ltd	BMG - POOL SUPPLIES	890.04
12661	6/13/2019	Rintoul's Pools & Spas Ltd	BMG - POOL - OPEN FOR SEASON	519.74
12662	6/13/2019	R J Burnside & Associates Ltd	HANEY DRANAGE WORKS IMPROVEMENT	6,656.85
12662	6/13/2019	R J Burnside & Associates Ltd	COX MUNICIPAL DRAIN	4,833.81
12662	6/13/2019	R J Burnside & Associates Ltd	BRSLS WWTP FILTER/UV UPGRADE	8,663.03
12662	6/13/2019	R J Burnside & Associates Ltd	GEIGER MUNICIPAL DRAIN	5,295.51
12663	6/13/2019	Rona Inc	PW - SIGNS	147.40
12663	6/13/2019	Rona Inc	W/WW - PARTS	14.89
12663	6/13/2019	Rona Inc	PW - PARK BENCHES	265.66
12663	6/13/2019	Rona Inc	PW - BRUSSELS PARK BENCHES	211.51
12663	6/13/2019	Rona Inc	W - 40 WELSH TAP REPAIR	5.36
12663	6/13/2019	Rona Inc	PW - BRUSSELS SIGNS	62.35
12663	6/13/2019	Rona Inc	VRC - FAN REPAIR	19.18
12663	6/13/2019	Rona Inc	W/WW - TRAFFIC VEST	19.31
12663	6/13/2019	Rona Inc	PW - SIGNS	75.48
12663	6/13/2019	Rona Inc	SDCC - R&M DOORS	4.40
12663	6/13/2019	Rona Inc	SDCC - R&M DOORS/TRIM	31.17
12663	6/13/2019	Rona Inc	PW - BRUSSELS PARK BENCHES	138.51
12663	6/13/2019	Rona Inc	SDCC - R&M DOORS/TRIM	23.48
12663	6/13/2019	Rona Inc	VRC - R&M SCREENS	9.13
12663	6/13/2019	Rona Inc	PW - BRUSSELS PARK BENCHES	30.85
12663	6/13/2019	Rona Inc	PW - STAKES - STUMPS	65.10
12663	6/13/2019	Rona Inc	SDCC - R&M DOORS	79.83
12663	6/13/2019	Rona Inc	BLDG/PROP - BAR CLAMP	81.56
12663	6/13/2019	Rona Inc	SDCC - R&M DOORS	37.74
12663	6/13/2019	Rona Inc	PW - BRUSSELS - PARK BENCHES	441.36

12663	6/13/2019 Rona Inc	SDCC - R&M DOORS	21.36
12664	6/13/2019 RUBY FARMS STRATHROY LTD	PW - GRIND CRUSH PILE/COMPOST	16,780.50
12665	6/13/2019 Ryan Enterprises Truck Repair	RDS - R&M G4-94	441.84
12665	6/13/2019 Ryan Enterprises Truck Repair	BFD - ANNUAL SAFETY UNIT 5-3	451.97
12666	6/13/2019 Sanigear	GFD - GEAR CLEANING	243.52
12666	6/13/2019 Sanigear	SFD - GEAR CLEANING	138.99
12667	6/13/2019 Seaforth Foodland	ADMIN - MEETING SUPPLIES	5.98
12668	6/13/2019 Seaforth Plumbing & Heating	VRC - REPAIR KITCHEN FAUCET	500.03
12668	6/13/2019 Seaforth Plumbing & Heating	VRC - REPLACE THERMOSTAT POOL	145.77
12668	6/13/2019 Seaforth Plumbing & Heating	VRC - CEILING LEAK/GAS VALVE	889.64
12668	6/13/2019 Seaforth Plumbing & Heating	VRC - REPLACE MIXING VALVE	3,691.48
12669	6/13/2019 SGS Canada Inc.	WATER SAMPLES - VARIOUS	566.13
12670	6/13/2019 SILLS HOME HARDWARE	VRC - R&M BUILDING	58.68
12670	6/13/2019 SILLS HOME HARDWARE	PW/GFD/SLIB/W/WW - SUPPLIES	890.22
12670	6/13/2019 SILLS HOME HARDWARE	SDCC - PAINT/ROLLERS	218.03
12670	6/13/2019 SILLS HOME HARDWARE	SFD - R&M BUILDING	33.17
12670	6/13/2019 SILLS HOME HARDWARE	FHT - JANITORIAL SUPPLIES	41.57
12671	6/13/2019 SJ Fritzley Auto Repair	RDS - R&M L6-13	654.16
12671	6/13/2019 SJ Fritzley Auto Repair	RDS - R&M L6-13	24.01
12672	6/13/2019 Somers Electric	BMG - REPAIR FANS/LED RETROFIT	2,588.60
12672	6/13/2019 Somers Electric	BMG -REPAIR BALL PARK STANDARD	597.36
12673	6/13/2019 Splashables Inc	VRC - CLOTHING ALLOWANCE	389.79
12674	6/13/2019 Stonetown Supply Services Inc	SDCC - JANITORIAL SUPPLIES	446.67
12675	6/13/2019 Al Storey	MCCALLUM-WINTHROP MD-BEAVER	62.15
12676	6/13/2019 City of Stratford	FIRE DISPATCHING FEES 2019	20,357.39
12677	6/13/2019 Strongco Equipment	RDS - R&M G2-05	997.99
12678	6/13/2019 SUNBELT RENTALS OF CANADA INC	WW - BRUSSELS SEWER - SHOLDICE	276.79
12679	6/13/2019 Swan Dust Control Ltd	SDCC - MOP & MAT SERVICE	78.62
12680	6/13/2019 TAS EXCAVATING & BIN RENTALS	W/WW - 640 ELIZABETH ST	1,714.78
12681	6/13/2019 Toromont - CAT	RDS - R&M G6-12	1,248.91
12682	6/13/2019 TOWNLINE AUTO REPAIR	RDS - SAFTEY INSPECTION	112.94
12683	6/13/2019 Tuckersmith Comm Co-Op	BMG - POOL PHONE	41.94
12683	6/13/2019 Tuckersmith Comm Co-Op	TH/SFD/BFD - PHONE/INTERNET	499.62
12684	6/13/2019 Twins Lawn Care Service	FHT - FLOWER BED MAINTENANCE	632.80
12685	6/13/2019 Vermeer Canada Inc	RDS - R&M M22-10	750.59
12686	6/13/2019 Zack Vuldere	SDCC - PAYSHARE MAY 28	27.66
12687	6/13/2019 Warren Auto Glass	PW - 14 CHALK ST - BRANCHES	367.25
12688	6/13/2019 Waste Management	C4TH WASTE REMOVAL	3,617.24
12689	6/13/2019 WaterART Fitness International	VRC-PRE/POST NATAL INST COURSE	208.95
12689	6/13/2019 WaterART Fitness International	VRC-PRE/POST NATAL INST COURSE	224.87
12689	6/13/2019 WaterART Fitness International	VRC-PRE/POST NATAL INST CERT	224.87
12689	6/13/2019 WaterART Fitness International	VRC-PRE/POST NATAL INST CERT	224.87
12689	6/13/2019 WaterART Fitness International	VRC - PRE/POST NATAL INST CERT	213.57
12689	6/13/2019 WaterART Fitness International	VRC - BUOYANCY BELTS	84.75
12690	6/13/2019 Robert Bruce Wilbee	2018 VACANCY REB 390 017 01300	241.48
12691	6/28/2019 Avon Maitland Dist School Bd	2ND QUARTER TAX INSTALLMENT	521,618.00
12692	6/28/2019 Huron-Perth Cathol Dist Sch Bd	2ND QUARTER TAX INSTALLMENT	123,973.00
12693	6/28/2019 County of Huron	2ND QUARTER TAX INSTALLMENT	1,612,788.00

Total Cheques for Approval \$ 3,289,781.84

DIRECT DEBIT	5/22/2019	The Beer Store	BEER SUPPLIES - BMG	2,815.59
DIRECT DEBIT	5/31/2019	The Beer Store	BEER SUPPLIES - SDCC	2,340.72
DIRECT DEBIT	5/1/2019	Bell Canada	PHONE - SEAFORTH OPP	114.22
DIRECT DEBIT	5/1/2019	Bell Canada	PHONE - SCADA	64.80
DIRECT DEBIT	5/1/2019	Bell Canada	PHONE - SFD OFFICE	108.61
DIRECT DEBIT	5/1/2019	Bell Canada	PHONE - SDCC	54.86
DIRECT DEBIT	5/1/2019	Bell Canada	FAX - SDCC	41.84
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - BRUSSELS OPP	67.64
DIRECT DEBIT	5/7/2019	Bell Canada	PHONE - MCKILLOP SHOP	53.14
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - GREY SHED	80.86
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - GREY TOWNSHIP OFFICE	59.79
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - BFD OFFICE	148.96
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - GFD	121.78
DIRECT DEBIT	5/27/2019	Bell Canada	PHONE - BRUSSELS SHED	73.35
DIRECT DEBIT	5/31/2019	Municipality of Bluewater	2ND QUARTER TAXES	838.00
DIRECT DEBIT	5/21/2019	Municipality Of Central Huron	VANASTRA WATER	10,887.80
DIRECT DEBIT	5/1/2019	Eastlink	CABLE/INT/PHONE - VRC	158.21
DIRECT DEBIT	5/24/2019	Eastlink	PHONE - TDN	32.13
DIRECT DEBIT	5/10/2019	Edward Fuels	FUEL - SFD	410.50
DIRECT DEBIT	5/10/2019	Edward Fuels	FUEL - PW	295.10
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BMG	5,268.68
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO BBCC GRID ACCOUNT	34.66
DIRECT DEBIT	5/9/2019	Festival Hydro	HYDRO - SEAFORTH STREETLIGHTS	1,530.68
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - FHT	842.24
DIRECT DEBIT	5/9/2019	Festival Hydro	HYDRO -TUCKERSMITH STREETLIGHT	14.67
DIRECT DEBIT	5/9/2019	Festival Hydro	HYDRO - BRUSSELS STREETLIGHTS	726.08
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 35 OAK ST GRID ACCT	34.66
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 240 TURNBERRY ST WELL	204.27
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SEAFORTH WATER TOWER	303.91
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 40 WELSH ST WELL	2,094.82
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SENTINAL LIGHTS	22.20
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BRUSSELS OPTIMIST PARK	39.88
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 35 WELSH ST GRID	36.19
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SEAFORTH OPP	151.25
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BRUSS WTP - HEAT CABLE	39.36
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - TH	460.39
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SDCC	5,938.41
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - C4TH TENNIS COURT	34.66
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SEAFORTH BANDSHELL	34.66
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BFD	121.95
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 240 TURNBERRY	152.44
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BLIB	113.34
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BMD	355.17
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SFD	133.83
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - SLIB	274.58
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - TH REAR	157.06
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 31 OAK ST - C4TH PUMP	1,919.52
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BRUSSELS STP	2,345.37
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BRUSSELS PUMP STATION	430.62
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - 30 WELSH ST WELL	584.40
DIRECT DEBIT	5/21/2019	Festival Hydro	HYDRO - BRUSSELS 66 CHURCH ST	1,573.93

DIRECT DEBIT	5/15/2019 Great-West Life Assurance Co	INSURANCE - SFD	270.08
DIRECT DEBIT	5/21/2019 Hensall District Co-op	FUEL/HEAT - VARIOUS	10,154.61
DIRECT DEBIT	5/28/2019 Hydro One	HYDRO - GFD	71.29
DIRECT DEBIT	5/22/2019 Hydro One	HYDRO - TUCKERSMITH SHED	240.63
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - MCKILLOP SHED	314.45
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - MCKILLOP OFFICE	462.62
DIRECT DEBIT	5/22/2019 Hydro One	HYDRO - VANASTRA WATER	1,312.14
DIRECT DEBIT	5/28/2019 Hydro One	HYDRO - BCEM	37.07
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - STREETLIGHTS	22.52
DIRECT DEBIT	5/7/2019 Hydro One	HYDRO - STREETLIGHT	562.18
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - STREETLIGHTS	427.37
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - STREETLIGHT	302.94
DIRECT DEBIT	5/22/2019 Hydro One	HYDRO - VRC	1,444.48
DIRECT DEBIT	5/22/2019 Hydro One	HYDRO - VRC BALL PARK	29.86
DIRECT DEBIT	5/22/2019 Hydro One	HYDRO - VRC FOOD BOOTH	30.05
DIRECT DEBIT	5/6/2019 Hydro One	HYDRO - VRC MICROFIT GENERATOR	6.10
DIRECT DEBIT	5/27/2019 Hydro One	HYDRO - BRUCEFIELD WTP	494.42
DIRECT DEBIT	5/21/2019 Hydro One	HYDRO - SEAFORTH STP	8,157.80
DIRECT DEBIT	5/21/2019 Telizon Inc	LONG DISTANCE CHARGES- VARIOUS	12.08
DIRECT DEBIT	5/23/2019 Tuckersmith Comm Co-Op	INTERNET - SDCC	155.94
DIRECT DEBIT	5/23/2019 Tuckersmith Comm Co-Op	INTERNET - BRUSSELS OPP	73.45
DIRECT DEBIT	5/23/2019 Tuckersmith Comm Co-Op	INTERNET/PHONE -TUCK/GREY SHED	109.46
DIRECT DEBIT	5/23/2019 Tuckersmith Comm Co-Op	PHONE-C4THPUMP/BRUCFEILD/WELSH	310.75
DIRECT DEBIT	5/23/2019 Tuckersmith Comm Co-Op	PHONE/INTERNET - BMG	106.40
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BMG	641.73
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - SDCC	1,566.17
DIRECT DEBIT	5/13/2019 Union Gas	HEAT - VRC	1,676.03
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BMG POOL	23.73
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BMD	64.72
DIRECT DEBIT	5/21/2019 Union Gas	HEAT - TUCKERSMITH SHED	185.45
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BRYSSELS SHED	130.05
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - FHT	384.47
DIRECT DEBIT	5/21/2019 Union Gas	HEAT - SFD	408.30
DIRECT DEBIT	5/21/2019 Union Gas	HEAT - SLIB	131.99
DIRECT DEBIT	5/21/2019 Union Gas	HEAT - TH	248.31
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BLIB	218.33
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - SEAFORTH WTP	23.73
DIRECT DEBIT	5/6/2019 Union Gas	HEAT - BFD	139.22
DIRECT DEBIT	5/21/2019 Waste Management	WASTE RMVL-BRUSS/C4TH/TUCK/VAN	27,669.06
DIRECT DEBIT	5/21/2019 Waste Management	WASTE REMOVAL - TUCKERSMITH SHED	842.77
DIRECT DEBIT	5/21/2019 Waste Management	WASTE REMOVAL - SDCC	1,296.48
DIRECT DEBIT	5/21/2019 Waste Management	WASTE REMOVAL - BMG	574.47
DIRECT DEBIT	5/1/2019 Kincardine Cable	INTERNET - GFD	41.75
DIRECT DEBIT	6/3/2019 CIBC Visa	PW - MEETING EXPENSE	31.91
DIRECT DEBIT	6/3/2019 CIBC Visa	PW - L4-18 PLATE REG	109.00
DIRECT DEBIT	6/3/2019 CIBC Visa	ADMIN - LASER PRINTER	122.33
DIRECT DEBIT	6/3/2019 CIBC Visa	W/WW - OWCTS ACCOMODATION	226.30
DIRECT DEBIT	6/3/2019 CIBC Visa	PW - ONSTAR PLAN	39.55
DIRECT DEBIT	6/3/2019 CIBC Visa	2019 OHC REGISTRATION	327.70
DIRECT DEBIT	6/3/2019 CIBC Visa	OAFC ACCOMODATION	1,041.30
DIRECT DEBIT	6/3/2019 CIBC Visa	AMCTO - B. KNIGHT	1,293.85

DIRECT DEBIT	6/3/2019 CIBC Visa	SDCC - HALL SUPPLIES	60.25
DIRECT DEBIT	6/3/2019 CIBC Visa	BMG - WORKBOOTS	158.19
DIRECT DEBIT	6/3/2019 CIBC Visa	JANES WALK MAILER	296.51
DIRECT DEBIT	6/3/2019 CIBC Visa	AMO REGISTRATION - DALTON	881.04
DIRECT DEBIT	6/3/2019 CIBC Visa	AMO REGISTRATION - WILBEE	909.65
DIRECT DEBIT	6/3/2019 CIBC Visa	EDO - WEBSITE DESIGN	25.00
DIRECT DEBIT	6/3/2019 CIBC Visa	W/WW - OWCTS	40.94
DIRECT DEBIT	6/3/2019 CIBC Visa	W/WW - OWCTS	52.64
DIRECT DEBIT	6/3/2019 CIBC Visa	W/WW - OWCTS	45.80
DIRECT DEBIT	6/3/2019 CIBC Visa	EMC - O AFC	107.27
DIRECT DEBIT	6/3/2019 CIBC Visa	FIRST AID TRAINING	79.80
DIRECT DEBIT	6/3/2019 CIBC Visa	BMG - BOOTH SUPPLIES	63.61

Total Direct Debits for Approval \$ 112,029.87

EFT000000001699	6/19/2019 Shawn Bromley	W/WW - OWTCS MILEAGE	629.76
EFT000000001700	6/19/2019 Brenda Dalton	DALTON - MILEAGE MAY 2019	73.30
EFT000000001701	6/19/2019 Dianne Diehl	DIEHL - MILEAGE MAY 2019	106.26
EFT000000001702	6/19/2019 Brad Dietrich	CBO - MILEAGE MAY 2019	2,357.66
EFT000000001703	6/19/2019 Jan Hawley	EDO - EXPENSES MAY 2019	149.62
EFT000000001704	6/19/2019 John Hill	BLDG/PROP - MILEAGE MAY 2019	744.64
EFT000000001705	6/19/2019 JACKLIN, JORDAN	PW - ROAD SCHOOL/CLOTHING	185.42
EFT000000001706	6/19/2019 Keppel Creek	BY LAW ENFORCEMENT - MAY 2019	2,499.36
EFT000000001707	6/19/2019 John Lowe	LOWE - MILEAGE MAY 2019	164.33
EFT000000001708	6/19/2019 Bernie MacLellan	MACLELLAN - MILEAGE MAY 2019	62.98
EFT000000001709	6/19/2019 Tammy Martene	TDN/GROCERIES/PROGRAM SUPPLIES	32.28
EFT000000001710	6/19/2019 Alvin McLellan	MACLELLAN - MILEAGE MAY 2019	114.14
EFT000000001711	6/19/2019 Helen McNaughton	TH - CLEANING MAY 2019	1,096.85
EFT000000001712	6/19/2019 ROBERT C KELLINGTON	BMD - CLEANING MAY15-JUNE6	466.00
EFT000000001713	6/19/2019 Joe Steffler	STEFFLER - MILEAGE MAY 2019	27.55
EFT000000001714	6/19/2019 Nancy Whidden	TDN-GROCERIES/PROGRAM SUPPLIES	262.04
EFT000000001715	6/19/2019 GLORIA WILBEE	WILBEE - MILEGAE MAY 2019	37.39

Total EFT's for Approval \$ 9,009.58

Total Payroll-Pay Period 11 & 12 - Full-time, Part-time, Monthly \$ 190,084.49

TOTAL FOR APPROVAL BY COUNCIL \$ 3,600,905.78

Mayor, Bernie MacLellan

Treasurer, Paula Michiels

HURON EAST ADMINISTRATION

TO: Mayor and Members of Council

FROM: Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

DATE: June 03, 2019

SUBJECT: Tax Rate Comparison

RECOMMENDATION:

None – for information purposes only.

BACKGROUND:

The tax rates across the county have been monitored since we have amalgamated, to ascertain the stability of Huron East's tax rates for all 5 wards. Given the ranking pre-amalgamation(2000), if the ranking of our wards remains at the same level or improves, Huron East has maintained a level of stability with respect to taxation for its member wards comparative to the rest of the county.

<u>Rank</u>	<u>2000</u>	<u>Rank</u>	<u>2018</u>	<u>Rank</u>	<u>2019</u>
1	Grey	4	McKillop	4	McKillop
2	Tuckersmith	10	Grey	10	Grey
5	McKillop	11	Tuckersmith	11	Tuckersmith
19	Brussels	17	Seaforth	16	Brussels
25	Seaforth	19	Brussels	18	Seaforth

When comparing the tax rates between the former 26 municipalities, Council should be aware that with the County and Education rates being the same, the only difference is in the lower tier rates.

As the Municipality of Huron East has three municipalities on its boundaries, it is interesting to compare \$100,000 of residential assessment to communities where the properties are likely similarly assessed.

Brucefield (\$100,000)	
<u>Municipality</u>	<u>Tax Levy</u>
Huron East (Tuckersmith)	\$1,129
Bluewater (Stanley)	\$1,066

Walton (\$100,000)	
<u>Municipality</u>	<u>Tax Levy</u>
Huron East (McKillop)	\$1,061
Huron East (Grey)	\$1,081
Morris-Turnberry (Morris)	\$1,402

Brussels (\$100,000)	
<u>Municipality</u>	<u>Tax Levy</u>
Huron East (Brussels)	\$1,316
Morris-Turnberry (Morris)	\$1,402

It is interesting to note how close our McKillop and Grey rates are to all five Bluewater wards. \$100,000 of residential assessment in McKillop generates a municipal levy of \$1,061 while Grey generates \$1,081 with all five Bluewater wards between these amounts at \$1,066.

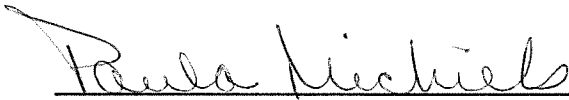
The variance among the 26 member wards in Huron County on a \$100,000 residential assessment is \$1,109 from the lowest tax rate to the highest tax rate.

OTHERS CONSULTED:


Brad Knight, CAO-Clerk

BUDGET IMPACTS:

SIGNATURES:



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk



Brad Knight, CAO/ Clerk

2000-2019 Tax Rate Comparisons

Municipality	Total	Municipality	Total	Municipality	Total	Municipality	Total	Municipality	Total	Municipality	Total
2000 Tax Rate		2015 Tax Rate		2016 Tax Rate		2017 Tax Rate		2018 Tax Rate		2019 Tax Rate	
1. Grey	0.01308605	1. Ashfield	0.01068288	1. Ashfield	0.01046490	1. Ashfield	0.01050472	1. Ashfield	0.01031677	1. Ashfield	0.01019257
2. Tuckersmith	0.01318837	2. Colbourne	0.01068288	2. Colbourne	0.01046490	2. Colbourne	0.01050472	2. Colbourne	0.01031677	2. Colbourne	0.01019257
3. Goderich Twp.	0.01336189	3. W.Wawanosh	0.01068288	3. W.Wawanosh	0.01046490	3. W.Wawanosh	0.01050472	3. W.Wawanosh	0.01031677	3. W.Wawanosh	0.01019257
4. Hay	0.01355781	4. McKillop	0.01140423	4. Hay	0.01137816	4. McKillop	0.01135856	4. McKillop	0.01100096	4. McKillop	0.01060904
5. McKillop	0.01366951	5. Hay	0.01149132	5. Stanley	0.01137816	5. Bayfield	0.01160032	5. Bayfield	0.01115431	5. Bayfield	0.01066028
6. Hullett	0.01370375	6. Stanley	0.01149132	6. Bayfield	0.01137816	6. Hay	0.01160032	6. Hay	0.01115431	6. Hay	0.01066028
7. Osborne	0.01375460	7. Bayfield	0.01149132	7. Hensall	0.01137816	7. Hensall	0.01160032	7. Hensall	0.01115431	7. Hensall	0.01066028
8. Stephen	0.01419162	8. Hensall	0.01149132	8. Zurich	0.01137816	8. Stanley	0.01160032	8. Stanley	0.01115431	8. Stanley	0.01066028
9. Stanley	0.01426749	9. Zurich	0.01149132	9. McKillop	0.01179051	9. Zurich	0.01160032	9. Zurich	0.01115431	9. Zurich	0.01066028
10. Bayfield	0.01444849	10. Grey	0.01164538	10. Grey	0.01214387	10. Grey	0.01171936	10. Grey	0.01121683	10. Grey	0.01080531
11. Howick	0.01445007	11. Tuckersmith	0.01185212	11. Tuckersmith	0.01230121	11. Tuckersmith	0.01204911	11. Tuckersmith	0.01162780	11. Tuckersmith	0.01128781
12. Zurich	0.01462749	12. Osborne	0.01240092	12. Osborne	0.01235774	12. Osborne	0.01242962	12. Osborne	0.01217973	12. Osborne	0.01195555
13. W. Wawanosh	0.01468312	13. Stephen	0.01240092	13. Stephen	0.01235774	13. Stephen	0.01242962	13. Stephen	0.01217973	13. Stephen	0.01195555
14. Colborne	0.01476549	14. Brussels	0.01303188	14. Goderich Twp	0.01312674	14. Goderich Twp	0.01311271	14. Goderich Twp	0.01311264	14. Goderich Twp	0.01287989
15. Ashfield	0.01476700	15. Seaforth	0.01315705	15. Hullett	0.01312674	15. Hullett	0.01311271	15. Hullett	0.01311264	15. Hullett	0.01287989
16. Turnberry	0.01512325	16. Goderich Twp	0.01325895	16. Exeter	0.01327090	16. Exeter	0.01337782	16. Exeter	0.01336420	16. Brussels	0.01316189
17. Morris	0.01516462	17. Hullett	0.01325895	17. Clinton	0.01368674	17. Seaforth	0.01367183	17. Seaforth	0.01341981	17. Exeter	0.01336149
18. E. Wawanosh	0.01519812	18. Exeter	0.01346151	18. Seaforth	0.01373213	18. Clinton	0.01371519	18. Clinton	0.01371512	18. Seaforth	0.01341864
19. Brussels	0.01543249	19. Howick	0.01353328	19. Brussels	0.01382944	19. Brussels	0.01423240	19. Brussels	0.01391565	19. Clinton	0.01346713
20. Hensall	0.01544010	20. Clinton	0.01378116	20. Howick	0.01407917	20. Howick	0.01436504	20. Howick	0.01425842	20. Turnberry	0.01402475
21. Exeter	0.01553078	21. Turnberry	0.01570314	21. E.Wawanosh	0.01559271	21. Turnberry	0.01543052	21. Turnberry	0.01483917	21. Morris	0.01402475
22. Blyth	0.01715750	22. Morris	0.01570314	22. Turnberry	0.01562992	22. Morris	0.01543052	22. Morris	0.01483917	22. Howick	0.01418167
23. Clinton	0.01753747	23. E.Wawanosh	0.01574483	23. Morris	0.01562992	23. E.Wawanosh	0.01562741	23. E.Wawanosh	0.01574919	23. E.Wawanosh	0.01549730
24. Goderich	0.01768559	24. Goderich	0.01630803	24. Goderich	0.01606158	24. Goderich	0.01598988	24. Goderich	0.01586956	24. Goderich	0.01563681
25. Seaforth	0.01860795	25. Blyth	0.01669498	25. Blyth	0.01666437	25. Blyth	0.01692935	25. Blyth	0.01714824	25. Blyth	0.01685304
26. Wingham	0.02307509	26. Wingham	0.01957185	26. Wingham	0.01936872	26. Wingham	0.01952732	26. Wingham	0.02172290	26. Wingham	0.02128672

Note: Total tax rate includes county/
school rate of 0.00991949

Note: Total tax includes county/
school rate of 0.00701232

Note: Total tax includes county/
school rate of 0.00682144

Note: Total tax includes county/
school rate of 0.00674408

Note: Total tax includes county/
school rate of 0.00648507

Note: Total tax includes county/
school rate of 0.00625232

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-13-2, 2019

HOW DISPOSED OF

TO: Mayor and Members of Council
FROM: Paula Michiels, Finance Manager-Treasurer/Deputy Clerk
DATE: June 05, 2019
SUBJECT: 2018 Financial Statements

RECOMMENDATION:

That the council of the Municipality of Huron East accept the 2018 Audited Financial Statements as presented by Seebach & Company.

BACKGROUND:

Seebach & Company have completed their external audit of the 2018 financial records for the Municipality of Huron East for the period ending December 31, 2018.

Consolidated Statement of Financial Position

The statement of financial position is similar to a private organization's balance sheet. It reports the municipality's assets, liabilities and accumulated surplus at the end of the accounting period (December 31, 2018).

The financial position of the municipality has increased by \$1,308,738 (the annual surplus for 2018) on the Consolidated Statement of Financial Position.

Consolidated Statement of Operations

The statement of operations is similar to a private organization's income statement. It reports the results of the municipality's operations for the year. It provides information on what transactions have impacted the accumulated surplus for the reporting year. This includes revenues by source and type, expenditures by function, the resulting annual surplus/deficit and the accumulated surplus.

While the annual 2018 surplus was \$1,308,738, the Municipality realized an operating cash surplus of \$34,249.

Please note that the accumulated surplus of \$79,428,553 does not represent a pool of surplus cash but rather the net worth of the municipality, the amount by which the assets exceed the liabilities.

Consolidated Statement of Change in Net Financial Assets

This statement reconciles the change in financial position as shown on the statement of operations to the change in net financial assets as shown on the statement of financial position. This is accomplished by showing the change in non-financial assets.

The 2018 annual surplus is adjusted for non-cash transactions (amortization and capital acquisitions). The Net Financial Assets increased from 2017 by \$1,016,539.

Consolidated Schedule of Tangible Capital Assets

This schedule summarizes the activity to the Tangible Capital Assets owned by the municipality. The Net Book Value of Tangible Assets increased \$383,490 in 2018.

This indicates that 2018 asset acquisitions exceeded the 2018 annual asset amortization by this amount.

Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue

This schedule summarizes the activity to the reserves, reserve funds and deferred revenues that occurred within 2018. In 2018, reserves and reserve funds increased \$644,837 and deferred revenue increased \$189,959. The increase in reserves and reserve funds is mainly due to the Water and Sewer systems transfers to reserves. The increase in deferred revenue is due to receiving more money than was utilized from the Gas Tax Fund in 2018.

Note 4 to the Financial Statements reports the values of the investments as of December 31, 2018 maintained by the Municipality of Huron East. Investments have increased from 2017 by \$1,187,602 in book value. Almost ¾ of this increase is from the contributions to reserves from the Water/Sewer systems.

Trust Fund Statements

The Trust Funds 2018 annual surplus of \$87,199 has increased the trust fund balance to \$2,993,425.

OTHERS CONSULTED


Brad Knight, CAO/Clerk

BUDGET IMPACT

SIGNATURES:



Paula Michiels, Treasurer-Finance Manager/Deputy Clerk



Brad Knight, CAO/Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST
FINANCIAL STATEMENTS
DECEMBER 31, 2018**

SEEBACH & COMPANY
Chartered Professional Accountants

Seebach & Company
Chartered Professional Accountants

P.O. Box 758
41 Ontario Street
CLINTON, ONTARIO N0M 1L0
Tel:(519) 482-7979
Fax:(519) 482-5761
vbs@vbsca.ca

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Municipality of Huron East

Opinion

We have audited the accompanying financial statements of the Corporation of the Municipality of Huron East ("the Municipality"), which are comprised of the consolidated statement of financial position as at December 31, 2018 and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2018, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Seebach & Company
Chartered Professional Accountants

P.O. Box 758
41 Ontario Street
CLINTON, ONTARIO N0M 1L0
Tel:(519) 482-7979
Fax:(519) 482-5761
vbs@vbsca.ca

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
May 17, 2019

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

As at December 31	2018	2017
FINANCIAL ASSETS		
Cash	407,878	307,576
Taxes receivable	1,036,128	1,234,869
Accounts receivable	1,527,212	1,627,132
Investments (note 4)	8,574,202	7,386,600
Long-term receivables (note 5)	213,462	234,675
	<u>11,758,882</u>	<u>10,790,852</u>
LIABILITIES		
Accounts payable and accrued liabilities	1,043,925	1,280,575
Deferred revenue	80,315	13,944
Deferred revenue - obligatory reserve funds	1,292,070	1,102,111
Municipal debt (note 7)	228,217	296,406
	<u>2,644,527</u>	<u>2,693,036</u>
NET FINANCIAL ASSETS	\$ 9,114,355	\$ 8,097,816
NON-FINANCIAL ASSETS		
Tangible capital assets, net (note 9)	70,289,242	69,905,752
Inventory and prepaid expenses	24,956	116,247
	<u>75,244,198</u>	<u>70,022,000</u>
ACCUMULATED SURPLUS (note 11)	\$ 79,428,553	\$ 78,119,815

The accompanying notes are an integral part of this financial statement

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF OPERATIONS**

For the year ended December 31	2018 Budget	2018 Actual	2017 Actual
Revenue			
Taxation for municipal purposes	6,573,076	6,553,348	6,195,745
Government transfers - Canada	301,067	140,422	307,009
Government transfers - Ontario	2,002,444	1,990,217	3,015,645
Government transfers - other municipalities	472,263	497,774	718,747
User fees and service charges	4,615,078	4,817,354	5,304,218
Licences, permits, rents, donations, etc.	183,473	172,014	193,576
Investment income	208,875	349,083	182,586
Penalties and interest on taxes	200,000	157,464	204,222
	<u>14,556,276</u>	<u>14,677,676</u>	<u>16,121,748</u>
Expenditure			
General government	1,262,129	1,182,324	1,157,267
Protection to persons and property	3,005,989	2,959,035	2,896,842
Transportation services	4,263,572	4,257,238	4,214,066
Environmental services	2,429,538	2,473,557	2,244,712
Health services	241,414	230,241	253,890
Social and family services	537,613	581,986	519,945
Recreation and cultural services	1,640,315	1,487,554	1,524,259
Planning and development	352,785	197,003	599,822
	<u>13,733,355</u>	<u>13,368,938</u>	<u>13,410,803</u>
Annual surplus (deficit)	822,921	1,308,738	2,710,945
Accumulated surplus, beginning of year	<u>78,119,815</u>	<u>78,119,815</u>	<u>75,408,870</u>
Accumulated surplus, end of year	<u><u>\$ 78,942,736</u></u>	<u><u>\$ 79,428,553</u></u>	<u><u>\$ 78,119,815</u></u>

The accompanying notes are an integral part of this financial statement

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**

For the year ended December 31	2018 Budget	2018 Actual	2017 Actual
Annual surplus (deficit)	822,921	1,308,738	2,710,945
Amortization of tangible capital assets	2,193,420	2,257,719	2,129,121
Net acquisition of tangible capital assets	(3,251,451)	(2,641,209)	(3,873,526)
Decrease (increase) in inventory and prepaid expenses	-	91,291	(52,510)
	<u>(235,110)</u>	<u>1,016,539</u>	<u>914,030</u>
Net financial assets, beginning of year	<u>8,097,816</u>	<u>8,097,816</u>	<u>7,183,786</u>
Net financial assets, end of year	<u><u>\$ 7,862,706</u></u>	<u><u>\$ 9,114,355</u></u>	<u><u>\$ 8,097,816</u></u>

The accompanying notes are an integral part of this financial statement

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF CASH FLOW**

For the year ended December 31	2018	2017
Operating activities		
Annual surplus (deficit)	1,308,738	2,710,945
Amortization expense not requiring cash outlay	2,257,719	2,129,121
Decrease (increase) in taxes receivable	198,741	284,015
Decrease (increase) in accounts receivable	99,920	52,598
Increase (decrease) in accounts payable and accrued liabilities	(236,650)	(31,689)
Increase (decrease) in deferred revenue	66,371	(34,744)
Increase (decrease) in deferred revenue - obligatory reserve funds	189,959	81,425
Decrease (increase) in inventory and prepaid expenses	91,291	(52,510)
Cash provided by (used for) operating activities	<u>3,976,089</u>	<u>5,139,161</u>
Capital activities		
Net disposals (purchases) of tangible capital assets	<u>(2,641,209)</u>	<u>(3,873,526)</u>
Cash provided by (used for) capital activities	<u>(2,641,209)</u>	<u>(3,873,526)</u>
Investing activities		
Decrease (increase) in investments	(1,187,602)	(696,408)
Decrease (increase) in long-term receivables	21,213	38,871
Cash provided by (used for) investing activities	<u>(1,166,389)</u>	<u>(657,537)</u>
Financing activities		
Principal repayments on long-term debt	<u>(68,189)</u>	<u>(81,440)</u>
Cash provided by (used for) financing activities	<u>(68,189)</u>	<u>(81,440)</u>
Increase (decrease) in cash position	100,302	526,658
Cash (overdraft) beginning of year	<u>307,576</u>	<u>(219,082)</u>
Cash (overdraft) end of year	<u><u>\$ 407,878</u></u>	<u><u>\$ 307,576</u></u>

The accompanying notes are an integral part of this financial statement

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
NOTES TO FINANCIAL STATEMENTS**

For the year ended December 31, 2018

1. Accounting policies

The consolidated financial statements of the Corporation of the Municipality of Huron East are the representation of management prepared in accordance with generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing for municipalities and their related entities.

Significant aspects of accounting policies adopted by the municipality are as follows:

a) Reporting entity

The consolidated financial statements reflect the financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds, and changes in investment in tangible capital assets of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the municipality. In addition to general government tax-supported operations, they include any water and sewer systems operated by the municipality and the municipality's proportionate share of joint local boards.

The following boards and municipal enterprises owned or controlled by Council have been consolidated:

Seaforth Business Improvement Area

Inter-departmental and inter-organizational transactions and balances are eliminated.

The statements exclude trust funds that are administered for the benefit of external parties.

b) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable, and recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) Long-term investments

Investments are recorded at cost less amounts written off to reflect a permanent decline in value.

1. Accounting policies (continued)

d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

- Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Category	Amortization Period	Capitalization Threshold
Land	not applicable	\$ 0
Land improvements	15 years	25,000
Buildings	7 - 40 years	5,000 - 25,000
Machinery and equipment	5 - 15 years	5,000 - 25,000
Furniture and fixtures	5 years	3,000
Information technology	3 - 7 years	3,000 - 5,000
Transportation infrastructure	15 - 75 years	5,000 - 100,000
Watermains infrastructure	15 - 80 years	15,000 - 100,000
Sewermains infrastructure	15 - 60 years	15,000 - 75,000

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The municipality has a capitalized threshold of \$0 - \$100,000 dependent on the category, so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are computer systems, equipment, furniture and fixtures.

- Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

- Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

- Inventories

Inventories held for consumption are recorded at the lower of cost or net realizable value.

e) Reserves for future expenditures

Certain amounts, as approved by Council, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.

f) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates can be made.

1. Accounting policies (continued)

g) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the consolidated statement of financial position as deferred revenue until the obligation is discharged.

h) Landfill site closure and post-closure care

Landfill site closure and post-closure care costs are recognized over the operating life of the landfill site, based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the municipality.

i) Amounts to be recovered in future years

Future years recoveries represent the requirement of the municipality to raise funds in subsequent periods to finance unfunded liabilities. A portion of the amounts to be recovered in future years will be recovered from deferred revenues earned.

j) Pensions

The municipality is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The municipality has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. The municipality records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the plan for past employee service.

k) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, the reported amounts of revenues and expenditures during the period, and the accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Operations of school boards and county

Taxation levied for school board and county purposes are not reflected in the financial statements. The amounts transferred were:

	2018	2017
County of Huron	\$ 5,767,489	\$ 5,345,052
School Boards	2,646,091	2,464,620

3. Trust funds

Trust funds administered by the municipality amounting to \$2,993,425 (2017 : \$2,906,226) have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations.

4. Investments

	2018	2017
Money market fund	1,570,899	1,185,539
Bond fund	<u>7,003,303</u>	<u>6,201,061</u>
	<u>\$ 8,574,202</u>	<u>\$ 7,386,600</u>

The investments have a market value of \$8,235,406 (2017 : \$7,093,547) at the end of the year.

5. Long-term receivables

	2018	2017
Due from residents and landowners	203,040	208,846
Tile loans, 6% - 8%, principal and interest receivable annually, due 2019 through 2028	<u>10,422</u>	<u>25,829</u>
	<u>\$ 213,462</u>	<u>\$ 234,675</u>

Amounts due in the next five years are as follows:

2019: \$14,200 2020: \$7,100 2021: \$7,500 2022: \$7,900 2023: \$7,400

6. Pension agreements

The municipality makes contributions to a multi-employer pension plan on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The amount contributed for 2018 was \$216,785 (2017 : \$206,254) for current services and is included as an expenditure on the consolidated statement of operations.

The contributions to the Ontario Municipal Employers Retirement System ("OMERS"), a multi-employer defined benefit pension plan, are expensed when contributions are due. Any pension surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit.

7. Municipal debt

The balance of the municipal debt reported on the consolidated statement of financial position is made up of the following:

	2018	2017
Health services debenture payable to Huron East/Seaforth Community Development Trust, 5% interest, due December 2038	203,040	208,846
Streetlight debenture payable to Brussels Cemetery Trust, 3% interest, due on demand	7,180	49,359
Streetlight debenture payable to Mount Pleasant Cemetery Trust, 3% interest, due on demand	2,575	4,872
Streetlight debenture payable to Huron East/Seaforth Community Development Trust, 3% interest, due on demand	5,000	7,500
Tile drain loans payable to Ministry of Finance, responsibility for payment of principal and interest charges have been assumed by individuals	<u>10,422</u>	<u>25,829</u>
	<u>\$ 228,217</u>	<u>\$ 296,406</u>

Principal payments for the next five years are as follows:

2019: \$27,600 2020: \$8,500 2021: \$7,500 2022: \$7,900 2023: \$7,400

8. Landfill closure and post-closure cost liability

The municipality will be required under provincial legislation to incur closure and post closure costs when landfill sites reach their capacity. The Seaforth landfill site has now been closed with the expenses of closure reported in 1995 to 2018 as incurred. Further expenditures will be expensed as incurred in 2019, and those amounts have not been accrued since they are not anticipated to be significant. No studies have been conducted on the Walton Landfill sites to determine estimates of closure and post closure costs. It is management's opinion that due to the significant capacity remaining at this site that the present value of any required expenditures would not be significant to these financial statements and therefore no accrual of these future costs has been included in these financial statements.

9. Tangible capital assets

The municipality's policy on accounting for tangible capital assets follows:

i) Contributed tangible capital assets

The municipality records all tangible capital assets contributed by external parties at fair value.

ii) Tangible capital assets recognized at nominal value

Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation.

For additional information, see the Consolidated Schedule of Tangible Capital Assets information on the tangible capital assets of the municipality by major class and by business segment, as well as for accumulated amortization of the assets controlled.

10. Segmented information

The Municipality of Huron East is a diversified municipal government institution that provides a wide range of services to its citizens such as recreational and cultural services, planning and development, fire, and transportation services. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This segment relates to the general operations of the municipality itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of fire protection, policing, court services, conservation authorities, protective inspection and control, building permit and inspection services, emergency measures and other protection services.

Transportation Services

Transportation services include road maintenance, winter control services, street light maintenance, parking lots, equipment maintenance and other transportation services.

Environmental Services

Environmental services include the sanitary sewer system, storm sewer system, waterworks, waste collection, waste disposal and recycling.

Health Services

This service area includes cemeteries and other health services.

Social and Family Services

This service area includes childcare and other social services.

Recreational and Cultural Services

This service area provides public services that contribute to the provision of recreation and leisure facilities and programs, the maintenance of parks and open spaces, library services, museums and other cultural services.

10. Segmented information (continued)

Planning and Development

This segment includes matters relating to zoning and site plan controls, land acquisition, development initiatives, agriculture and reforestation, municipal drainage and tile drainage.

For additional information, see the schedule of segmented information.

11. Accumulated surplus

The accumulated surplus consists of individual fund surplus/(deficit) amounts and reserve and reserve funds as follows:

	2018	2017
General revenue accumulated surplus and invested in tangible capital assets	\$ 69,089,021	\$ 68,425,120
Reserves and reserve funds	<u>10,339,532</u>	<u>9,694,695</u>
	<u>\$ 79,428,553</u>	<u>\$ 78,119,815</u>

For additional information, see the Consolidated Schedule of Continuity of Reserves, Reserve Funds, and Deferred Revenue.

12. Financial instrument risk management

Credit risk

The municipality is exposed to credit risk through its cash, trade and other receivables, loans receivable, and long-term investments. There is the possibility of non-collection of its trade and other receivables. The majority of the municipality's receivables are from ratepayers and government entities. For trade and other receivables, the municipality measures impairment based on how long the amounts have been outstanding. For amounts outstanding considered doubtful or uncollectible, an impairment allowance is setup.

Liquidity risk

Liquidity risk is the risk that the municipality will not be able to meet its financial obligations as they fall due. The municipality has a planning and a budgeting process in place to help determine the funds required to support the municipality's normal operating requirements on an ongoing basis. The municipality ensures that there are sufficient funds to meet its short-term requirements, taking into account its anticipated cash flows from operations and its holdings of cash and cash equivalents. To achieve this aim, it seeks to maintain an available line of credit balance as approved by the appropriate borrowing bylaw to meet, at a minimum, expected requirements.

Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates or interest rates will affect the municipality's income or the value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing return on investments.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The municipality is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the variable rate of temporary borrowings and long-term liabilities and the value of fixed rate long-term liabilities.

There has been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure risks.

13. Budget amounts

Under Canadian public sector accounting standards, budgets amounts are to be reported on the consolidated statement of operations for comparative purposes. The 2018 budget amounts for the Corporation of the Municipality of Huron East approved by Council are unaudited and have been restated to conform to the basis of presentation of the revenues and expenditures on the consolidated statement of operations. Budget amounts were not available for certain boards consolidated by the municipality.

Approved budget annual surplus (deficit)	\$ -
Acquisition of tangible capital assets	3,251,451
Amortization of tangible capital assets	(2,257,719)
Debt proceeds / repayments	-
Net reserve, reserve fund, and surplus transfers	<u>(170,811)</u>
Budgeted surplus (deficit) reported on consolidated statement of operations	<u>\$ 822,921</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Tangible Capital Assets
For the Year Ended December 31, 2018

	Land	Buildings	Machinery & Equipment	Vehicles	Plants and Facilities	Roads	Underground and other Networks	Bridges and other Structures	Assets Under Construction	TOTAL Net Book Value 2018	TOTAL Net Book Value 2017
Cost											
Balance, beginning of year	1,232,093	10,681,502	3,796,493	3,352,490	11,494,994	53,156,213	13,369,369	9,989,970	1,063,590	108,136,714	104,838,279
Add: Additions during the year		146,276	376,168	455,132	172,788	901,117	74,329	138,577	729,927	2,994,314	4,050,958
Less: Disposals during the year			(195,780)	(54,631)	(73,920)	(521,518)	(5,327)		(15,082)	(866,258)	(752,523)
Balance, end of year	<u>1,232,093</u>	<u>10,827,778</u>	<u>3,976,881</u>	<u>3,752,991</u>	<u>11,593,862</u>	<u>53,535,812</u>	<u>13,438,371</u>	<u>10,128,547</u>	<u>1,778,435</u>	<u>110,264,770</u>	<u>108,138,714</u>
Accumulated Amortization											
Balance, beginning of year		3,763,134	1,753,865	1,505,661	3,648,128	18,504,289	5,257,839	3,798,046		38,230,962	36,676,932
Add: Amortization during the year		213,864	213,736	155,256	187,912	1,114,823	194,921	177,207		2,257,719	2,129,121
Less: Accumulated amortization on disposals			(143,889)	(52,131)	(73,920)	(238,249)	(4,964)			(513,153)	(575,091)
Balance, end of year	<u>-</u>	<u>3,976,998</u>	<u>1,823,712</u>	<u>1,608,786</u>	<u>3,762,120</u>	<u>19,380,863</u>	<u>5,447,796</u>	<u>3,975,253</u>	<u>-</u>	<u>39,975,528</u>	<u>38,230,962</u>
Net Book Value of Tangible Capital Assets	<u>1,232,093</u>	<u>6,850,780</u>	<u>2,153,169</u>	<u>2,144,205</u>	<u>7,831,742</u>	<u>34,154,949</u>	<u>7,990,575</u>	<u>6,153,294</u>	<u>1,778,435</u>	<u>\$ 70,289,242</u>	<u>\$ 69,905,752</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Tangible Capital Assets
For the Year Ended December 31, 2018

	General Government	Protection	Transportation	Environmental	Health	Recreation and Cultural	Planning and Development	Work in Process	TOTAL Net Book Value 2018	TOTAL Net Book Value 2017
Cost										
Balance, beginning of year	2,088,295	2,676,512	67,725,899	25,263,113	1,907,258	6,977,517	434,530	1,063,590	108,136,714	104,838,279
Add: Additions during the year	20,877	467,871	1,317,133	277,939		180,567		729,927	2,994,314	4,050,958
Less: Disposals during the year	(3,173)	(9,235)	(694,599)	(79,247)		(64,922)		(15,082)	(866,258)	(752,523)
Balance, end of year	<u>2,105,999</u>	<u>3,135,148</u>	<u>68,348,433</u>	<u>25,461,805</u>	<u>1,907,258</u>	<u>7,093,162</u>	<u>434,530</u>	<u>1,778,435</u>	<u>110,264,770</u>	<u>108,136,714</u>
Accumulated Amortization										
Balance, beginning of year	427,949	1,207,490	24,319,472	8,939,641	324,842	3,011,568	-		38,230,962	36,676,932
Add: Amortization during the year	68,502	93,783	1,500,075	384,501	29,575	181,283			2,257,719	2,129,121
Less: Accumulated amortization on disposals	(2,514)	(8,735)	(368,841)	(78,884)		(54,179)			(513,153)	(575,091)
Balance, end of year	<u>493,937</u>	<u>1,292,538</u>	<u>25,450,706</u>	<u>9,245,258</u>	<u>354,417</u>	<u>3,138,672</u>	<u>-</u>	<u>-</u>	<u>39,975,528</u>	<u>38,230,962</u>
Net Book Value of Tangible Capital Assets	<u>1,612,062</u>	<u>1,842,610</u>	<u>42,897,727</u>	<u>16,216,547</u>	<u>1,552,841</u>	<u>3,954,490</u>	<u>434,530</u>	<u>1,778,435</u>	<u>\$ 70,289,242</u>	<u>\$ 69,905,752</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue
For the Year Ended December 31, 2018

	Balance, beginning of year	Revenues and contributions			Transfers out Utilized During Year	Balance, end of year
		Interest	From Operations	Other		
Reserves and reserve funds						
Reserves						
for general government	1,683,868		575,699		(441,576)	1,817,991
for protection services	288,016		-		(23,591)	264,425
for transportation services	327,767		59,624		(8,714)	378,677
for environmental services	5,984,201		801,043		(112,333)	6,672,911
for health services	83,191		23,428		-	106,619
for recreation and cultural services	1,327,652		22,760		(251,503)	1,098,909
	<u>9,694,695</u>	<u>-</u>	<u>1,482,554</u>	<u>-</u>	<u>(837,717)</u>	<u>10,339,532</u>
Deferred revenue						
Parkland	26,224	381	10,000		(7,208)	29,397
Brussels Landfill (Morris)	17,422	4,381				21,803
Walton Landfill	220,384	9,275				229,659
Federal Gas Tax Funds	838,081	16,806		295,067	(138,743)	1,011,211
	<u>1,102,111</u>	<u>30,843</u>	<u>10,000</u>	<u>295,067</u>	<u>(145,951)</u>	<u>1,292,070</u>
Total	<u>\$ 10,796,806</u>	<u>30,843</u>	<u>1,492,554</u>	<u>295,067</u>	<u>(983,668)</u>	<u>\$ 11,631,602</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

Segmented Information

For the Year Ended December 31, 2018

	General Government	Protective Services	Transportation Services	Environmental Services	Health Services	Social and Family Services	Recreation and Culture	Planning and Development	Total 2018	Total 2017
Revenue										
Taxation	6,553,348	-	-	-	-	-	-	-	6,553,348	6,195,745
User charges	361,210	401,300	97,753	2,682,945	282,287	206,555	784,068	173,250	4,989,368	5,497,794
Government transfers	1,638,342	157,562	362,201	-	-	296,622	96,788	76,898	2,628,413	4,041,401
Interest and penalties	506,547	-	-	-	-	-	-	-	506,547	386,808
	<u>9,059,447</u>	<u>558,862</u>	<u>459,954</u>	<u>2,682,945</u>	<u>282,287</u>	<u>503,177</u>	<u>880,856</u>	<u>250,148</u>	<u>14,677,676</u>	<u>16,121,748</u>
Operating expenditure										
Wages, salaries and benefits	691,688	595,094	932,375	220,752	64,644	506,775	713,039	92,435	3,816,802	3,581,194
Contracted services	43,455	1,678,512	194,514	1,226,768	13,683	-	42,702	41,835	3,241,469	3,059,743
Supplies, materials and equipment	378,679	591,646	1,630,274	641,536	122,339	75,211	550,530	62,733	4,052,948	4,640,745
Amortization	68,502	93,783	1,500,075	384,501	29,575	-	181,283	-	2,257,719	2,129,121
	<u>1,182,324</u>	<u>2,959,035</u>	<u>4,257,238</u>	<u>2,473,557</u>	<u>230,241</u>	<u>581,986</u>	<u>1,487,554</u>	<u>197,003</u>	<u>13,368,938</u>	<u>13,410,803</u>
Net revenue (expense)	<u>7,877,123</u>	<u>(2,400,173)</u>	<u>(3,797,284)</u>	<u>209,388</u>	<u>52,046</u>	<u>(78,809)</u>	<u>(606,698)</u>	<u>53,145</u>	<u>1,308,738</u>	<u>2,710,945</u>

Seebach & Company
Chartered Professional Accountants

P.O. Box 758
41 Ontario Street
CLINTON, ONTARIO N0M 1L0
Tel: (519) 482-7979
Fax: (519) 482-5761
vbs@vbsca.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Municipality of Huron East

Opinion

We have audited the accompanying financial statements of the trust funds of the Corporation of the Municipality of Huron East ("the Municipality"), which are comprised of the balance sheet as at December 31, 2018 and the statement of operations of trust funds for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2018, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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41 Ontario Street
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Tel:(519) 482-7979
Fax:(519) 482-5761
vbs@vbsca.ca

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
May 17, 2019

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
TRUST FUNDS
BALANCE SHEET**

As at December 31, 2018

	Brussels		Cranbrook Perpetual	Grey		Seaforth		McKillop Zion Cemetery	Egmondville Perpetual Care	2018	2017
	Perpetual Care	Hydro		Mount Pleasant	Carnochan Memorial	Heritage	Hydro				
Assets											
Cash	80,647	12,064	6,765	8,051		39,125	67,033	1,023	7,034	221,742	187,596
Loans receivable	7,180			2,576						9,756	64,231
Investments	134,500	535,000	7,100	38,772	25,000		1,255,413	7,500	50,520	2,053,805	1,932,737
Prepaid expenses							5,000			5,000	10,000
Tangible capital assets, net							710,117			710,117	720,950
	<u>\$ 222,327</u>	<u>\$ 547,064</u>	<u>\$ 13,865</u>	<u>\$ 49,399</u>	<u>\$ 25,000</u>	<u>\$ 39,125</u>	<u>\$ 2,037,563</u>	<u>\$ 8,523</u>	<u>\$ 57,554</u>	<u>\$ 3,000,420</u>	<u>\$ 2,915,514</u>
Liabilities											
Accounts payable							6,995			6,995	9,288
							6,995			6,995	9,288
Trust fund balance	<u>222,327</u>	<u>547,064</u>	<u>13,865</u>	<u>49,399</u>	<u>25,000</u>	<u>39,125</u>	<u>2,030,568</u>	<u>8,523</u>	<u>57,554</u>	<u>2,993,425</u>	<u>2,906,226</u>
	<u>\$ 222,327</u>	<u>\$ 547,064</u>	<u>\$ 13,865</u>	<u>\$ 49,399</u>	<u>\$ 25,000</u>	<u>\$ 39,125</u>	<u>\$ 2,037,563</u>	<u>\$ 8,523</u>	<u>\$ 57,554</u>	<u>\$ 3,000,420</u>	<u>\$ 2,915,514</u>

STATEMENT OF OPERATIONS

For the Year Ended December 31, 2018

	Brussels		Cranbrook Perpetual	Grey		Seaforth		McKillop Zion Cemetery	Egmondville Perpetual Care	2018	2017
	Perpetual Care	Hydro		Mount Pleasant	Carnochan Memorial	Heritage	Hydro				
Revenue											
Sale of plots, vaults, opening charges	3,263			200						3,463	4,150
Interest earned	4,603	13,292	152	1,251	460	565	21,622	143	821	42,909	39,900
Rent							185,097			185,097	173,018
	<u>7,866</u>	<u>13,292</u>	<u>152</u>	<u>1,451</u>	<u>460</u>	<u>565</u>	<u>206,719</u>	<u>143</u>	<u>821</u>	<u>231,469</u>	<u>217,068</u>
Expenses											
Expenditures	1,743	6,937					63,852			72,532	67,187
Administration fee							8,474			8,474	8,325
Transfers to cemetery operating	4,601		152	1,251	460			143	914	7,521	8,944
Community projects							44,910			44,910	86,332
Amortization							10,833			10,833	10,833
	<u>6,344</u>	<u>6,937</u>	<u>152</u>	<u>1,251</u>	<u>460</u>	<u>-</u>	<u>128,069</u>	<u>143</u>	<u>914</u>	<u>144,270</u>	<u>181,621</u>
Excess of revenue over expenses	<u>1,522</u>	<u>6,355</u>	<u>-</u>	<u>200</u>	<u>-</u>	<u>565</u>	<u>78,650</u>	<u>-</u>	<u>(93)</u>	<u>87,199</u>	<u>35,447</u>
Trust fund balance, beginning of year	<u>220,805</u>	<u>540,709</u>	<u>13,865</u>	<u>49,199</u>	<u>25,000</u>	<u>38,560</u>	<u>1,951,918</u>	<u>8,523</u>	<u>57,647</u>	<u>2,906,226</u>	<u>2,870,779</u>
Trust fund balance, end of year	<u>\$ 222,327</u>	<u>\$ 547,064</u>	<u>\$ 13,865</u>	<u>\$ 49,399</u>	<u>\$ 25,000</u>	<u>\$ 39,125</u>	<u>\$ 2,030,568</u>	<u>\$ 8,523</u>	<u>\$ 57,554</u>	<u>\$ 2,993,425</u>	<u>\$ 2,906,226</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
TRUST FUNDS

NOTES TO FINANCIAL STATEMENTS

2

December 31, 2018

5. Tangible Capital Assets

	Cost	Accumulated Amortization	Net Book Value 2018	Net Book Value 2017
Land	57,001	-	57,001	57,001
Buildings	<u>812,500</u>	<u>159,384</u>	<u>653,116</u>	<u>663,949</u>
	<u>\$ 869,501</u>	<u>\$ 159,384</u>	<u>\$ 710,117</u>	<u>\$ 720,950</u>

HURON EAST**PUBLIC WORKS**

TO: Mayor and Members of Council

FROM: Barry Mills, Public Works Manager

DATE: June 12, 2019

SUBJECT: Connecting Link Program 2019-2020 Project Application

RECOMMENDATION:

It is recommended that the Council of Huron East authorize a grant application under the Province of Ontario Connecting Link Program 2019-20 for the resurfacing and rehabilitation of Highway No.8 Connecting Link section located in the Town of Seaforth with eligible project net cost of \$1,847,215.24.

BACKGROUND:

Connecting links are municipal roads and bridges that connect two ends of a provincial highway through a community. Huron East's connecting link is approximately 1.5 km from Centennial Drive to the edge of Harpurhey on Kings Highway Number 8 with an average daily traffic count of 3500.

The objectives of the Connecting Link Program are to make connecting link investments that address critical improvements to the connecting link, extend the life cycle of the asset and are cost effective in addressing the connecting link needs. The program funds up to 90% of eligible construction costs for road, storm and engineering.

COMMENTS:

Our connecting link project involves resurfacing of Goderich Street East and Goderich Street West (Highway 8 Connecting Link) through the community of Seaforth, as well as a localized full excavation and replacement of road base between East William Street and Chalk Street South. The proposed road work would address surface defects such as longitudinal cracking, transverse cracking and utility repairs before moisture infiltrates the pavement structure further. In addition to the road resurfacing component, the Municipality is planning to replace municipal watermains along the entire project length. Storm sewer upgrades will also be completed at the intersection of Coleman Street and Goderich Street East to provide improved connectivity and capacity. Sanitary collector sewers will be replaced between Louisa Street and West William Street, a distance of approximately 340 metres. Due to the extent of work required, and the volume of traffic frequenting this section of roadway, work will be phased over two construction seasons. Preparation of the final design and approvals will be undertaken during 2020 if the funding application is approved.

OTHERS CONSULTED:

Brad Knight, CAO/Clerk

Paula Michiels, Finance Manager/Treasurer

BUDGET IMPACTS:

If grant application is accepted the 2020 budget for design will be approximately \$78,375 with construction to be budgeted in 2021.

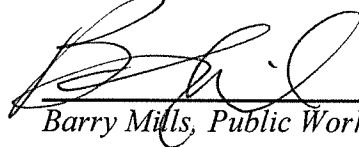
SIGNATURES:



Brad Knight, CAO/Clerk



Paula Michiels, Finance Manager/Treasurer



Barry Mills, Public Works Manager

HURON EAST
PUBLIC WORKS

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-13-4, 2019
HOW DISPOSED OF

TO: Mayor and Members of Council
FROM: Barry Mills, C.Tech., Public Works Manager
DATE: June 13th, 2019
SUBJECT: Brussels Parking

RECOMMENDATION:

We are providing two recommendations. With either recommendation, the two municipal parking lots are to be paved and marked. As the report indicates, it is difficult to justify changes to the parking by-law because of a lack of available parking, but Council should consider one of two recommendations:

- a) That Council note and file the request for changes to the parking regulations on Turnberry Street (Brussels) and the Public Works Coordinator be authorized to pave/mark the Richmond Square and Elizabeth Street parking lots; or
- b) That Council direct staff to bring an amending by-law to Parking By-law 5-2012 to implement a two hour parking limit on Turnberry Street between Sports Drive/Orchard Lane and Flora Street and the Public Works Coordinator be authorized to pave/mark the Richmond Square and Elizabeth Street parking lots.

BACKGROUND:

At the May 7th, 2019 meeting of Council, in response to a request from a business owner, Council directed Public Works to determine if there is a parking problem in downtown Brussels that would warrant establishing a 2-hour parking time limit. Our investigation included two parts: (i) an in-person survey with every business in the downtown and (ii) a weeklong count of vehicles parked downtown at set times throughout the day. Copies of the survey and vehicle log are attached for your information. Also attached is the cover page of a petition with 144 signatures requesting Council to pass a by-law requiring tenants to park in the parking lots provided for them behind their buildings, to make it more convenient for customers to shop in Brussels.

COMMENTS:

On Wednesday, May 29th, 2019 Public Works Manager Barry Mills and Public Works Assistant Cathy Garrick visited every open business and spoke with the business owner/manager (or an employee if the owner was unavailable) to conduct a survey regarding parking issues/concerns in downtown Brussels. In total, 23 merchants were interviewed. Everyone interviewed was very willing to answer all of the questions and seemed to appreciate the opportunity to speak with staff.

39% of the respondents thought there was a parking problem in downtown Brussels, however, establishing a time limit for parking downtown was only supported by about a quarter (25% or 6) of the people. The real issue seemed to be one of a few tenants and/or business owners parking all day in one spot (this was expressed by more than half of the interviewees). Ironically, the business owners who park on the street all day, do not park in front of their own stores, which would seem convenient and logical, but instead park across the street in another business's customer parking spots.

There are 26 parking spaces & 2 accessible spots on the west side of Turnberry Street. The east side has 24 and 1 accessible parking space. There are a total of 50 parking spaces and 3 accessible ones between JR's and the Legion. There is also parking on the side streets and in municipal parking lots and in private parking lots such as the grocery store, LCBO, etc.

Based on our findings, there did not appear to be a parking problem on the days that parking trends were logged. We recognize that the situation may vary at different times of day, times of year, or on weekends. At no time were there 50 vehicles parked on Turnberry Street.

The majority of the businesses interviewed did not support the establishment of a 2-hour parking limit. Implementing a 2-hour parking limit will require enforcement. Huron East currently employs a By-law Enforcement Officer on a part-time, complaint generated basis, primarily to enforce property standards and zoning infractions. During the winter, overnight parking in problem areas is enforced on a sporadic basis.

Some suggestions from the merchants included signing and promoting the use of the municipal parking lots and encouraging tenants and business owners/staff to park in the parking areas provided for their buildings.

We have two municipal parking lots that should be upgraded with pavement, marking and signage.

1. Richmond Square – the property was donated to the Municipality by Bob and Rene Richmond and is located on Turnberry Street south of the liquor store. The surface is uneven and should be repaved and marked and provides additional parking on Turnberry Street and will be utilized for a number of events at the Brussels Legion.
2. There is a small municipal parking lot on Elizabeth Street between the Four Winds property and the car wash. The owner of the Four Winds property has indicated that he will be paving his parking area to comply with his site plan and it would be logical for the municipality to pave and mark our parking lot at the same time.

In conclusion,

1. Our visual inspection did not conclude there was any shortage of parking spaces
2. The majority of the merchants do not support time limited parking
3. That while the focus of the complaint seems directed towards 1 or 2 individuals (who are not business owners), it was noted that several business owners themselves park on Turnberry Street

A two-hour parking limit, when enforced at the discretion of the Municipality may bring enforcement measures against a number of individuals, including merchants, of which only 6 of 23 supported a 2-hour parking limit.

OTHERS CONSULTED:


1. CAO/Clerk Brad Knight
2. Councillor Zoey Onn
3. Councillor John Lowe
4. By-law Enforcement Officer Bruce Brockelbank
5. Foreman Joe Ryan

BUDGET IMPACTS:

Costs associated with prepping and paving municipal parking lots and erecting signs for the municipal parking lots and accessible spaces on Turnberry Street.

SIGNATURES:

Barry Mills, Public Works Manager



Brad Knight, CAO/Clerk

**DOWNTOWN BRUSSELS PARKING SURVEY COMMENTS
ISSUES / SUGGESTIONS /COMMENTS**

1	not everyone is aware of the public parking lots located behind the car wash and at the former farmer's market site
2	the 2 municipal parking lots should be signed
3	the nursing home needs a bench
4	limit parking downtown to 3 or 4 hours and no parking overnight
5	advertise the municipal parking lots
6	the parking spaces at the corners block the view for vehicles coming from King Street and some of the other intersections
7	eliminate the parking spots closest to the intersections
8	the bump outs make it difficult for trucks to turn up King Street or any of the corner
9	eliminate the bump outs
10	it's not a parking problem; it's a parking issue with a few people
11	establish parking spots for owners and staff to park
12	the sign at JR's blocks the view and makes it unsafe
13	park as long as you want and shop all day!
14	crosswalk at the corner of King & Turnberry Streets
15	you can't see up Turnberry Street from King Street
16	public transit
17	by-law enforcement - consistent
18	warning for all first time parking violations
19	King Street - cars parked down the road are out too far from the edge and you can't get down the road sometimes
20	business owners need to be cognizant of where they are parking
21	business owners park in front of other store, not their own

26 parking spaces on the West side of Turnberry (plus 2 accessible)
24 parking spaces on the East side of Turnberry St (plus 1 accessible)

May 29/19

Brussels Business Survey - parking downtown

YES NO N/A

		YES	NO	N/A
	Are you the business owner/manager?	17	5	1
1	Do you feel there is a parking problem in downtown Brussels?	9	12	2
2	Do your customers have trouble finding a parking space close to your business?	6	16	1
3	What do you feel is the nature of the parking problem:			
3 (a)	Business owners/tenants parking on Turnberry Street?	12	7	4
3 (b)	Vehicles parking overnight, especially in the winter?	5	15	3
3 (c)	Lack of Accessible parking spaces?	2	19	2
3 (d)	Not enough parking spaces in downtown?	3	17	3
3 (e)	Cars parked for more than 2 hours in one spot?	10	11	2
3 (f)	Other (describe): <i>see next page</i>			
4	Should there be a time limit for parking downtown?	6	16	1
5	Do you have any suggestions for improving customer parking in downtown Brussels?	10	13	0
	Suggestions: <i>see next page</i>			
<p><i>Thank you for your input. Please leave your name and contact information if you wish.</i></p>				
NAME: _____				
PHONE: _____				
email: _____				

TURNBERRY STREET PARKING

		SPORTS DR to KING ST		KING ST to FLORA ST		FLORA ST	JR'S on street	SPORTS DR LOT	MEDICAL LOT	TOTAL
		West Side	East Side	West Side	East Side					
Monday May 27th, 2019	9:15 AM	1	5	3	3	6	3	1	0	22
	11:00 AM	5	2	3	3	8	5	2	1	29
	3:00 PM	6	4	2	5	9	3	2	1	32
	day total	12	11	8	11	23	11	5	2	83
Tuesday May 28th, 2019	9:00 AM	3	3	3	3	12	2	2	5	33
	12:30 PM	10	10	5	6	9	0	2	4	46
	3:00 PM	9	7	4	5	8	0	1	8	42
	day total	22	20	12	14	29	2	5	17	121
Wednesday May 29th, 2019	9:00 AM	3	3	3	2	8	5	0	7	31
	12:30 PM	8	11	7	5	11	5	0	5	52
	3:00 PM	8	10	4	3	11	2	1	8	47
	day total	19	24	14	10	30	12	1	20	130
Thursday May 23rd, 2019	9:00 AM	3	4	4	6	7	3	3	6	36
	12:00 PM	3	3	6	4	9	4	3	6	38
	3:00 PM	6	8	2	3	6	2	2	6	35
	day total	12	15	12	13	22	9	8	18	109
Friday May 24th, 2019	9:00 AM	6	5	1	0	8	4	0	3	27
	1:30 PM	7	8	5	7	9	5	0	2	43
	3:00 PM	6	5	5	3	6	3	0	1	29
	day total	19	18	11	10	23	12	0	6	99

PETITION

For Customer Parking Only on Turnberry Street Brussels

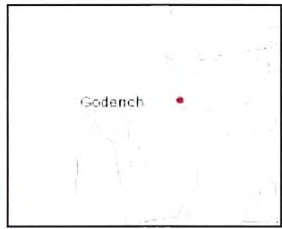
There are several vehicles that park on the main street in front of the businesses that belong to tenants that live above the stores.

The store owners are requesting that Huron East make changes; to make a bi-law that has tenant vehicles park in the parking lot provided for them behind the building, or they WILL be towed!

The store owners would appreciate the support of Huron East to make it more convenient for the residence of Brussels to shop local.

**Wendy Marks
Brussels Bulk & Bargains
440 Turnberry St., Brussels
519-440-2044**

Turnberry Street Parking (Brussels)



Legend

- Parcel Fabric
- Municipal Boundary
- County Boundary
- Citations

1: 1,128



57.3 0 28.66 57.3 Meters

Notes

HURON EAST ADMINISTRATION

TO: Mayor MacLellan and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: June 14th, 2019
SUBJECT: Additional Delegation of Civil Marriage Solemnization Services

RECOMMENDATION:

That Huron East Council concur with the recommendation of the CAO/Clerk that he is delegating his authority to provide civil marriage solemnization service to Susan Cronin.

BACKGROUND:

In 2011, the attached report and By-law 102-2011 were passed authorizing a civil marriage solemnization service and supporting the Clerk in the delegation of this authority.

Under the provisions of By-Law 102-2011, I have delegated my authority to conduct civil marriage solemnization services to four individuals; Cathy Elliott (2011), Floyd Herman (2013), Patricia MacGregor (2016) and Sherrie Oliver (2017). Cathy Elliott, Floyd Herman, Patricia MacGregor and Sherrie Oliver had completed the required AMCTO civil marriage solemnization training.

Susan Cronin has recently contacted me about having the authority delegated to her and she has completed the required AMCTO civil marriage solemnization training.

I can delegate this authority to more than one individual and advised Ms. Cronin that I would consider delegating my authority to her providing that she maintained a fee schedule similar to Cathy Elliott, Floyd Herman, Patricia MacGregor and Sherrie Oliver.

OTHERS CONSULTED:

BUDGET IMPACTS:

A part of the fee will be retained by the Municipality, but it is minimal.

SIGNATURE:



Brad Knight, CAO/Clerk

HURON EAST

ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-23-2, 20 11
HOW DISPOSED OF

TO: Mayor and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: November 22, 2011
SUBJECT: Implementation of civil marriage solemnization services

RECOMMENDATION:

That Council pass a by-law to authorize civil marriage solemnization services in the Municipality of Huron East.

BACKGROUND:

In a September 15, 2011 report to Council I advised that Cathy Elliott had expressed an interest in performing civil marriage solemnization services and has taken training through the AMCTO.

Prior to September 2004, only Judges and Justices of the Peace were allowed to solemnize civil marriages. In an effort to increase access to civil marriages in Ontario, the provincial government passed Regulation 285/04, made under the Marriage Act, to designate Municipal Clerks as a class of person authorized to solemnize civil marriages in Ontario. Municipalities have the right to choose whether or not they wish to provide this service through the passage of an appropriate resolution or by-law.

Furthermore under the provisions of Section 228 (4) of the Municipal Act, 2001, the Clerk may delegate this authority to any person, other than a member of Council.

Civil marriage ceremonies do involve more time than just the ceremony itself. There is a required initial interview to ensure that their marriage licence and paperwork is in order and to determine the requirements for the service. Cathy Elliott will be proposing a fee schedule that is consistent with the other municipalities in the County.

OTHERS CONSULTED: Cathy Elliott

BUDGET IMPACT:

A part of the fee will be retained by the Municipality, but it is minimal.

SIGNATURES:

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 102 FOR 2011**

Being a by-law to authorize the civil marriage solemnization
service by the Municipality of Huron East.

WHEREAS Ontario Regulation 285/04 provides for the authorization of the Clerk to solemnize marriages with the authority of a licence;

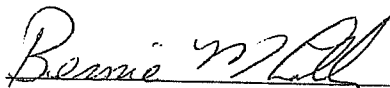
WHEREAS Council considers it desirable to have civil marriage solemnization services performed by the Municipality of Huron East;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

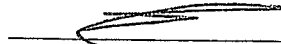
1. That Council of the Corporation of the Municipality of Huron East hereby directs that a civil marriage solemnization service be implemented by the Municipality of Huron East.
2. That Council recognize that Brad Knight, CAO/Clerk, is authorized to solemnize marriage for the Municipality of Huron East for as long as he holds the position of Clerk, as set out under Ontario Regulation 285/04 and the *Marriage Act*, R.S.O. 1990, Chapter M.3 for the Province of Ontario;
3. That Council does hereby further support the Clerk delegating the authority to provide civil marriage solemnization services to appropriate persons (current municipal and non-municipal staff) as provided in the Marriage Act and Regulations thereto;
4. That the Consolidated Fee By-law be updated to include a fee structure for the provision of civil marriage solemnization services.
5. That the provisions in this By-law shall come into force and take effect on the 1st day of January, 2012.

READ a first and second time this 6th, day of December, 2011.

READ a third time and finally passed this 6th, day of December, 2011.



Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

June 12, 2019

Steve Lund
County of Huron Highways Department
Ambulance Operations
Court House Square
GODERICH ON
N7A 1M2

Dear Steve:

**Re: Municipality of Huron East -
Temporary Closure of County Road 12 & Gouinlock Street**

I am writing to request approval for the temporary closing of Main Street South in Seaforth, between Goderich Street (Highway #8) and George Street East, on **Friday, July 12, 2019 from 3:00 p.m. until 10:00 p.m.** for the Seaforth B.I.A.'s annual "Main Street Summerfest".

Gouinlock Street (through Victoria Park) will also be closed for the annual event to accommodate a car show . Enclosed herewith is a map outlining the area we wished to be closed.

The Municipality of Huron East will ensure that all barricades and appropriate road closure procedures are followed. All emergency services (Fire, Ambulance, Police) will be advised of the detour routes.

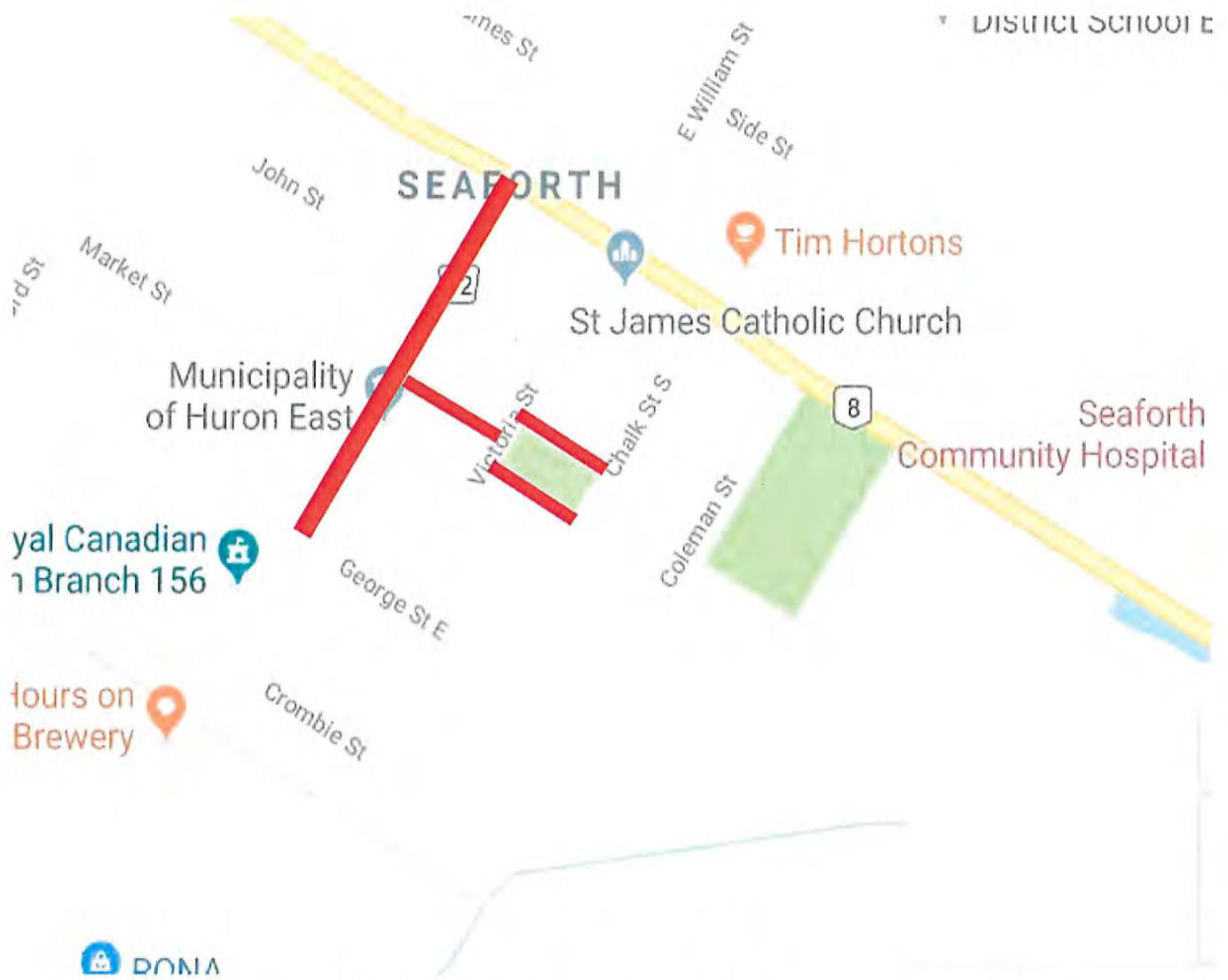
If further information is required, please contact me at 519-525-9154. I look forward to your response.

Yours Truly,

Brenda Campbell, BIA Director
Summer Festival Coordinator

BD/ma
Encl.

→ Cc: **Huron East Council**
Marty Bedard, HE Fire Chief/CEMC
O.P.P. 519-524-4434 fax
Huron East Public Works



Seaforth Summerfest - July 12th, 2019 3 pm- 10 pm

Seaforth Main Street - #12 **Red**
Gouinlock Street **Red**

13-13-1

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POLICY UPDATE

June 7, 2019

Bill 108 Receives Royal Assent with Several Amendments

Bill 108, *the More Homes, More Choice Act*, 2019 has now passed third reading at Queen's Park and received Royal Assent. It is now law in Ontario. The Act makes significant changes to the planning appeals process and to development charges. It also introduces a new Community Benefit Charges (CBC) under *the Planning Act* and makes changes to the planning process, conservation authorities, endangered species legislation, environmental assessments and to the *Ontario Heritage Act*.

AMO advocated vigorously on behalf of municipal interests throughout the legislative process, including by presenting before the Standing Committee of Justice Policy, and through our government relations work. A few amendments were introduced during the committee stage, including one that AMO and others proposed on including capital costs for ambulance services in development charges calculations.

Bill 108 will require numerous regulations for implementation. Draft regulations generally involve public consultations. AMO will continue to advocate for meaningful municipal involvement in Bill 108 regulations.

Local Planning Appeal Tribunal Act:

Despite calls from AMO and municipal governments to allow the LPAT to continue to evaluate appeals based on compliance and conformity, *de novo* hearings will now be re-introduced. This move will take authority away from local councils and reverts back to an appeals process known to have a legacy of delays. It is unclear how the return to *de novo* hearings will lead to the faster provision of affordable housing.

Development Charges:

We believe that the new changes to development charges will negatively impact municipal finances and go against the principle that growth should pay for growth. If a development is rental housing, institutional, commercial or industrial, development charge payments are now payable to the municipality as six annual installments commencing at occupancy. An amendment to Bill 108 following committee extends the repayment timeframe to 20 years for non-profit housing. Previously, development charges were payable in advance. This change will reduce the amount of revenue

municipalities receive from development charges. It will also increase administrative burden for municipal governments.

On a positive note, municipal governments may now charge the full capital cost of waste diversion services as a development charge. Following ours' and others' proposed amendments at the committee stage, capital costs for ambulance services will now also be included in development charge calculations.

Community Benefit Charges:

Height and density bonusing under Section 37 of the *Planning Act* has been replaced with a new Community Benefit Charges framework. The CBC framework will allow municipal governments to pass by-laws covering a particular area to impose charges against land to pay for the cost of facilities, services and other matters required because of new development. Notably, costs eligible for development charges are excluded from CBCs. Eligible services and the methodology for calculating CBCs will be determined in regulation.

Other Planning Act Changes:

Timelines for making decisions related to official plans are reduced from 210 to 120 days and from 150 days to 90 days for zoning by-law amendments. Plans of subdivision are also sheltered from third party appeals. As well, the use of Inclusionary Zoning will now be limited to transit areas. This limits the utility of this affordable housing tool.

Conservation Authorities:

The mandatory 'core services' of conservation authorities will now be prescribed by regulation. Conservation authorities must also now enter into agreements with municipal governments on service delivery. Municipal governments want assurance that this new regime will not only bring transparency to the financial relationship with Conservation Authorities but will continue to support reaching the 'triple bottom line'.

Endangered Species:

Bill 108 also introduces a new approach to endangered species protection. Species at risk will now be considered in the broader geographic context when determining species' status. The Minister is also now able to enter into landscape agreements that authorize activities that would otherwise be prohibited in relation to listed species under certain circumstances. As per an amendment to the bill, alternative approaches will need to be considered before undertaking an activity that could adversely affect a listed species. While this direction holds potential to protect species at risk, a strong commitment from the province is required to provide leadership and tools to make this a success.

Environmental Assessment Act:

The Bill will reduce the need to undertake a lengthy justification for low risk activities. AMO looks forward to participating as further information, regulations and guidance are developed.

Ontario Heritage Act:

Ontario Heritage Act changes will require municipal councils to notify property owners if their properties or included in the register due to cultural heritage value or interest. The changes also introduce new timelines aimed at making the heritage process more transparent. A technical amendment was made at the committee stage that the Trust is included in notices. The language around erecting structures on a heritage site was also clarified to stress that the attributes that give heritage significance should not be altered or demolished.

AMO Contacts:**On Development Charges and Community Benefit Charges:**

Matt Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

On LPAT, planning matters, CAs, endangered species, EAs and heritage:

Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, 416-971-9856 ext. 342.

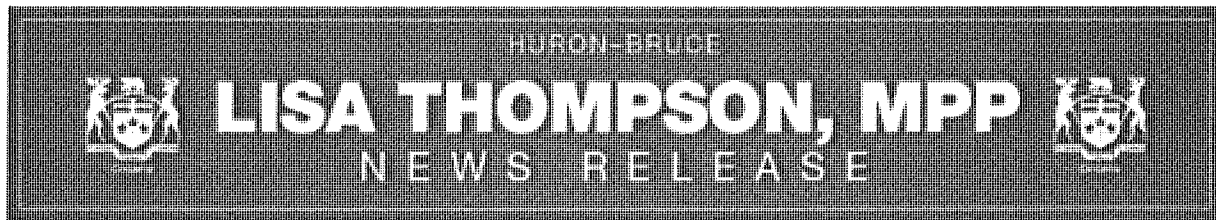
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Inter-library loan program restored

For immediate release
May 31, 2019

[KINCARDINE] — Huron-Bruce MPP Lisa Thompson is happy to announce that after extensive consultation work, library users will continue to enjoy the same level of service as they have come to expect at their local libraries including the reinstatement of the inter-library loan program.

The Ministry Tourism, Culture, and Sport, the Southern Ontario Library Service and Ontario Library Service - North have identified opportunities to modernize and find efficiencies from within their operations without affecting frontline library services. Additional funding has not been provided to either organization – their budgets remain the same as originally provided in the 2019 budget.

"I know how important this service is to rural residents and to my constituents," Thompson said. She added that she made sure responses, regarding the value of local library services, she had received at her local constituency offices were shared appropriately.

Thompson said the government asked both library service boards to focus on services and programs that impact library users the most, while finding efficiencies. The clear message from library users was that the inter-library loan program was a priority. In SOLS, much of their budget reduction is absorbed by the change from the costly van delivery service to the cost-efficient postage service, which now allows priority services and programs to be maintained. This was accomplished within SOLS' current budget.

"This is good news," Thompson added. "Local access to a wide variety of literature will continue to be available across the riding," she concluded.

-30-

Media contact:

John McPhee

Municipal Update

May 2019

Source Protection Region submits second annual progress report to Province of Ontario

Local work to protect drinking water sources 'progressing well'

The Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee has approved this source protection region's second annual progress report. The progress report has been submitted to the Province of Ontario. It documents the achievements made to implement local source protection planning policies that add protection to local municipal drinking water sources. We extend sincere thanks to municipal staff who contributed to the report, and for their ongoing support for this program.

Highlights of the report include:

- Ninety per cent of source protection plan (SPP) policies that address significant drinking water threats are implemented.
- 65 per cent of municipalities have amended their Official Plan to conform with the Maitland Valley and Ausable Bayfield source protection plans; the remainder are in progress.

DRINKING WATER SOURCE PROTECTION
Our Actions Matter

Ausable Bayfield
Maitland Valley
Source Protection Region

- Municipalities with vulnerable areas, where SPP policies have effect, have processes in place to ensure their planning decisions conform with SPPs.
- Mandatory septic system inspections: 99 per cent of the required 206 inspections in vulnerable areas, close to municipal wells, are complete.
- There are 88 drinking water protection zone signs installed in the source protection region. The signs are installed on roads near municipal wells to alert citizens that their actions in these zones can impact a municipal drinking water source.



You may download the Second Annual Progress report here:

<https://www.sourcewaterinfo.on.ca>

Table: Summary of Ontario *Clean Water Act, 2006* Part IV delivery in this source protection region – delivery by Town of Minto, and by Risk Management Office at Ausable Bayfield Conservation Authority (ABCA)

	# Risk Management Plans Completed	# Section 59 Notices Issued	# Orders
2015	12	87	0
2016	18	85	0
2017	35	123	0
2018	14	102	0
Summary	79	397	0

Ontario Ministry of the Environment, Conservation and Parks approves amended assessment reports, source protection plans

Amendments are under Section 34 of *Clean Water Act, 2006*

Ontario Ministry of the Environment, Conservation and Parks (MECP) approved amended Assessment Reports and amended Source Protection Plans (SPPs) for Maitland Valley and Ausable Bayfield source protection areas in January 2019.

Amendments responded to changes in well systems including Blyth, Benmiller, Dungannon, Molesworth, Ripley, and Varna. Approved amended plans also included revisions to two policies.

The amendments update wellhead protection areas around six municipal wells and revise risk management policies for consistency. We provided updated source protection plans and maps to municipalities affected by the amendments and revisions. Also, we are sending letters to people in the revised wellhead areas.

Plans were approved as amended on Jan. 31, 2019 and took effect Feb. 5, 2019. (The very first plans took effect on April 1, 2015.)

Source protection region prepares proposed work plan for review, updates to source protection plans

Work plan submitted to Province of Ontario for consideration

In November of 2018, drinking water source protection staff submitted a proposed work plan to the Province of Ontario for review and update of current source protection plans. We thank municipal staff who provided comments and suggestions for revisions to work

plan and to SPPs. Pending approval of the work plan, source protection staff will begin the required updates and meet with the Ausable Bayfield Maitland Valley Source Protection Committee (SPC) to consider possible revisions to the source protection plans.

New municipal representatives Allan Rothwell, Dave Frayne join source protection committee in region

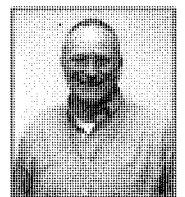
Members appointed before 2015 must be reappointed or replaced

Allan Rothwell and Dave Frayne joined the Ausable Bayfield Maitland Valley Source Protection Committee (SPC) in March of 2019 as municipal representatives. We are grateful to have the benefit of their expertise and experience.

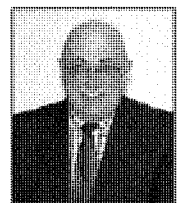
The SPC is a multi-stakeholder committee comprised of five municipal representatives; five economic reps (three agricultural; one commercial; one industrial); and five representatives from 'Other' interests including two environmental; one property owner

association rep; two public-at-large (one for Maitland Valley area; one for Ausable Bayfield area).

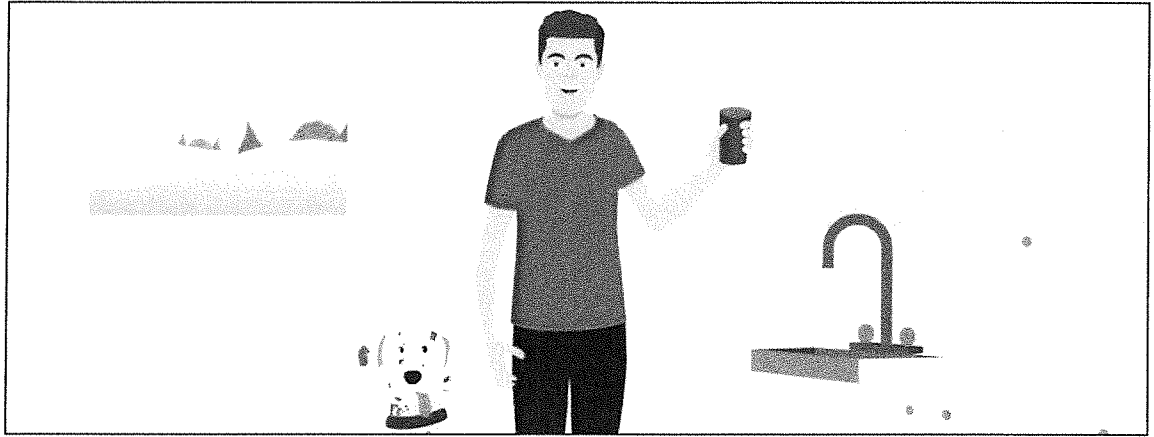
Source protection committee members appointed before 2015 must be reappointed or replaced prior to 2020. Notices of calls for new members will be placed on the local website at sourcewaterinfo.on.ca in September of 2019.



Allan Rothwell



Dave Frayne



New animated video among public education materials about protecting drinking water sources

Video explains source water protection in fun, easy way

We thank all the municipalities who have added drinking water source protection messages to your websites. Our source protection region has a number of materials produced locally or produced by the Province of Ontario and Conservation Ontario.

One way local people can learn about source water protection is through a fun, short, animated video produced by Conservation Ontario. The video, released late in 2018 (on World Water Day), features a young man named Matt and his dog Buddy. The animated video opens with the question "Do you know where your drinking water comes from?" The video is only about a minute in length but that is enough time to provide an overview of drinking water source protection in Ontario.

We have provided municipalities with education resources but if you would like a copy of this video, or other materials, please contact us.

The video shows the groundwater and surface water (lakes and rivers) sources of our drinking water and how we all can help to prevent contamination by taking positive actions near municipal wells and intakes.

To learn more about the video, and protecting drinking water,

visit sourcewaterinfo.on.ca and protectingwatermatters.ca

"We're excited that the public has a new and entertaining way to find out about where their water comes from and how to protect it," said Mary Lynn MacDonald, Program Co-Supervisor for the Ausable Bayfield Maitland Valley Drinking Water Source Protection Region. "The new video captures viewers' attention with humour, music, and great animation and encourages them to keep our drinking water safe and clean."

The message of the video is very important – we all have a role to play – at home and at work – taking positive actions that help to keep our municipal drinking water safe and clean. The video is available in English and French. There is also a shorter, 20-second version.

You can play the new video on the Ausable Bayfield Conservation YouTube channel at this link:

<https://youtu.be/4U-zmi3FJOA>

If you have any question about education and outreach materials for drinking water source protection in the Maitland Valley and Ausable Bayfield areas visit sourcewaterinfo.on.ca or call us at 519-235-2610 or toll-free 1-888-286-2610.

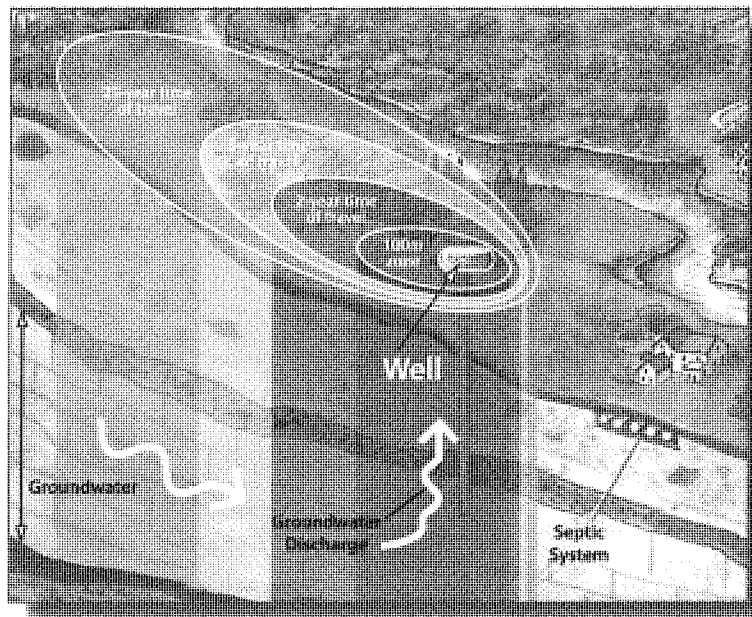
Wellhead protection area mapping is online

Maps available on Ontario's Source Protection Information Atlas

Municipal representatives, staff and interested citizens can find municipal wellhead protection areas and source protection maps online with the Province of Ontario's mapping portal called the Source Protection Information Atlas.

The link to the source protection information atlas online mapping portal is available on the local source protection region website at sourcewaterinfo.on.ca and on the Ontario source protection page here:

www.ontario.ca/page/source-protection



Municipal wellhead protection areas

Wellhead protection areas (WHPAs) indicate where municipal wells are most at risk. Source protection planning policies, with legal effect, for activities posing a significant threat to drinking water, apply in WHPAs **A** (100 metres around the municipal well); **B** (two-year time of travel); and **C** (five-year TOT). In our region, no policies require conformity outside of A, B, and C.

New municipal resources from Conservation Ontario Primers for councillors, municipal planning available

Municipalities are key partners in delivering Ontario's drinking water source protection program. Conservation Ontario is pleased to share new resources to support the work you do. Resources include:

- Source protection primer for municipal councillors
- Municipal Planning Primer

To find out more, call us, or visit Conservation Ontario's website at this link:

<https://conservationontario.ca/conservation-authorities/source-water-protection/>

If you have any questions, feel free to contact us:

Ausable Bayfield Maitland Valley Drinking Water Source Protection Region
1-888-286-2610 • info@sourcewaterinfo.on.ca

Maitland Valley Conservation Authority / Source Protection Authority
P.O. Box 127, 1093 Marietta Street, Wroxeter, Ontario • N0G 2X0 • 519-335-3557

Ausable Bayfield Conservation Authority / Source Protection Authority
71108 Morrison Line, RR 3 Exeter, ON • N0M 1S5 • 519-235-2610

**MINUTES
VANASTRA RECREATION CENTRE / DAY CARE
COMMITTEE MEETING
WEDNESDAY, MAY 15th, 2019 at 6:00 pm**

Members Present: Huron East Councillor Brenda Dalton
Janet Boot, Becky Kyle, Scott Townsend and Mark Stone

Members Absent: nil

Staff Present: VRC Manager, Lissa Berard
Secretary, Janice Andrews

1. CALL TO ORDER

Chair Janet Boot called the meeting to order at 6:00 p.m.

2. CONFIRMATION OF THE AGENDA

Moved by Mark Stone and seconded by Becky Kyle:

That the Agenda for the regular meeting dated May 15th, 2019 be adopted with the addition of the following item:

- Other Business: Day Care, Front Activity Room

Carried.

3. DECLARATION OF PECUNIARY INTERESTS AND GENERAL NATURE THEREOF

4. DELEGATIONS

5. MEETING MINUTES

Moved by Scott Townsend and seconded by Becky Kyle:

That the following meeting minutes be approved as circulated.

- i) Regular Meeting – April 10th, 2019

Carried.

6. BUSINESS ARISING FROM THE MINUTES

Day Care

Chair Janet Boot questioned if the pea stone has been replaced in the day care playground area and also if investigation has been completed on the flooding in the toddler room prior to replacing the flooring. The Facility Manager advised that the wet spring has prevented the pea stone from being applied and it will be scheduled when weather permits. It was also noted that no work has been completed to date on the replacement of the toddler room flooring and the Facility Manager will investigate this further with the Day Care Supervisor Tammy Martene.

7. REPORTS & RECOMMENDATIONS

Ventilation System – Pool Area

The Facility Manager advised The Ontario Trillium Foundation has an investment stream for capital projects that include renovations or repairs to community centres. The Facility Manager recommended an application be submitted to The Ontario Trillium Foundation for the dehumidification

and ventilation upgrades at an estimated cost of \$305,500 with a request for funding of \$60,000. The application would breakdown funding for the project as follows:

Municipality of Huron East (Northland Vibrancy Fund)	\$187,081
Vanastra Recreation Centre Reserves	55,419
Ontario Trillium Foundation	<u>60,000</u>
Total Project	\$302,500

The Facility Manager also advised that a representative from Northland Power attended at the facility along with CAO/Clerk Brad Knight in regards to using the Vibrancy Fund for this project and the response was positive.

Moved by Mark Stone and seconded by Becky Kyle:

That the Vanastra Recreation Centre/Day Care Committee submit the dehumidification and ventilation upgrades at an estimates cost of \$302,500 to the Ontario Trillium Foundation: Capital Grant Stream; with a requested funding level of \$60,000. Carried.

Annual Chicken Dinner

The Facility Manager advised that 182 tickets were sold to the Annual Chicken Dinner held on April 26th, 2019. Committee members were advised net proceeds will be approximately \$700.

Programming

The Facility Manager advised the mini session lessons will start May 14th and 22nd and 58 of the 68 spaces available for lessons have been filled. In addition to group lessons, 30 private lesson time slots have been booked with the overflow now going into the summer.

Water Fountain

The Facility Manager advised she has requested 3 quotations for water fountains. One quotation has been received and Scott Townsend advised he will provide a quotation for the fountains. This matter will be discussed again at the next regular meeting.

Summer Day Camp

The Facility Manager advised day camp staff registration will start May 17th with programming to start on July 2nd.

Baseball Diamond Improvements

Committee members were advised the improvements to the baseball diamond have been delayed due to the amount of rain and Gold Coast Landscaping Inc. will schedule the work when weather permits. The Vanastra Lions Club will purchase equipment needed to do the dragging and are committed to maintaining the diamond. The Club also has volunteers that will do the infield work.

Moved by Scott Townsend and seconded by Brenda Dalton:

That the Managers Report for May 2019 be approved as presented. Carried.

Financial Statements

Committee members were provided with a Year-to-Date Financial Statement for the period ending April 30th, 2019.

Moved by Becky Kyle and seconded by Mark Stone:

That the Vanastra Recreation Centre/Day Care Committee receive the Year-to-Date Financial Statements for the period ending April 30th, 2019. Carried.

8. **CORRESPONDENCE**

9. **UNFINISHED BUSINESS**

Strategic Business Plan Conclusion/Reporting

The Facility Manager advised she continues promoting marketing of the warm pool for rehabilitation. Chair Janet Boot suggested a goal for the end of 2019 to distribute all brochures to the public and the brochure be updated for 2020. It was also recommended that advertising continue in the Boomers magazine perhaps in the fall edition so winter season is covered and continuing once a year going forward.

10. **OTHER BUSINESS**

Day Care – Front Activity Room

The Facility Manager and committee members discussed at length the condition of the front activity room used by the day care including the inability of the janitor to complete his duties properly due to the volume of day care equipment/toys in the room. The Facility Manager was directed to approach the Day Care Supervisor to address the concerns discussed and that the Day Care Supervisor be requested to attend the next regular meeting to provide an update.

11. **CLOSED SESSION AND REPORTING OUT**

12. **MEETING DATES**

Upcoming meetings for the Committee are scheduled for June 17th and July 15th, 2019.

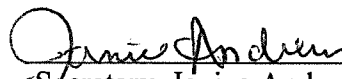
13. **ADJOURNMENT**

The time now being 7:15 p.m.

Moved by Brenda Dalton and seconded by Scott Townsend:

That the meeting now adjourn until Monday, June 17th, 2019 at 6:00 p.m. Carried.

Chair, Janet Boot



Secretary, Janice Andrews

Huron County Warden's Charity Golf Tournament

Friday, July 12th, 2019
Shotgun start at 1 p.m. Dinner to follow

On behalf of the Council of the County of Huron, I am pleased to invite you to the 2019 Huron County Warden's Charity Golf Tournament at Woodlands Links Golf Course in Central Huron.

With your support, the 2019 Warden's Charity Golf Tournament is raising funds for the Alexandra Marine & General Hospital Foundation to support mental health initiatives.

Join us for another spectacular County golf event to gather friends and colleagues for a worthy cause. I thank you in advance for your support, and look forward to seeing you on July 12th in Central Huron.

Sincerely,
Jim Ginn
Warden, County of Huron



Tournament Guidelines

Free Access to the Driving Range before the Shot Gun Start



Shot Gun Start

Please be at your assigned tee block ten minutes beforehand. Once the horn sounds, play begins.

Knock out Scramble

All golfers in the group tee off.

One landing point is selected to be the next shot location for the team.

The remaining balls are picked up and moved to the location of the selected ball.

Two drives from each golfer **MUST** be used.

At the next hole, the process starts again; all golfers in the group tee off.

Recommended Tee Blocks

Ladies tee off from the red tee blocks, men tee off from the blue tee blocks. Please use the tee block you are most comfortable with.

Drives

Each team member must provide the opening drive for a minimum of 2 holes.

Ball Proximity

Players must place their balls within 36 inches of the ball that is selected to be "in play". Once on the green, players must line up their shot within 6 inches of the ball selected to be "in play" but not in a location closer to the hole.



7th Huron County
Warden's Charity Golf Tournament

July 12th, 2019 – Woodlands Links Golf Course,
37858 Huron Rd, Clinton, ON
<http://www.woodlandlinks.com>

Sponsorship Opportunities

(Place a checkmark beside your choice of donation)

\$500.00 Tournament Sponsor

\$150.00 Tee Sponsor

I am unable to attend, please accept a donation to the AMGH Foundation in the amount of \$50 \$100 other \$ (please specify amount)

Name of Company _____

(to appear for acknowledgement)

Contact _____

Mailing Address _____

Phone _____ **Email** _____

Tax Receipts Tax receipt will be issued if requested below, only in the amount allowable under the Income Tax Act.

Issue Receipt to _____

(Only required if different than above)

Name of Company _____

Mailing Address _____

Send completed registration forms via email to
kpuska@huroncounty.ca

Please forward payment to:
County of Huron | Attention: Kate Puska
1 Courthouse Square
Goderich, Ontario N7A 1M2
Cheques made payable to: Treasurer, County of Huron



All proceeds will be donated to the
AMGH Foundation

The AMGH Hospital Foundation supports the Alexandra Marine & General Hospital's goal to provide quality health care in our community. Visit <https://www.amghfoundation.ca/> for more information about their work.

ENTRY FORM

TEAM MEMBER	COMPANY

Phone
Email address
<input type="checkbox"/> \$125.00 per person
<input type="checkbox"/> \$500.00 per foursome
<input type="checkbox"/> \$30.00 per person - Dinner Only

\$125.00 per person (\$500.00 per Foursome) includes

- Golf
- Cart Rental
- Buffet Dinner at 5:00pm
- Donation to the AMGH Foundation (supported by a charitable receipt, if requested)

All single entries will be placed on a team via random selection

Registration Deadline is Tuesday July 2, 2019

County denies marijuana grower's request

Stinky demonstration in Norfolk council chamber

MONTE SONNENBERG

A local marijuana producer is weighing his options now that Norfolk council has turned down his request for an exemption to the county's cannabis-production regulations.

Council's unanimous vote came at the end of a two-hour public meeting Tuesday under the Planning Act.

Council's decision was a relief to residents of Townsend Road 14 east of Blue Line Road.

Single-family dwellings surround the greenhouse operation on three sides. Families have been complaining about the strong

smell of marijuana in the neighbourhood since the 2.1-acre greenhouse was converted to cannabis from vegetable production three years ago.

The facility belongs to Sean Zheng, who lists 681 Townsend Road 14 as his address.

The Norfolk regulation at issue requires greenhouses producing cannabis to be at least 150 metres from sensitive land uses such as housing if the greenhouse is fitted with odour-mitigating technology. The same regulation requires a setback of 300 metres if the greenhouse lacks this equipment.

The home closest to the Zheng greenhouse is 39 feet (11.9 metres)

away. As well, the Zheng greenhouse is not fitted with odour-mitigating technology. Waterford Coun. Kim Huffman wanted to know why Zheng was seeking relief from the 150-metre requirement when he is in violation of the 300-metre setback provision of the county bylaw.

"I find it offensive that this request is even being made," Huffman told Zheng's planning consultant Gary Blazak, of London.

Blazak responded that an odour-control system is on deck. Before it is installed, Blazak said his client wants assurances that he will be allowed to grow 1,300-plus marijuana plants at any given time.

Blazak tabled a peer-reviewed engineering study which said the odour-control system at issue will be 100 per cent effective.

SEE CANNABIS ON A2

Grower could appeal decision

CANNABIS FROM A1

The Zheng greenhouse is one of at least 50 grow-operations of its kind that have sprung up in Norfolk County in recent years. The advent has been so rapid because — like the Zheng operation — these greenhouses were built in recent years to produce vegetables such as tomatoes and peppers.

Stacey Smith of Townsend Road 14 lives less than 100 metres from the Zheng greenhouse. She told council that life in this part of Norfolk has been "a nightmare" since the greenhouse was given over to marijuana. The problem is a strong, constant pungent odour from the plants involved.

Smith delivered a unique demonstration of what she and her neighbours have endured in recent years.

Smith went to the front of the council chamber and poured a small amount of liquid skunk essence into a plastic container. She wafted the

fumes throughout the space with a hand-held electric fan. The unpleasant odour reached all corners of the cavernous chamber.

Smith also thought Zheng's application was a little much given that he was basically asking to be exempted from the county regulation.

"If we're going to allow 92 per cent setback relief, what's the point of designating 'sensitive land uses' in the first place?" she asked.

"These applicants have never been in compliance. This has always been an illegal operation going on three years now. Now they ask to be rewarded with 92 per cent setback relief?"

Zheng's planning application also sought relief from the requirement to provide 62 parking spaces for an industrial property this size. Zheng wanted this reduced to nine. Zheng attended Tuesday's meeting but did not speak.

Zheng has options moving for-

ward. He could acquiesce to council's decision and stop growing marijuana at this location. He may also refer council's decision to the Land Planning Appeal Tribunal. A court challenge under Ontario's right-to-farm legislation is another possibility.

"You have to comply with the zoning bylaw, but you also have to comply with provincial policy," Jennifer Meader of the law firm Turkstra Mazza said on Zheng's behalf.

"You have to recall what was before council tonight. It was the setback and the parking issue. It's not the use. This is a permitted use, and that's acknowledged in the staff report."

Meader was asked in an email Wednesday if the path forward was clearer the day after council's decision. Meader however was involved in a Land Planning Appeal Tribunal hearing and unavailable for comment at press time.

13-13-7

Minutes of the Huron East/Seaforth Community Development Trust Meeting
Thursday, May 2, 2019

7 pm @ Post Office



To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Christie Little, Joe Steffler, Bob Fisher, Neil Tam, Ellen Whelan, Ray Chartrand, Cathy Elliott

Others present: Property Manager Chance Coombs

1. The meeting was called to order in the boardroom by Chair Christie Little @ 7 p.m.

2. Presentation – Meridian Credit Union

- Karen Bilton of MCU attended to update trustees' photo documentation and signatures for Trust investment purposes and answer any questions.

3. Correspondence -

- Doug Perkes hockey tournament proceeds will be used to assist 10 children with hockey registration.

4. Additions to Agenda & Approval of Agenda

Moved by Bob, seconded by Neil for approval of agenda. Carried.

5. Disclosure of Trustees' Pecuniary Interest –

- Christie(\$35.71 bill for soup ingredients for Souper Saturday).

6. Accounts Payable – Financial Reports

- Total of \$34,441.52 paid
- Payment to Smith Construction is the final payment for internal work on Post Office.
- GIC's are maturing at TD on May 6, 2019 and MCU on June 6, 2019. Trustees recommended that a \$100,000 14 month GIC @ 2.15% be purchased at TD.

Moved by Neil, seconded by Ray for approval of Accounts Payable of \$34,441.52 and the Financial Reports. Carried.

6. Property Manager's Report – Chance Coombs (see attached)

- Bob requested that the Post Office's lease be checked to see if repair/replacement of light ballasts are the Trust's responsibility.
- Bob requested that the LHIN lease be checked to see if urinal repair and front door repair are the Trust's responsibility.

Moved by Bob, seconded by Neil for approval of Property Manager's report. Carried.

7. Huron East Health Centre Report – None

8. Minutes of April 4, 2019 meeting

Moved by Bob, seconded by Ellen for approval of the minutes. Carried.

Business Arising from the Minutes

Sam Steep, World Jr. Mixed Doubles Curling –

- Joe reported that Sam and his partner won the gold medal. Sam will come to the Trust to report on his experience.
- Bob reported that a Meet & Greet at the curling club and a presentation by the municipality are in the planning stages.

Unfinished Business

Code of Conduct –

- This will be moved to another meeting and kept on the agenda until addressed.

March Break Movie Review –

- Approximately 50 in attendance.
- SPS principal suggested showing a movie on future PD days.

Souper Saturday Review -

- Bob reported there was a good attendance and a good amount of money raised for the food bank. The Trust's entry was the winner in the Clear Soup category.

JL Retirement Lease –

- Rent has been paid up to the end of June 2019.

3rd Floor Interest –

- Cathy provided details about a prospective tenant.
- Chance reminded that there may be an issue with the bathtub plumbing. She will contact plumber Mike Van Bakel regarding what he found when he inspected the plumbing and what repair he did.
- Cathy will contact Bathfitter for a quote to replace tub, tub surround, fixtures and install grab bars in bathroom.

Moved by Joe, seconded by Ray to approve a 1 yr. lease for Debra Anderson. Carried.

Chance Coombs left the meeting.

Property Manager Review -

- Christie reported on the meeting she and Cathy had with Chance.
- Chance's contract agreement was for monthly salary and liability insurance to be provided by the Trust. The liability insurance has not been provided.
- Christie checked with Kevin Varley and was told that liability insurance would cost \$750/year. Christie will instruct Kevin to put the insurance in place.
- It was felt that meeting twice a year with Chance would provide good communication.
- Using the former property manager's notes, Chance will put together a maintenance schedule for the Post Office and LHIN.
- Joe reported that in the past, repair work was hired out. Chance has been able to do much of the repair work herself, resulting in savings of time and money.
- Ray suggested that Chance keep a record of the time she's spending on repair and maintenance work and phone calls. The Trust can then decide if additional remuneration is in order.
- Bob stated that the current PM salary works out to \$20/hr. for 7 hours/week.
- The question of who cuts the grass at the Post Office couldn't be answered. Christie will find out who cuts grass at CIBC and see if they would cut the Post Office's grass as well.

New Business –

Fire Inspection of Post Office –

- Cathy has spoken to municipal fire chief Marty Bedard about the last time a fire inspection and report were done on the Post Office. A formal inspection and report have not been done. The fire inspector is in town on Mondays and Wednesdays and can provide an inspection and report at a cost of \$50.
- Christie will ask Paul Stephen, Innovative Security to explain the security systems at the Post Office and LHIN to the trustees so we understand the systems we have.

Moved by Bob, seconded by Ray to have a fire inspection and report done on the Post Office and LHIN buildings. Carried.

9. In Camera –

Moved by Neil, seconded by Ellen that the Trust, pursuant to Section 239(2) of the Municipal Act, leave the regular meeting of the Trust at 8:27 pm to go In Camera. Carried.

Moved by Ray, seconded by Joe that the Trust enter an In Camera session at 8:27 pm to discuss Section 239(2)(c) Property. Carried.

Moved by Bob, seconded by Ray that the Trust leave the In Camera session at 9:05 pm. Carried.

Moved by Ray, seconded by Bob that the Trust resume the regular meeting at 9:05 pm. Carried.

10. Adjournment -

Motion for adjournment at 9:05 pm by Bob.

Next meeting – Thursday June 6, 2019 @ 7:00 pm.

Chair Christie Little _____

PROPERTY MANAGER'S REPORT

Post Office

Andra called requesting service on back delivery door lock/keypad.

Dashwood Lock & key serviced & repaired keypad. Repaired

Andra called requesting some lights to be repaired as I informed her earlier that we would not be in on the LCD retrofit. I have called an electrician.

I am continuing to monitor the temperature & pressure of the boiler as well as checking on space heaters, etc.

Continue to supply custodian with needed supplies.

Continuing to clean up garbage in Parkette.

Checking in regularly with employees. (issues?)

All good!

L.H.I.N.

I received an email from Chris Kostakos regarding a men's urinal that wouldn't flush.

Checked into it and ordered the parts needed. Now repaired.

I received an email from Chris Kostakos regarding their front door not latching properly. I will check that out today.

Checking in regularly with employees. (issues?)

All good!

P.M. Chance Coombs

BUSINESS ARISING FROM THE MINUTES

N/A

CORRESPONDENCE

N/A

FINANCIAL REPORTS**Year to Date Report**

Nothing to report as the 2019 budget has not yet been approved.

UNFINISHED BUSINESS**Jumpstart Grant**

Dan Fritz said the Jumpstart Grant is done and should be received around June 26th.

Campaign Coaches

-Discussed above

BMG Programming Online Survey

Dan Fritz said that the programming survey has had 110 people participate so far. Responses have dropped off in the last few weeks and the committee is looking at doing a paper copy in the water bills in June, with drop boxes provided in town.

- Melissa Jacklin to ask Sherrie to prepare and send out a paper copy survey in the water bills in June.
- Sherrie Oliver to prepare copies for Jamie for Morris-Turnberry as well.
- John Lowe to find out if we can put a drop box at the post office, CIBC, grocery store or somewhere downtown this week.
- John Lowe to get drop boxes for surveys.

NEW BUSINESS**Facilities Tour- Actions Required****Pavillion**

- Abi Corbett to talk to Optimist- Need new Canadian Flag and Ontario Flag.
- John to contact Brad Knight for Huron East Flag.
- To be done before Minor Ball on June 1st

Clean Pavillion.

Spray Weeds and tidy up the outside.

Have someone put up flagpoles.

- Abi to contact Municipality to see if there is something to remove paint on pavilion floor (May need to be grinded out as paint and solvents have not worked before).

Pool Area

- Bricks on walking path have heaved- tripping hazard- must be addressed.
- North end of pool – Path has sloped towards the building.
- Bathrooms- Garbage to be taken out and bathroom to be cleaned.
- Benches- 4x4 under benches to be disposed of.
- Deck Benches- To be taken apart and Alvin to level bracket for staff to re-install.

- Signage around pool deck to be updated. Abi to ask Lions for support and to be budgeted for 2020.
- Drains on pool deck needs attention.
- Awning at pool to be removed (preferably) or repaired- Abi to ask Lions for assistance with this.

Auditorium

- Door sweep on east door to be lowered to prevent water and/or bugs from coming in underneath.

Baseball Diamond/Concession

The committee would like to get some refreshment wagons for after the games. We would need one per each diamond and ideally ran by high school students looking for volunteer hours. They would need an adult there as a point of contact. This will be readdressed at the next BMG Rec Meeting

- Rosanne to talk to Doris Robinson at the high school to find student volunteers

Arena Update- Painting Walls-

The arena will need to be painted when not busy for about a week or 2 due to fumes from paint. It was suggested that auditorium needs to get a paint job as well.

- Rosanne is to provide Abi with paint samples

Huron East Centenaries

Dan was in touch with the Huron East Centenaries regarding hosting events. They will most likely say No for these main reasons:

- Teams are too big for dressing rooms.
- Season ticket holders were upset that they had to travel to Brussels as it was too far away.
- Sponsors were also upset due to second point.

Brett Lee Meeting- Fundraising Opportunities

Dan Fritz distributed notes from his meeting with Brett Lee from Walton Raceway

The options to consider were:

1. Working a flagging shift- 12 people for 6 hours, receive a \$1200 donation, - 16.67\$ an hour per person, - labour intensive.
2. Operate a food booth- no entry fee or profit sharing, but will be watched by health department due to last year.
3. Take over operations from bar- all profit is ours, but so is all risk and expenses. Estimated revenue is \$2500-\$5000 so likely not worth the risk.

The bar was shut down at TransCan last year and it was not a successful event. With this in mind, we would have to get a separate liquor license as we don't want this under the Municipality's liquor license. We could approach the Optimist club, as we do not have the man power but overall the event seem like it would not be worth the risk in our fundraising efforts.

Mushball Tournament

2 teams have dropped out so we are looking at 2 spots to be filled.

- Dan Fritz will add this to the Facebook page in search of new teams
- All out of town teams have paid
- John to get in touch with Grumpy's food truck to see if they are available and if there are any profit sharing opportunities
- Abi to get in touch with SWAT food truck to see if they are available and if there are any profit sharing opportunities

MANAGERS REPORT

The Managers report for May was reviewed and accepted.

Abi Corbett distributed the May Managers Report. She discussed a few other things to note.

- The roller-skating was a success, many (90-95%) were from out of town.
- New 911 numbers ordered to go up around the facility, and we are waiting for them to come in.
- Huron County has bought 2 pool passes for the libraries for families to check out for a week at a time.
- Looking at getting the new stage tendered in the very near future.

Dehumidifiers

A pamphlet was provided regarding the benefits of the 2 dehumidifier options. The committee is leaning towards the desiccant dehumidifier even though it is more costly as it is more energy efficient and there may be funding available.

- Abi Corbett is to discuss with Brad Knight the dehumidifier options.

Mushball tournament

The porta-potties and security has been booked. Abi booked a different security company (ISM) to try out. Due to preferred fridge truck being unavailable, Abi offered to run refreshments back and forth from the fridge, but since this was labour intensive, the committee suggested booking a fridge truck from Greens.

- Abi to call Greens for a fridge truck rental
- Abi to confirm Taxi signs are posted around facilities

Rollerskating

Roller-skating on May 24th still needs volunteers. The first one was a success with about 56 people attending. There will be no roller-skating in June or July because it is a hazard if it is too humid. The floors get too slippery.

- Abi Corbett will update ad to include bring your own roller skates/blades
- Sherrie to print off flyers for Abi to put up

Smart Serve and Bartending

Abi distributed the SOP for bartending at the BMG community centre. She also requested that due to a recent incident, please don't convey information to renters like ticket sale numbers or money as there was some backlash when an invoice was presented because they had heard how much was made.

Leo Dance- Much Music Dance- July 6th

Matt will look after but he will need 4 bartenders and 2 Lions members to stay for the whole

night. The event will also need 4 Security Guards and 2 rec members from beginning of night on. John volunteered and one more volunteer is needed. This will be discussed at next meeting.

Surgery

Abi will be away for 6-8 weeks after the Mushball tournament for scheduled surgery. Matt will fill in as acting manager.

Summer Students

The Brussels Arena has been approved for 2 summer students. The job posting closes Monday May 20th and Melissa and Abi will be conducting interviews together.

- Abi and Melissa to arrange a time for interviews

Auditorium Lights

It was requested that the auditorium lights be left on even if nothing is going on as it is very dark

ADJOURNMENT

John Lowe asked to have minutes in a timelier manner as he was away last meeting and needed more time to review.

There being no further business, the meeting adjourned on a motion by John Lowe, seconded by Jamie McCallum at 9:54 pm. The next meeting will be Monday, June 10, 2019 at 7:00 pm or at the call of the chair. CARRIED

Melissa Jacklin, Chair

Miranda Boyce for Sherrie Oliver, Secretary

Huron Heat/Seaforth Junior Broomball - Sundays

It was reported that Huron Heat is interested in taking 3 hours of ice on Sunday and possibly more. They are able to cancel this ice with 72 hours notice. This is on top of the ice they rent on Thursday nights – 5 hrs.

Arena Manager Corbett is still waiting to hear from Seaforth Junior Broomball as they are hoping to work out an agreement with the Seaforth Arena for ice time.

CORRESPONDENC

Brussels Minor Ball

An email was received from Brussels Minor Ball regarding the annual Brussels Minor Ball days held June 1, 2019.

- Minor Ball felt the diamonds were beautifully done, lined and very well manicured.
- The pavilion was pressure washed, which they were thankful for.
- They are concerned about the weeds at the pavilion and felt they were an eyesore.
- No garbage cans were put out for the wash station or the food truck. They also had a difficult time finding garbage bags for the cans.

Arena Manager Corbett stated that the weeds were an eyesore and they had gotten away from staff. Garbage cans have not been set out in the past. User groups are to look after the garbage cans and bags are located in the pavilion. The Board asked Arena Manager Corbett to ensure that user groups are aware of this practice and to show them where the garbage bags are located. The Board was happy that the pavilion had been pressure washed, in previous years it has not been done by recreation and Brussels Minor Ball have done the clean up.

Rosanne Groves reported that the liquor inspector had been present on June 1 for an inspection. The inspector did not have any issues except that the do not drink while pregnant sign was not posted.

Arena Manager Corbett reported that it was hard to pull the weeds under the main diamond bleachers, as it is clay.

Action Item

- Post the do not drink while pregnant signage at the pavilion – Arena Manager Corbett
- Reach out to SWORFA to see what other recreation staff do with clay and weeds – Arena Manager Corbett

FINANCIAL REPORTS

Year to Date Report

The Board reviewed the year to date (ytd) reports to May 31, 2019. The following items were noted:

- 2019 year to date (ytd) deficit is \$8,106
- 2019 budgeted deficit is \$70,590
- Auditorium/Hall rentals are down – 2018 had the provincial elections during May/June
- Utilities are currently forecasting higher than budgeted – ytd \$44,723, budget \$73,200

No paint colour selection has been made for the auditorium at this time. Arena Manager Corbett indicated her staff might not have time to get the auditorium painted this year. The Board suggested having a painting party to get it done. The Board decided on the week of July 22-July 26 to have the painting party.

The Federal Election returning office will be in Clinton this year. The Returning Officer did tour the BMG facility but decided against using it.

Action Items

- Figure out the amount of paint required and approach McDonald Home Hardware for the paint at cost or for a discount – Arena Manager Corbett – Rosanne Groves volunteered to go with Abi to make the request.
- Send out an email advising the Building and Fundraising Committees about the painting party dates – Chair Melissa Jacklin
- Order doors for replacement in the auditorium – Arena Manager Corbett

The Board reviewed year to date statements for the Seaforth Arena from 2009 – 2012. Seaforth Arena underwent a renovation in 2010. The Board was looking to see if their ytd actuals had changed much after the renovation. It was noted that it had not.

UNFINISHED BUSINESS

Facilities Tour- Update

Pool Area

- Bricks on walking path sloping towards the building-John Hill, Huron East Building and Property Co-ordinator was out to look at the brick. Mr. Hill suggested removing 4ft of brick and putting in a cement pad. The estimated cost is \$6-8,000. This is to be considered in 2020.
- Arena Manager Corbett did fix some of the bricks that were heaving as they were a tripping hazard at the request of the Board
- Bathrooms- The Board expressed their disappointment in the way the bathrooms were left at the end of the 2018 season. The garbage cans were not emptied. There were also a number of leaves in the washrooms but there is a large gap under the doors, which allows this to happen.
- Benches- 4x4 under benches were disposed of.
- Awning at pool has been removed
- Drains have been siliconed
- The rust around the shower pipes has not been dealt with at this time. Abi is to look into cleaning it and painting them with rust paint.

The Lifeguards look after cleaning the washrooms and using the sweeper to sweep stones off the sidewalk. This includes emptying the garbage and ensuring it is stocked and cleaned. They have a checklist they have to sign off on. Currently, Abi and Matt Snyder check the washrooms in the morning and then they are not checked again until the lifeguards start at 4 (if they have time). The Board ask that the washrooms be checked earlier in the afternoon for the time being until the lifeguards start full time.

Chair Jacklin stated that she was surprised by the state of the guardroom and general appearance of the building. There was mould in the fridge, towels left on the floor and it looked like the guardroom had been ransacked.

Rosanne Groves asked if pool staff could do something special for the final pool day. She suggested getting glow sticks and having them tossed into the pool. Something fun to do.

Abi reported that pool staff had four fun days planned:

- July 1st - Canada Day Theme
- July 17th – Deck the deck – sidewalk chalk/drawing
- Aug 6th – Olympics
- Aug 30th – Bring your own pool toys (this is the last day the pool is open) – glow sticks could be added in here

The free swim offered on Saturday June 8 is annual event and Abi did not think there would be an issue, the Lions Club were concerned about the free swim as the Board had agreed not to have any free swims when the Lions Club made their presentation. There were 13 at the free swim on Saturday and 3 kids and 1 adult on Sunday.

The Board is concerned about the one time donation the Brussels Lions Club has given towards reducing the cost of public swimming. The concern is what happens in 2020 does the price go back up?

Auditorium

- Door sweep on east door to be lowered to prevent water and/or bugs from coming in underneath.

Action Items

- Investigate putting door sweeps on the bathroom doors at the pool – Arena Manager Corbett
- Scrub and clean shower pipes at pool and paint them – Arena Manager Corbett
- Letter to be sent to Brussels Lions regarding an update on what has been completed and also ask that information/concerns be directed only towards their BMG Board Representative – Alvin McLellan – Secretary Sherrie Oliver

Jumpstart Grant

Nothing to report at this time.

Campaign Coaches

- See minutes from meeting held previous

Mushball Tournament

- 14 teams are confirmed, have room for 2 more teams. Teams have registered and then backed out.
- Good turn out for a first time tournament
- Brussels Leo's (Zoey Onn) is going to stay and do food in the evening
- Need bartenders for shift on Sunday – 10:30 am – 1:00 pm
- There are 2 smart serve out of 3 bartenders on every shift

MANAGERS REPORT

The Managers report for June was reviewed and accepted.

Dehumidifiers

The RFP has been distributed, closing date is June 25; it has been posted on the Huron East website. Abi has sent the RFP to Black and MacDonald and Cimco.

Summer Students

Jessica Johnston has been hired as a summer student and has been working at cutting grass, raking and ball diamond maintenance. She has great initiative and is a hard worker.

Garrett Golley will also be working as a summer student; he will be starting July 3.

Vacation

John Lowe requested that the Board be made aware of when Abi or Matt is going on holidays so they know not to interrupt their time off.

Olympia Maintenance

The Olympia has been taken in for work to be done on it. There are issues with spark plugs not being able to be removed; a new head gasket may need to be purchased if the plugs cannot be removed. The 2019 budget for this is \$3,000; the estimated cost of repair is \$4,800.

Swimming Lesson Posting

Swimming lessons have been posted at the Bulk and Bargain in their front window.

Pool Water Heater

Gables had submitted a quote; which some board members felt was a bit high. Chair Melissa Jacklin contacted Gables and negotiated the price down \$200. The cost of the water heater is now \$890.

Recreation Guide

Arena Manager Corbett reported that work has begun on the Huron East Recreation Guide. The Board agreed to have another New Year's Eve dance; it will be advertised in the guide. Also roller-skating will be held May 8, May 22 and June 15, 2020.

Jamie McCallum left the meeting at 10:00 pm.

CLOSED SESSION AND REPORTING OUT

MOTION

MOVED BY: John Lowe

SECONDED BY: Daniel Fritz

"That Brussels Morris and Grey Recreation Board, pursuant to Section 239 (2) of the Municipal Act, adjourn their regular meeting at 10:00 p.m. to go into Closed Session to discuss the following:

239(2)(b) – personal matters about an identifiable individual; Arena Manager Abi Corbett and Secretary Sherrie Oliver shall remain for the Closed Session.

Carried

**MINUTES OF THE
BRUSSELS MORRIS AND GREY BOARD OF RECREATION
MANAGEMENT COMMITTEE MEETING
MEETING WITH CAMPAIGN COACHES, BUILDING AND FUNDRAISING COMMITTEES
MONDAY, JUNE 10, 2019**

MEMBERS PRESENT:

Huron East	Melissa Jacklin (Chair) John Lowe (Councillor) Daniel Fritz Rosanne Groves Alvin McLellan (Councillor)
Morris-Turnberry	Jamie McCallum (Councillor) Brad Beuermann (Co-Chair)

STAFF PRESENT:

Recreation Facility Manager	Abi Corbett
Secretary	Sherrie Oliver
Mayor	Bernie MacLellan

CAMPAIGN COACHES:

Glen Boy
Nicole Jutzi

BUILDING/FUNDRAISING COMMITTEE: Chris Blake, Joe and Deb Seili, Steve Fritz, Doug McArter, Nicole Noble, Heather Logan, Olivia McArter, John Van Vliet, Josh Beuermann, Brett Fisher, Jamie and Roxanne Nicholson

CALL TO ORDER

Chair Melissa Jacklin called the meeting to order at 7:00 pm.

PRESENTATION – CAMPAIGN COACHES

Chair Melissa Jacklin welcomed everyone and asked Glen Boy and Nicole Jutzi to begin their presentation.

Glen and Nicole were present to inform the Board and Committees about the findings from their interviews.

- The purpose of the study was to determine if the project was feasible.
- To see what obstacles/support is out there
- To gather opinions and thoughts relating to the proposal
- Glen reiterated that 80% of the donations come from 20% of the donors
- They contacted 36 businesses/individuals to set up interviews with.
- 3 of the contacted did not wish to do an interview but were willing to give a donation.
- There were 3 questions that Nicole asked in the interviews:
 - What awareness of the project was? She felt this was a 50/50 split. Out of the 33 interviewed almost half were not well informed about the project
 - What did they like the most about the project?
 - What challenges or concerns do you have?
- There were a number of comments that came through based on these 3 questions. Some of main comments were:
 - 4.5 million is a lot to spend
 - Is this size of renovation required?
 - Will this be a multi use facility? Not just focused on hockey.

- Something for everyone - ages 3 – 73
- What is the role of municipalities in the renovation?
- Management issues/not confident in current staff and feel it is not operated well, will it be properly managed in the long term
- What is the future of the community without the arena? It is the community hub
- Need to be fiscally responsible, its easy to spend other people's money (ie. donations)
- Would like to see the Board and Committees take the time and plan the renovation well and not rush into it
- Some people were willing to help in small roles with the project
- Interviewees appreciated being asked and that they were able to provide comments
- Happy to see the renovation happen
- There is a current lack of communication/transparency regarding the project throughout the community

Glen Boy then addressed the group regarding the findings of the feasibility study:

- Interviewees were asked what their intent was regarding a donation amount
- They were asked if there were other businesses/people who could be contacted for donations – 73 names mentioned (many names more than once)
- They wanted to ensure that there is good leadership to head the fundraising committee –
- Interviewees were asked if they believe the renovation is a priority and ½ of those interviewed identified it as a priority – 13 ppl felt this was a project worthy of support – 3 out of 33 said it was a low priority
- Out of the 36 interviewed or contacted – 31 were willing to make a donation as long as there is a business plan and municipal support
- The break down of donations was outlined as follows:
 - 4 ppl would give \$100,000 or more
 - 3 ppl would give \$50-100,000
 - 9 ppl would give \$25-50,000
 - 10 ppl would give \$10-25,000
 - 7 ppl would give \$5-10,000
- Based on these figures the donation amount that could be raised would be \$900,00 (low end) - \$1.47 million (high end)
- This was a small sample size - based on this sample size, the amount extrapolated for fundraising capacity is \$2 million – raised in a timely fashion
- Timeline – 1 year campaign
- A large donation of \$500,000 - \$1 million may lead to the naming of the renovation or the arena
- Glen was adamant that there be no changes to the fundraising parameters. Once the Committee has established monetary thresholds they must adhere to them, no changing it to accommodate individuals along the way as far as donor recognition
- Donor wall recognition
- If the municipalities were unwilling to support the project and the community is expected to fundraise all of the money why did they need the municipality.
- A letter is to be sent to the interviewees thanking them for taking the time to meet with Campaign Coaches, their input and their help

Huron East Mayor Bernie MacLellan addressed the group and stated that he has spoken to the Morris-Turnberry Mayor. His thought is that Huron East would pledge \$800,000 and Morris-Turnberry \$200,000.

Mayor MacLellan spoke about a review of recreation operations throughout the municipality. There are multiple facilities and perhaps there can be changes in the way they are operated. Mayor MacLellan recognized that recreation facilities do not (as past history has indicated) make money; a business plan is a good idea but may be unrealistic considering there are so many factors

Joe Seili reminded the Mayor that \$1 million was spent on the Brussels Library that the majority of people do not use. The arena is used by many and is the hub of the community. Joe also stated that Brussels Arena was not able to put in an application when Seaforth Arena made their submission – the Brussels Arena could have used that funding as well.

Doug McArter stated that the comments did not surprise him and it was great to know that \$2 million could be fundraised. Glen Boy stated that unprompted 65% of the \$2 million has been committed.

Alvin McLellan asked if Glen and/or Nicole would be available to make presentations at a Council meeting. Glen confirmed they would be.

Nicole Jutzi will email a copy of the study to Chair Melissa Jacklin.

Glen Boy and Nicole Jutzi left the meeting at 8:00 pm.

Business Plan Contacts

John Lowe informed the groups that the BMG Recreation had heard from Campaign Coaches the meeting before and knew that a business plan was going to be required. They took it upon themselves to start the process of finding someone. Local people were approached and the work was beyond what they felt comfortable doing.

John Lowe reported that he and Jamie McCallum had contacted Brad Knight (HE) and Nancy Michie (MT) for possible business plan contacts. Melissa Jacklin reported she then called:

- BM Ross – referred to Matt Pearson – the business plan is beyond their scope of work
- GM Blue Plan – spoke to Ben Gowing who referred her to Matt who suggested she contact North Perth for the firm they used. The request was beyond GM Blue Plan's scope of work as well.
- North Perth – contacted Amy Gangle and Nicole Noble and was provided with a company from London – F.J. Galloway & Associates Inc. who North Perth used.
- F.J. Galloway & Associates – Mel spoke to Fred Galloway and he indicated there are 2 different price points
 - o \$15-20,000 – if public input, multiple meetings with public and surveys, plus the report to council
 - o \$8-10,000 – no public consultation, includes report and presentation to Councils
 - o Mr. Galloway felt that we would fall into \$8-10,000 category as we have already had public consultations
 - o It would take approximately 2 months to put the plan together
- Factors to consider:
 - o Renovation timeline would be 12-24 months to get everything in place for the building to be used in 2021

- This depends on:
 - How readily available funds are
 - Infrastructure money – are we applying/hoping for this
 - do we have to wait for all fundraising funds to be collected before shovel is in the ground
 - will the Municipalities float the project and the fundraising pays the debt as funds come in
 - are funds coming in based on a pledge process

Chair Jacklin reported that North Perth would be willing to share any information they can to help us out.

Melissa Jacklin, Chair

Sherrie Oliver, Secretary



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

13-139

June 12, 2019

Ontario Good Roads Association
1525 Cornwall Road
Unit 22
Oakville, ON L6J 0B2

Attention: Rick Kester, President

Re: 2019 Ontario Good Roads Association combined conference resolution

At the Municipality of South Huron Council meeting of June 3, 2019, Council passed the following resolution:

Motion: 329-2019

Moved: T. Oke

Seconded: B. Willard

Whereas on the May 21, 2019 Regular Council agenda, correspondence item 11.6 was received from the Ontario Good Roads Association (OGRA); and

Whereas at the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & Rural Ontario Municipalities (ROMA); and

Whereas included in item 11.6 was correspondence from ROMA to OGRA dated March 22, 2019 which responded that the ROMA Board is not prepared to enter into discussions with OGRA for the purpose of combining the respective conferences at this time; and

Whereas South Huron Council discussed this item and noted as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the municipality but also for availability for participation of members of Council and staff;

Now Therefore Be It Resolved that the Council of the Municipality of South Huron support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference; and

Furthermore that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors. Disposition: Carried

The above is for your consideration and any attention deemed necessary.

Sincerely,



Rebekah Msuya-Collison, Director of Legislative Services/Clerk
Municipality of South Huron
519-235-0310 x227
clerk@southhuron.ca

c. Rural Ontario Municipal Association
c. All Huron County municipalities



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759
Exeter Ontario
N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304
Toll Free: 1-877-204-0747

13-13-10

June 12, 2019

Huron County Court House
1 Courthouse Square
Goderich, ON N7A 1M2

Attention: Susan Cronin, Clerk

At the Municipality of South Huron Council meeting of June 3, 2019, Council passed the following resolution:

"That South Huron Council provide support of the Huron County Federation of Agriculture request that all municipalities in Huron County inform landowners if their property is subject to changes in environmental or natural environment feature recognition. Disposition: Carried"

The above is for your consideration and any attention deemed necessary. I have attached the original correspondence from the Huron County Federation of Agriculture for your reference.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rebekah Msuya-Collison".

Rebekah Msuya-Collison, Director of Legislative Services/Clerk
Municipality of South Huron
519-235-0310 x227
clerk@southhuron.ca

c. All Huron County municipalities

encl.

May 2019 Council Expenses

13-13-11

Date	Meetings	Raymond Chartrand	Brenda Dalton	Dianne Diehl	Bob Fisher	John Lowe	Bernie MacLellan	Larry McGrath	Alvin McLellan	Zoey Onn	Joe Steffler	Gloria Wilbee	Total
Apr 4	Brussels Area Fire Board					72.92							72.92
May 7	Council Meeting	150.98	150.98 15.25	150.98 35.42	150.98	150.98 24.60	150.98 10.82	150.98	150.98 34.44	150.98	150.98	150.98	1,781.31
May 8	CHIP					72.92 38.38							111.30
May 8	Cranbrook Hall Board			N/C									0.00
May 9	SDCC Recreation										72.92		72.92
May 13	BMG Recreation					72.92			72.92 10.82				156.66
May 14	Council Meeting	150.98	150.98 15.25	150.98 35.42	150.98	150.98 24.60	150.98 10.82	150.98	150.98 34.44		150.98	150.98	1,479.35
May 15	VRC Recreation		72.92 27.55										100.47
May 15	Mid-Huron Landfill Site Meeting						72.92 30.50						103.42
May 21	Council Meeting	150.98	150.98 15.25	150.98 35.42	150.98	150.98 24.60	150.98 10.82	150.98	150.98 34.44	150.98	150.98		1,630.33
May 29	Seaforth Fire Board Meeting								72.92		72.92		145.84
May 30	Heritage Conference											193.32 37.39	230.71
May 31	Office of the Fire Marshall Education South Huron - Exeter					193.32 52.15				193.32	193.32 27.55		659.66
	1/2 year remuneration	2,713.50	2,713.50	2,713.50	3,660.50	2,713.50	4,955.50	2,713.50	2,713.50	2,713.50	2,713.50	2,713.50	33,037.50
		3,166.44	3,312.66	3,272.70	3,962.46	3,742.85	5,544.32	3,166.44	3,426.42	3,208.78	3,533.15	3,246.17	39,582.39

MINUTES

**SEAFORTH AREA FIRE BOARD MEETING
HELD AT THE SEAFORTH FIRE HALL
WEDNESDAY, MAY 29, 2019 AT 7:30 P.M.**

MEMBERS PRESENT: Municipality of Huron East – Joe Steffler
Municipality of Huron East – Bob Fisher
Municipality of West Perth – Walter McKenzie

MEMBERS ABSENT: nil

OTHERS PRESENT: nil

STAFF PRESENT: District Fire Chief Tom Phillips
District Deputy Chief Doug Anstett
Captain Richard Verberne
Captain James Wilbee
Huron East Fire Chief/CEMC Marty Bedard

STAFF ABSENT: nil

1. Call to Order

The meeting was called to order at 7:30 pm by Fire Chief Marty Bedard. Seeing this was the first meeting of the year nominations for Chairperson were called for.

A motion was made by Bob Fisher and seconded by Walter McKenzie that Joe Steffler be Chairperson of the Seaforth Area Fire Board. Carried.
Joe Steffler accepted.

2. Conflict of Interest

No items of conflict of interest were declared.

3. Minutes of Previous Meeting

Moved by Walter McKenzie and seconded by Bob Fisher:
That the minutes of the November 28, 2018 meeting be adopted as circulated.
Carried.

4. Business Arising from Minutes

None

5. Old Business

None

6. New Business

It was reported that a verbal complaint about the fire siren was received by CAO/Clerk Brad Knight. Fire Chief Marty Bedard was asked to look into what it would cost to install a timer on the fire siren so it wouldn't sound in the middle of the night. It was felt the siren is still very important through the day as it alerts citizens that firefighters will be responding (especially on main street). After some discussion the following motion was made:

Moved by Bob Fisher and seconded by Walter McKenzie, that no timer be installed on the siren and it remains working as is. Carried.

7. **Correspondence**

None

8. **District Fire Chief's Report**

The attached District Fire Chief's Report was reviewed by the Board. The following was discussed further during the report:

Fire Calls

- There were several automatic alarm calls to 100 James St. during this first quarter of the year. The Seaforth Manor had a faulty detector. This was reviewed and discussed with the staff of the manor and the detector has been replaced. It was also noted that not all calls were a result of this faulty detector.

Practices

- DC Phillips also noted the firefighters were FIT tested to ensure the SCBA masks fit properly. He also mentioned they have acquired an old house to use for practice. DC Phillips mentioned it makes practice more realistic.

Vehicle/Equipment Maintenance

- It was noted there is a brake fluid leak issue with the old 1986 Ford Tanker. DC Phillips will have it repaired.

Report of Fire Department Activities

- It was also noted that Deputy District Chief Doug Anstett was awarded his 35 year service bars at the annual Firefighters Banquet held last January at the Curling Club

Moved by Walter McKenzie and seconded by Bob Fisher:

That the Seaforth Fire Area Board receives the District Fire Chief's attached report. Carried.

9. **Financial Report**

The Board reviewed the attached Financial Statement for the period of January 1 to April 30, 2019.

Moved by Bob Fisher and seconded by Walter McKenzie:

That the 2019 Financial Report to the end of April be approved as submitted. Carried.

10. **Other Business**

None

11. **Adjournment**

Moved by Walter McKenzie and seconded by Bob Fisher:

That the Seaforth Area Fire Board adjourns at 9:10 p.m. until the next meeting at the call of the Chair. Carried.

Chair, Joe Steffler


Secretary, Marty Bedard

District Fire Chief's Report
May 29, 2019
Tom Phillips D.C. Station #3 Seaforth

1. **Fire Calls:**

- Nov. 27, 2018 to May 13, 2019
- Total 40 calls for this period
- Review calls to date

2. **Practices:**

- Crew practices for January and February 2019 - explain
- Regular practices begin in March 2019
- Continue training to NFPA Standards – mandatory for all
- Continue training with the Essentials of Firefighting (IFSTA Manual #6 & #7). Skills review in 2019
- Trainer Facilitator sign offs are on going for 2019
- Captain James Wilbee (facilitator) in charge of above training plus the other officers
- Special practices will be includes eg. Elkhart Nozzle demo, end of April 2019
- Copy of the 2019 practices is attached

3. **Vehicle Maintenance:**

- Tanker #5 and Pumper #2 safety was completed in Dec. 2018
- Engine #1 safety was completed in Jan. 2019
- Pump testing completed by Carrier Centres (Brantford)
 - Engine 1 – 3" large diameter discharge valve rebuilt with S/S valve kit
 - Pump always wet, remove valve – rebuild with new valve kit
 - Pass ed OK
 - Aerial Platform 8 – Pressure relief valves did not operate – seized. Removed valve and rebuild as necessary.
 - Master pressure gauge and all 7 discharge gauges were not reading accurately – installed new gauges
- Other Repairs completed include:
 - Aerial Platform #8
 - replace worn and leaking heater hose
 - installed protective shield and replace coolant as needed
 - cut out and replaced rotten exhaust flex pipe and installed new
 - Rescue #7
 - make up bracket and air fitting adapter to supply air system with shop air when not in service
 - Engine # 1
 - remove and replace leaking engine water pump
 - Wash off, clean pulleys and replace coolant as needed
 - A/C fluid was leaking down from overhead – remove head trim to diagnose the problem. Had a leak from air conditioning hose
 - repaired leak and tested

- HVAC operating as required – replace head trim
- repaired damage to exhaust and passenger side rub rail
- damaged responding to a call

4. **Equipment Maintenance:**

- SCBA fill station – air quality completed by Maxxam Analytics in Dec. 2018, next scheduled test for June 2019
 - General maintenance on SCBA's plus masks and batteries completed in house
 - Ongoing repairs to pagers and charging racks – plus replacements
 - SCBA packs – annual inspection was completed in March 2019 by M&L Supply. Flow and bench testing including maintenance adjustments and repairs
 - Bunker Gear cleaning and repairs to be completed by Sani Gear Inc. of Kitchener.
 - we have used their services 3 times already and are looking at sending more
- Note: at the present time they are picking up and returning items in 7 days.
- TNT Extrication Tools - annual maintenance and cleaning to be completed in the Fall of 2019
 - Huronia in Goderich – have been in and serviced all the fire extinguishers in the hall and on the trucks (May 2019).

5. **Building Maintenance:**

- Purchase and plant flowers at the front of the firehall
- Air line coil hose installed to supply Rescue #7
- Continue to monitor maintenance program included in the building inspection report
- Radio room and office upgrades – painted radio room ceiling and ladies washroom ceiling
- Painting outside south wall and front this year
- Boiler replacement when needed
- SCBA Fill Station replacement
- Meeting room floor
- Cement pad at front door

6. **Firemen's Report**

- Mutual Aid meetings for 2019
 - schedule attached
 - Board member welcome to attend
- Officers meeting held bi-monthly - when required
- OAFCA – Ontario Association of Fire Chiefs Annual Conference held in Toronto in early May – attended by Chief – full conference and District Chief – equipment trade show
- Controlled burn applications very active
- Carbon Fibre tank yearly program with the purchase of 4 new tanks – 2 by Fire Dept and 2 by Firefighters Association

- Donations received from residence of Huron East who received assistance from Huron East FD Seaforth Station for the purchase of equipment.
- Seaforth Firefighters Association purchased a second Defib unit for the Fire Dept.
- Chief Bedard purchased 3 decon units for Huron East Fire Dept. to assist with decontamination of Firefighter bunker gear on scene.
- Seaforth Fire Dept started a replacement program of SCBA units with the purchase of 2 packs per year. Explain.
- At the request of the firefighters for their own personal protection, Chief Bedard has acquired Naloxone Kits (through Health Unit) for the 3 fire stations in Huron East. For Firefighters personal protection and to be used on a patient when required.

7. **Inspection Report**

- Seaforth Community Hospital
- Seaforth Manor Nursing Home
- Seaforth Maplewood Manor
- Above locations included timed fire drills as per the Vulnerable Occupancy Legislation
- Community Living residence
- Dietz Farm Supply
- Additional inspections on request

8. **Report of Department Activities**

- Annual Firefighters Banquet held in January 2019 at the Seaforth Curling Club – well attended, good meal
 - Presentations to Doug Hildebrand 25 years (retired), Paul Hildebrand 38 years (retired) and DC Tom Phillips 50 years
- Annual flower planting on firehall grounds in June
- Annual Fire Department breakfast – July 1st
- Local sporting activities by firefighters, wives and friends (curling, pool, golfing and lawn bowling)
- Day Care – attending activity day – early June 2019
- Huron Hospice – attendance by firefighters – assisting with evening activities – end of May 2019

9. **Programs in Progress**

- Vehicle safeties (Aerial Platform and Tanker #6)
- Ladder testing
- Elkhart Nozzle – training and water displacement – end of April – Seaforth Station – 30 firefighters – instructors – M&L Supply
- Mutual Aid Training (Free)
 - 1) Firefighter Survival & RIT – Howick Station June 15 – 2 per station
 - 2) Fire Behavior – Wingham Station Aug. 17 – 2 per station
 - 3) Pump Operation – Clinton in Sept. (TBC)
- Continue training to NFPA Standards in 2019 – mandatory for all our firefighters.

- FFAO Quarterly meeting at the end of May in Paris and the Annual Convention in August 2019
- Firefighters Annual Toll (Boot Drive) for Muscular Dystrophy on Labour Day weekend 2019
- Seaforth Fire Dept purchasing an additional Thermal Imaging Camera for RIT
- Seaforth Fire Dept in the process of supplying each firefighter with their own personal SCBA mask

10. **Correspondence**
None

11. **New Business**
None

T. Phillips
District Chief
May 28, 2019

**Seaforth & Area Fire Department
2019 Practice Schedule**

Jan. 2019	<ul style="list-style-type: none"> Officers/Firemen - Each crew practice on their own
Feb. 2019	<ul style="list-style-type: none"> Officers/Firemen - Each crew practice on their own
March 19, 2019	<ul style="list-style-type: none"> Personal Protective Equipment Review Portable pumps, K-12 saw, portable generators, lights, chain saw, fans, Note – change fuel in all units (premium fuel)
March 26, 2019	<ul style="list-style-type: none"> FIT Testing Hydrant Scenarios
April 16, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Structural Search – with and without TIC
April 30, 2019	<ul style="list-style-type: none"> Reading Smoke Presentation (Chad Kregar)
May 14, 2019	<ul style="list-style-type: none"> Preplanning Tours (Urban/Rural) Radio Checks
May 21, 2019	<ul style="list-style-type: none"> Vehicle Extrication – Power & Battery Tools – Cribbing & Air Bags
May 28, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Firefighter Survival and RIT
June 18, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Hands on and Signoffs
June 25, 2019	<ul style="list-style-type: none"> Open
July 9, 2019	<ul style="list-style-type: none"> Aerial Set up and Pumping Pumper Relays
July 16, 2019	<ul style="list-style-type: none"> Hy Vol. Practice (Hydrant/Pumper hookup) Engine #1 - Pumper #2 - Time Trials
July 23, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Forcible Entry – chainsaw, reciprocating saw – K12 saw
Aug. 13, 2019	<ul style="list-style-type: none"> Fire Department review with Huron Paramedics
Aug. 20, 2019	<ul style="list-style-type: none"> Open
Aug. 27, 2019	<ul style="list-style-type: none"> Extrication – Power tools, hand tools, cribbing, air bags, chain falls and slings
Sept. 17, 2019	<ul style="list-style-type: none"> Pump Practice – Hydrant and Portable Tanks Hose advancement
Sept. 24, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Ladders – Deployment – Carry's and Set up
Oct. 15, 2019	<ul style="list-style-type: none"> Driver Training
Oct. 22, 2019	<ul style="list-style-type: none"> IFSTA Manual No. 6 – Skills Review Ropes and Knots – equipment lifts
Nov. 19, 2019	<ul style="list-style-type: none"> SCBA Air Management, Consumption Drills

HURON COUNTY MUTUAL FIRE AID ASSOCIATION

MEETING SCHEDULE FOR 2019

<u>LOCATION</u>	<u>DATE</u>
South Huron – Huron Park	March 13
Bluewater - Brucefield	June 12
Central Huron - Clinton	September 11
Huron East – Brussels	November 13

ALL MEETINGS ARE HELD ON THE 2nd WEDNESDAY OF EACH MONTH AND WILL COMMENCE AT 20:00 HOURS UNLESS OTHERWISE NOTIFIED

- Coordinator and Alternate Coordinator will Chair the Meetings and the Treasurer will take minutes and attendance.
- The Coordinators will look after booking the guest speakers.
- Meal and refreshments will be host department responsibility

Fire Coordinator – Shawn Edwards – 519-369-4293 – howickfire@howick.ca

Alternate Coordin. – Chad Kregar – 519-357-0543 – ckregar@fdnh.ca

FIRE SAFETY TRAILER CLEANING

SPRING 2019 – SOUTH HURON

FALL 2019 & SPRING 2020 – BLUEWATER

Fire Safety Trailer Cleaning includes all minor repairs (invoices may be sent to HC Mutual Aid Coordinator), in the fall, removing battery, fog fluid and fog machine and replacing the same in spring.

2018-2019 INCIDENT CALL OUT REPORT - SEAFORTH FIRE

FIRE #	DATE	MUN.	TRUCK CHARGES	WAGES	OTHER CHARGES	McKillop	Seaforth	Tucker smith	Central Huron	Other	TYPE	NAME/ADDRESS
18-147-S76	Nov. 27/18	Seaforth		269.40			269.40				Alarm - dust	100 James St.
18-149-S77	Nov. 29/18	Seaforth		242.46			242.46				Alarm - resident pulled	100 James St.
18-150-S78	Dec. 7/18	McKillop	300.00	484.92		784.92					Medical	44280 Huron Rd.
18-151-S79	Dec. 14/18	Tuckersmith		323.28				323.28			Alarm - smoke from FP	42990 Front Rd.
18-152-S80	Dec. 19/18	Seaforth		457.98			457.98				Alarm - sprinkler comp.	13 Church St.
18-153-S81	Dec. 25/18	McKillop	300.00	350.22		650.22					Chimney - smoke	44680 Hydro Line Rd.
18-154-S82	Dec. 27/18	McKillop	300.00	457.98		757.98					Medical - lift assist	44050 Huron Rd.
18-155-S83	Dec. 30/18	West Perth	1,300.00	2,047.44						3,347.44	MA - House Fire	3908 Road 170
19-001-S01	Jan. 7/19	McKillop	300.00	414.15		714.15					Brush Fire - unattended	Hensall Rd at HL Road
19-002-S02	Jan. 17/19	Tuckersmith	300.00	303.71				603.71			Vehicle Fire	10 Front St. Egmond.
19-006-S03	Jan. 28/19	Seaforth	300.00	303.71			603.71				Auto Alarm	100 James St.
19-007-S04	Jan. 30/19	McKillop	300.00	386.54		686.54					Trailer Fire in Barn	43080 Hydro Line Rd.
19-008-S05	Jan. 31/19	McKillop	300.00	469.37		769.37					MVC	North Line at CC Rd.
19-009-S06	Feb. 1/19	Seaforth	300.00	248.49			548.49				Auto Alarm - cooking	100 James St.
19-010-S07	Feb. 4/19	Tuckersmith	300.00	331.32				631.32			Medical Assist	20 St. Patrick St.
19-012-S08	Feb. 8/19	Seaforth	300.00	358.93			658.93				Auto Alarm	100 James St.
19-013-S09	Feb. 8/19	McKillop	500.00	607.42		1,107.42					MVC - 4 vehicles	43674 Line 34
19-014-S10	Feb. 11/19	Tuckersmith	300.00	331.32				631.32			Auto Alarm - battery test	8 Stornoway Cres.
19-015-S11	Feb. 13/19	Seaforth		303.71			303.71				Auto Alarm	100 James St.
19-016-S12	Feb. 14/19	Seaforth		248.49			248.49				Auto Alarm	100 James St.
19-017-S13	Feb. 14/19	Seaforth		414.15			414.15				Auto Alarm	100 James St.
19-018-S14	Feb. 15/19	McKillop	300.00	276.10		576.10					MVC	North Line at Bridge Rd
19-019-S15	Feb. 22/19	Seaforth		248.49			248.49				Auto Alarm - cooking	100 James St.
19-020-S16	Feb. 23/19	West Perth	300.00	331.32						631.32	Medical	7274 Line 19
19-021-S17	Feb. 24/19	West Perth	300.00	469.37						769.37	Medical	7392 Line 24
19-023-S18	Feb. 27/19	Tuckersmith	300.00	524.59		824.59					Medical - VSA	47 Water St.
19-024-S19	Mar. 4/19	South Huron	700.00	331.32						1,031.32	Mutual Aid - Stand by in	Exeter
19-027-S20	Mar. 17/19	Seaforth	300.00	303.71			603.71				Gas Smell	6 Charlotte St.
19-029-S21	Mar. 23/19	Tuckersmith	300.00	358.93				658.93			Unauthorized Burn	43003 Tile Road
19-031-S22	Mar. 28/19	Seaforth	300.00	441.76			741.76				Auto Alarm	50 Market St.
19-038-S23	Apr. 23/19	Seaforth	2,500.00	4,638.48			7,138.48				House Fire	38 John St.
19-040-S24	Apr. 24/19	McKillop	1,900.00	3,092.32		4,992.32					Barn Fire/Explosion	81180 Maple Line
S24A	Apr. 25/19	McKillop		165.66		165.66					Assist OFM Investigator	81180 Maple Line
19-041-S25	Apr. 25/19	McKillop	300.00	358.93		658.93					Unauthorized Burn	43166 Hydro Line Rd.
19-042-S26	Apr. 25/19	Seaforth	300.00	496.98			796.98				Smoke Alarm Sounding	9 Goderich St.
19-043-S27	May 4/19	McKillop	300.00	441.76		741.76					Car Fire	Summerhill Road
19-044-S28	May 4/19	McKillop	300.00	414.15		714.15					MVC	80986 Beechwood Line
19-046-S29	May 6/19	West Perth	300.00	552.20						852.20	Bushes on Fire	7261 Line 24
19-047-S30	May 11/19	Seaforth	300.00	414.15			714.15				Car Fire	164 Main St. S
19-048-S31	May 12/19	West Perth	700.00	1,049.18						1,749.18	Mutual Aid - House Fire	7013 Line 24
19-049-S32	May 13/19	McKillop	300.00	524.59		824.59					Medical - unresponsive	81025 Roxboro Line
			15,400.00	24,788.98	0.00	14,968.70	13,990.89	2,848.56	0.00	8,380.83		
					40,188.98					40,188.98		
						DR	1-210-100-5303	31,808.15				



SEAFORTH FIRE AREA
Revenue and Expenditure Report
 As of April 30, 2019

	2018 YTD December	2019 April	2019 YTD April	2018 Budget	2019 Budget (DRAFT)	\$ Variance	% Variance
SEAFORTH FIRE AREA							
SEAFORTH FIRE AREA							
Revenue							
Prior Year (Surplus)/Deficit							
1-210-110-2700 Fire - Seaforth - Prior Yr (Surplus)/D	(11,478)	0	(23,118)	(11,478)	(23,116)	(2)	0.0%
Total Prior Year (Surplus)/Deficit	(11,478)	0	(23,118)	(11,478)	(23,116)	(2)	0.0%
Taxation							
1-210-110-3028 Fire - Seaforth - Rev - Levy	(177,645)	(13,203)	(52,811)	(177,645)	(158,432)	105,621	66.7%
Total Taxation	(177,645)	(13,203)	(52,811)	(177,645)	(158,432)	105,621	66.7%
Federal							
1-210-110-3100 Fire - Seaforth - Rev - HST Rebate	(9,851)	0	0	(8,700)	(8,700)	8,700	100.0%
Total Federal	(9,851)	0	0	(8,700)	(8,700)	8,700	100.0%
Other Municipalities							
1-210-110-3300 Fire - Seaforth - Rev - Other Municipi	(12,553)	0	0	(12,553)	(11,195)	11,195	100.0%
Total Other Municipalities	(12,553)	0	0	(12,553)	(11,195)	11,195	100.0%
Donations							
1-210-110-3505 Fire - Seaforth - Rev - Donations	(7,000)	0	(500)	(2,500)	(2,500)	2,000	80.0%
Total Donations	(7,000)	0	(500)	(2,500)	(2,500)	2,000	80.0%
User Fees							
1-210-110-3400 Fire - Seaforth - Rev - Service Reco	(84,409)	(50)	(50)	(65,000)	(80,000)	79,950	99.9%
1-210-110-3525 Fire - Seaforth - Rev - Rent - Solar	(1,200)	(100)	(400)	(1,200)	(1,200)	800	66.7%
Total User Fees	(85,609)	(150)	(450)	(66,200)	(81,200)	80,750	99.4%
Total Revenue	(304,136)	(13,353)	(76,879)	(279,076)	(285,143)	208,264	73.0%
Expenditures							



SEAFORTH FIRE AREA
Revenue and Expenditure Report
 As of April 30, 2019

	2018 YTD December	2019 April	2019 YTD April	2018 Budget	2019 Budget (DRAFT)	\$ Variance	% Variance
Salaries & Benefits							
1-210-110-4000 Fire - Seaforth - Salaries & Wages	134,870	986	2,086	122,325	125,000	(122,914)	(98.3%)
1-210-110-4750 Fire - Seaforth - Employee Benefits	12,545	325	1,185	9,800	12,500	(11,315)	(90.5%)
Total Salaries & Benefits	147,415	1,311	3,271	132,125	137,500	(134,229)	(97.6%)
Operating							
1-210-110-5001 Fire - Seaforth - Travel, Expenses &	1,069	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-110-5002 Fire - Seaforth - Training/Seminars/	1,381	0	67	5,000	5,000	(4,933)	(98.7%)
1-210-110-5003 Fire - Seaforth - Marketing & Promot	1,199	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-110-5004 Fire - Seaforth - Telecommunication	2,327	183	656	2,800	2,500	(1,844)	(73.8%)
1-210-110-5005 Fire - Seaforth - Utilities	5,985	604	2,684	6,800	6,300	(3,616)	(57.4%)
1-210-110-5008 Fire - Seaforth - R & M - Bldg	2,053	683	855	6,000	6,000	(5,145)	(85.8%)
1-210-110-5009 Fire - Seaforth - R & M - Equipment	13,110	1,210	3,826	10,000	10,000	(6,174)	(61.7%)
1-210-110-5010 Fire - Seaforth - R & M - Vehicle	7,498	0	2,881	8,000	8,000	(5,119)	(64.0%)
1-210-110-5017 Fire - Seaforth - Office/Meeting Supp	382	21	27	500	500	(473)	(94.6%)
1-210-110-5019 Fire - Seaforth - Tools/Equipment	32,608	6,734	26,256	30,000	40,000	(13,744)	(34.4%)
1-210-110-5020 Fire - Seaforth - Fuel	4,153	165	733	3,200	4,000	(3,267)	(81.7%)
1-210-110-5021 Fire - Seaforth - Memberships/Dues,	430	0	49	300	400	(351)	(87.8%)
1-210-110-5035 Fire - Seaforth - Radio Licenses	594	0	594	650	650	(56)	(8.6%)
1-210-110-5301 Fire - Seaforth - Insurance	8,934	1,188	9,313	8,828	8,934	379	4.2%
1-210-110-5601 Fire - Seaforth - Rent-Equipment	6,979	581	2,325	6,975	6,975	(4,650)	(66.7%)
1-210-110-6000 Fire - Seaforth - Program Exp	1,269	175	1,079	2,000	1,500	(421)	(28.1%)
1-210-110-6006 Fire - Seaforth - Mutual Aid	1,596	0	1,215	1,800	1,500	(285)	(19.0%)
1-210-110-6007 Fire - Seaforth - Dispatch Costs	6,489	192	192	7,500	7,000	(6,808)	(97.3%)
1-210-110-6010 Fire - Seaforth - Uniform	195	0	0	500	500	(500)	(100.0%)



SEAFORTH FIRE AREA
 Revenue and Expenditure Report
 As of April 30, 2019

	2018 YTD December	2019 April	2019 YTD April	2018 Budget	2019 Budget (DRAFT)	\$ Variance	% Variance
1-210-110-7000 Fire - Seaforth - Charge from Admin	2,555	218	873	2,555	2,619	(1,746)	(66.7%)
1-210-110-7015 Fire - Seaforth - Chrg from HE Fire (32,799	2,772	11,088	41,543	33,265	(22,177)	(66.7%)
1-210-110-8500 Fire - Seaforth - Amortization	41,857	613	2,453	7,360	7,360	(4,907)	(66.7%)
Total Operating	175,462	15,339	67,166	154,311	155,003	(87,837)	(56.7%)
Other Items							
Charge to Other Job	0	0	0	0	0	0	0.0%
Transfer to Reserves	0	0	0	0	0	0	0.0%
Transfer from Reserves							
1-210-712-9500 Fire - Seaforth Fire Area - Trans fror	(7,360)	(613)	(2,453)	(7,360)	(7,360)	4,907	66.7%
Total Transfer from Reserves	(7,360)	(613)	(2,453)	(7,360)	(7,360)	4,907	66.7%
Total Expenditures	315,517	16,037	67,984	279,076	285,143	(217,159)	(76.2%)
Sub-total	11,381	2,684	(8,895)	0	0	(8,895)	0.0%
Total SEAFORTH FIRE AREA	11,381	2,684	(8,895)	0	0	(8,895)	0.0%
Total SEAFORTH FIRE AREA	11,381	2,684	(8,895)	0	0	(8,895)	0.0%

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 43 FOR 2019**

Being a by-law to authorize the acquisition of Blocks 34, 35 and 44, Plan 596, and Part Park Lot 8, Plan 194, more particularly described as Part 2, Plan 22R-2884, Brussels Ward from Alice Martin.

WHEREAS the Municipal Act, S.O. 2001, c 25, as amended s. 6 (1) provides a municipality with the authority to acquire land for its purposes;

WHEREAS pursuant to Section 9 of the Municipal Act, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That the acquisition of Block 34, Plan 596 (PIN 41344-0255), Block 35, Plan 596 (PIN 41344-0262), Block 44, Plan 596 (PIN 41344-0254) and Part Park Lot 8, Plan 194, being Part 2, Plan 22R-2884, T/W R154392 (PIN 41344-0222), all in the Geographic Village of Brussels, Municipality of Huron East, County of Huron is hereby authorized subject to the terms and conditions contained in an Agreement of Purchase and Sale attached hereto as Schedule "A".
2. That the Mayor and CAO/Clerk are hereby authorized to sign and execute all necessary documents to complete said acquisition of property.

READ a first and second time this 18th day of June, 2019.

READ a third time and finally passed this 18th day of June, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST**

BY-LAW NO. 44 FOR 2019

Being a by-law to temporarily close a section of Hensall Road
in the Ward of McKillop, Municipality of Huron East.

WHEREAS Section 11 (3) 1 of the Municipal Act, R.S.O. 2001, as amended, authorizes municipalities to pass by-laws within specified spheres of jurisdiction with highways being a sphere of jurisdiction;

AND WHEREAS under the provisions of Section 44(1) of the Municipal Act, R.S.O. 2001, as amended, municipalities that have jurisdiction over a bridge shall keep it in a state of repair;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East is desirous of temporarily closing part of Hensall Road to allow for the replacement of Bridge M-10;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That Hensall Road from Sawmill Road to the Hullett-McKillop Road shall be temporarily closed to allow the replacement of Bridge M-10.
2. That the said section of road allowance shall remain closed from July 1st, 2019 at 8:00 a.m. to October 30th, 2019 at 5:00 p.m. or until such time as By-Law No. 44-2019 is repealed by the Council of the Municipality of Huron East.
3. This By-law shall come into force and take effect on the date of final passing thereof.

Read a first and second time this 18th day of June, 2019.

Read a third time and finally passed this 18th day of June, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 45 FOR 2019**

Being a by-law to temporarily stop up a portion of Main Street
South and Gouinlock Street, Seaforth Ward, Municipality of Huron
East.

WHEREAS the Municipal Act, S.O. 2001, c.25, s.42, as amended, authorizes a municipality to delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East is desirous of closing specific roads in the Seaforth Ward of the Municipality of Huron East to accommodate the annual "Main Street Summerfest" being held by the Seaforth Business Improvement Association on July 12th, 2019;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That Main Street South, Seaforth Ward (County Road 12), Municipality of Huron East, will be closed in accordance with the requirements of the County of Huron dated June , 2019 from Goderich Street to George Street East on July 12th, 2019 between the hours of 3:00 p.m. and 10:00 p.m.
2. That Gouinlock Street in the Seaforth Ward, Municipality of Huron East be closed from Main Street South to Chalk Street South on July 12th, 2019 between the hours of 3:00 p.m. and 10:00 p.m.
3. This by-law shall come into force and take effect on the date of final reading thereof.

Read a first and second time this 18th day of June, 2019.

Read a third time and finally passed this 18th day of June, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 46 FOR 2019**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 18th day of June, 2019 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 18th day of June, 2019.

READ a third time and finally passed this 18th day of June, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk